

City of Tampa Natural Resources Advisory Committee

Kickoff Meeting Minutes

January 16, 2018

I. Call to order

Catherine Coyle – Chair, called to order the first meeting for the Natural Resources Advisory Committee at 6:30 PM on January 16, 2018, at City of Tampa Development Services, 1400 North Boulevard, 3rd Floor Conference Room.

II. Attendance

Natural Resources Advisory Committee	Internal Technical Working Group Members	Staff & Public
Lori Ballard	Bob Bass	Kathy Beck
Richard Formica	Greg Mazer	Catherine Coyle
Scott Gilner	Jola Olibinska (for Calvin Hardie)	LaChone Dock
Richard Peterika	Jerrod Simpson	Brian Mims
Kevin Robles	Chris Thompson	Eric Muecke
Maggie Wilson		Lynda Patton

III. Welcome - Chair

- The chair advised the committee members of the Sunshine Law. Explained all group communications should occur in the meeting or in a public forum. Advisory Group Members can call City staff with questions, but City staff cannot relay questions from one group member to another.
- Introduced Facilitator.

IV. Vision Statement, Goals, and Guiding Principles – Rob Northrop, Facilitator

- a) Reviewed:
 - (i) The Advisory Committee’s purpose (document provided to each member) and representation. The committee represents a diversity of perspectives from civil society, your values.
 - (ii) Internal Technical Working Group’s roles.
- b) PowerPoint Presentation – Urban Forest Planning Improving Efficiency and Effectiveness of Management (also presented with Kathy Beck).
 - (i) Provided background on the creation of the Urban Forest Management Plan.
 - (ii) Introduced Kathy Beck – Natural Resources Coordinator. Reviewed the Mayor’s Symposium, Steering Committee, and Vision and Goals, and Guiding Principles.
 - (iii) City administrators identified individuals (Directors who identified individual representatives) – Internal Technical Working Group.

City of Tampa Natural Resources Advisory Committee

Kickoff Meeting Minutes

- (iv) Reviewed the social surveys conducted, science-based.
- (v) Reviewed an example criteria, key objectives, and performance indicators.
- (vi) Tampa's 5-year cycle of Urban Forest Analysis and alternatives for action. Staff will send 30 preferred alternatives for action to all members.
- c) Explained role as facilitator in future meetings. This meeting was introductory and in future meetings Rob will only facilitate.
- d) Purpose –
 1. Annually review audit and make recommendations on alternatives for action. Monitor the Plan and ask why things weren't done, is there a way you can recommend to help in how to get it done. Every five years you will create alternatives for actions. Look at performance indicators and recommend what could be done to move those indicators forward. All based on Guiding Principles. This is done in cooperation with the Internal Working Group.
 2. Semi-Annually the working group will look at the alternatives for action, they will report back to you.
 3. Annually both will get together and produce a report, recommending what should be done, and that report will be provided to Executive Staff and Council through the Planning Department.
 4. Every 5 years you participate in looking at the monitoring system and asking those scientists, and working with the departments ensuring that the money the City spends on measuring things or measuring the things that really matter in terms of having a better understanding as to how the plan is being implemented.
- e) Opened for questions -
 - (i) *How do you work through cataclysmic events like the recession, hurricane Irma, things that are constantly occurring as you move through this time, through this long cycle?* Rob – you are part of the answer and the way you do it is to consistently monitor the Plan. Your group and the Internal Technical Working Group will work together and as things change you will have the opportunity to make recommendations.
 - (ii) *Originally there was a Steering Committee created to create the Management Plan and now the Advisory Committee is prepared to begin to execute the plan and verify all items using the principles and guidance?* The original Steering Committee was set up to guide the City on the creation of the Plan and your part is to make that plan, you've got a part in keeping that Plan continually moving and grounded in the values of civil society.

V. Committee Information - Chair

- a) Asked group to consider daytime or nighttime meetings for later dates.
- b) Explained the committee will always need a quorum to make a decision. Ten have signed on and six are present. May add additional members in the future.
- c) We will have members serve three year terms, in second year we will ask who'd like to extend.

City of Tampa Natural Resources Advisory Committee

Kickoff Meeting Minutes

- d) Elected the Chair and Vice-Chair. Scott Gilner was elected as Chair. Kevin Robles was elected as Vice-Chair.
- e) Reviewed the tentative meeting schedule and meeting frequency. Staff asked committee preferred meeting days of the week and preferred meeting times. It was decided by the group we will keep evening meetings for now.
- f) Advised next meeting date is March 26, 2018, it is open to the public, and we will review the State of the City's Urban Forest. The Internal Technical Working Group will also attend this meeting.

VI. Adjournment

Catherine Coyle – Chair, adjourned the meeting at 8:00 PM.

Minutes submitted by: LaChone Dock