

City of Tampa Proposal Form

Contact Agency: City of Tampa
306 E. Jackson Street-2E
Tampa, Florida 33602

Attention: Ed Johnson
Email: Ed.Johnson@tampagov.net
Telephone: (813) 242-3806

Instructions: Please complete all sections of this Proposal Form. **Deliver completed application (1 original, 3 copies, and 1 CD file) in a sealed envelope to City of Tampa Purchasing Department, located at 306 E. Jackson Street-2E, Tampa, Florida 33602 no later than 4:00 p.m. on July 22, 2019.**

Address the outside of the envelope as:

Mixed Use Development Proposal
East Tampa
Community Redevelopment Area

This is a Proposal Form used to establish legal and financial ability to proceed, to disclose the intended use of the real estate, and to establish the overall parameters of the project. In the event you need to submit attachments to supplement your responses, please identify the section to which the attachment relates.

This Proposal Form includes the following exhibit:

1. Map with folio number and address of the proposed lots ("Exhibit A")

PROJECT PROPOSAL

1. Applicant

Legal name of the applicant:

Identify all parties germane to the proposal

	<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Fax</i>	<i>Email</i>
1.					
2.					

List all parties authorized to represent the applicant(s), such as company officers, attorneys, real estate agents, etc.

	<i>Individual</i>	<i>Agency</i>	<i>Address</i>	<i>Phone</i>	<i>Fax</i>	<i>Email</i>
1.						
2.						
3.						
4.						

2. Prior Experience

Describe the Applicant's experience in the acquisition and development of mixed use development in urban residential areas.

3. Team Prior Experience

Identify the projects that the Applicant's proposed team (Applicant / Architect / Contractor) has successfully developed. Provide the name, address, and photographs of each significant project. Provide a brief description of each project.

4. Development Intent

Describe in detail the proposed project and how the office / residential /retail will integrate with the redevelopment of the East Tampa CRA. Attach drawings and/or plans that explain the proposed development.

5. Development Cost and Financing

Provide a line-item budget detailing the anticipated project cost and identify all known and anticipated funding sources and amounts per source for any project. Known sources should be identified as such.

6. Land Disposition Agreement

Describe the Applicant's offer to the City and proposed terms of financing. Also, include a timetable for the transaction(s) and any special conditions.

7. Financial Profile

Provide a summary of the Applicant's most recent personal and/or corporate financial statement, and provide evidence demonstrating that the Applicant either has, or can secure within a reasonable amount of time, the necessary financial resources to complete the proposed project in a timely fashion and provide long term financial support to the project after it is built.

8. Development Schedule

Provide a proposed project timetable from property closing to completion. Applicant must successfully demonstrate that mixed use construction will commence within one (1) year of closing. Specific terms and conditions related to the start of construction shall be fully described in the subsequent Land Disposition Agreement.

9. Additional Needs

Identify any requests or needs from the City and provide additional information that the Applicant believes is pertinent to this project, e.g. public utilities, parking, etc.

10. Consistency with the Strategic Action Plan

Briefly describe how the proposal meets the goals and objectives of the East Tampa Strategic Action Plan (Attached). [Strategic Action Plan](#)