

## Tampa Convention Center Fire Marshal Pre-Inspection Checklist

<b>Event Name:</b>		<b>Today's Date:</b>	
<b>Walk-thru Conducted By:</b>		<b>Fire Marshal Inspection:</b>	
		<b>(Date)</b>	<b>(Time)</b>
<p>TCC has made a preliminary walk-thru of your contracted space and public areas for your event. Based upon this walk-thru, the following items have been identified and should be corrected prior to the inspection. Although we have identified items that are commonly cited by the Fire Marshal, the inspection may uncover additional items that require adjustment prior to show opening. We strongly recommend making the corrections noted below prior to the formal fire inspection to prevent any issues with opening your event on time.</p>			
<b>Checklist Provided To The Following</b>			
Client:		Decorator:	
Production:		Other:	
<b>REVIEW WITH SHOW MANAGER (Please see map for additional information)</b>			
<b>1<sup>st</sup> Floor</b>	<b>2<sup>nd</sup> Floor</b>	<b>3<sup>rd</sup> Floor</b>	<b>4<sup>th</sup> Floor</b>
Blocked Fire Extinguishers, Fire Hoses			
Booths/Exhibitors need Fire Extinguishers			
Booths/Exhibitors need Tent Permits (Covered areas >10 x 10)			
Blocked Entrance Doors			
Blocked Exit Doors			
Miscellaneous			
1 <sup>st</sup> Floor			
2 <sup>nd</sup> Floor			
3 <sup>rd</sup> Floor			
4 <sup>th</sup> Floor			
Blocked Ramps for Emergency Vehicle Access			
Dock Door 1	Dock Door 2		Platt Street Dock
Blocking Exit Doors with Drape			
Need Lighted Exit Signs		Need Baffle in Drape at Exit Doors	
Additional Items			
Propane Tanks not in cage, not secured		Smoking on Dock	
Equipment with fuel in building		Aisle width less than 10'	
Blocking flow of egress on Upper Dock between Dock Doors		Items less than 20' off doors	
Placement of Service Desk		Items less than 10' off doors	