



**Citizens Review Board
Tampa, Florida
Meeting Minutes**

The Citizens Review Board of the City of Tampa, Florida convened in a regular session in the City Council Chambers at 6:01 p.m. on this 24th day of August 2021.

The Legal Department was represented by Assistant City Attorney Mike Schmid and Assistant City Attorney Camaria Pettis-Mackle.

The Recording Secretary was Debbie Mercer, Senior City Council/City Clerk Support Specialist.

I. Call to Order

Meeting was called to order by Chair Aquil.

II. Roll call

Debbie Mercer conducted a roll call. The following members were present upon roll call: Banks, Tamayo, Collins, Aquil, Reyes, Simmons, Ingandela, and Blair. Member Guy being absent.

III. Approval of the Minutes

Chair Aquil requested a motion for approval of the Minutes from the July 27, 2021 meeting. A motion was made by Banks, seconded by Blair. Motion carried with Guy being absent.

IV. Public Comment

Chair Aquil asked if there was anyone signed up for public comment.

The following person appeared:

Sandra Zikry, 11718 Raintree Lake Lane, Apartment A, Tampa, Florida, approached and spoke on the actions of the Tampa Police Department.

There were no voice recordings nor written public comments received.

V. CRB Staff Reports and Business

1. Staff Reports

i. Tampa Police Department statement of appreciation.

Chief Brian Dugan, Tampa Police Department, approached and announced to the Board that he was retiring on September 10, 2021. He thanked the Board for their services and stated that Assistant Chief Ruben Delgado will be the interim Chief of Police.

Assistant Chief Ruben Delgado, Tampa Police Department, approached and introduced himself. He thanked the Board for their services and that he looks forward to working with the Board. Assistant Chief Delgado stated that he would like for the Board to have a workshop on the Tampa Police Department disciplinary process; have the Captain who author the disciplinary letters to be in attendance for any questions or clarity pertaining to a case; and make the Board more inclusive with the Tampa Police Department.

ii. City Attorney report regarding orientation and training.

City Attorney Gina Grimes approached and provided the changes that had taken place with the Board and the ordinance. She informed the Board of the following updates:

- Two new members: Robert Irvin from the NAACP, and one will be from City Council;
- Orientation and training of board members;
- Changes to the Board meetings outside of chambers;
- Different reporting requirements and survey requirements;
- Changes to power and authority of the Board;
- The Board being involved in the hiring of Tampa Police Department recruits;
- Expanding the Board's powers of Internal Affairs Investigations that are closed;
- Making the Board independent from the Police Department by assignment of a different attorney;
- Assignment of Assistant Attorney Camaria Pettis-Mackle as the Board's Attorney.

Assistant City Attorney Camaria Pettis-Mackle approached and stated that she had a number of ideas moving forward to help implement the new procedures based on the ordinance that passed; updated the rules and procedures; having a meeting with the Chair before a meeting; and to setup an organized training schedule.

Discussion took place amongst the members, Assistant City Attorney Pettis-Mackle, and City Attorney Grimes regarding the training schedule for the Board.

A motion was made by Simmons, seconded by Collins, that the training for the Board be over a three-month period, and that no more than three of the sections are heard at each meeting; further, that a least one case be on the agenda in each of the three months, and that training will not start until the two new members are on board. Motion carried with Guy being absent.

VI. Review of Investigations

1. **PSB/IAU case # 20F-146 - Internal Affairs investigation concerning violations of MOR # 1005 – Standard of Conduct; MOR # 1204.05 – Attentiveness to Duty; and MOR # 1807- Failure to Comply with Departmental Policies, to wit: Use of Force Details Page. The investigation involved an incident on October 31, 2020 at approximately 3:34 a.m. in Ybor following an encounter with a citizen who verbally assaulted the officer while the officer was assisting in a search for a fleeing subject. The PSB/IAU investigation determined the officer failed to properly document the event with the citizen.**

Detective Jason DeGagne, Internal Affairs, approached and reviewed the case of an officer failing to properly document the event with a citizen who verbally assaulted the officer, while the officer was assisting in a search for a fleeing subject.

Discussion took place among members, Detective DeGagne, and Captain Kevin Schoolmeesters, regarding the incidents that occurred.

Chair Aquil requested a motion. A motion was made by Banks, seconded by Blair, that the Board concur that the findings were consistent with the department's policies and procedures for case number 20F-146 - Internal Affairs investigation concerning violations of MOR # 1005 – Standard of Conduct; MOR # 1204.05 – Attentiveness to Duty; and MOR # 1807- Failure to Comply with Departmental Policies, to wit: Use of Force Details Page. Motion carried with Guy being absent.

VII. Community and Tampa Police Department Matters

1. Report by Lt. Kimberly Hill on Tampa Police Interview Panel and discussion on implementation.

Lieutenant Kimberly Hill approached and talked to the Board about the new Tampa Police Interview panel and discussed implementation. She briefly went over the books provided to the Board regarding the following:

- On floor charts;
- Overview of the hiring process;
- What to expect being a member of the Police Department Panel Interview;
- How many times a year the hiring process takes place; and
- How many days the hiring process last.

CRB Staff Reports and Business:

1. Staff Reports

Assistant City Attorney Camaria Pettis-Mackle stated that there were no additional reports.

2. Old Business

Discussion took place amongst the Board and Assistant City Attorney Pettis-Mackle regarding case #20F-148 that some statistical data on discipline be brought back to the Board. Assistant City Attorney Pettis-Mackle stated that the case was still under pending litigation. Member Collins stated that when appropriate, to have the case brought back to the Board.

VIII. Announcements for the Next Meeting

A motion was made by Blair, seconded by Simmons, that the next Board meeting will be held on September 21, 2021 at 6:00 p.m. Motion carried with Guy being absent.

Chair Aquil announced that if anyone could not make the next meeting to please notify the Clerk at least 48 hours in advance. The next meeting would be held September 21, 2021 at 6:00 p.m.

There being no further business to come before the Citizens Review Board at this time, said meeting was adjourned at 7:15 p.m. this 24th day of August 2021.



CHAIRMAN



RECORDING SECRETARY



CITY CLERK/DEPUTY CITY CLERK

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Meetings on Demand can be viewed on the City of Tampa Meeting – YouTube Channel website at <https://www.youtube.com/channel/UCLzohJmEgvfJOEd4YJNlHbg>