



Construction Services Division

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Chapter 13 Code Revisions Trimming and Removal of Protected and Grand Trees

I. WHEN A PERMIT IS REQUIRED (SEC. 3-45(a)):

1. FOR THE REMOVAL OF PROTECTED TREES (EXCEPT BY THE FORESTRY DIVISION OF THE PARKS DEPARTMENT)

Discussion: The Construction Service Division (CSD) will process/coordinate the tree removal request and which will review?

a. If tree removal is for a tree located on private property an evaluation permit and inspection request is processed for the tree evaluation by the permit technician. An inspector will evaluate the tree for removal by use of the evaluation form. If tree removal is for a tree located in the right-of-way it is referred to the Parks Department.

2. FOR THE TRIMMING OF PROTECTED AND GRAND TREES ON PRIVATE PROPERTY OR THE PUBLIC RIGHT-OF-WAY (EXCEPT BY PUBLIC UTILITIES IF ASSOCIATED WITH UTILITY INFRASTRUCTURE.)

The Construction Service Division (CSD) Inspector will evaluate the trees on private property and if it is a grand tree will forward it to Parks. In the right-of-way (R.O.W.) Inspector will immediately forward to Parks without review.

3. TRIMMING OF GRAND TREES ON PRIVATE PROPERTY

Construction Service Division (CSD) Inspector will verify grand tree status and if so, forward to Parks, if not a grand tree no permit is required if trimming falls within City of Tampa tree trimming criteria.

II. Removal criteria for grand trees (13-45(g)(6))

1. A grand tree may be removed by an administrative permit, only:
 - A. If it has been determined by the city's urban forestry coordinator to be hazardous;
 - B. After a 14 day stay;
 - C. After the applicant has provided written notice of the application to all abutting property owners & the registered neighborhood organization (if any);
 - D. After a sign is posted conspicuously on the parcel regarding the approval of the permit; and
 - E. After the applicant has filed an affidavit, the certificate of mailing and a photo of the sign regarding compliance with the notice requirements.

Discussion: Parks Department to provide applicant with sign, verify certified mailings, and handle appeal requests. The exception would be Variance Review Board grand tree removal requests. Land Development Coordination will process this.