



Utility Service Application

Single Family Residence/Duplex

Thank you for contacting the City of Tampa for your water and wastewater utility service needs. We have assembled this package to help ensure that your new water and wastewater services are activated as quickly as possible, to provide you with copies of the required documents and to help guide you through the process of obtaining new service.

Please be advised that the City of Tampa is organized into separate departments to provide water and wastewater services. As a result, you will be required to coordinate with representatives from both departments to obtain each of these services.

In order to facilitate the application process, the Water and Wastewater Departments utilize combined utility applications (enclosed). This application package is for single family residence projects. A different application is used for multi-family or non-residential projects. This application form is available at www.tampagov.net/establishutilityservice. In addition to the application, supplemental documentation may be required by one or both Departments.

This application packet contains:

- Utility Service Application
- Water Meter Placement Form
- Sewer Lateral Placement Form

Assistance with the completion and submission of the forms in this packet is available in person at the City of Tampa Development Services Center, 1400 North Boulevard, or by contacting a Client Facilitator at (813) 274-3100.

Utility Service Application for Single Family Residence/Duplex

Owner Information									
Full name of property owner (if company, provide contact person):								Phone	
Address:						City		State	Zip
Mailing address (if different from above):						City		State	Zip
Last four (4) digits of Social Security #:			Driver's License # & State:			Email:			
Property Information									
Address:						City		State	Zip
Billing address (if different from above):						City		State	Zip
Tax Folio # and/or legal description (lot, block, subdivision, and/or metes & bounds):									
Structure: <input type="checkbox"/> Existing <input type="checkbox"/> Proposed If existing, date building was constructed:						STAMP DATE RECEIVED			
City Limits: <input type="checkbox"/> Inside <input type="checkbox"/> Outside									
Construction Services Project / Permit Number:				Number of people:					
Requested meter size:			Date water service needed:						
Authorized Agent Information									
Name of party authorized to act on owner's behalf:								Phone	
Address:						City		State	Zip
Email:									
Applicant understands that all City of Tampa water used or wastewater discharged during any portion of the construction phase of the above project must be metered and billed. Applicant will take all actions necessary to ensure that all contractors and subcontractors working on the above project are informed of the need to meter all water used or wastewater discharged while working at the above site and acknowledges that any unauthorized water used or wastewater discharged for the above project may be billed to the applicant.									
Signature of owner or authorized agent:							Date:		
Official Use Only									
Atlas Page	Meter Size	Street and Water Main Served From				Water	Fees	Wastewater	
						Application		Application	
WW District	Adj Line?	New Tap?	Well	Plumbing Release	Improvement Type	Connection		Capacity	
						Security Deposit		Security Deposit	
Water Commitment expires unless payment is made within 90 days.						CIAC		Aid in Construction	
						Meter Installation		Sewer Improvement	
						Total \$			

City of Tampa Water Department

Water Meter Placement Form

Please indicate, with an "X", where on your property you would like your meter installed. Show driveways, fences and other obstruction. Designate nearest intersecting streets and direction. If converting from a well, please indicate existing well location with a "W."

Name: _____

Address: _____

Phone: _____

(street name)

Please note: If meter placement is not indicated, the City of Tampa will select the most appropriate meter placement location. Additionally, the City of Tampa reserves the right to place the meter in an alternate location if they cannot accommodate the customers request.

City of Tampa Wastewater Department

Sewer Lateral Placement Form

This form should be used for addresses where no sewer service laterals are present or a new location is requested (or submit a site plan). Please indicate with an "X", where on the property you would like the lateral installed. Show driveways, fences and existing obstructions. Designate nearest intersecting streets and direction (Costs and installation will be delayed until this form or a site plan is received).

Name: _____

Address: _____

Phone: _____

(street name)

Please note: if lateral placement is not indicated, the City of Tampa will select the most appropriate lateral placement location. Additionally, the City of Tampa reserves the right to place the lateral in an alternative location if they cannot accommodate the customers request.