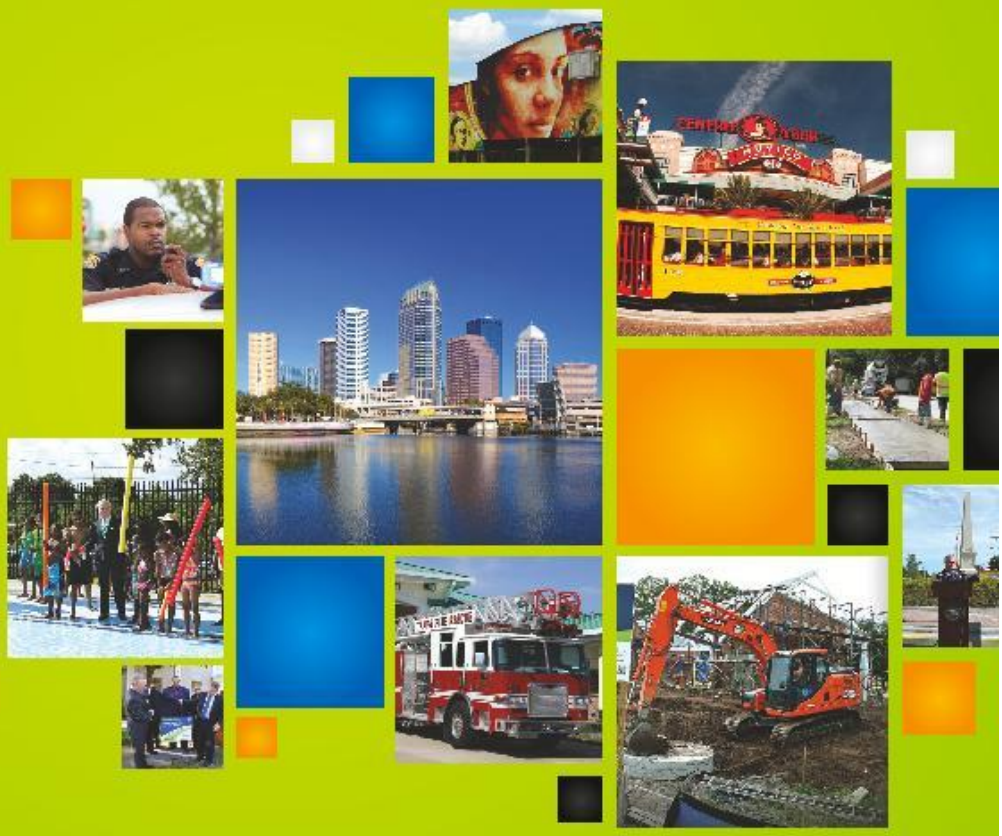
Smarter investments for tomorrow's Tampa



Consolidated Annual Performance and Evaluation Report (CAPER)

For Program Year 2013 (Fiscal Year 2014)

City of Tampa Florida

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a) This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Tampa Program Year 2013 (FY14) Consolidated Annual Performance and Evaluation Report is the Year 2 annual performance report for the PY 2012-2016 Consolidated Plan. The report describes the City of Tampa's progress towards the housing and community development goals for the period of October 1, 2013 through September 30, 2014. During the reporting period, the City of Tampa expended a total of $7,055,909 in Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Shelter Grant (ESG), and Housing for Persons with AIDS Grant (HOPWA). These funds were utilized for housing ($1,252,369), public facility improvements and infrastructure ($428,924), public services ($400,000), homelessness ($116,807), and program administration ($668,365). (Source: *Summary of Consolidated PR06, PR05 and SEFA)*

This funding was utilized in the pursuit of the City's and the U.S. Department of Housing and Urban Development's mutual goals of creating a suitable living environment, providing decent housing, and expanding economic opportunity for individuals and families earning at or below 80% of the area median income. Throughout program year 2013, the City's Housing Program continues to make progress towards meeting the goals and objectives of the proposed number of affordable housing units. Reasons for delay include market conditions, agreement processing, updating policy and procedures, review process for rehabilitation or new construction of housing units. Also, with the declining housing market, homes are not selling as quickly as anticipated making it more difficult to add more housing stock where there are fewer buyers. The City has taken action to resolve problems or extend contracts to allow for the completion of projects currently underway.

The City has an approach to evaluate and make decisions about the way affordable housing is developed. The in-fill housing program and other new housing construction programs have met market and lending conditions that are cost prohibitive for home buyer activity. The City has created a lease with option to purchase programs for the Non-profit housing providers. This allows potential buyers to go through counseling, save money for the down payment and learn how to maintain the property after they purchase it. The program has met with minor success, but new strategies are being developed to overcome obstacles.

The City is leveraging its resources with private organizations in the owner rehab programs as well as acquisition/rehab programs to enable HUD resources to stretch farther and benefit more home owners. The City continues to recognize the challenges to producing affordable housing options and has used its funds to provide programs most needed in the community. As a result of programmatic changes, the City is not encouraging new construction of home ownership units, rather, owner occupied rehabilitation of deteriorating housing stock. As the housing market continues to decline with more foreclosures and increases in the cost of rehabilitation, the City has come up with strategies to address these issues.

OMB Control No: 2506-0117 (exp. 07/31/2015)

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Decent and Affordable Housing	Affordable Housing	CDBG: $350000 / HOPWA: $3000000 / HOME: $750000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted		0		50	2505	5,010.00%
Decent and Affordable Housing	Affordable Housing	CDBG: $350000 / HOPWA: $3000000 / HOME: $750000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted		0		500	100	20.00%
Decent and Affordable Housing	Affordable Housing	CDBG: $350000 / HOPWA: $3000000 / HOME: $750000	Rental units constructed	Household Housing Unit	323	2	0.62%	10	2	20.00%
Decent and Affordable Housing	Affordable Housing	CDBG: $350000 / HOPWA: $3000000 / HOME: $750000	Rental units rehabilitated	Household Housing Unit	50	28	56.00%	20	28	140.00%

OMB Control No: 2506-0117 (exp. 07/31/2015)

Decent and Affordable Housing	Affordable Housing	CDBG: $350000 / HOPWA: $3000000 / HOME: $750000	Homeowner Housing Added	Household Housing Unit		0		0	8	
Decent and Affordable Housing	Affordable Housing	CDBG: $350000 / HOPWA: $3000000 / HOME: $750000	Homeowner Housing Rehabilitated	Household Housing Unit	200	102	51.00%	40	52	130.00%
Decent and Affordable Housing	Affordable Housing	CDBG: $350000 / HOPWA: $3000000 / HOME: $750000	Direct Financial Assistance to Homebuyers	Households Assisted	25	3	12.00%	5	3	60.00%
Decent and Affordable Housing	Affordable Housing	CDBG: $350000 / HOPWA: $3000000 / HOME: $750000	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	1620	311	19.20%	378	311	82.28%
Decent and Affordable Housing	Affordable Housing	CDBG: $350000 / HOPWA: $3000000 / HOME: $750000	Homelessness Prevention	Persons Assisted	250	100	40.00%		0	

OMB Control No: 2506-0117 (exp. 07/31/2015)

Decent and Affordable Housing	Affordable Housing	CDBG: $350000 / HOPWA: $3000000 / HOME: $750000	Housing for People with HIV/AIDS added	Household Housing Unit	490	367	74.90%		0	
Decent and Affordable Housing	Affordable Housing	CDBG: $350000 / HOPWA: $3000000 / HOME: $750000	HIV/AIDS Housing Operations	Household Housing Unit	2500	14	0.56%		0	
Decent and Affordable Housing	Affordable Housing	CDBG: $350000 / HOPWA: $3000000 / HOME: $750000	Other	Other	385	100	25.97%	27	0	0.00%
Economic Opportunities	Non-Housing Community Development Economic Development	CDBG: $100000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted		0		160	0	0.00%
Economic Opportunities	Non-Housing Community Development Economic Development	CDBG: $100000	Jobs created/retained	Jobs	200	0	0.00%	20	0	0.00%

OMB Control No: 2506-0117 (exp. 07/31/2015)

Economic Opportunities	Non-Housing Community Development Economic Development	CDBG: $100000	Businesses assisted	Businesses Assisted	20	0	0.00%	4	0	0.00%
Economic Opportunities	Non-Housing Community Development Economic Development	CDBG: $100000	Other	Other	740	0	0.00%		0	
Suitable Living Environment	Homeless	CDBG: $1586709 / ESG: $197000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2500	17126	685.04%	500	17126	3,425.20%
Suitable Living Environment	Homeless	CDBG: $1586709 / ESG: $197000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3000	502	16.73%	600	502	83.67%
Suitable Living Environment	Homeless	CDBG: $1586709 / ESG: $197000	Homeless Person Overnight Shelter	Persons Assisted		0		201	3319	1,651.24%
Suitable Living Environment	Homeless	CDBG: $1586709 / ESG: $197000	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	16200	86926	536.58%		0	
Suitable Living Environment	Homeless	CDBG: $1586709 / ESG: $197000	Homelessness Prevention	Persons Assisted		0		3240	100	3.09%

OMB Control No: 2506-0117 (exp. 07/31/2015)

Suitable Living Environment	Homeless	CDBG: $1586709 / ESG: $197000	Other	Other	9000	2003	22.26%		0	

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Public Facilities and Infrastructure

The construction of and improvements to public facilities continue to be a focus of the City, utilizing $233,309 in CDBG funding. During the reporting period, the following public facilities were completed or upgraded: MacDonald Training Center Parking Improvements to benefit handicapped individuals, Metropolitan Ministries Emergency Shelter renovations, and Alpha House housing improvements to benefit homeless mothers and their children.

Numerous improvements were made to park and recreational facilities including fence installation in multiple locations. Major street resurfacing and paving improvements totaling $195,615 in the City of Tampa were completed in PY2013.

Public Service

While remaining under the 15% public service cap as required by HUD, the City drew $302,934 (PR26 line 31) on public service activities. These funds enabled local partnering agencies to assist Tampa residents with needed services for seniors, handicapped, youth, employment, child care, homelessness and those needing housing and support services.

OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME	HOPWA	ESG
White	1,222	7	180	14,242
Black or African American	1,683	18	194	14,382
Asian	310	0	1	96
American Indian or American Native	0	0	0	140
Native Hawaiian or Other Pacific Islander	0	0	0	0
Total	**3,215**	**25**	**375**	**28,860**
Hispanic	836	4	42	7,770
Not Hispanic	2,379	21	333	22,893

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Public service entities expended $355,000 in CDBG funding to provide services to 2,314 minorities in the City of Tampa in Program Year 2013. These services included child care, elder services, youth leadership, and homeless programs. Housing and Public Facility Improvement projects accounted for approximately $570,380 and 515 minorities served with CDBG funds, and $318,292 for 18 minority families served with HOME funds for owner rehabilitation and $314,528 for rental and homeownership opportunities for 4 minority families. Additionally, $56,423 of Emergency Shelter Grant funds provided shelter and transitional housing for minority individuals, and $1,022,462 of Housing Opportunities for Persons with AIDS funding provided supportive housing for 96 minority persons with HIV/AIDS. A listing of these activities and the number of minority individuals they served follows.

OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Annual Allocation	$2,783,703	$2,384,118
HOME	Annual Allocation	$1,131,674	$1,289,290
HOPWA	Annual Allocation/CO	$2,798,725	$3,097,031
ESG	Annual Allocation/CO	$197,976	$285,470

Table 3 – Resources Made Available

Narrative

The City of Tampa was awarded a total of $6,912,078 for Program Year 2013 (Fiscal Year 2014). The City expended prior year funding in addition to PY2013 funding to reach its goals. The City uses other monies in addition to CDBG, ESG, HOME, and ESG funds to accomplish Consolidated Plan objectives. The City was able to leverage CDBG and HOME funds with over $5,921,701 from non-federal, state, local and private sources in Program Year 2013.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City Wide	100	100	Eligible Areas
EAST TAMPA			
Sulphur Springs			

Table 4 – Identify the geographic distribution and location of investments

Narrative

Except for the HOPWA EMSA, City of Tampa allocates investments geographically within its jurisdictional boundaries (HOPWA fund allocation is within west central Florida EMSA) based on priority needs criteria outlined in the Consolidated Plan. The priorities in the allocation of the resources the City expects to receive would be located throughout the community. Many census tracts qualify as meeting the low-moderate income criteria as provided in 24 CFR 570.208 (a), (1), (ii).

The primary distribution of the population benefiting from the grant assistance program will be City-wide and in most cases extremely low, low, and moderate income, limited clientele, elderly, disabled or homeless persons will be served. The City's housing programs are located on scattered sites throughout the City. The priority community development needs and public service locations will be throughout the City. The target areas identified are neighborhoods within the City that are key areas for needed redevelopment. This year the City concentrated efforts in the Sulphur Springs Neighborhood to closeout the NSP grants. The City acted as the developer and built 11 new single family homes, which were sold to income eligible families and all were under contract within PY 2013.

OMB Control No: 2506-0117 (exp. 07/31/2015)

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Federal dollars utilized by the City are leveraged by other local, state and private funds in all four programs. The City was able to leverage the federal funds with over $5,921,701 in private and local funds, $627,350 in state SHIP funding and ESG and HOPWA from non-federal, state, local and private sources in Program Year 2013.

HOME PROGRAM - The HOME Program requires that participating jurisdictions (PJs) provide matches in amounts equal to no less than 25 percent of the total HOME funds drawn down from the HOME Investment Trust Fund Treasury account for project costs. Allowable reductions are made for PJs that experience fiscal distress or major disasters in accordance with the Stafford Act.

While the City is eligible to earn match credits for HOME-eligible, but not HOME-assisted units, due to the excess reporting and monitoring burden, these funds will be counted as leverage dollars. This leverage came in the form of cash for housing rehabilitation and new construction projects which meets the match eligibility requirements. The City continues to leverage rehab projects with volunteer efforts as well as assisting nonprofit partners to secure additional funding through banks and foundations. This past year the City assisted Rebuild Together Tampa Bay in securing funding JP Morgan Chase Foundation and Alleghany Foundation.

ESG PROGRAM - According to 24 CFR Section 576.51, it is the responsibility of the grantee to ensure that ESG matching funds are from eligible sources which include the following: cash; the value or fair rental value of any donated material or building; the value of any lease on a building; any salary paid to staff to carry out the program of the recipient; and the value of the time and services contributed by volunteers to carry out the program. In calculating the amount of matching funds, the time contributed by volunteers shall be determined at the rate of $5 per hour. Volunteers providing professional services such as medical or legal services are valued at the reasonable and customary rate in the community. Per regulation, the City is responsible for determining the value of any donated material or building, or of any lease, using a method reasonably calculated to establish a fair market value. The ESG match for PY2013 totaled $2,450,843 in leveraged non-federal dollars.

HOPWA PROGRAM - There are no match requirements for HOPWA funding.

CDBG PROGRAM - While there are no match requirements for CDBG funding, the City encourages all of its funding agencies to provide sources of leveraging from Public Service projects to owner occupied rehabilitation. This allows the funding to stretch farther and assist more people. A total of $5,830,654 private and local dollars was leveraged with CDBG funding in PY 2013.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	3,869,758
2. Match contributed during current Federal fiscal year	491,280
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	4,361,038
4. Match liability for current Federal fiscal year	339,491
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	4,021,547

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	**Date of Contribution**	**Cash (non-Federal sources)**	**Foregone Taxes, Fees, Charges**	**Appraised Land/Real Property**	**Required Infrastructure**	**Site Preparation, Construction Materials, Donated labor**	**Bond Financing**	**Total Match**
237	09/26/2014	457,378	0	0	0	0	0	457,378
286	09/02/2014	33,902	0	0	0	0	0	33,902

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period $	**Amount received during reporting period $**	**Total amount expended during reporting period $**	**Amount expended for TBRA $**	**Balance on hand at end of reporting period $**
8,739	194,427	203,166	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	**Minority Business Enterprises**				**White Non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black Non-Hispanic**	**Hispanic**	
Contracts						
Dollar Amount	100,000	0	0	0	0	100,000
Number	1	0	0	0	0	1
Sub-Contracts						
Number	2	0	0	1	1	0
Dollar Amount	320,786	0	0	45,803	274,983	0

	Total	**Women Business Enterprises**	**Male**
Contracts			
Dollar Amount	100,000	0	100,000
Number	1	0	1
Sub-Contracts			
Number	2	0	2
Dollar Amount	320,786	0	320,786

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	**Minority Property Owners**				**White Non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black Non-Hispanic**	**Hispanic**	
Number	1	0	0	0	0	1
Dollar Amount	100,000	0	0	0	0	100,000

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition		
Parcels Acquired	8	440,528
Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	0	0

Households Displaced	**Total**	**Minority Property Enterprises**				**White Non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black Non-Hispanic**	**Hispanic**	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	3,840	2,203
Number of Non-Homeless households to be provided affordable housing units	680	15
Number of Special-Needs households to be provided affordable housing units	50	1,223
Total	**4,570**	**3,441**

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	378	319
Number of households supported through The Production of New Units	20	2
Number of households supported through Rehab of Existing Units	50	144
Number of households supported through Acquisition of Existing Units	9	8
Total	**457**	**473**

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Tampa achieved its objective of providing affordable housing. This year the City concentrated its efforts on providing assistance to homeless individuals and families. Stronger collaborations were developed to meet the objective. While some of the numbers appear to not meet the quantitative goal, the qualitative goal was achieved. Additional units were developed, but they have not yet been leased or sold. We expect the numbers for the upcoming program year to reflect these achievements.

Discuss how these outcomes will impact future annual action plans.

As mentioned above, the City will assess the actual versus goals stated in the Consolidated Plan to determine funding allocations as well as priorities for future Action Plans. Priority will be given to areas where we are not meeting the goals. Goals not met will be discussed and funding for future allocations revised to reflect current needs.

OMB Control No: 2506-0117 (exp. 07/31/2015)

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	134	16
Low-income	16	8
Moderate-income	10	1
Total	**160**	**25**

Table 13 – Number of Persons Served

Narrative Information

City staff members continuously work with individuals and organizations to assess housing needs, identify plans of action, and to ensure that projects that are funded with federal dollars meet those needs and requirements.

The City continues to address the affordable housing needs through project funding, technical assistance and through the various programs offered for housing rehabilitation and development. All of these programs are targeted to benefit low, extremely low and moderate -income households. City staff, as well as partner agencies, income qualify all program beneficiaries to ensure that this population is served. In the Tampa Bay Area foreclosures continue to be a high priority need that effects this population. The City leverages resources by paying the staff salaries to support the Department of Treasury funded Hardest Hit Fund.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The highest priority of the Tampa/Hillsborough Continuum of Care is creating additional permanent housing beds for chronically homeless. The most recent point-in-time count, showed that almost 93 percent of chronically homeless residents are unsheltered. Chronically homeless persons make heavy use of assistance services, hospital emergency room services and court and jail services.

As a result of the Hillsborough CoC's needs, the City of Tampa developed a HOME Tenant Based Rental Assistance Program. The program is designed to rapidly rehouse literally homeless individuals and families. Along with providing the housing subsidy, individuals and families are linked to support to provide needed resources and wraparound services.

The City, Hillsborough County and the Tampa Hillsborough Homeless Initiative have formed a greater bond by planning and successfully carrying out a community-wide event to rapidly rehouse homeless Veterans and provide wraparound services. The collaboration allowed for community partners to show their support and assist clients as a united front.

Future collaborations between the City, Hillsborough County and the Tampa Hillsborough Homeless Initiative are in the planning stages. Future collaborations will have a significant impact on how homeless services are carried out and the number of homeless individuals and families served.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City has prioritized supporting the operating costs of emergency and transitional homeless shelters, and homeless prevention and rapid re-housing assistance utilizing its Emergency Solutions Grant funds made available through the Stewart B. McKinney Homeless Assistance Act. ESG Project Sponsors, are coordinated in partnership with the Homeless Coalition of Hillsborough County, Hillsborough County Health and Social Services Department, and selected homeless advocacy representatives. Matching funds are available from a variety of sources including the City of Tampa local government, private donations, in-kind contributions, etc.

The City provided ESG funding to support emergency shelter and transitional housing needs to the following partner organizations: Alpha House and The Spring. Additionally, the City provided funds to Tampa Housing Authority to support rapid rehousing services.

OMB Control No: 2506-0117 (exp. 07/31/2015)

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

THHI is the designated coordinator of the provision of homeless services in Hillsborough County. The City of Tampa is an active partner working with them and the Continuum of Care planning process to provide additional housing units and support services for homeless programs.

The City expended CDBG and ESG for aid and prevention of homelessness, through project support and public assistance programs. The City provides operating support to THHI annually, as well as assistance to other non-profit organizations to provide direct assistance to those who need it.

The City continues to seek ways to address Veteran's housing needs. The City of Tampa and Hillsborough County jointly released a Housing First RFP during PY2013. This project will add 25 units to address homelessness. The applicant has been selected and the contract is in negotiation. The City is providing HOME funding to Volunteers of America to house 26 Veterans in multifamily rental units.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City provided the following services to address the individual and families with children at imminent risk of becoming homeless:

- Provided foreclosure prevention counseling resulting in the prevention of homelessness through partnering agencies.
- Provided emergency relocation assistance (in cases of displacement due to code enforcement), and temporary relocation assistance (where clients need to temporarily move because of housing rehabilitation).
- Supported applications by social service providers that benefit the homeless or keep families from becoming homeless such as Alpha House, Metropolitan Ministries and Crisis Center of Tampa Bay.
- Supported funding applications to other entities (including Continuum of Care) by social service providers that benefit the homeless or keep families from becoming homeless.
- Supported funding applications to provide job training, employment services, daycare, vocational services, case management, drug prevention, independent living skills

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City offers support through funding and provides technical assistance to Public Housing Authority (Tampa Housing Authority) and number of non-profit housing developers and housing providers. The City is a partner in the redevelopment efforts by the Tampa Housing Authority.

The Tampa Housing Authority (THA) is the primary provider of public housing units and subsidized housing programs in the City of Tampa. It is a separate legal entity controlled by a board of commissioners charged with the responsibility of helping to provide safe, decent, and sanitary housing to the low-income population. Rents are based on family size and total household income. While THA predominately manages conventional public housing units, their inventory has expanded to include Section 23 (leased), Section 8 existing, housing vouchers, and Section 8 new construction.

The City continues to have a positive, collaborative relationship with Tampa Housing Authority. This past year the City assisted Tampa Housing Authority to secure the release of funds for the Choice Neighborhood grant. The funds will be used to support the development of The Tempo. The Tempo is a 203 unit multifamily housing project designed to serve families. The property will be mixed income with commercial rental space below. The City is currently partnering with the Tampa Housing Authority on several other projects throughout the community to update current public housing units with rehabilitation (Meridian River), demolish outdated units (West Bank) and build new facilities that rival market rate units (Encore). The Trio is a 141 unit multifamily housing project designed to serve the elderly. The property was funded in 2012 with $2 million of HOME funds.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City encourages public housing residents to become more involved in management and participate in homeownership activities through the City's down payment (mortgage) assistance program. The City supports the Housing Authority's Center for Affordable Homeownership which provides homeownership counseling and technical assistance to potential home buyers. This allows applicants to access the City's down payment assistance program. This past year, we had 2 successful homebuyers through the program.

Actions taken to provide assistance to troubled PHAs

The Tampa Housing Authority is not designated as "troubled".

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City continues to address the barriers of affordable housing on three distinct levels: actions to overcome public policy barriers, financial barriers, and discrimination barriers.

Public Policy Barriers

The City continues to work to remove the negative effects of public policies that serve as barriers to affordable housing such as tax policies, impact fees, land use regulations, zoning laws, building codes, fees, and growth limits. The following is a list of the City of Tampa's affordable housing incentive strategies currently in place to encourage, preserve, and produce affordable housing, in order to assure safe, decent, and affordable housing for the City's extremely low, low, and moderate income households:

Incentive Strategy 1: Expedited processing of permits for affordable housing projects.

Incentive Strategy 2: The establishment of a process by which a local government considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that have a significant impact on the cost of housing.

Financial Barriers

Financial barriers to purchasing affordable housing exist as the result of the inability to obtain financing and to meet down payment requirements. These problems are typically linked to households with lower than average incomes. Many low-income families have excessive debt, deficient credit history, housing cost burden and insufficient savings for a down payment. During Program Year 2013 the City addressed these barriers by providing down payment assistance to 1 home buyer with HOME funds and 8 with SHIP funds. In Fiscal Year 2014 the Hardest Hit program through the State of Florida has allowed the City to assist eight clients to receive Mortgage Loan Reinstatement Program (MLRP) and Unemployment Mortgage Assistance Program (UMAP) funding totaling $142,923, as well as 66 clients to receive Principal Reduction (PR) funding totaling $2,609,412 to avoid foreclosure.

Financial barriers also exist for homeowners who cannot afford to rehabilitate their homes when they face unsafe or substandard environments. Through the various Housing Rehabilitation programs using non-profit partnerships, the City provides low cost housing repair financing to homeowners who earn at or below 80% of the AMI. This assistance is provided through a combination of grants, deferred payment loans and low-interest loans. Low and very low-income households receive the highest priority for rehabilitation work and moderate-income households are served by a combination of subsidies and bank loans.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The primary obstacle to meeting underserved needs is the limits of funding availability. Addressing affordable housing needs, homelessness, community development, and people with special needs have been and continue to be high

priorities for the City of Tampa. In order to address the housing and community development needs of underserved citizens, the City of Tampa continues its focused efforts on home ownership, multi-family new construction and housing rehabilitation. The City's Down Payment Assistance program utilizes HOME and SHIP funds to assist households who need assistance to purchase their own home.

The City has developed a lease with option to purchase program will allow renters to gradually take on ownership opportunities. This option is made available only to CHDO developers of single family housing that also provide credit counseling and supportive services to its clients.

The City's rehabilitation program and partnership with non-profit organizations such as The Centre for Women's Senior Housing Improvement Program, Self Reliance, and Rebuilding Together Tampa Bay, enables those with a very low-income to have safe, livable homes again.

For those citizens with very low income that are unable to achieve home ownership, affordable multi-family rental housing options are available. The City has partnered with local agencies to construct new rental units and rehabilitate existing units.

Financing availability remains one of the main obstacles in addressing underserved needs of the area's residents. The City has recognized the rapid increase in the need for affordable housing and continues to provide programs to meet those needs.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Lead Hazard Reduction

Removing all lead-based paint from every house within the City of Tampa is not an economically feasible or realistic goal without additional funding. The City applied for a Lead Hazard Reduction grant, but was not successful. The City will reapply next year and make the changes to the application suggested during the debriefing. The City continues to address lead hazards in housing by disseminating printed information concerning lead-based paint hazards to all residents in the City's housing rehabilitation program. The City's housing rehabilitation contractors are certified and/or have received training in the identification of lead hazards, proper methods of paint stabilization, interim control, abatement procedures and rehabilitation activities.

The Housing and Community Development Division funds homeownership and rehabilitation activities that are funded by HOME and CDBG funds. During the reporting period, any housing units using federal funds were paint tested if the potential project site was built prior to January 1, 1978. Lead hazard reduction or abatement actions are determined on project by project basis, and requirements are written into all subrecipient contract documents.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Antipoverty impacts are inherent in the City's HUD Programs in Housing, Neighborhood Development and Elimination of Homelessness. The overriding goal of the City is to provide the environment and tools necessary to enable all City residents to realize economic stability.

The City of Tampa's goal is to reduce the number of poverty level families by projects that will provide services to foster

self-sufficiency, in conjunction with the provision of affordable housing, shelter and other public facilities. The City establishes these goals by targeting CDBG, HOME, HOPWA, ESG and local funds.

As a result of the City's support provided for job training, child care, vocational training and case management services, the number of poverty-level families has been reduced. The City continues to collaborate with nonprofit agencies to help them secure needed funding to help them expand their services.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City has been successful in engaging the Tampa Housing Authority, local non-profits, national non-profits, financial institutions, and the private sector in the provision of housing and community development services and products. Emphasis is placed on partnership building with Governments, Not-for profit organizations, for profit housing entities, and lending institutions. The City feels that connecting these groups will be beneficial to the City, non-profits, lending institutions, and the community as a whole. The City is also working more closely with other municipalities to strengthen relationships, share best practices and collaborate on mutually beneficial projects that meet the needs of the community.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Tampa's Consolidated Plan/Annual Action Plan was developed through a collaborative effort of public, private, and non-profit organizations. This cooperation continues through the implementation of projects. Meetings, technical assistance, monitoring, etc are all provided to each organization funded to ensure funds are properly expended and services are being provided according to the priority needs of the plan.

Public and Private Housing Agencies Coordination

The City offers support through funding and provides technical assistance to Public Housing Authority (Tampa Housing Authority) and non-profit housing developers. Additionally, the City assisted East Tampa Business and Civic Association, CDC of Tampa and Rebuild Together Tampa Bay to secure additional funding for affordable housing development and operations. The City partnered with Rebuild Together Tampa Bay to develop new affordable housing in the Sulphur Springs neighborhood. The City worked with multiple housing counseling agencies to expand homeownership opportunities for area residents. The City provided CHDO capacity building by supporting local organizations to participate in HOME final rule training. The City also worked with a local nonprofit to develop an additional CHDO.

Social Service Agencies

The City consults with a variety of entities to proactively develop a long-range strategic plan to address the supportive service and housing issues of special needs persons including those with HIV/AIDS. The City also provides technical assistance workshops to build capacity of non-profit social service agencies and non-profit housing corporations.

In addition, coordination with other governmental entities ensures continual improvements to policies and procedures related to funding of housing, homeless and other special needs.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

To address the lack of extensive amounts of undeveloped land, the City encourages redevelopment and infill development in the City, particularly along established or planned transit corridors. This is being accomplished by using the City's redevelopment powers provided in the nine Community Redevelopment Areas to identify, acquire and develop sites for affordable housing. Particular emphasis will be for sites that are located along or near transit corridors. This past year the City developed 11 new single family homes in the Sulphur Springs neighborhood. The three City of Tampa CHDOs and a non-profit developer also acquired, demolished and developed new affordable housing on in-fill lots. The City works closely with the Tampa Housing Authority to develop their vacant properties, as opportunities and resources become available, to create mixed-income communities. The Encore project is a prime example of infill affordable mixed use housing.

To address the high development fees, lengthy turnaround time of permitting and unnecessary regulations / procedure. The permitting process is now automated and the turnaround time is 200% faster than in the past. The City worked with the home builders association and other trade professionals to develop a user friendly system that allows for an expedited process. The high costs of development are linked primarily to fees outside the City's control. By encouraging affordable housing development on infill lots, developers are able to recognize reduced fees, as many of the impact costs are not applied when using existing infrastructure.

To address the lack of financing for potential home buyers and those wishing to renovate their homes, the City will continue its programs of providing first-time home buyer assistance and owner-occupied rehabilitation assistance programs. The City also encourages area residents to work with Housing Counseling agencies to improve their credit and therefore have better access to financing. The City worked with the Housing and Education Alliance to offer a Home buyer fair as well as worked with 5 other Housing Counseling agencies to promote homeownership and credit counseling.

To address language barriers & cultural differences that might act as an impediment to housing, the City will continue its education program aimed at reaching Hispanic populations and others ethnic origins. All of the area housing counseling agencies offer services in English and Spanish. HCD offers program information in English and Spanish as well as encourages all housing partners to offer bi-lingual services or at a minimum to utilize the Florida Relay makes it easy for Spanish-speaking and English-speaking Florida Relay users to call one another by phone. All call types processed through Florida Relay are also available in Spanish. This includes TTY, VCO, HCO, and STS.

In addition to Spanish-to-Spanish relay, Florida Relay also offers English-to-Spanish and Spanish-to-English translation 24/7 365 days a year. In order for a Relay call to be translated, callers must request a Spanish CA when dialing 711 or dial the Florida Relay Spanish number directly at (877) 955-8773.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Minority Business Outreach- The City of Tampa has in place Ordinance 26.5, Women and Minority Business Enterprises and Equal Employment Opportunity. The provisions of this ordinance apply to (1) contracts exceeding $10,000 when a contractor has fifteen (15) or more employees; and (2) all contracts exceeding $50,000. The ordinance states that "no applicable contract, under section 26.5-172, shall be executed on behalf of the City unless at least one (1) of the following requirements is met":

- The contractor can demonstrate his/her workforce reflects local labor pool demographics.
- The contractor can demonstrate good faith efforts to comply with section 26.5-176, and has an existing affirmative action program to be submitted and approved by the director.
- The department certifies in writing to the director that an emergency exists and no contractor with an applicable workforce that reflects local labor pool demographics or an affirmative action program approved by the director is immediately available.

The ordinance also requires that the contractor agree to comply with the City's equal employment opportunity clause and to include this requirement in all subcontracts. Notice of these requirements is included in any contract/award specifications published, requiring bidders to submit documentation as a part of their bid documents. The housing development request for proposals for HOME and SHIP funds encouraged that each respondent ensure that 25% of their contracts and/or subcontracts are awarded to WMBEs. Respondents certified their intent and will be monitored upon receipt of funding.

Comprehensive Planning Requirements- Reporting requirements, public hearings, public notices and Citizen participation are all coordinated and completed by the Housing and Community Development office with assistance from the Budget office of the City of Tampa. Reporting requirements include:

- WMBE report- 40107
- Davis Bacon Report
- Action Plan/IDIS
- CAPER/IDIS

Please see Attachment 4 for the complete Monitoring report.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Tampa provides public notices of meetings, Action Plan, Request for Proposals, and CAPER through the newspaper, City website, internal posting and direct notification to those on the City's interested parties list. The City held meetings in all four quadrants to accommodate all citizens and to solicit public input on the Annual Action Plan. The City developed a newsletter to promote Housing and Community Development programs and activities as an additional means of outreach. Throughout the year, City staff attended numerous community functions, neighborhood meetings, nonprofit events, etc. to solicit public input.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Tampa has experienced a change in staffing, policies and procedures, and an overall philosophy that CDBG funds should be used to move people and organizations forward; otherwise, the limited funding available is not meeting its intended purpose. Due to the overwhelming needs of the community for services, affordable housing, owner occupied rehabilitation assistance and other programs to assist with basic housing needs, the priority needs must be met with the finite resources available. The City now requires more qualitative reports that document outcome measures more clearly. This information is used to better determine which agencies are most effective and where funding should be focused.

Like most other jurisdictions throughout the country, the City of Tampa has seen a steady decline in CDBG and other federal funding. As a result, funding allocations are limited to the highest need priorities and provided to those organizations with the ability to assist those populations and move the community forward.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?	No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

It is the intent to provide onsite monitoring annually for all HOME funded projects and for those with an extended affordability period. During the on-site visit, the City of Tampa completes a HQS inspection on at least 10% of the units to ensure that the project continues to meet and be maintained in accordance with HUD and HQS property standards. These records are maintained and reviewed at the time of the onsite monitoring indicating HOME compliance. A minimum of 20% of tenant files are reviewed to ensure initial and ongoing tenant eligibility. The City of Tampa requires project sponsors to certify tenant's income annually. During the on-site monitoring, the most common findings were general income calculation errors. Income inclusions and exclusions were not well understood.

The following on-site monitorings took place during PY2013

Cento Place Apartments- Affordability Period

Metropolitan Ministries - Miracle Place- Initial monitoring

THA- Ella- Affordability Period

San Lorenzo- Affordability Period

COACH Foundation- HOME program

Davis Bacon compliance and construction monitoring was conducted prior to reimbursing subrecipients for each construction draw request made for the Tampa Housing Authority Ella/Encore Project and Miracle Place.

Please see Attachment 4 for complete monitoring report.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The following is a description of the City's affirmative marketing policy for Project Sponsors who receive funding from the HOME Investment Partnership Program:

The Project Sponsor will affirmatively market any unit available for rent/sale in a manner to attract tenants or homebuyers without regard to race, color, national origin, sex, religion, familial status or disability. The Project Sponsor agrees, in soliciting tenants/buyers, to do the following:

a) Use the Equal Housing Opportunity logo in all advertising;

b) Display a Fair Housing poster in the rental and sales office;

c) Where appropriate, advertise, use media, including minority outlets, likely to reach persons least likely to apply for the housing, and translated into Spanish/other language if needed;

d) Maintain files of Project Sponsor's affirmative marketing activities for five (5) years and provide access thereto to City staff;

e) Not refrain from renting to any tenant holding a Section 8 Existing Housing Certificate, except for good cause, such as previous failure to pay rent and/or to maintain a rental unit, or the tenant's violation of other terms and conditions of tenancy;

f) Comply with Section 8 Existing Housing Regulations when renting to any Section 8 tenant;

g) Exercise affirmative marketing of the units when vacated; and

h) Verify all information concerning the applicant, or family members, which may be obtained from any source by the Project Sponsor, or its assignees or designees.

The Affirmative Marketing action for specific projects is enforced through contractual obligations and monitored annually for compliance.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Per IDIS PR09, the City receipted a total of $194,427.29 of HOME program income in Program Year 2013. Total drawn, which included $8,738.63 receipted at the end of Program Year 2012, is $203,165.92. The funds were expended on two (2) owner occupied rehabilitation activities, three (3) CHDO single family rehabilitation for sale activities, and one (1) multi-family rental new construction projects. All funds drawn were utilized to benefit families at or below 80% of AMI.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The City of Tampa staff work with for profit and non-profit partnering agencies, including the Tampa Housing Authority, Hillsborough County, The Tampa Hillsborough Homeless Intitative, builders, developers and individual agencies to foster and maintain affordable housing. During this program year the City worked to strengthen these relationships and assisted several partners to secure additional funding to promote affordable housing. Working with the Tampa Housing Authority to develop the ENCORE project has brought not only decent, affordable rental units to the area but increased community pride in a Nationally recognized LEED standard stateof the art housing project. The City has also taken a more active role in ending Homelessness in the Tampa Bay area, this has been through increased colloboration with Hillsborough County and THHI.

CR-55 - HOPWA 91.520(e)

Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	58	0
Tenant-based rental assistance	320	319
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	98	14
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0	33

Table 14 – HOPWA Number of Households Served

Narrative

During PY2013, a total of 56 persons were housed in facility-based supportive housing; 319 households were housed with tenant-based rental assistance; and 305 households with HIV/AIDS and their affected family members were provided non-housing related supportive services that included mental health and substance abuse counseling, day care, nutritional services, transportation, and assistance in gaining access to local, State and Federal government benefits and services. When including all persons served, a total of 672 households were served with support services and housing. Housing information on housing for persons with HIV/AIDS may be provided to anyone, regardless of HIV/AIDS and income status. *Note: all HOPWA program participants receive supportive services provided by HOPWA housing providers. Francis House, Inc. is not a direct HOPWA housing provider, however does provide supportive services separately.*

OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	TAMPA
Organizational DUNS Number	059071860
EIN/TIN Number	591101138
Indentify the Field Office	JACKSONVILLE
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Tampa/Hillsborough County CoC

ESG Contact Name

Prefix	0
First Name	Qiana
Middle Name	M
Last Name	Daughtry
Suffix	0
Title	0

ESG Contact Address

Street Address 1	306 E. Jackson St. 3N
Street Address 2	0
City	Tampa
State	FL
ZIP Code	33602-
Phone Number	8122747998
Extension	0
Fax Number	8132747745
Email Address	qiana.daughtry@tampagov.net

ESG Secondary Contact

Prefix	
First Name	
Last Name	
Suffix	
Title	
Phone Number	
Extension	
Email Address	

OMB Control No: 2506-0117 (exp. 07/31/2015)

2. Reporting Period—All Recipients Complete

Program Year Start Date	10/01/2013
Program Year End Date	09/30/2014

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: Alpha House of Tampa, Inc.
City: Tampa
State: FL
Zip Code: 33609, 3231
DUNS Number: 838471951
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 45000

Subrecipient or Contractor Name: The Salvation Army, a Georgia Corporation
City: Tampa
State: FL
Zip Code: 33602, 2615
DUNS Number: 125110499
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 32844

Subrecipient or Contractor Name: The Spring of Tampa Bay, Inc.
City: Tampa
State: FL
Zip Code: 33677, 4772
DUNS Number: 619764475
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 35000

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	**0**

Table 15 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	3
Children	3
Don't Know/Refused/Other	0
Missing Information	0
Total	**6**

Table 16 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	2,699
Children	620
Don't Know/Refused/Other	0
Missing Information	0
Total	**3,319**

Table 17 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	**0**

Table 18 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	2,702
Children	623
Don't Know/Refused/Other	0
Missing Information	0
Total	**3,325**

Table 19 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	1,901
Female	1,424
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
Total	**3,325**

Table 20 - Gender Information

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6. Age—Complete for All Activities

	Total
Under 18	623
18-24	289
25 and over	2,413
Don't Know/Refused/Other	0
Missing Information	0
Total	**3,325**

Table 21 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	253
Victims of Domestic Violence	0	0	0	1,453
Elderly	0	0	0	121
HIV/AIDS	0	0	0	30
Chronically Homeless	0	0	0	382
Persons with Disabilities:				
Severely Mentally Ill	0	0	0	410
Chronic Substance Abuse	0	0	0	223
Other Disability	0	0	0	1,292
Total (Unduplicated if possible)	0	0	0	2,330

Table 22 – Special Population Served

OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	88,006
Total Number of bed-nights provided	86,926
Capacity Utilization	98.77%

Table 23 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Alpha House

Alpha House of Tampa is the only licensed Maternity Home in Hillsborough County. Through Transitional Housing they provide onsite supportive services including financial benefits. Their residential services are specifically for homeless, pregnant women and their children. During the 4th Quarter of services Alpha House was able to provide 2,923 bed nights to adult clients from the 2,392 available bed nights. They provided a 122% utilization rate during this quarter.

The Salvation Army

The Salvation Army's annual outcomes are based on the emergency shelter operations, essential services, maintenance and operations of their facility. During the 365 days of service, they provided 50,912 nights of shelter, at 160% capacity for homeless adult men and women of Hillsborough County. The Salvation Army's Red Shield Lodge provided basic needs of food, shelter, clothing, and safety to 2,025 unduplicated homeless individuals.

The Spring of Tampa Bay, Inc.

The mission of The Spring of Tampa Bay, Inc. is to prevent domestic violence, protect victims and promote change in lives, families and communities. The Spring is the Department of Children and Families certified Domestic Violence Center for Hillsborough County. The Spring's programs and services help victims of domestic violence rebuild their lives and raise awareness to prevent domestic violence from occurring. The Spring of Tampa, Inc. provided 33,091 bed nights during the course of their agreement for a 88.4% capacity utilization.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2011	**2012**	**2013**
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	**0**	**0**	**0**

Table 24 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2011	**2012**	**2013**
Expenditures for Rental Assistance	0	0	1,998
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	1,965
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	**0**	**0**	**3,963**

Table 25 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2011	**2012**	**2013**
Essential Services	0	0	22,346
Operations	0	0	90,498
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	**0**	**0**	**112,844**

Table 26 – ESG Expenditures for Emergency Shelter

OMB Control No: 2506-0117 (exp. 07/31/2015)

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2011	**2012**	**2013**
HMIS	0	0	0
Administration	0	0	0
Street Outreach	0	0	0

Table 27 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2011	2012	2013
116,807	0	0	116,807

Table 28 - Total ESG Funds Expended

11f. Match Source

	2011	2012	2013
Other Non-ESG HUD Funds	0	0	229,018
Other Federal Funds	0	0	280,791
State Government	0	0	475,595
Local Government	0	0	475,806
Private Funds	0	0	845,412
Other	0	0	144,219
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	**0**	**0**	**2,450,841**

Table 29 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2011	2012	2013
2,567,648	0	0	2,567,648

Table 30 - Total Amount of Funds Expended on ESG Activities

Attachment 1 - CAPER Cover (moved to Front)

OMB Control No: 2506-0117 (exp. 07/31/2015)

Attachment 2 - PR 26

Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disbursement and Information System PR26 - CDBG Financial Summary Report Program Year 2013 TAMPA , FL	DATE: TIME: PAGE:	41918 0.391666667 1

PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	2,783,703.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	82,306.85
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,866,009.85
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,375,625.47
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,375,625.47
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	278,530.56
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	421,850.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	2,076,006.03
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	790,003.82
PART III: LOWMOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,282,315.59
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,282,315.59
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	93.22%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	302,934.80
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	302,934.80
32 ENTITLEMENT GRANT	2,783,703.00
33 PRIOR YEAR PROGRAM INCOME	92,066.37
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	2,875,769.37
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.53%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	278,530.56
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	278,530.56
42 ENTITLEMENT GRANT	2,783,703.00
43 CURRENT YEAR PROGRAM INCOME	82,306.85
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	2,866,009.85
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	9.72%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

OMB Control No: 2506-0117 (exp. 07/31/2015)

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	30	3042	Alpha House	14B	LMH	$93,309.88
Total						**$93,309.88**

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	5	2961	5680613	Housing and Community Development	14H	LMH	$61,413.80
2012	5	2961	5688546	Housing and Community Development	14H	LMH	$17,967.71
2012	5	2961	5710126	Housing and Community Development	14H	LMH	$23,667.09
2012	5	2961	5720695	Housing and Community Development	14H	LMH	$29,385.03
2012	5	2961	5732189	Housing and Community Development	14H	LMH	$8,809.66
2012	5	2961	5732642	Housing and Community Development	14H	LMH	$8,638.81
2012	5	2961	5734887	Housing and Community Development	14H	LMH	$45,208.20
2012	9	2979	5632818	Homeless Coalition of Hillsborough County	5	LMC	$6,686.18
2012	10	2980	5632820	Keep Tampa Bay Beautiful	05H	LMC	$778.33
2012	15	2985	5632821	Cornerstone Family Ministries	05L	LMC	$2,316.82
2012	20	2990	5632824	Seniors in Services - Senior Companion Program	05A	LMC	$2,798.75
2012	21	2991	5632825	Tampa Bay Academy of Hope-Youth Program	05D	LMC	$4,588.00
2012	23	2993	5632832	Tampa Lighthouse for the Blind-Rehabilitation Program	05B	LMC	$2,083.37
2012	24	2994	5632828	Tampa Housing Authority Oaks at Riverview	05D	LMC	$2,083.37
2012	27	2997	5632829	DACCO Substance Abuse Treatment	05F	LMC	$3,323.00
2012	31	2968	5689055	Metropolitan Ministries - Facility Improvement	03C	LMC	$100,000.00
2012	36	2973	5632816	The Home Association - Window replacement	03P	LMC	$24,256.00
2013	5	3012	5656547	Housing and Community Development - FY2014	05U	LMC	$2,181.87
2013	5	3012	5700802	Housing and Community Development - FY2014	05U	LMC	$540.09
2013	5	3012	5720902	Housing and Community Development - FY2014	05U	LMC	$186.97
2013	5	3012	5731230	Housing and Community Development - FY2014	05U	LMC	$72.59
2013	7	3017	5720912	Resurfacing & Traffic Calming	03K	LMA	$64,712.48
2013	7	3017	5726706	Resurfacing & Traffic Calming	03K	LMA	$89,861.30
2013	7	3017	5731230	Resurfacing & Traffic Calming	03K	LMA	$20,408.78
2013	11	3019	5656390	Alpha House Public Service	5	LMC	$7,500.00
2013	11	3019	5665799	Alpha House Public Service	5	LMC	$2,500.00
2013	11	3019	5674579	Alpha House Public Service	5	LMC	$2,500.00
2013	11	3019	5694094	Alpha House Public Service	5	LMC	$2,500.00
2013	11	3019	5700802	Alpha House Public Service	5	LMC	$2,500.00
2013	11	3019	5720912	Alpha House Public Service	5	LMC	$2,500.00
2013	11	3019	5726706	Alpha House Public Service	5	LMC	$2,500.00
2013	11	3019	5731230	Alpha House Public Service	5	LMC	$2,500.00
2013	12	3020	5656390	Big Brothers Big Sisters	05D	LMC	$5,810.00
2013	12	3020	5665799	Big Brothers Big Sisters	05D	LMC	$4,830.00
2013	12	3020	5674579	Big Brothers Big Sisters	05D	LMC	$1,940.00
2013	12	3020	5694094	Big Brothers Big Sisters	05D	LMC	$2,510.00
2013	12	3020	5700802	Big Brothers Big Sisters	05D	LMC	$2,260.00
2013	12	3020	5720912	Big Brothers Big Sisters	05D	LMC	$2,510.00
2013	12	3020	5726706	Big Brothers Big Sisters	05D	LMC	$2,830.00
2013	12	3020	5731230	Big Brothers Big Sisters	05D	LMC	$1,950.00
2013	13	3021	5665799	Catholic Charities- Mercy House FY14	5	LMC	$26,625.00
2013	13	3021	5674579	Catholic Charities- Mercy House FY14	5	LMC	$3,375.00
2013	14	3027	5694094	CE Mendez Foundation	05I	LMC	$21,340.00
2013	15	3030	5674579	Cornerstone Child Care Center	03M	LMC	$28,094.00
2013	16	3032	5656390	Crisis Center of Tampa Bay	5	LMC	$7,367.98
2013	16	3032	5694094	Crisis Center of Tampa Bay	5	LMC	$6,598.61
2013	17	3034	5726706	Metropolitan Ministries	05D	LMC	$25,000.00
2013	18	3035	5656390	Police Athletic League	05D	LMC	$16,134.00
2013	18	3035	5665799	Police Athletic League	05D	LMC	$4,914.00
2013	18	3035	5694094	Police Athletic League	05D	LMC	$3,952.00
2013	19	3036	5720912	Senior in Service	05A	LMC	$9,222.50
2013	19	3036	5726706	Senior in Service	05A	LMC	$2,783.75

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2013	20	3037	5694094	Tampa Bay Academy of Hope	05D	LMC	$17,850.00
2013	20	3037	5720912	Tampa Bay Academy of Hope	05D	LMC	$3,825.00
2013	21	3038	5665799	Tampa Bay CFDC	05D	LMC	$2,700.00
2013	21	3038	5720912	Tampa Bay CFDC	05D	LMC	$2,325.00
2013	21	3038	5731230	Tampa Bay CFDC	05D	LMC	$8,746.00
2013	22	3039	5656390	Tampa Heights Civic Association	05D	LMC	$10,995.00
2013	22	3039	5674579	Tampa Heights Civic Association	05D	LMC	$7,095.00
2013	22	3039	5694094	Tampa Heights Civic Association	05D	LMC	$2,795.00
2013	22	3039	5700802	Tampa Heights Civic Association	05D	LMC	$3,880.00
2013	22	3039	5720912	Tampa Heights Civic Association	05D	LMC	$3,675.00
2013	22	3039	5726706	Tampa Heights Civic Association	05D	LMC	$2,635.00
2013	22	3039	5731230	Tampa Heights Civic Association	05D	LMC	$2,655.00
2013	23	3040	5656390	Tampa Lighthouse for the Blind	05B	LMC	$6,249.99
2013	23	3040	5665799	Tampa Lighthouse for the Blind	05B	LMC	$2,083.33
2013	23	3040	5694094	Tampa Lighthouse for the Blind	05B	LMC	$4,166.66
2013	23	3040	5700802	Tampa Lighthouse for the Blind	05B	LMC	$2,083.33
2013	23	3040	5720912	Tampa Lighthouse for the Blind	05B	LMC	$2,083.33
2013	23	3040	5726706	Tampa Lighthouse for the Blind	05B	LMC	$2,083.33
2013	23	3040	5731230	Tampa Lighthouse for the Blind	05B	LMC	$2,083.33
2013	24	3041	5720912	Oaks at Riverview	05D	LMC	$8,333.32
2013	25	3046	5674579	The Centre	14A	LMH	$118,613.72
2013	25	3046	5694094	The Centre	14A	LMH	$59,452.90
2013	25	3046	5731230	The Centre	14A	LMH	$19,933.38
2013	26	3047	5694094	Rebuilding Together Tampa Bay	14A	LMH	$11,778.00
2013	26	3047	5700802	Rebuilding Together Tampa Bay	14A	LMH	$7,342.50
2013	26	3047	5720902	Rebuilding Together Tampa Bay	14A	LMH	$66,689.30
2013	26	3047	5726710	Rebuilding Together Tampa Bay	14A	LMH	$14,620.20
2013	26	3047	5726712	Rebuilding Together Tampa Bay	14A	LMH	$66,957.65
2013	26	3047	5731229	Rebuilding Together Tampa Bay	14A	LMH	$11,544.58
2013	27	3043	5694094	Mac Donald Training Center	3	LMC	$40,000.00
2013	29	3045	5694094	Self Reliance	14A	LMH	$11,838.20
2013	29	3045	5720902	Self Reliance	14A	LMH	$28,187.50
Total							**$1,282,315.59**

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	9	2979	5632818	Homeless Coalition of Hillsborough County	5	LMC	$6,686.18
2012	10	2980	5632820	Keep Tampa Bay Beautiful	05H	LMC	$778.33
2012	15	2985	5632821	Cornerstone Family Ministries	05L	LMC	$2,316.82
2012	20	2990	5632824	Seniors in Services - Senior Companion Program	05A	LMC	$2,798.75
2012	21	2991	5632825	Tampa Bay Academy of Hope-Youth Program	05D	LMC	$4,588.00
2012	23	2993	5632832	Tampa Lighthouse for the Blind-Rehabilitation Program	05B	LMC	$2,083.37
2012	24	2994	5632828	Tampa Housing Authority Oaks at Riverview	05D	LMC	$2,083.37
2012	27	2997	5632829	DACCO Substance Abuse Treatment	05F	LMC	$3,323.00
2013	5	3012	5656547	Housing and Community Development - FY2014	05U	LMC	$2,181.87
2013	5	3012	5700802	Housing and Community Development - FY2014	05U	LMC	$540.09
2013	5	3012	5720902	Housing and Community Development - FY2014	05U	LMC	$186.97
2013	5	3012	5731230	Housing and Community Development - FY2014	05U	LMC	$72.59
2013	11	3019	5656390	Alpha House Public Service	5	LMC	$7,500.00
2013	11	3019	5665799	Alpha House Public Service	5	LMC	$2,500.00
2013	11	3019	5674579	Alpha House Public Service	5	LMC	$2,500.00
2013	11	3019	5694094	Alpha House Public Service	5	LMC	$2,500.00
2013	11	3019	5700802	Alpha House Public Service	5	LMC	$2,500.00
2013	11	3019	5720912	Alpha House Public Service	5	LMC	$2,500.00
2013	11	3019	5726706	Alpha House Public Service	5	LMC	$2,500.00
2013	11	3019	5731230	Alpha House Public Service	5	LMC	$2,500.00
2013	12	3020	5656390	Big Brothers Big Sisters	05D	LMC	$5,810.00
2013	12	3020	5665799	Big Brothers Big Sisters	05D	LMC	$4,830.00
2013	12	3020	5674579	Big Brothers Big Sisters	05D	LMC	$1,940.00
2013	12	3020	5694094	Big Brothers Big Sisters	05D	LMC	$2,510.00
2013	12	3020	5700802	Big Brothers Big Sisters	05D	LMC	$2,260.00
2013	12	3020	5720912	Big Brothers Big Sisters	05D	LMC	$2,510.00

2013	12	3020	5726706	Big Brothers Big Sisters	05D	LMC	$2,830.00
2013	12	3020	5731230	Big Brothers Big Sisters	05D	LMC	$1,950.00
2013	13	3021	5665799	Catholic Charities- Mercy House FY14	5	LMC	$26,625.00
2013	13	3021	5674579	Catholic Charities- Mercy House FY14	5	LMC	$3,375.00
2013	14	3027	5694094	CE Mendez Foundation	05I	LMC	$21,340.00
2013	16	3032	5656390	Crisis Center of Tampa Bay	5	LMC	$7,367.98
2013	16	3032	5694094	Crisis Center of Tampa Bay	5	LMC	$6,598.61
2013	17	3034	5726706	Metropolitan Ministries	05D	LMC	$25,000.00
2013	18	3035	5656390	Police Athletic League	05D	LMC	$16,134.00
2013	18	3035	5665799	Police Athletic League	05D	LMC	$4,914.00
2013	18	3035	5694094	Police Athletic League	05D	LMC	$3,952.00
2013	19	3036	5720912	Senior in Service	05A	LMC	$9,222.50
2013	19	3036	5726706	Senior in Service	05A	LMC	$2,783.75
2013	20	3037	5694094	Tampa Bay Academy of Hope	05D	LMC	$17,850.00
2013	20	3037	5720912	Tampa Bay Academy of Hope	05D	LMC	$3,825.00
2013	21	3038	5665799	Tampa Bay CFDC	05D	LMC	$2,700.00
2013	21	3038	5720912	Tampa Bay CFDC	05D	LMC	$2,325.00
2013	21	3038	5731230	Tampa Bay CFDC	05D	LMC	$8,746.00
2013	22	3039	5656390	Tampa Heights Civic Association	05D	LMC	$10,995.00
2013	22	3039	5674579	Tampa Heights Civic Association	05D	LMC	$7,095.00
2013	22	3039	5694094	Tampa Heights Civic Association	05D	LMC	$2,795.00
2013	22	3039	5700802	Tampa Heights Civic Association	05D	LMC	$3,880.00
2013	22	3039	5720912	Tampa Heights Civic Association	05D	LMC	$3,675.00
2013	22	3039	5726706	Tampa Heights Civic Association	05D	LMC	$2,635.00
2013	22	3039	5731230	Tampa Heights Civic Association	05D	LMC	$2,655.00
2013	23	3040	5656390	Tampa Lighthouse for the Blind	05B	LMC	$6,249.99
2013	23	3040	5665799	Tampa Lighthouse for the Blind	05B	LMC	$2,083.33
2013	23	3040	5694094	Tampa Lighthouse for the Blind	05B	LMC	$4,166.66
2013	23	3040	5700802	Tampa Lighthouse for the Blind	05B	LMC	$2,083.33
2013	23	3040	5720912	Tampa Lighthouse for the Blind	05B	LMC	$2,083.33
2013	23	3040	5726706	Tampa Lighthouse for the Blind	05B	LMC	$2,083.33
2013	23	3040	5731230	Tampa Lighthouse for the Blind	05B	LMC	$2,083.33
2013	24	3041	5720912	Oaks at Riverview	05D	LMC	$8,333.32
Total							**$302,934.80**

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	1	2963	5679478	Federal Funds Budget	21A		$22,295.27
2012	1	2963	5688545	Federal Funds Budget	21A		$3,269.18
2012	1	2963	5710125	Federal Funds Budget	21A		$642.40
2012	1	2963	5720696	Federal Funds Budget	21A		$1,205.86
2012	1	2963	5727400	Federal Funds Budget	21A		$457.39
2012	2	2964	5679478	Federal Funds Accounting	21A		$32,398.91
2012	2	2964	5688545	Federal Funds Accounting	21A		$2,697.87
2012	2	2964	5710125	Federal Funds Accounting	21A		$2,815.64
2012	2	2964	5720696	Federal Funds Accounting	21A		$4,192.98
2012	2	2964	5726703	Federal Funds Accounting	21A		$2,480.55
2012	6	2962	5720694	Housing Financial Coordination	20		$383.29
2012	6	2962	5732643	Housing Financial Coordination	20		$15,843.58
2013	2	3009	5656547	Federal Funds Accounting - FY2014	21A		$11,208.29
2013	2	3009	5665785	Federal Funds Accounting - FY2014	21A		$3,791.71
2013	3	3010	5694094	Cost Allocation - FY2014	21B		$58,459.00
2013	3	3010	5720912	Cost Allocation - FY2014	21B		$29,229.50
2013	6	3013	5665785	Housing Financial Coordination - FY2014	21A		$18,220.48
2013	6	3013	5694094	Housing Financial Coordination - FY2014	21A		$12,416.66
2013	6	3013	5700802	Housing Financial Coordination - FY2014	21A		$9,770.53
2013	6	3013	5720912	Housing Financial Coordination - FY2014	21A		$19,852.34
2013	6	3013	5726706	Housing Financial Coordination - FY2014	21A		$11,286.17
2013	6	3013	5731230	Housing Financial Coordination - FY2014	21A		$15,612.96
Total							**$278,530.56**

OMB Control No: 2506-0117 (exp. 07/31/2015)

Attachment 3 - Legal Ad and Public Comments

LEGAL NOTICE

NOTICE OF SUBMISSION

CITY OF TAMPA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, HOME INVESTMENT PARTNERSHIPS PROGRAM, EMERGENCY SHELTER GRANTS PROGRAM AND HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR THE 2013 PROGRAM YEAR ENDED SEPTEMBER 30, 2014

Notice is hereby given that on December 30, 2014 the City of Tampa will submit to the U.S. Department of Housing and Urban Development a Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant Program, HOME Investment Partnerships Program, Emergency Shelter Grants Program, and Housing Opportunities for Persons With AIDS. This report consists of a summary of activities uncertaken, a financial summary and the progress achieved in the programs through September 30, 2014.

A copy of this Consolidated Annual Performance and Evaluation Report is available at the Housing and Community Development Office located at 306 E. Jackson St. 3N, Tampa, FL 33602 where it may be examined by the general public during regular business hours from December 10, 2014 until December 26, 2014. Comments may be made by calling Vanessa McCleary (813) 274-7955, or by e-mail VanessaMcCleary@tampagov.net.

Bob Buckhorn, Mayor
306 East Jackson Street
Tampa, Florida 33602

#9005 12/10/2014

The Tampa Tribune

Published Daily

Tampa, Hillsborough County, Florida

State of Florida }
County of Hillsborough } SS.

Before the undersigned authority personally appeared C. Pugh, who on oath says that she is the Advertising Billing Analyst of The Tampa Tribune, a daily newspaper published at Tampa in Hillsborough County, Florida; that the attached copy of the advertising being a

Legal Ads IN THE Tampa Tribune

In the matter of Legal Notices

was published in said newspaper in the issues of

12/10/2014

Affiant further says that the said The Tampa Tribune is a newspaper published at Tampa in said Hillsborough County, Florida, and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida, each day and has been entered as second class mail matter at the post office in Tampa, in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, this advertisement for publication in the said newspaper.

Sworn to and subscribed by me, this 10 day of Dec, A.D. 2014

Personally Known ✓ or Produced Identification ___
Type of Identification Produced _____

Charlotte A. Offner

Notary Public State of Florida
Charlotte A Offner
My Commission FF 008210
Expires 06/03/2017

Order # 0003467637 1020710 -- CITY OF TAMPA HOUSING AND

PY2013 – CAPER

Public Comments – December 10-27, 2014

No public comments were received

Attachment 4 - Monitoring Report

The City of Tampa ensures compliance with program and comprehensive planning requirements by incorporating approved accounting procedures, providing internal and external audits, as well as performs desk and on-site monitoring, to ensure all HUD and State requirements are completed. City policies and procedures have been developed for all HUD programs to ensure compliance.

The City develops a monitoring schedule and a monitoring plan for each activity to include desk monitoring, performance reporting, and on-site reviews. The schedule is determined by the results of a project risk assessment and program requirements. It is the intent to monitor all projects on site at least once per year throughout the affordability period/minimum use periods, however based on the results of the risk assessment and scheduling, some monitorings may occur less often. As a result of the monitoring activities completed, several administrative and procedural revisions were required. Various organizations were encouraged to make improvements in their internal operations and were provided with guidance and technical assistance accordingly.

PY 2013 Action Plan Activities

CDBG

The CDBG funded activities for PY13 included funding for fourteen (14) agencies to provide various Public Service activities, and three (3) agencies to complete construction related activities to public facilities that provide supportive functions for their clientele. Davis Bacon compliance and construction monitoring was conducted prior to reimbursing subrecipients for each construction draw request made for the City of Tampa's applicable CDBG funded capital improvement projects including: Alpha House and Mac Donald Training Center, fencing improvements, and street reconstruction in eligible areas.

The City of Tampa also provides ongoing technical assistance to any agency receiving CDBG funding as requested, to ensure compliance with all CDBG regulations.

ESG Monitoring

The City of Tampa provides ongoing technical assistance to each agency receiving Emergency Solutions Grant (ESG) funds. Monitoring visits were made to Alpha House and Salvation Army to determine that clients receiving assistance were income eligible and met the HUD definition of homelessness as defined in 24 CFR 576.2.

The Spring of Tampa Bay provides safe haven, emergency shelter, and supportive services to victims of domestic violence utilizing ESG funds. Due to confidentiality and safety reasons, the monitoring report from the Florida Coalition Against Domestic Violence was provided to the City of Tampa for our review to ensure compliance of program guidelines.

HOME

It is the intent to provide onsite monitoring annually for all HOME funded projects and for those with an extended affordability period. During the on-site visit, the City of Tampa completes a HQS inspection on at least 10% of the units to ensure that the project continues to meet and be maintained in accordance with HUD and HQS property standards. These records are maintained and reviewed at the time of the onsite monitoring indicating HOME compliance. A minimum of 20 % of tenant files are reviewed to ensure initial and ongoing tenant eligibility. The City of Tampa requires

project sponsors to certify tenant's income annually. During the on-site monitoring, the most common findings were general income calculation errors. Income inclusions and exclusions were not well understood.

The following on-site monitorings took place during PY2013

Cento Place Apartments- Affordability Period

Metropolitan Ministries - Miracle Place- Initial monitoring

THA- Ella- Affordability Period

San Lorenzo- Affordability Period

COACH Foundation- HOME program

Davis Bacon compliance and construction monitoring was conducted prior to reimbursing subrecipients for each construction draw request made for the Tampa Housing Authority Ella/Encore Project and Miracle Place.

HOPWA

The City of Tampa is an equal opportunity housing provider and lender. We require all of our Subrecipients of HOPWA funded programs it administers to comply with all federal and state anti-discrimination rules. The City of Tampa monitored 9 agencies to ensure program and federal guidelines. Any findings and concerns noted have been corrected.

Sub factors used for each risk factor include the areas listed below.

1. Financial
a. Size of Grant
b. Timeliness
c. Timely submission of A-133 audits
d. Financial Compliance
e. Expenditure Provisions

2. Physical
a. Physical Conditions of Projects
b. Acquisition, Construction, and Rehabilitation of Assets

3. Management
a. Staff Capacity and Oversight
b. On-Site Monitoring and Last Monitored

c. Program Caps
d. Program Complexity
e. OIG Audits
f. Program Design
g. Timely and Accurate Submissions
h. Environmental/Relocation

4. Satisfaction
a. Citizen Complaints

b. Grantee Responsiveness

5. Services
a. Meeting Program Objectives
b. Carrying Out Program

Risk Assessment Questions

Low Risk: We would monitor every three years, defined as an agency with a long history of providing the same service. Agencies with little to no staff turnover. Good audit reports, no issues in desk review, timely project completion, meeting or exceeding program goals or objectives. Payment requests and reports are submitted timely

Moderate Risk: We would monitor every other year, defined as an agency, little to no issues, desk review are good, corrections made within 24 hours of notification of any issues or concerns. External audit report is good a-133, monitoring report with 3 or less findings and or concerns. For clarification purposes, the definitions are as follows: a "finding" is an element which does not comply with a Federal or State statute or regulation; whereas a "concern" represents a potential finding or a program deficiency that should be improved before it leads to a finding.
Meets program goals and objectives. Payment requests and reports are submitted timely

High Risk: We would monitor at least once a year and more frequent as needed. Frequent questions concerns with desk review. Staff turnover, not meeting program goals performance and project expenditures are not timely, excessive citizen complaints, 4 or more findings and or concerns. For clarification purposes, the definitions are as follows: a "finding" is an element which does not comply with a Federal or State statute or regulation; whereas a "concern" represents a potential finding or a program deficiency that should be improved before it leads to a finding.

The City of Tampa is responsible for taking appropriate actions when performance problems arise with the Project Sponsors. Written agreements are the primary mechanism for enforcement in any situation of non-compliance. There are three levels of intervention, which the City of Tampa may use depending on the seriousness of the problems.

1. **Low-level Intervention**: At this level, the City of Tampa may do one or more of the following:
   a. Clearly identify problem areas and required corrective actions
   b. Plan a strategy with the Project Sponsor, including training or technical assistance to help address the problem
   c. Require more frequent reporting
   d. Conduct more frequent monitoring visits

2. **Moderate-level Intervention**: the City of Tampa may need to attempt increasingly tougher steps after the low-level intervention. These steps include:
   a. Restrict payment requests
   b. Disallow certain expenses or require repayment of funding provided for certain expenses
   c. Impose probationary status

3. **High-level Intervention**: At this level, the City of Tampa must take the most serious actions to stop non-compliance problems. These steps include:
   a. Temporarily suspend the organization from participation in the HOPWA Program until compliance is achieved
   b. Terminate the organization for the current year and call for the repayment of funds back to the City of Tampa
   c. Not allow the organization to participate in future funding allocations for one or more years
   d. Initiate legal action

Attachment 5 -CAPER Checklist

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT COMPLETENESS CHECKLIST

Grantee: City of Tampa _____ Program year: 2013

Reviewed by: _____ Date: _____

Programs covered by the report: ☒ CDBG ☒ HOME ☒ ESG ☒ HOPWA

Date CAPER due	12/30/2014
Date CAPER received (see timestamp below "Status" on CR-00)	

NOTES:

- *The checklist references IDIS reports that can assist in reviewing numbers provided by grantees in their CAPER submissions.* ***Grantees are not required to submit these reports****. CPD Representatives wishing to verify numbers in CAPER submissions should download these reports from IDIS.*
- *Guidance for State Grantees: The PER should still be completed using the instructions in Notice CPD-11-03 (http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/hudclips/notices/cpd#2011). Once submitted in accordance with Notice CPD-11-03, the PER becomes available in IDIS as the PR28 and can be downloaded and reviewed. In addition to doing the PR28, the other requirements of the CAPER Regulations under 24 CFR 91.520 are met by completing the e-Con Plan CAPER template. Updates to the e-Con Plan template are pending to enable State CDBG grantees to submit their PERS through this system in the future along with the rest of the CAPER. Additionally, an update to CPR-11-03 is pending at this time. In the meantime, the guidance above should be followed.*
- *Throughout the template, introduction and general "narrative" text boxes are provided for readability and to allow grantees to supplement the questions on the screen, however these are not required elements of the CAPER and therefore, it is acceptable if these textboxes are left blank.*
- *A lot of goal information in the template is populated from goals screens in the Consolidated Plan and Annual Action Plan. Currently, the only way to change this information is to amend the appropriate plan and re-generate the CAPER, which then requires the grantee to re-enter all their data. If a CPD Representative finds the need to request that a grantee amend goal information, it may be more efficient to ask the grantee to amend the plan (which the Representative can verify in the system) and provide supplemental narrative or inserted content documenting and explaining the change, rather than requesting, what will amount to an entirely new CAPER submission. (Future updates to IDIS will make this process easier).*
- *Currently, the Word download of the CAPER contains several errors. We are working to correct those errors in a future update. In the meantime, the CAPER should be reviewed from the IDIS screens because the information presented in the Word download is not reliable.*

General

If the jurisdiction received any citizen comments or views on the performance report, was a summary of the comments or views included as an attachment to the report? 91.105(d)(2)

Yes☒ No☐ Comment _____Page 41 – Attachment 3

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CR-05 - Goals and Outcomes
91.520(a) and 91.520(i)

These tables provide a comparison of the proposed goals versus actual outcomes for each goal included in the action plan and strategic plan. Expected, Actual, and Percent Complete fields were populated with data from the action plan and accomplishment data entered at the IDIS activity level. Users can edit them if they appear incorrect.

Did the jurisdiction provide an assessment of progress in carrying out its strategic plan and action plan? 91.520(a)
Yes☒ No☐ Comment Page 2

Did the jurisdiction provide an assessment of how the jurisdiction's use of funds, particularly CDBG, addressed the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified? 91.520(d)
Yes☒ No☐ Comment Page 3-7

NOTE: The jurisdiction should cite specific examples from the two tables to highlight specific accomplishments and, if applicable, explain why progress was not made toward meeting specific goals, objectives, and proposed outcomes.

NOTE IDIS DEFECT: If reviewing a word download of the CAPER check the CR-05 screen to ensure that the grantee has not inserted any additional content. Grantees may insert content on this screen such as supplemental narrative text boxes, tables or images. Due to a system defect these insertions do not appear in the downloaded word report.

CR-10 – Racial and Ethnic composition of families assisted
91.520(a)

The accomplishments reported in this table are read-only and cannot be edited. It is summarized from the IDIS activity accomplishment screens for the given program year for the grantee's programs. Did the jurisdiction provide the racial/ethnic data for accomplishments recorded with an accomplishment date during the Program Year in IDIS? 91.520(a)
Yes☒ No☐ Comment Page 8

NOTE: Accomplishments associated with ESG projects are not recorded in IDIS, so grantees will always need to enter these accomplishments manually.

NOTE IDIS DEFECTS (scheduled to be remedied in December 2014):

- In some cases, a column for HOME accomplishments may appear on this screen when the grantee is not a HOME grantee.
- Pre-populated data currently only includes accomplishments associated with Projects included in the Annual Action Plan for which the CAPER is being prepared. This will be corrected in December 2014. Grantees can create a table corresponding to the table on this screen and use data from the BOSMAC PR-03 (for CDBG) and PR-20 (for HOME) to report racial and ethnic data on this screen.

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CR-15 Resources and Investments
91.220, 91.320, 91.420, 91.520(a)

RESOURCES MADE AVAILABLE
The expenditure data is generated by the system based on drawdowns completed during the program year. Users may update the values in both columns.

GEOGRAPHIC DISTRIBUTION AND LOCATION OF INVESTMENTS
This table provides a list of the target areas included in the Strategic Plan. For each target area, the system will carry forward the planned percentage of allocation from the Action Plan. If no target areas are identified in the Strategic Plan, does the narrative discuss the geographic distribution and location of investments? 91.520(a)

Yes☒ No☐ Comment Page 9

NARRATIVE: LEVERAGING AND MATCH
Did the jurisdiction explain how Federal funds leveraged additional resources (private, state, and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction was used to address the needs identified in the plan? 91.520(a)
Yes☒ No☐ Comment Page 10

HOME Grantees Only: Did the jurisdiction provide the information required by the HOME Match Report HUD 40107-A HOME Annual Performance Report HUD 40107 (MBE/WBE Performance) contained on this screen?
Yes☒ No☐ Comment Page 10-11

NOTE: This report requires grantees to identify match based on the Federal Fiscal Year, **NOT** grantees program year. Reviewers should ensure that the amount reported covers the Federal Fiscal Year immediately preceeding the end of the jurisdiction's program year. For example, if the last day of a PJ's program year is March 31, 2015, the timeframe for reporting match would be October 1, 2013 through September 30, 2014. If the last day of a PJ's program year is September 30, 2015, the timeframe for reporting match would be October 1, 2014 through September 30, 2015.

NOTE IDIS DEFECTS:

- FOR NON-HOME GRANTEES – Word download of CAPER includes these sections for non-HOME grantees, but it does not appear on the screen. If you are reviewing a Word Download and this section is blank for a non-HOME grantee, ignore this section.
- FOR HOME GRANTEES –
  - Match Contribution for Federal Fiscal Year: Values in "Project No. or Other ID" field are being formatted as dates.
  - Data entered on screen in "Minority Owners of Rental Property" table is not appearing in the Word download. If you are reviewing the Word version of the plan, confirm this data on the CR-15 screen)
  - All values for "Expected Amount Available" are being populated from the "Expected Amount Available Remainder of Con Plan" in the AAP-AP-15 screen, rather than "Expected Amount Available" for the Program Year.

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Affordable Housing – CR-20
91.220(g), 91.320(g), 91.420, 91.520(b)

AFFORDABLE HOUSING – NUMBER OF HOUSEHOLDS ASSISTED TABLE

This table lists the goals and actual number of affordable housing units produced in the program year for each type of population (homeless, non-homeless, special needs). The One-Year Goal field is system-generated based on the information from the Action Plan.

Did the jurisdiction provide the actual numbers in this table? 91.520(b)

Yes☒ No☐ Comment Page 13

NOTE: This table only includes the grantee's goals for the number of homeless, non-homeless, and special needs households to be provided affordable housing within the program year using funds made available to the jurisdiction as specified in their Annual Action Plan on screen AP-55 – Affordable Housing. For the purpose of this section, the term "affordable housing" is defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership. The numbers reported for actual should be consistent with the accomplishments reported at the Activity level in IDIS. Several reports, including the PR23 – Summary of Accomplishments, can help the jurisdiction determine the actual number of ELI, LI, and MI renter and owner households that received assistance during the program year. The grantee should be asked to revise the numbers in their Annual Action Plan, if the one-year goal field includes numbers that do not meet the definition of "affordable housing" as defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

AFFORDABLE HOUSING – NUMBER OF HOUSEHOLDS SUPPORTED TABLE

This table lists the goals and actual number of affordable housing units produced in the program year for each type of housing assistance (rental assistance, production of new units, rehabilitation of existing units, and acquisition of existing units). The One-Year Goal field is system-generated based on the information from screen AP-55 – Affordable Housing in the Annual Action Plan.

Did the jurisdiction provide the actual numbers? 91.520(b)

Yes☒ No☐ Comment Page 13

NOTE: The numbers reported in the Actual field should be consistent with the accomplishments reported at the Activity level in IDIS. Several reports, including the PR23 – Summary of Accomplishments, can help the jurisdiction determine the actual counts for the program year.

Did the jurisdiction discuss the difference between goals and outcomes and problems encountered in meeting these goals? 92.525(i)

Yes☒ No☐ Comment Page 13

Did the jurisdiction discuss how these outcomes will impact future annual Action Plans?

Yes☒ No☐ Comment Page 13

NUMBER OF PERSONS SERVED

This table should display the number of persons assisted at each income level who received housing assistance during the program year. The numbers reported for actual are populated by the system based on accomplishments reported at the activity level in IDIS. (Make sure the numbers populated by the system are correct. .)

Did the jurisdiction provide the actual number of households provided affordable housing? 91.520(b)

Yes☒ No☐ Comment Page 14

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NOTE: The numbers reported in the Actual field should be consistent with the accomplishments reported at the Activity level in IDIS. Several reports, including the PR23 – Summary of Accomplishments, can help the jurisdiction determine the actual counts for the program year. Grantees can adjust these values to correct actual numbers. Compare the number of ELI, LI, MI, and homeless households provided affordable housing with narrative for the strategic plan goals summary screen SP-45 to determine progress in meeting the strategic plan goal.

NOTE IDIS DEFECTs:

- The system calculates accomplishments incorrectly for HOME program;
- The column for HOME accomplishments currently included for non-HOME grantees. These can be ignored until the system is corrected.
- Accomplishments should be persons served with affordable housing assistance.

Did the jurisdiction provide an additional narrative regarding the information provided by these tables?

Yes☒ No☐ N/A☐ Comment Page 14

CR-25 – Homeless and Other Special Needs
91.220(i), 91.320(h), 91.420, 91.520(c)

Does the report evaluate of the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

1) Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs 91.520(c)(1)
   Yes☒ No☐ Comment Page 15

2) Addressing the emergency shelter and transitional housing needs of homeless persons 91.520(c)(2)
   Yes☒ No☐ Comment Page 15

3) Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are:

   a. Likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health-care facilities, mental health facilities, foster care and other youth facilities and corrections programs and institutions) 91.520(c)(4)(i)
      Yes☒ No☐ Comment Page 16

   b. Receiving assistance from public or private agencies that address housing, health, social services, employment, education or youth needs? 91.520(c)(4)(ii)
      Yes☒ No☐ Comment Page 16

4) Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again? 91.520(c)(3)
   Yes☐ No☐ Comment Page 16

NOTE IDIS DEFECT: If reviewing a word download of the CAPER check the CR-05 screen to ensure that the grantee has not inserted any additional content. Grantees may insert content on this screen such as supplemental narrative text

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boxes, tables or images. Due to a system defect these insertions made under the first two text boxes on this screen do not appear in the downloaded word report.

CR-30 – Public Housing

24 CFR 91.220(h), 91.320(j), 91.420, 91.520(a)

Did the jurisdiction identify actions taken to address the needs of public housing? 91.520(a)
Yes☒ No☐ Comment Page 17

Did the jurisdiction identify actions taken to encourage public housing residents to become more involved in management and participate in homeownership? 91.520(a) Yes☒ No☐ Comment Page 17

Did the jurisdiction identify actions taken to provide assistance to troubled PHAs? 91.520(a)
Yes☐ No☐ N/A☒ Comment Page 17

NOTE IDIS DEFECT: If reviewing a word download of the CAPER check the CR-05 screen to ensure that the grantee has not inserted any additional content. Grantees may insert content on this screen such as supplemental narrative text boxes, tables or images. Due to a system defect these insertions made under the first two text boxes on this screen do not appear in the downloaded word report.

CR-35 Other Actions

91.220(j, k), 91.320 (i, j), 91.420, 91.520(a)

Did the jurisdiction describe actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220(j); 91.320(i)
Yes☒ No☐ Comment Page 18

Did the jurisdiction identify actions taken to:

Address obstacles to meeting underserved needs? 91.220(k); 91.320(j) Yes☒ No☐ Page 18

Reduce lead-based paint hazards? 91.220(k); 91.320(j) Yes☒ No☐ Page 19
NOTE IDIS Defect: The labels for the second text box is incorrectly repeated as the label for the 3rd text box. The third text box should contain a description of actions taken to reduce lead-based paint hazards. (The text boxes are correctly labeled in the word download)

Reduce the number of poverty-level families? 91.220(k); 91.320(j) Yes☒ No☐ Page 19

Develop institutional structure? 91.220(k); 91.320(j) Yes☒ No☐ Page 20

Enhance coordination between public and private housing and social service agencies? 91.220(k); 91.320(j)
Yes☒ No☐ Page 20

Overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a) Yes☒ No☐ Page 21
NOTE: The jurisdiction must describe specific actions taken to affirmatively further fair housing.

Comment Page 21

NOTE IDIS DEFECTs:

- If reviewing a word download of the CAPER check the CR-05 screen to ensure that the grantee has not inserted any additional content. Grantees may insert content on this screen such as supplemental narrative text boxes, tables or images. Due to a system defect these insertions made under the first six text boxes on this screen do not appear in the downloaded word report.

Monitoring – CR-40
91.230, 91.330, 91.430

Did the jurisdiction describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements?
Yes☒ No☐ Comment Page 22

Did the jurisdiction describe efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports? 91.520(a)
Yes☒ No☐ Comment Page 23

NOTE: A jurisdiction must make the report available to the public for examination and comment for a period of at least 15 days, include a review of program performance at public hearings, and must consider any comments or views of citizens received in writing, or orally at public hearings in preparing the performance report. (91.105) A jurisdiction is expected to take whatever actions are appropriate to encourage the participation of all its citizens, including minorities and non-English speaking persons, as well as persons with disabilities. 91.105(a)(2)

NOTE IDIS DEFECT: If reviewing a word download of the CAPER check the CR-05 screen to ensure that the grantee has not inserted any additional content. Grantees may insert content on this screen such as supplemental narrative text boxes, tables or images. Due to a system defect these insertions made under the first text box on this screen do not appear in the downloaded word report.

CR- 45 – CDBG (CDBG grantees only)
91.520(d)

Did the jurisdiction specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences? 91.520(d)
Yes☒ No☐ Comment Page 23

Does this jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?
Yes☐ No☒ Comment Page 23

If you answer yes to the BEDI question above, did the jurisdiction describe grant accomplishments and program outcomes during the last year.
Yes☐ No☐ Comment Page NA

NOTE: BEDI grantees should describe program accomplishments and outcomes following instructions for Section 108 reporting contained in Chapters 8 and 9 of the IDIS Online for CDBG Entitlement Communities Training Manual at: https://www.onecpd.info/resource/2685/idis-online-for-cdbg-entitlement-communities-training_manual/ . Review IDIS PR03 Report to determine extent to which extremely low-income, low-income, and moderate-income served by each activity where information on income by family is required to determine the eligibility of the activity. 91.520(d)

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CR-50 – HOME (HOME grantees only)
91.520(e)

Did the jurisdiction include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations, including:

A list of projects that should have been inspected on-site this program year based upon the schedule in §92.504(d)?

Yes☒ No☐ Comment Page 24

An indication of which of these were inspected and a summary of issues that were detected during the inspection?

Yes☒ No☐ Comment Page 24

A description of how it will remedy the situation for those properties that were not inspected?

Yes☒ No☐ Comment Page 24

Did the jurisdiction provide an assessment of the jurisdiction's affirmative marketing actions for HOME units? 92.351(b)

Yes☒ No☐ Comment Page 24-25

Did the jurisdiction provide data on the amount and use of program income for projects, including the number of projects and owner and tenant characteristics?

Yes☒ No☐ Comment Page 25

Did the jurisdiction describe other actions taken to foster and maintain affordable housing? 91.220(k); 91.520(a)

Yes☒ No☐ Comment Page 25

NOTE: This is not limited to the HOME program.

STATES ONLY: Did the state include the coordination of LIHTC with the development of affordable housing? 91.320(j); 92.520(a)

Yes☐ No☐ Comment Page NA

NOTE: This is not limited to the HOME program.

NOTE IDIS DEFECT: If reviewing a word download of the CAPER check the CR-05 screen to ensure that the grantee has not inserted any additional content. Grantees may insert content on this screen such as supplemental narrative text boxes, tables or images. Due to a system defect these insertions made under the first and third text boxes on this screen do not appear in the downloaded word report.

CR-55 – HOPWA (HOPWA grantees only)
91.520(f)

This table lists the one-year goals and actual number of households receiving HOPWA assistance for each eligible type of housing assistance. The One-Year Goal field is system-generated based on the information from screen AP-70 – HOPWA Goals in the Action Plan. Did the jurisdiction provide the actual numbers?

Yes☒ No☐ Comment Page 26

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NOTE: The numbers reports for actual should be consistent with the accomplishments reported in the jurisdiction's HOPWA CAPER.

NOTE IDIS DEFECT: CPD Representatives should review this table in IDIS. When values are entered into the table on this screen, the word download repeats every row 16 times and the "Totals" row is missing.

CR-60 ESG (ESG grantees only) (PAPER COPY – if full CAPER not submitted in IDIS) 91.520(g)

Did the jurisdiction complete all the required ESG recipient and subrecipient information?
Yes☒ No☐ Comment Page 27

NOTE: the grantee information referenced in sections 1 and 2 on this screen should be automatically populated in the word download of the CAPER with the information from the Grantee/PJ profile. CPD Representatives can confirm this information in each grantee's profile.

ESG Persons Assisted – CR - 65 (ESG grantees only) (PAPER COPY – if not full CAPER submitted in IDIS) 91.520(g)

Did the jurisdiction complete all the required household information for persons served, including number of persons in households for:

Prevention Activities?
Yes☒ No☐ Comment Page 29

Rapid Re-Housing Activities:
Yes☒ No☐ Comment Page 29

Shelter?
Yes☒ No☐ Comment Page 29

Street Outreach?
Yes☒ No☐ Comment Page 30

Total for all persons in households served with ESG?
Yes☒ No☐ Comment Page 30

Did the jurisdiction complete all the required gender information?
Yes☒ No☐ Comment Page 31

Did the jurisdiction complete all the required age information?
Yes☒ No☐ Comment Page 31

Did the jurisdiction complete all the required special needs populations served information?
Yes☒ No☐ Comment Page 31

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NOTE IDIS DEFECT: CPD Representatives should review this table in IDIS. Columns in the word version of Table 7 on this screen are mislabeled.

CR-70 – ESG Assistance Provided (ESG grantees only) (PAPER COPY – if not full CAPER submitted in IDIS) 91.520(g)

Did the jurisdiction report on shelter utilization rates for ESG expenditures?
Yes☒ No☐ Comment Page 32

Did the jurisdiction report on project outcomes data?
Yes☒ No☐ Comment Page 32

CR-75 ESG Expenditures – (ESG grantees only) (PAPER COPY – if not full CAPER submitted in IDIS) 91.520(g)

Did the jurisdiction report the dollar amount from each of the three most recent fiscal year allocations that was expended during the recipient's program year for each ESG component, as well as match sources?
Yes☒ No☐ Comment Page 33-34

NOTE IDIS Defects:

- The years populate correctly on the screen but they are incorrect on the word report.
- CPD Representatives should review this screen in IDIS.
    - Totals in Tables 11e and 11g currently exclude "Street Outreach" expenditures from Table 11d in the Word download.
    - In Tables 11a through 11g, column headings are correct on the screen but they are displayed incorrectly the incorrect years in the Word download.

CONCLUSION AND RECOMMENDATION:

Based on my review of this report, in accordance with all applicable regulations, I find this report to be

☐ satisfactory
☐ unsatisfactory
Comments: Type comments here.

SIGNED:

Reviewer: _____ Date: _____

Program Manager: _____ Date: _____

CPD Director: _____ Date: _____

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The following can be reviewed as part of the overall CAPER review. However, these items are not regulatory and a deficiency in any area does not affect the determination as to whether or not the CAPER is satisfactory.

A review of the following will assist the CPD Representative determine compliance with certain regulatory provisions and can be assessed as part of the Annual Community Assessment.

CDBG Grantees Only: Did the jurisdiction include the Financial Summary Report (PR26)?
Yes☒ No☐ Comment Page 36-39 Attachment 2

CDBG Grantees Only: Was the 70% low/mod overall spending requirement for CDBG met?
Yes☒ No☐ Comment Page 36
NOTE: If this is a multi-year certification, please specify the period covered.

Expenditure Limits

Has the grantee exceeded the 20% administrative cap for CDBG?
Yes☐ No☒

Has the grantee exceeded the 15% public service cap for CDBG?
Yes☐ No☒

Has the grantee exceeded the 10% administrative cap for HOME?
Yes☐ No☒

Has the grantee met the 15% CHDO set-aside for HOME?
Yes☒ No☐

Has the grantee exceeded the 3% administrative cap for HOPWA or the 7% administrative cap by project sponsors under HOPWA?
Yes☐ No☒

Has the grantee exceeded the 7.5% administrative cap for Emergency Solutions Grant?
Yes☐ No☒

Does the amount of ESG funds for street outreach and emergency shelter activities exceed the greater of 60% of the jurisdiction's fiscal year ESG grant or the amount of FY 2010 ESG funds committed for homeless assistance activities?
Yes☐ No☒

Did the jurisdiction describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements?
Yes☒ No☐ Comment Page 42 - Amendment 4

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