



General Information

Artist: _____

Address: _____

Telephone Number: _____

Title: _____

Description of Artwork: _____

Accession Number
and Location on Artwork: _____

Date and Place Executed: _____

Installation Date: _____

Project Name and Address: _____

Location of Artwork
within Project: _____

Medium
(i.e. steel, bronze, painted
enamel, etc.): _____

Dimensions (without pedestal):
Height: _____ Width: _____ Depth: _____ Approximate Height: _____

Pedestal Dimensions:
Height: _____ Width: _____ Depth: _____ Approximate Weight: _____

Edition Information
(if not a unique piece): _____

Location and Description of
Artist Signature and Copyright
mark, if it occurs: _____

Fabricator, if other than artist: _____

Name and Address: _____



Exhibitions and Collections (pertaining to above work):

Reproductions and Periodicals (pertaining to above work):

Technical and Maintenance Information Construction Technique:

Foundation Structure (include bolt/pin size and grout as well as any underground anchoring system):

Materials(s) (types, sizes and manufacturers):

Material(s) Thickness:

Welding or Joining Method:

Welding Rod Alloy or
Joint Material:

Material Finish
(glaze, paint color and type,
sanding grit, tool pattern, patina,
surface sealer, etc.):



What is the Artist's intention relating to the work over time? (i.e. patina, etc.) Should Work Reflect the Impact of the Environment?

Suggested Routine Maintenance:

Can the Department Cleaning Staff be Responsible for the Routine Maintenance? Yes No

Yearly Maintenance and Care of Artwork (cleaning agent and procedure):

Can the Department staff at the Site be Responsible for these Procedures? Yes No

Artist Signature

Date

Care of Artwork Department Responsibilities

The Department agrees to accept the responsibility for the care of the above-mentioned artwork. All substantial restoration of the artwork will be done only with the approval of the Public Art Committee.

Person Responsible for Annual Maintenance

Date

Name, Address, Telephone Number: _____

