

Sulphur Springs RFP Amendments

SECTION II DEVELOPERS SUBMITTAL REQUIREMENTS

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2. GENERAL DEVELOPER INFORMATION

- Contracting Company's name, Street/Mailing Address, Email, Phone and Fax contact information.
- Federal Taxpayer Identification Number and System for Award Management (SAMS) Number.
- Individual Developer holding a general contracting license. Developer shall have been licensed to build in Tampa for a minimum of one (1) year.
- Issuing Authority of Licensure (Florida or County).
- Classification and Licensing Number.
- Type of Organization. (Sole Proprietorship, General Partnership, Limited Partnership, Corporation, Subchapter S Corporation, Limited Liability Company, Joint Venture, Trust, etc.) and Date Organization established.
- List of Florida Counties where Developer is licensed and/or has done business during the previous five (5) years.

SECTION III CONTENT OF PROPOSALS

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- **Tab 7. Sub-Contracting Forms.** Under Section VII. Sub-Contracting Forms and Payment Form, the following forms must be filled out and submitted:
 - Schedule of All Sub-Contractors/Consultants/Suppliers Solicited MBD 10
 - Schedule of All Sub-Contractors/Consultants/Suppliers to be Utilized MBD 20

These forms must be completed (including signatures) and submitted with all proposals. Submittals that do not contain these completed forms shall be deemed "non-responsive". Instructions on completing the forms are included after each form in this RFP package.

SECTION IV
EVALUATION OF PROPOSALS

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The City will not be under any requirement to complete the evaluation by any specific date and reserves the right to suspend or postpone the evaluation process should the need arise due to budget constraints, time constraints or other factors as directed by the City. However, it is anticipated that the review/evaluation process will be completed in a timely manner.

A Proposal Evaluation Committee will be established to review and evaluate all proposals submitted in response to this RFP. The Committee shall conduct a preliminary evaluation of all proposals on the basis of the information provided and other evaluation criteria as set forth in this RFP. The contract will be awarded to the most qualified contractor per the evaluation criteria listed below.

Following receipt of written proposals, the City may thereafter select those Proposers which, in the judgment of the City, qualify as finalists and request those Proposers to make oral presentations to the City and its representatives, prior to the final selection of the Successful Proposer.

The City reserves the right to reject any and all proposals and the issuance of this RFP and potential inclusion of a Proposer into the interview process shall in no way be deemed to create a binding contract or agreement between the Proposer and the City.

Proposers are advised that the City intends to select the Successful Proposer that the City determines is the most responsive and responsible.

Please provide a response to each bullet point for all criteria.

SELECTION CRITERIA AND POINTS

<u>CRITERIA</u>	<u>POINTS</u>
Responsiveness to the Scope of Services	25 points
Experience and Qualifications	25 points
Leveraging	35 points
Knowledge of Sulphur Springs	5 points
WMBE/SLBE Participation Plan	10 points
TOTAL POINTS	100 points

Application of WMBE and SLBE Evaluation Points. During the evaluation of proposals for WMBE and SLBE participation, the Minority and Small Business Development Office will be responsible for assigning the points under this criteria. WMBE and SLBE points will be determined as follows:

1. A maximum of ten (10) rating points may be awarded when the Proposer is a City of Tampa certified WMBE Company participating as the prime contractor deemed **underutilized** within the industry category established by the RFP **Construction and Construction-Related Services**.
2. A maximum of five (5) rating points may be awarded when the Proposer is a City of Tampa certified SLBE business participating as the prime contractor; or,
3. One to Seven (1-7) rating points may be awarded when the Proposer is not a City of Tampa certified SLBE prime contractor or a non-underutilized WMBE company but utilizes WMBE and/or SLBE certified firm(s) as Sub-contractors/consultants, and assigned to perform meaningful segments of the contractual services detailed herein and documented on the enclosed MBD Form 10-20 (4 pages total).

NOTE: The maximum number of points achievable for WMBE and/or SLBE participation will not exceed a total of 10 points.

SECTION V **GENERAL CONDITIONS**

WMBE Participation. The City of Tampa administers the Women/Minority Business Enterprise (WMBE) Program to promote the inclusion of WMBE Companies in procurement solicitations and contract awards. The City actively solicits participation in this project by City Certified WMBE Companies deemed **underutilized**. To obtain a list of the City's Certified WMBE Companies, visit the Minority and Small Business Development Offices website at <http://tampagov.net/minority-business-development>. Under Information and Resources select WMBE/SLBE Directories. These directories include WMBE Certified Companies which are listed by Type of Services and by Company Names. If you need further assistance, please contact the Minority and Small Business Development Office at (813) 274-5512.

NOTE: In accordance with the Equal Business Opportunity Ordinance 2008-89, The City of Tampa's WMBE policies are narrowly-tailored to identify **underutilized** WMBEs by Industry Category. Proposers who are certified within the **underutilized** category for the work/scope detailed herein or subcontract with firms that are certified within the **underutilized** category will be eligible for weighted points in the selection process. Refer to **MBD Form 70** to identify **underutilized** WMBEs by Industry Category and Section 4. Evaluation of Proposals for the WMBE Participation scoring criteria for this REP. **For this RFP**

the underutilized WMBE Industry Categories are Construction and Construction-Related Services,

SLBE Participation. In an effort to promote increased opportunities for Small Local Business Enterprises (SLBEs), the City actively solicits the participation of certified SLBE firms in the performance of contracts. To obtain a list of the City's Certified SLBE Companies, visit the Minority and Small Business Development Offices website at <http://tampagov.net/minority-business-development>. Under programs and Services select WMBE and SLBE Directories. These directories include SLBE Certified Companies which are listed by Type of Services and by Company Names. If you need further assistance, please contact the Minority and Small Business Development Office at (813) 274-5512.

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- **Non-Discrimination in Contracting and Employment.** The following provisions are hereby incorporated into any contract executed by or on behalf of the City of Tampa (City).

The Successful Proposer shall comply with the following Statement of Assurance:

During the performance of this Contract, the Successful Proposer herein assures the City, that said Successful Proposer is in compliance with Title VII of the 1964 Civil Rights Act, as amended, the Florida Civil Rights Act of 1992, and the City of Tampa Code of Ordinances, Chapter 12, in that the Successful Proposer does not on the grounds of race, color national origin, religion, sex, age, handicap or marital status, discriminate in any form or manner against said Successful Proposer's employees or applicants for employment.

The Successful Proposer understands and agrees that this Contract is conditioned upon the veracity of this Statement of Assurance, and that violation of this condition shall be considered material breach of this Contract. Furthermore, the Successful Proposer herein assures the City that said Successful Proposer will comply with Title VI of the Civil Rights Act of 1964 when federal grant(s) is/are involved. This Statement of Assurance shall be interpreted to include Vietnam-Era Veterans and Disabled Veterans within its protective range of applicability.

The Successful Proposer further acknowledges and agrees to provide the City with all information and documentation that may be requested by the City from time to time regarding the solicitation, selection, treatment and payment of subcontractors, suppliers and vendors in connection with this Contract. The Successful Proposer further acknowledges that it must comply with City of Tampa Code of Ordinances, Chapter 26.5, as enacted by Ordinance No. 2008-89.”

For additional information contact the Minority Business Development Office at 813/274-5543 or 813/274-5512. <http://tampagov.net/minority-business-development>

Assignment and Sub-Contracting. No Successful Proposer shall assign the award or any rights or obligations there under without the written consent of the City. In the event of such approved Sub-Contracting, the Successful Proposer agrees to provide the City with written documentation relative to the Subcontractor(s) solicited, or that will be employed in this award, including but not limited to submittal of attached Schedule of Sub-Contracting forms, with the proposal response.

- Schedule of All Sub-Contractors/Consultants/Suppliers Solicited MBD 10
- Schedule of All Sub-Contractors/Consultants/Suppliers to be Utilized MBD 20)

These forms must be completed (including signatures) and submitted with all proposals. Submittals that do not contain these completed forms shall be deemed “non-responsive”. Instructions on completing the forms are included after each form in this RFP package.

Subcontractor shall be defined as: a business enterprise, firm, partnership, corporation, consultant or combination thereof having a direct contract with a prime contractor for any portion of the advertised work that is awarded by the City/City's representative.

Supplier shall be defined as: a business enterprise that either directly contracts with a Prime Contractor/Consultant or directly contracts with a Subcontractor under such Prime Contractor/Consultant to provide materials, supplies or equipment in connection with a Contract awarded by the City/City's representative. A Supplier may be a regular dealer, distributor or manufacturer.

SECTION VI DEVELOPER'S AFFIDAVIT AND PROPOSAL SIGNATURE FORMS

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Sub-Contracting Submittals required: Forms MBD-10, MBD-20 must be submitted with the bid/proposal.

By signing this Proposal Signature Form, the Proposer complies with all of the requirements of the RFP package including but not limited to Communication Policy and City of Tampa Ethics Code contained I SECTION V. GENERAL CONDITIONS.

ATTACHMENT A EXCEPTIONAL FEATURES AND SPECIFICATIONS GUIDE

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STRUCTURE

- Steel reforced concrete footings per plans
- Termite protected soil treatment under entire structure
- Visqueen (.006 mil) vapor barrier under all concrete floors
- Minimum 4" thick welded wire reinforced concrete slabs
- Steel reinforced concrete masonry exterior walls

- ❑ Steel reinforced and poured pre-cast concrete lintels
- ❑ Interior wall framing at 24" on center
- ❑ All wood products in contact with concrete are pressure treated (P.T.)
- ❑ Engineered roof truss system.
- ❑ APA rated roof sheathing with aluminum span supports
- ❑ **Thirty (30) year dimensional roof shingle and peel and stick underlayment**
- ❑ Aluminum or Vinyl fascia and soffit
- ❑ Windows to be vinyl frame, insulated glass (low-E, Energy Star rated), high impact and wind loaded for the area that they are being installed.
- ❑ Decorative Cementations finish exterior walls
- ❑ Overhead garage doors to include openers with remote(s), keyless entry pad and interior touch pad with light and locking features

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APPLIANCES (all appliances must meet or exceed Energy Star standards)

- ❑ Self-cleaning range
- ❑ Dishwasher
- ❑ Minimum 21cubic ft. refrigerator with ice maker
- ❑ Microwave hood combination over range
- ❑ 1/2 horsepower disposal per model
- ❑ (Optional) If Washer/Dryer provided, Washer must meet Energy Star standards
- ❑ **All appliances must be of the same brand, color and energy star**