

Security Command is staffed at TCC 24 hours a day, 7 days a week and can be reached at (813) 274-7791

This is your point of contact for disturbances, suspicious persons or packages, assaults, threats, theft, missing persons, interference by protestors or any other urgent matter. A security rover will be dispatched to the location and call for Tampa Police to detain and arrest perpetrators as required. Security will prepare an incident report to include photo documentation and police report.

EMERGENCY PROCEDURES

Fire Alarm Evacuation

If the fire alarm is activated, proceed to the closest exit. Evacuation exits are marked on the attached map and should be shared with all event staff.

- Follow instructions from TCC Staff and announcements made over the PA system
- Remain at the evacuation location until the “all clear” is given by Evacuation Location Supervisor
- Maintain contact with your CSM or Evacuation Location Supervisor for status updates
- After the “all clear,” return to the building and assess any damages in the case of an incident

Severe Weather

If severe weather is detected close to the facility, direct people outside to move inside away from doors and windows. Shelter-in-place until an “all clear” is announced by radio or PA system.

Emergency directives will be provided to TCC by the City’s Emergency Operations Center if area-wide.

Active Shooter/Person with Weapon

In the case of an active shooter, an “armed intruder” announcement will be announced over the PA system followed by the fire alarm. Follow the Department of Homeland Security recommended procedure to RUN to closest exit, HIDE if running to an exit is not possible and as a last resort, find a weapon and FIGHT the perpetrator.

Missing Person/Child

For missing person/child, report to a TCC staff member or to Security Command by calling 813-274-7791. Be prepared to provide a full description of the subject to include as age, height, weight, hair color, eye color, special needs and the last location seen. TCC Security will make announcements via radio, house PA system and conduct search operations as needed. All parties should report to the Information Desk located on the Registration level for reunification.

Bomb Threat

If a bomb threat is received, TCC staff will notify authorities and provide additional instructions to building occupants. If a building-wide evacuation is decided, the fire alarm will be activated to evacuate the building.

First Aid/Medical Assistance

Contact the assigned CSM and if unavailable, call Security Command at 813-274-7791 on site 24/7 to get in direct contact with any on-site police officers and paramedics working in the building; otherwise call 911. TCC staff can also radio for help. Report location and severity of situation. First Aid rooms on-site may be used. A confidential Incident Report will be prepared by Security for TCC Management only.

AED-Automated External Defibrillator

On-site paramedics carry portable AED's when dispatched. CSM's also trained in AED use and CPR.

Location of wall-mounted units in building:

1st FLOOR

- 1-Franklin Street Entrance inside alcove area next to Ballroom D
- 2-Inside rotunda between Meeting Room 17 & Ballroom A

3rd FLOOR

- 3-Outside Central Hall entry doors next to UPS Store
- 4-Back of West Hall next to Dock Door #2

Hospitals within 4 miles or less:

Tampa General Hospital (Level 1 Trauma)	1 Tampa General Circle
Memorial Hospital	2901 W. Swann Avenue
St. Joseph's Hospital (Level 2 Trauma)	3001 W. Dr. Martin Luther King Blvd.

Security Assistance

Notify TCC staff of unruly or suspicious persons for immediate reporting to Security Command.

Elevator Entrapment

Push the emergency bell to alert persons nearby. Use emergency telephone intercom on control panel to contact Security Command. Do not attempt to force the elevator doors to open.

Power Outage

A generator will activate emergency lighting in hallways, stairwells, restrooms, ballrooms, meeting rooms and exhibit halls within 5 seconds of a power interruption for at least 24 hours.

Hazardous Material Spill

Notify TCC staff immediately of a hazardous material spill. Quarantine spill area to prevent personal contamination. TCC staff may call for fire alarm evacuation or shelter-in-place to limit exposure.

**TCC promotes the Homeland Security campaign: If You See Something, Say Something
Contact Security Command with as much information as possible if you see any of the following:**

-A person demonstrating suspicious behavior such as profuse perspiration, extreme nervousness, changing directions when being approached, avoiding eye contact, unresponsive to questions, or wearing clothing that is unsuitable for the weather conditions of the day.

-A person in areas not open to the public without a credential, persons taking photographs of building systems/equipment or making notes of sensitive building access areas.

-A vehicle parked, stalled or abandoned on the property of the Center without proper credentials.