

# Important Notice

Dear Customer,

**Effective immediately**, the City of Tampa's remittance address for Oracle Miscellaneous Accounts Receivable has changed to:

**City of Tampa - Oracle Lockbox  
PO Box 23328  
Tampa, FL 33623-3328**

Oracle Miscellaneous Accounts Receivable includes:

- Police False Alarms
- Police Extra Duty
- Fire False Alarms
- Fire Inspections
- Water Portable Meters
- McKay Bay Autoscale Commercial Accounts
- Leases
- Interlocal Agreements, etc.

Oracle Miscellaneous Accounts Receivable does **NOT** include Utility Payments, Business Tax Payments, or Emergency Medical Services (EMS) payments.

**Please pay careful attention to the remittance address on each City of Tampa invoice received and remit payment for that invoice to that specific address to ensure your payment is posted to the proper account and in a timely manner.**

**Please include your remittance stub and write both your account and invoice number on your check or check stub to ensure proper processing to your account.** Failure to put all information on your remittance may cause a delay in posting your payment.

Please do NOT remit prepayments or overpayments to the new lockbox address; please wait for your bill to be processed.

Please do NOT send deposit increases to the lockbox. Please contact Accounts Receivable to increase any deposit.

If you have any questions, please call Accounts Receivable Collections Line at **813-274-3255** or the number noted on your bill. Thank you!