



CITY OF TAMPA

Bob Buckhorn, Mayor

CONTRACT ADMINISTRATION DEPARTMENT

David L. Vaughn, AIA, Director

ADDENDUM NO. 1

DATE: December 23, 2013

Contract 14-C-00018; West Tampa Elevated Storage Tank

Bidders on the above referenced project are hereby notified that the following addendum is made to the Contract Documents. BIDS TO BE SUBMITTED SHALL CONFORM TO THIS NOTICE.

Item 1: Insert the attached Sections 01020 and 01040.

Item 2: The project location is 2001 North Himes Avenue.

All other provisions of the Contract Documents and Specifications not in conflict with this Addendum shall remain in full force and effect. Questions are to be e-mailed to ContractAdministration@tampagov.net.

Jim Greiner

Jim Greiner, P.E., Contract Management Supervisor

SECTION 01020 - ALLOWANCE

PART 1 - GENERAL

RELATED DOCUMENTS

Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

SUMMARY

This Section includes administrative and procedural requirements governing allowances.

Types of allowances include the following:

Contingency allowances.

SELECTION AND PURCHASE

SUBMITTALS

Submit proposals for purchase of products or systems included in allowances, in the form specified for Change Orders.

or delivery slips to show the actual quantities of materials delivered to the site for use in fulfillment of each allowance.

CONTINGENCY ALLOWANCES

Use the contingency allowance only as directed by the Owner.

The Contractor's related costs for services, products and equipment ordered by the Owner under the contingency allowance include delivery, installation, taxes, insurance, equipment rental, and similar costs.

Work Directive Change Orders authorizing use of funds from the contingency allowance will include Contractor's related costs and reasonable overhead and profit margins.

At Project closeout, credit unused amounts remaining in the contingency allowance to the Owner by Change Order.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

EXAMINATION

Examine products covered by an allowance promptly upon delivery for damage or defects.

PREPARATION

Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

SCHEDULE OF ALLOWANCES

Allowance No. 1: Include a contingency allowance of \$34,000 for use according to the Owner's instructions. The allowance shall be included in the Base Bid.

Allowance No. 2: Murals: Include a contingency allowance of \$31,000 for use according to the Owner's instructions. The allowance shall be included in the Base Bid.

END OF SECTION 01020

SECTION 01040 - PROJECT COORDINATION

PART 1 - GENERAL

RELATED DOCUMENTS

Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

SUMMARY

This Section specifies administrative and supervisory requirements necessary for Project coordination including, but not necessarily limited to:

- Coordination.
- Administrative and supervisory personnel.
- General installation provisions.
- Cleaning and protection.

COORDINATION

Coordination: Coordinate construction activities included under various Sections of these Specifications to assure efficient and orderly installation of each part of the Work. Coordinate construction operations included under different Sections of the Specifications that are dependent upon each other for proper installation, connection, and operation.

Where installation of one part of the Work is dependent on installation of other components, either before or after its own installation, schedule construction activities in the sequence required to obtain the best results.

Where availability of space is limited, coordinate installation of different components to assure maximum accessibility for required maintenance, service and repair.

Make adequate provisions to accommodate items scheduled for later installation.

Where necessary, prepare memoranda for distribution to each party involved outlining special procedures required for coordination. Include such items as required notices, reports, and attendance at meetings.

Prepare similar memoranda for the Owner and separate Contractors where coordination of their work is required.

PERMITS

The Contractor shall have in his possession the proper license to perform the work before submittal of his bid and shall obtain any required City building permits and shall obtain and pay for all other licenses and authorizations required for the prosecution of the work, including the cost of all work performed in compliance with the terms and conditions of such permits, licenses and authorizations, whether by himself or others.

City building permit fees will be paid by the City.

The Contractor shall require all subcontractors to be currently licensed by the City to perform the proposed work in their respective fields.

The Contractor is responsible to schedule and coordinate with the City all required inspections and tests for all phases of work to obtain final approval thereof.

Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

- Preparation of schedules.
- Installation and removal of temporary facilities.
- Delivery and processing of submittals.
- Progress meetings.
- Project Close-out activities.

Conservation: Coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials.

Salvage materials and equipment involved in performance of, but not actually incorporated in, the Work. Refer to other sections for disposition of salvaged materials that are designated as Owner's property.

SUBMITTALS

Coordination Drawings: Prepare and submit coordination Drawings where close and careful coordination is required for installation of products and materials fabricated off-site by separate entities, and where limited space availability necessitates maximum utilization of space for efficient installation of different components.

Show the interrelationship of components shown on separate Shop Drawings.

Indicate required installation sequences.

Staff Names: At the Preconstruction Conference, submit a list of the Contractor's principal staff assignments, including the Superintendent and other personnel in attendance at the site; identify individuals, their duties and responsibilities; list their addresses and telephone numbers.

PART 2 - PRODUCTS (Not Applicable).

PART 3 - EXECUTION

GENERAL INSTALLATION PROVISIONS

Inspection of Conditions: Require the Installer of each major component to inspect both the substrate and conditions under which Work is to be performed. Do not proceed until unsatisfactory conditions have been corrected in an acceptable manner.

Manufacturer's Instructions: Comply with manufacturer's installation instructions and recommendations, to the extent that those instructions and recommendations are more explicit or stringent than requirements contained in Contract Documents.

Inspect materials or equipment immediately upon delivery and again prior to installation. Reject damaged and defective items.

Provide attachment and connection devices and methods necessary for securing Work. Secure Work true to line and level. Allow for expansion and building movement.

Visual Effects: Provide uniform joint widths in exposed Work. Arrange joints in exposed Work to obtain the best visual effect. Refer questionable choices to the Engineer or Architect for final decision.

Recheck measurements and dimensions, before starting each installation.

Install each component during weather conditions and Project status that will ensure the best possible results. Isolate each part of the completed construction from incompatible material as necessary to prevent deterioration.

Coordinate temporary enclosures with required inspections and tests, to minimize the necessity of uncovering completed construction for that purpose.

Mounting Heights: Where mounting heights are not indicated, install individual components at standard mounting heights recognized within the industry for the particular application indicated. Refer questionable mounting height decisions to the Engineer or Architect for final decision.

CLEANING AND PROTECTION

During handling and installation, clean and protect construction in progress and adjoining materials in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

Clean and maintain completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

Limiting Exposures: Supervise construction activities to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period. Where applicable, such exposures include, but are not limited to, the following:

- Excessive static or dynamic loading.
- Excessive internal or external pressures.
- Excessively high or low temperatures.
- Thermal shock.
- Excessively high or low humidity.
- Air contamination or pollution.
- Water or ice.
- Solvents.
- Chemicals.
- Light.
- Radiation.
- Puncture.
- Abrasion.
- Heavy traffic.
- Soiling, staining and corrosion.
- Bacteria.
- Rodent and insect infestation.
- Combustion.
- Electrical current.

High speed operation,
Improper lubrication,
Unusual wear or other misuse.
Contact between incompatible materials.
Destructive testing.
Misalignment.
Excessive weathering.
Unprotected storage.
Improper shipping or handling.
Theft.
Vandalism.

FACILITY OPERATIONS DURING CONSTRUCTION

Contractor shall perform all work in recognition of, and coordination with, ongoing building activities. Adhere to approved sequence/layout plan and project schedule. Work hours are 7:00 a.m. to 3:30 p.m. daily. Please note the following:

Provide and install barricades, signage, etc. as needed to designate work areas, as well as protection for persons and existing materials to remain, in and adjacent to work areas. Maintain protections as needed throughout the course of the work.

Contractor shall perform work in a manner to minimize noise, vibration, dust and debris. Radios or similar devices shall not be played during regular work hours (7 a.m. – 3:30 p.m., Monday through Friday).

Contractor shall coordinate with the facility in advance of operations producing excessive noise and/or vibration and the use of non-designated areas to avoid disruption or interference with facility operations.

Deliveries or other use of non-designated areas around the perimeter of the facility shall be coordinated in advance with the facility.

Trash and debris shall be removed from the site by the Contractor on a regular basis.

Following each and every work session, leave site in clean and orderly fashion with site protections in place.

Failure to adhere to approved sequencing/layout plan and/or failure to have supervisory personnel present and/or failure to maintain appropriate site conditions will be cause for work stoppage without additional Contract time.

Staging areas shall be as designated, unless adjustments requested by the Contractor are pre-approved by the City.

The Contractor shall have a supervisor on-site with Contract related personnel at all times.

PROJECT PHOTOGRAPHS

Before construction, the Contractor will be required to furnish color photographs of the project site and surrounding area. The Contractor shall not perform any construction work until the pre-construction photographs are taken.

The Contractor shall submit pre-construction photographs in digital form (JPEG or PDF) to the City prior to the start of construction.

END OF SECTION 01040