

# Three Beneficiary Designations to complete in “Oracle EBS”



## Be sure to have your information ready

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### 1 “Group Life” and “Accidental Death and Dismemberment”

- Provided at no cost to employee
- Not less than \$40,000 – maximum is \$150,000
- Keeps pace with salary increases
- Effective following first 3 months of employment

### 2 Leave Accruals and Last Paycheck

- Pays for vacation leave balance, and a percentage of sick leave balance
- Pays final paycheck

### 3 General Employees Pension Plan

- Pays lump sum amount equal to annual salary, if vested
- Pays percentage of pension to surviving spouse, all other requirements being met (see pension booklet)

### YOU WILL NEED:

- Relationship to you
- Birthdates
- Addresses
- Full Social Security Numbers