West Tampa Community Redevelopment Area
Advisory Committee

Meeting Minutes
June 28, 2016

West Tampa Library
2312 W. Union Street

Attendees

Committee Members:	Joe Robinson, Chair; Benjamin Buckley; Dedrick Jackson; Delphine Jones; Marvin Knight; Carlos Ramirez; Jeffrey Rhodes; Ed Turanchik; Tina Young; Emanuel Wilson
Staff:	Jeanette LaRussa Fenton, Urban Development Manager Michelle Van Loan, Economic and Urban Development
Others:	Vanessa McCleary, Tampa Housing & Community Development

I. Welcome / Introductions

Mr. Robinson opened the regular meeting of the West Tampa Community Redevelopment Area Advisory Committee at 5:35 p.m. on June 28, 2016.

II. Meeting Minutes

Copies of the Minutes from the April 26, 2016 meeting were distributed for members to review. Mr. Ramirez made a motion to approve the minutes. Ms. Young seconded the motion and it passed unanimously.

Copies of the Meeting Notes from the May 24, 2016 meeting were distributed for members to review. Mr. Wilson made a motion to approve the minutes. Mr. Rhodes seconded the motion and it passed unanimously.

III. FY17 Budget

Ms. Fenton provided an overview of the CRA Budget adoption process and provided the most recent estimate of revenue for FY17. She noted:

- All staff salaries and operating costs are not being charged to the West Tampa CRA for FY17.
- $1800 line item is to pay for CAC members who are able to attend the FRA Conference in October.
- The Neighborhood Improvement line item is a holding place for dollars and the CAC can reprogram as projects are approved.
- The future expense of a consultant for the development of the WT Strategic Action Plan will be reprogrammed when there is a proposed contract and cost.
- The CRA budgets are presented to the CRA Board August 11 and actual approval on September 8, 2016.

IV. Strategic Action Plan Outline

Ms. Fenton presented the revised draft scope noted that she had added leveraging and cultural preservation based on comments from the last meeting. The following items will be added to the scope:

- Land Trust Strategy to address affordable housing
- Asset map/gap
- Job development and job training
- Revolving Loan Fund
- Linkage Strategy
- Lighting, Code Enforcement, and absentee landlords
- Future trend based on land zoning changes
- Community involvement, supporting parents of students
- Strategy for addressing gun violence

The Handout that Mr. Robinson provided from St. Petersburg should also be referenced.

V. City Housing Programs

Vanessa McCleary, Manager of Housing and Community Development provided an overview of the assistance programs provided through her division. Ms. McCleary:

- Provided the annual Action Plan and reviewed the development process for the Plan
- Provided list of grants and funding sources available by category
- Explained the services and assistance covered by each of the funding sources
- Explained the process for partnering with vendor to provide the services
- Reviewed the FY17 allocation of funds
- Provided a brief review of the housing assistance program and process
- $1.5 million not used in previous year that will be rolled into FY17
- Funds are reimbursed to service provided

As part of the process, Housing is providing brief surveys to obtain the needs and opinions of the community.

VI. Tampa Family Health Centers

Mr. Harold Jackson provided an overview of Tampa Family Health Centers, their services, and locations. The West Tampa location has been at 2103 Rome at Pine for the past ten years.

- 20% of funding comes from Federal Funds
- Managed by a Community Board
- 17 centers in Hillsborough County including two mobile units for dental and general medical services
- No one is ever turned away from services
- They do homeless outreach to provide services at no charge
- Can also accept patients with the affordable healthcare plan

VII. West Tampa CDC

Mr. Michael Randolph provided an overview of the challenges faced in West Tampa and neighboring underserved communities, the approach of the West Tampa CDC to address these challenges, and the CDC plan for action. Mr. Randolph also provided a presentation showing the demographics of the areas discussed and the negative impacts of types of development and gentrification in those areas.

VIII. General Discussion & Questions

Roberta Meade with Land Use Development staff informed the CAC about an upcoming project seeking rezoning from RS-50 to PD with several waivers. She provided the Good Neighbor Letter on the project. At this time the Land Use staff is not recommending approval for the project in its current configuration. The staff report is online.

- 38 Townhomes are proposed for 405 N. Oregon, Fig, and Grace Streets
- Requesting greater density than is allowed
- Requesting waivers for much of the required green space
- Requesting Bonus provisions

IX. Announcements & Public Comment

Tina Young and Emanuel Wilson are excused from the July meeting.

Concern about the lack of community turnout at the CAC meetings. Need to work on outreach to get more people to attend and learn what is going on in their community and the services available, possibly get announcement on the radio and on CTTV. Make sure the media is receiving notice of the meetings.

It was requested that sponsors be sought to provide refreshments at the meeting.

Chair Robinson thanked everyone for coming and the meeting adjourned at 7:15 pm.

West Tampa Community Redevelopment Area
Advisory Committee

Meeting Minutes
July 26, 2016

West Tampa Library
2312 W. Union Street

Attendees

Committee Members:	Joe Robinson, Chair; Ken Perry, Vice-Chair; Benjamin Buckley; Dedrick Jackson; Delphine Jones; Marvin Knight; Carlos Ramirez; Walter Smith II; Ed Turanchik
	Excused: Tina Young; Emanuel Wilson; Jeffrey Rhodes
Staff:	Jeanette LaRussa Fenton, Urban Development Manager Michelle Van Loan, Economic and Urban Development
Others:	James Jackson, City Architect

I. Welcome / Introductions

Mr. Robinson opened the regular meeting of the West Tampa Community Redevelopment Area Advisory Committee at 5:35 p.m. on July 26, 2016.

II. Tampa Police Department Update

Officer Murillo presented the update:

- There is a training unit in this area, so you may see two officers in a patrol car.
- Increase in burglaries over the summer: homes, sheds, cars. Make sure all doors are locked and valuables out of site.
- Increased damage/mischief to vehicles and properties.
- There was a block party at Main and Rome with an estimated 800 attendees. Roadway was blocked and cars were parked on the sidewalk. Light rain and TPD helped break up the gathering which then moved to the car wash on Albany. Shots were fired and suspect ran down Rome. Currently no suspect. Very difficult at such a large gathering for police to recognize who is armed.
    - TPD role is to ask people to peacefully leave, which they did.
- If TPD can get quicker intel then they can resolve issues more quickly.
- PokemonGo is also creating crowds and opportunities for crime.

For any issues, call and ask for the District 1 Shift Commander: 813-354-6600.

III. Meeting Minutes

Copies of the Minutes from the June 28, 2016 meeting were distributed for members to review. Mr. Perry made a motion to approve the minutes. Mr. Buckley seconded the motion and it passed unanimously.

IV. Proposed Apartment Complex

Mr. Michael D. Horner, on behalf of the Richman Group presented an overview of the project:

- Project is located at 2310 State.
- Pending rezoning CI to PD to go to City Council on August 11, 2016.
- Courtesy Neighbor Notice was mailed out.
- Reviewed the history and changes to the project as it went through the rezoning process. Memo provided detailing the changes.
    - Reduced to 198 Units; Increased setbacks; increased open space; increased tree preservation; FAR reduced from 2.0 to 1.8.
- Changes made bring the project into compliance with the West Tampa overlay requirements.
- Access is from Lemon Street.
- Parking is all within the interior of the development including guest parking.
- Development is providing additional pavement to provide on-street parking areas that meet all public safety needs for thoroughfares.
- Includes Bonus Density: Upgrading the transit stop at Cypress, parking garage provided, sidewalk enhancements, tree planting.
- If approved there will be an agreement with Council that is tied to the PD, not the developer. The only way to change that agreement would be to go back to City Staff/Council.
- 6 parcels assembled to create the development.
    - The cell tower will remain under original ownership.
- Project will include studio to 3 bedroom apartments, rent ranging from $1300 - $2200 a month, income qualification range $40,000 - $90,000.

Concerns:

- Loss of green space with each new development.
- Loss of local businesses
- Reduced landscaping
- Increased traffic on Lemon which is already congested.
- Loss of parking on the existing parcels
- Difficulty of use and safety concerns at bus stop on Cypress.

V. Strategic Action Plan Draft

Ms. Fenton presented an overview of the project to date. Mr. James Jackson provided a sample of the public notice for the RFQ. The Scope of Services will be sent out in next couple of weeks. The scope will be finalized after receiving the RFP responses.

Mr. Jackson explained that the RFQ process follows the state statute and takes about 4 months to select a consultant. Process:

- Contract Admin reviews for minimum qualifications.
- Staff committee reviews based on criteria and ranks the firms.
- Executive Committee interviews the top candidates, usually 3-5 firms depending upon scores.
- Top three firms are ranked and sent to the Mayor
- Negotiation of contract starts in month 5

Draft RFQ is a standard document that gets advertised, it provides a general idea of what

services are requested. Short list firms will receive the full scope which will be the basis for negotiating the contract. Their presentation is intended to present how they would propose addressing the issues we want solved.

Discussion:

- The RFQ is based on qualifications and not lowest and best bidder.
- The committee expressed concerns about an estimated fee being in the notice.
- There have been six firms that have provided these types of services to the other CRAs in the past.
- Local requirement is not a part of this process but Small Business designation is.
- Factors/Criteria/weights
    - These are used during the initial review by staff, but not by the executive committee during the presentations.
    - There are no prohibitions against factors being used.
    - The committee members may attend the presentations.

Mr. Perry Moved that the WTCAC requests a legal opinion regarding the RFQ process: Can factors/weights be used in the evaluation of the short-listed firms? Mr. Buckley seconded the motion and it passed 7-1.

VI. General Discussion & Questions

CAC continuing discussion regarding role of CAC:

- Disagreement about the role of the CAC, members job is to provide input and advice to City Staff and CRA Board. It is an Advisory Committee. We should not be dictating process. We provide the input of what is important.
- It is correct that we should ask for additional information and clarity on issues. The Committee deserves information ahead of time with time to digest prior to being asked to make a decision. We have a right to understand what we are advising on.
- West Tampa now has the opportunity to have input and influence on the actions of the City government.
- Maybe we can advise on our opinions on improving the process back to CRA Board.
- The process is set up so that the CAC renders its opinion before the CRA Board moves forward.

VII. Announcements & Public Comment

Ms. Fenton announced that through the good audit work of our Budget Analyst, Yolanda King, the West Tampa TIF estimated revenue went from $351,000 to $460,000.

It has been determined that it is alright if anyone wants to donate snacks/water to the meetings. Pizza may be provided at future meetings.

Resident expressed need to fix up Lopez Pool.

- There is a splash pad.
- Lopez Pool is not in the West Tampa CRA.

MLK pool is part of the new development, but until the designs are complete, we won't know what the design is or the amenities it will include.

Blake High School should be able to get a rowing club since they are the only public school on the river.

Request for a West Tampa webpage, which would have to be community driven.

Request for yard signs to help advertise when the CAC meets.

Request for the business list to be posted on the website.

Chair Robinson thanked everyone for coming and the meeting adjourned at 7:40 pm.

West Tampa Community Redevelopment Area
Advisory Committee

Meeting Minutes
August 23, 2016

Martin Luther King, Jr. Center
2200 N. Oregon Avenue

Attendees

Committee Members: Joe Robinson, Chair; Kenneth Perry, Vice-Chair; Benjamin Buckley; Dedrick Jackson; Delphine Jones; Carlos Ramirez; Jeffrey Rhodes; Ed Turanchik; Emanuel Wilson; Tina Young

Excused: Marvin Knight; Walter Smith II

Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic and Urban Development

I. Welcome / Introductions

Mr. Robinson opened the regular meeting of the West Tampa Community Redevelopment Area Advisory Committee at 5:30 p.m. on August 23, 2016. Mr. Robinson thanked Joe Redner for providing pizza for the meeting attendees.

II. Tampa Police Department Update

Lt. Groves, shift commander, and Officer Balch presented the update:

- Police will always need the assistance of the community in seeing more than the police can as far as illegal activity. Many more residents and business people than police on the streets. Residents are more likely to recognize something out of sorts.
- Preventing crime is easier than prosecuting after the fact. Lock up bicycles, lock all vehicles, and lock doors and windows on residences. Keep valuables out of sight and do not store in vehicles.
- Police have been ramping up undercover work and officers at Oakhurst and Columbus Court apartments, so you may not see the additional police presence, but they are there.
    - Police have been working well with new property management company.
- Noise Ordinance:
    - TPD will provide opportunity to turn down the music.
    - It will be a civil citation for music clearly audible at 100 feet.

Mr. Robinson informed TPD that the WT Strategic Action Plan will include a component to address violence in the community.

For any issues, call and ask for the District 1 Shift Commander: 813-354-6600.

III. Meeting Minutes

Copies of the Minutes from the July 26, 2016 meeting were distributed for members to review. Mr. Turanchik made a motion to approve the minutes. Mr. Buckley seconded the motion and it passed unanimously.

IV. Strategic Action Plan Update

Ms. Fenton indicated that she would send out the draft scope before a vote would take place.

V. Oakhurst Square/City of Tampa Comprehensive Plan Amendment

Mr. Adam Hardin presented on behalf of Soho Capital:

- Cass and Cypress are the western entrance to downtown.
- They recently changed management companies and are already seeing an improvement.
- Seeking to have more of a mixed use development to bring in retail/services to the area.
    - Request is for R-35 to UMU-60, plan amendment.
        - Zoning requests will come at a later date.
        - There is no design yet.
            - There will be community engagement for input on needs and concerns when they get to that point in the process.
    - Request goes to the Planning Commission on September 12 and to City Council on September 22.
    - Looking to provide new development that better reflects all that has been learned about urban planning since the current buildings were erected in the 1970s.
    - Proposed development will go through a public hearing process and have the kind of commitments associated with PD/Planned Development approved by City Council.
    - Potential heights of about 8-10 stories.
    - About 200 apartments
    - The development will be a mix of market rate and Section 8 housing.
        - Oakhurst currently has 83 Section 8 housing units. The new development will reinstate those 83 designated Section 8 units.
    - Mr. Hardin can be reached at 813-781-2558.

Discussion:

- Oakhurst is buffered by an older, existing community.
- No design yet for the new development.
- Soho Capital utilized Minority/Disadvantaged Business vendors for the Heights and Armature projects and will do the same with this one.
- Tampa Housing Authority is pursuing its own zoning change and it is not associated with this development.
- Please note: if residents receive letters/notices from anyone from out of state, they are not affiliated with Soho Capital.

VI. TBX Update

FDOT represented by MaryLou Godfrey; Debbie Hunt, District Director; Alice Price; and Christina B.

Project Overview:

- 50 miles of reconstruction.
- Howard Franklin Bridge north-bound lanes to be rebuilt.
- Downtown interchange will be rebuilt.
- Will maintain 44' of right of way to accommodate trains in the future.
- Timing of project based on current understanding of funding from the Florida State Transportation Trust Fund:
    - Gateway section in Pinellas funded.
    - I-275 section in Pinellas under procurement.
    - Howard Franklin Bridge, north bound lane in 2019.
    - West Shore section in 2023, but hoping to accelerate to 2020.
    - Downtown section not funded yet
    - Downtown to USF 2021
    - I-4 to Plant City 2021
- Pedestrian Friendly underpasses, including at North Boulevard and Laurel/Green Street.
    - Partial retrofits of underpasses at Armenia, Howard, Rome and Willow.
- 2 new ramps will be built at North Boulevard: to exit from the west and to get on going west.
- Design enhancements from community input:
    - Sound Walls
    - Urban design Guidelines
    - Historic Preservation
    - Tampa Heights Greenway
    - Bicycle and pedestrian friendly
    - Construction techniques take community and aesthetics into consideration
- The highway will be raised from North Boulevard to Hillsborough River to accommodate greater connectivity and programming of the space in the underpasses.
- Downtown Plaza Underpass: Envision programs, activities, events, public art, recreation opportunities, and possibly markets.
- Improvements to underpass at Robles Park, park, proposed pond and amenities.
- Tampa Heights Greenway will be retained and incorporated into the expansion with pedestrian lighting, landscaping, art, etc….
- Addressing issues with dead-end streets at the highway and will provide turn-a-round areas.
- 30 buses will be added for traffic in areas affected by the construction.
- Access from regular highway lanes to express lanes will be at Westshore and downtown.
- Pricing for express lanes will "float", based on how heavy the traffic is. When there is a lot of traffic on the express lanes prices will go up. The price will be posted at the express lane entrance and will not change for that vehicle once it has entered the express lanes.
- Express lanes will be to the inside of the regular lanes.
- Design is not complete yet, it is just concepts.

Community Outreach

- FDOT will be coming back out to communities when there is more detail on the connectivity and underpasses.
- All information regarding the project is at the library. Information includes the input from community charrettes.
- Youtube, Facebook, TBX website TampaBayExpress.com
- There is a community office at the German American Club Building.
- Sanders Library will host information sessions on the first Saturday of the month starting in October.

Discussion:

- West Tampa community is not "feeling the love" from FDOT. FDOT does not maintain the underpasses now that they have at Howard and N. Boulevard. Whereas the underpasses in the West Shore area look great.
- Please fix the sloped walls at the current underpasses to straight walls and add lighting.
    - FDOT: angled walls will also be redone into straight walls at 14th/15th streets and at 21st/22nd streets.
- Franklin overpass is low, dark, loud. Will project open it up and lighten it up?
- Express lanes are going to affect Rome and Willow and the West Tampa community's ability to access the highway.
- Has FDOT looked/considered doing an economic impact study for West Tampa? If not, it should?
    - FDOT: One has not been done yet. There will be an economic impact study done as part of the PD&E, but do not know scope of that yet.
    - Call Kirk Bogen regarding the scope: 975-6133.
- Mr. Fernandez:
    - The FDOT study won't be done until 2017 and may not provide the level of detail we need to understand the impact on our communities.
    - The Tampa Heights, Downtown, Seminole Heights, and Ybor communities have been advocating for such a study and fighting against the current design of the project.
    - The concept of activities under the roadway looks fine on paper, but who wants to be under a 400' wide roadway with air pollution and runoff from the roadway?
    - Boarded up houses bought by FDOT remain boarded up and affecting adjacent areas.
    - MPO has a vote every year and can vote the express lanes out of the plan, so need to continue to make our opinions known to them. Members on these boards also change over time.
- Mr. Robinson:
    - Does not see a benefit for West Tampa to spend its dollars on an impact study.
    - The main areas affected by the project are east of the river.
    - No additional property will be needed/bought by FDOT west of the river.
- As a new CRA, we have many other priorities and this is not our core mission.

Mr. Turanchik moved that the CAC use its resources for priorities within the CRA and respectfully decline the opportunity to assist in the funding of the Economic Impact Study. Mr. Perry seconded the motion and it passed unanimously.

VII. General Discussion & Questions

Ms. Fenton mentioned that there will be a public hearing on 9/8/2016 for the Jewish Community Center's request for a plan amendment.

Mr. Turanchik requested that staff put together policies for presentations and public comment so that everyone understands ahead of time.

Mr. Robinson indicated that he sets the agenda and the allotted time for presentations, but that he doesn't want to cutoff comments so that the presenter gets a feel for the community's reaction/position on the issue at hand.

Mr. Ramirez requested that staff follow up and obtain the traffic study from Mr. Horner.

Ms. Young requested that staff resend the West Tampa business list.

Mr. Buckley expressed his concern regarding gentrification, displacement, and the future of the people of the community. Need to be more concerned about the lives of the people in the community, education and jobs.

- Many people in the community don't have much of a future despite the educational institutions we are surrounded by.
- No major industry, need to cultivate and industry which would be rewarding to its employees.
- Mr. Buckley recounted his experience in the industry of building sets for media/film production and that it had been a rewarding career.

Mr. Robinson requested that it be added to the scope of the SAP, how to target industries, such as Mr. Buckley described.

Ms. Fenton indicated that the West Tampa mural is on hold due to needed building repairs.

Mr. Robinson indicated that the Yellow Jackets want to move to Plymouth Playground as they have to move with the coming developments. He would like the CAC to support that effort.

Mr. Robinson informed the CAC that he would like them to consider $150,000 - $200,000 for senior housing to assist with roofs, plumbing, safety code violations, etc….

VIII. Announcements & Public Comment

Mike Reed, Organize Now of Florida, introduced himself to the group and discussed the services and assistance his group brings to the community.

It has been determined that it is alright if anyone wants to donate snacks/water to the meetings. Pizza may be provided at future meetings.

West Tampa CDC is working with USF graduate students to conduct surveys in the West Tampa community. Questions will be focused on mission, issues in community, needs of senior residents, African American and Hispanic businesses on Main Street and Armenia. Hoping this process will add to outreach in the community and to focus meeting topics.

Mr. Turanchik would like the CAC to identify early action items in the 1st quarter of FY17 to help get the CRA dollars back out into the community.
Resident expressed need to fix up Lopez Pool.

- There is a splash pad.
- Lopez Pool is not in the West Tampa CRA.

MLK pool is part of the new development, but until the designs are complete, we won't know what the design is or the amenities it will include.

Blake High School should be able to get a rowing club since they are the only public school on the river.

Request for a West Tampa webpage, which would have to be community driven.

Request for yard signs to help advertise when the CAC meets.

Request for the business list to be posted on the website.

Concerned about the effects of TBX on Tampa Heights. We need to help support them.

Would like to have a future discussion on what the CRA dollars can be used for legally.

Chair Robinson thanked everyone for coming and the meeting adjourned at 8:04 pm.

West Tampa Community Redevelopment Area
Advisory Committee

Meeting Notes
September 27, 2016

West Tampa Library
2312 W. Union Street

Attendees

Committee Members: Kenneth Perry, Vice-Chair; Benjamin Buckley; Dedrick Jackson; Tina Young; Bobby Wilson

Excused: Delphine Jones; Marvin Knight; Carlos Ramirez; Jeffrey Rhodes; Joe Robinson; Walter Smith II; Ed Turanchik

Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic and Urban Development

I. Welcome / Introductions

Mr. Perry opened the regular meeting of the West Tampa Community Redevelopment Area Advisory Committee at 5:35 p.m. on August 23, 2016 noting that the CAC lacked a quorum.

II. Tampa Police Department Update

Lt. Richardson presented the update:

- Vehicle Break-ins: Please lock your vehicles, do not keep valuables in your car, keep valuables out of site.
- N. Boulevard homes has been having security on site and working with the police department.
- Large, spontaneous gatherings: Social media makes it easy to gather a lot of people together very quickly. Police are responding as soon as they can, but there is often no heads up to the police that the gathering is about to happen.
    - Unfortunately the few who make the situation bad for the entire group are dangerous.
- Meeting of businesses regarding Main and Howard: Police were asked to attend to address process for trespass affidavits.
    - Concern by the community is that the response was larger than the actual issue.
    - Loiterers are not the litterers.
- Noise Ordinance: The ordinance has not been passed down to the rank and file for enforcement yet as it just recently passed.
    - Traditional response by police is to have discussion with the offender first.

III. Meeting Minutes

Approval of Minutes tabled for lack of quorum.

IV. East West Green Spine

Mr. Calvin Thornton reminded the committee that he had previously presented the plan to the CAC, but due to a lack of a quorum had returned. Mr. Thornton again provided overview of scope of the plan. He will return for a vote of support at a later date.

V. Strategic Action Plan Update

Ms. Fenton reported that there was not yet a response from the City on the request to amend the process for selecting the consultant. She would have an answer by the next meeting.

Mr. Perry wants to make sure that there is a record of the proceedings to understand how and why the rankings were determined.

Community also concerned with obtaining a consultant who will work to preserve the culture of the community when it is developed.

VI. Fig St. Townhomes

Michael Mincberg presented an overview of his development.

Project Overview:

- Located on Oregon between Fig and Grace.
- 37 Townhomes, 1700-2200 square feet heated area, starting at $300,000.
- Mr. Mincberg has presented the project to other community meetings and to neighbors.
- Each unit will have two single-car garages. 7 guest parking spaces.
- 3 stories high at 36'10" with a rooftop terrace.
- Waivers requested: Height and setback, parking spaces, green space, tree retention, and reduction in aisle width. Developer will pay be paying in lieu of fee for the 38% green space waiver.
- Will be installing a bus stop at a location chosen by HART.
- Council will have first reading of ordinance on October 13 and second reading on October 27.

Ms. Fenton provided an overview of the staff report, its findings of inconsistent with code, and the waivers requested. Unlike the previous two developments that presented at the WTCAC, this project is inconsistent with the West Tampa Overlay and found inconsistent by the Planning Commission.

The CAC requested an email copy of the staff report and the options for density bonus.

VII. USF Student Project

Mr. Manny Rivero provided information of the USF graduate student project.

Under Dr. Ersing and Dr. Fisher, the graduate class in Urban Affairs and Regional Planning is doing a project in West Tampa. Students will be coming out into the community and conducting 4 focus groups on Saturday, October 22.

- 9 am – 10:30 am Business Stakeholders
- 11 am – 12:30 pm Seniors

- 1:00 pm – 2:30 pm Youth
- 3:00 pm – 4:30 pm Workforce development/Unemployed

- West Tampa is a transitioning community and they want to hear the concerns of the community.
- Contact Manny Rivero, Dr. Fisher, or Michael Randolph to participate
    - MDRFisher@tampabay.rr.com
    - MRivero@USF.EDU

VIII. WURK Radio

Mr. Dedrick Jackson and Mr. Horace Bailey made a presentation on the startup radio station owned by the Rainbow Heights Neighborhood.
WURKRadio.org 96.3 WURK

This station will be a new community radio station focused on children, education, employee development, health and wellness, and advocacy. Music, information, and education.
The station will be involved in the community and have some youth-led programming.

- Need Advisory Board Members
- Need Volunteers, DJs, anchors, outreach, engineers, etc….
- Looking for community partners.
- Need to be up and running by February, 2017.
- Located at 2110 Main Street. 813-856-9489.

Ms. Fenton announced the next meeting would be held at the MLK Center due to early voting.

Vice-Chair Perry thanked everyone for coming out and thanked the staff for assisting the committee in being successful. We all need to be asking friends and neighbors to attend the meetings.

Meeting adjourned at 8:00 pm.

West Tampa Community Redevelopment Area
Advisory Committee

Meeting Notes
October 25, 2016

West Tampa Library
2312 W. Union Street

Attendees

Committee Members: Benjamin Buckley; Dedrick Jackson; Delphine Jones; Carlos Ramirez; Jeffrey Rhodes; Joe Robinson, Committee Chair; Walter Smith II; Ed Turanchik; Bobby Wilson; Tina Young; Excused: Marvin Knight; Kenneth Perry

Staff: Jeanette LaRussa Fenton, Urban Development Manager

I. Welcome / Introductions

Mr. Robinson opened the regular meeting of the West Tampa Community Redevelopment Area Advisory Committee at 5:34 p.m. on October 25, 2016.

II. Tampa Police Department Update

Officer Ronald McMullen with TPD answered general questions from committee members and attendees on the following topics:

- Noise Ordinance – The end time for construction work to stop in residential areas is 10:00 pm with certain exceptions for health/safety. The ordinance doesn't state a specific start time, it says, "reasonable start time".
- EJ Salcines Park & Main Street – People who use the park and congregate on Main Street are concerned that they have been asked to leave in the evenings. The park doesn't have any signs clearly stating park hours. Most parks close at sunset, is there an ordinance stating otherwise? Per Officer McMullen, law enforcement doesn't usually bother people along Main Street or the Park unless a complaint has been made. A committee member suggested that Ms. Fenton look into getting a sign posted.
- Panhandling - The city no longer has a Panhandling Ordinance. The county still has a panhandling ordinance in place, TPD enforces it. Law enforcement doesn't usually have to address panhandlers unless they get a call from a citizen making a complaint.
- Community Engagement with TPD – Each district has its own public community meetings. The next meeting scheduled will occur in District 1 on November 15th at the Davis Island Garden Club. Per Officer McMullen, the meetings are rotated through each district. A committee member wanted to know if TPD has a Community Policing Policy, if so, could the committee get a presentation on the policy.
- Dwight Bolden requested to be put on the next meeting agenda. The committee agreed to ask that he be added to the November agenda.
- Mr. Robinson also shared information about two Public Notices. As well as, some information, he brought back from the Florida Redevelopment Agency Conference.
    1. 301 N. Rome – Rezoning announcement
    2. 522 N. Howard - Wetzoning for large venue beer wine & liquor on premises only.

3. Ms. Fenton received a Lifetime Achievement Award
4. Land Trusts – sent a link to committee members on this subject
5. Future use of West Tampa CRA funds for special events grants

III. Meeting Minutes August 23rd

A motion to approve the August 23rd meeting minutes was made by Carlos Ramirez and seconded by Walter Smith with one correction; Bobby Wilson attended at that meeting, but was not listed on the list. The motion passed unanimously.

IV. Meeting Minutes September 27th

A motion to approve the September 27th meeting minutes was made by Walter Smith and seconded by Bobby Wilson. The motion passed unanimously.

V. Strategic Action Plan Update

Ms. Fenton reported that she distributed the draft scope of services to the committee members for review prior to the meeting via email. If there are changes/questions, the committee will need to start sharing their revisions/suggestions. Per Mr. Robinson, the committee is not ready to share their revisions at this time until the city provides a:

1. Timeline to procure a consultant,
2. Better understanding of the procurement process
3. Review by Vanessa McCleary of the housing component

He also questioned why there was nothing about culture or mental health issues listed in the scope. It was pointed out that mental health issues/topics is addressed in the scope of services on page seven. Per Ms. Fenton, Vanessa McCleary will be asked to advise on the housing portion of the scope of services and James Jackson and Gregory Hart are in attendance at this meeting to provide a presentation about the procurement process.

Ms. Fenton reminded the committee of the need to set a goal to have changes/revisions submitted by a specific end date, so that the project can continue unhindered. It does not need to be finalized before advertising for a consultant, but a preliminary document will need to be shared with the consultants that make the short list.

Mr. Robinson wanted to know if we can have additional factor (s) added. If yes, his suggestion is to add the caveat that the consultant receives points for having experience providing services to an area that is a historical district. Based on qualification not price, we have a limited budget and the committee will want to recommend other projects to the board. We should want to identify a budget range of fees. James Jackson does not recommend listing the exact budget in the scope.

James Jackson, Contract Administration and Gregory Hart, Minority Business Development were introduced. James Jackson gave an overview of the CCNA process. Per James Jackson, it is a competitive process and once it is publicized, firms will be given 30 days to submit their proposals.

Furthermore, there is a competitive process. The review committee will rate proposals; the certification committee will interview the candidates. Short List of three firms is required by the ordinance. If more than 12 proposals were received, we would be compelled to short list more than three. He will need the scope of services to be approved by at least the week of Christmas. A rating process of those proposals, will then take place. Within 2 – 3 weeks of their receipt, the final scope of services will need to be received.

Per the committee, the community is concerned with obtaining a consultant who will work to preserve the culture of the community when it is developed. They would like to see five points for historical experience (asking that the rfp explicitly say, National Historic District Experience). They also wanted to know, how many black firms are there out there that have experience with working in a historical district? Per Gregory Hart, there are approximately 200 firms that are certified with the city under the CCNA contract. They have submitted the requisite forms and been vetted. Once the scope goes out, we would schedule a conference. In the pre-proposal conference, we have guidelines that specify which groups we would seek to include. In this category for professional services, the underutilized firms are ethnic/minority firms. If any of the firms happen to be underutilized, they would receive 10 points. If a firm that is not WMBE, but subsidizes a firm that is WMBE and adds them to their team, they will receive zero -7 points.

Mr. Turanchik stated that in the scope (section 4) one of the things the chamber is concerned about is existing housing. We are not seeing it addressed regarding the rehabilitation of housing. We should frame strategies for using CRA funds to rehab homes. Parking strategies also need to be a part of the strategic action plan.

Members wanted to know how much Drew Park paid for a consultant to complete its strategic action plan. City staff shared that the cost for the Drew Parks Strategic Action Plan was $250,000.

A motion was made by Bobby Wilson that the city moves forward with the RFP listing the minimum cost at $100,000. The motion was seconded by Jeffery Rhodes and passed unanimously.

The group agreed that the regular monthly meeting be rescheduled to November 29, 2016 at 5:30 pm.

The members will also email their revisions/changes to Jeanette Fenton.

VI. General Discussion & Questions

Mr. Buckley also attended the FRA Conference and shared that he learned many different things about financing a CRA at the FRA conference. We don't really have a lot of money to work with, so he is behind the idea of leveraging the money that is available via supporting partnerships with local businesses and community organizations.

Ms. Young inquired about the Salcines Park mural building that has a crack in the wall. Will that be fixed anytime soon? Per Mr. Robinson, the issue is who will be paying for the work to fix the building. Per Jeanette, the facilities department has been asked to look into the repair and to supply a cost estimate. She also cautioned the committee that the building is a city owned building; the CRA should not utilize funds on maintenance of city facilities.

Mr. Robinson shared information about Community Benefit Agreements.

VII. Announcements & Public Comment

Mr. Switzer wanted to make sure the committee kept affordable housing at the top of its list when planning the strategic action plan and reminded everyone about the emailed flyer regarding an upcoming housing event.

Meeting adjourned at 8:00 pm.

West Tampa Community Redevelopment Area
Advisory Committee

Meeting Notes
November 29, 2016

West Tampa Library
2312 W. Union Street

Attendees

Committee Members: Joe Robinson, Chair; Kenneth Perry, Vice-Chair; Benjamin Buckley; Dedrick Jackson; Delphine Jones; Carlos Ramirez; Walter Smith II; Ed Turanchik; Tina Young; Emanuel Wilson
Excused: Jeffrey Rhodes;

Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Staff

I. Welcome / Introductions

Mr. Robinson opened the regular meeting of the West Tampa Community Redevelopment Area Advisory Committee at 5:33 p.m. on November 29, 2016.

Mr. Robinson recognized Sean Shaw, the newly elected Representative for District 61.

Mr. Robinson, knowing Ms. Fenton since the third grade, recognized her many positions and contributions through the years to the West Tampa community and in Tampa/Hillsborough County. Mr. Robinson presented flowers to Ms. Fenton in appreciation of her dedication and service.

II. Meeting Minutes October 25, 2016

A motion to approve the October 25, 2016 meeting minutes was made by Kenneth Perry and seconded by Carlos Ramirez. The motion passed unanimously.

III. Strategic Action Plan Update

Ms. Fenton reviewed the process to date. She received comments from three WTCAC members.

All content from the comments have been incorporated into the draft SAP scope under review. Wording from comments may not be exactly as submitted due to multiple comments on similar topics.

Any comments that were not included were due to the content being covered in the Draft already. All such comments are listed on attachment to the draft with reference to the placement in the Draft.

Mr. Robinson led the CAC through a discussion of all the edits in the draft document. Additional edits were proffered by Mr. Smith, Mr. Robinson, Mr. Turanchik, Ms. Young, and Mr. Wilson.

Mr. Turanchik moved to approve the redlined draft with additional amendments from the floor. Mr. Smith seconded the motion and it passed unanimously.

IV. General Discussion & Questions

Ms. Fenton informed the committee that James Jackson would be including points in the RFQ for the SAP consultant for experience working in areas with historic districts.

Mr. Robinson reviewed the applicable items on the Good Neighbor Notices he received.

Mr. Robinson mentioned that he would be inviting Mr. Anthony Jones to a future meeting to discuss Land Banking and Land Trusts.

V. Announcements & Public Comment

Mr. Turanchik announced that the county commission was allocating $600 million for transportation. Virtually none of that funding would be used within the City of Tampa. Consider attending the meeting of the BOCC on Jan 5, 2017, or contact commissioners' offices.

Meeting adjourned at 6:40 pm.