



City of Tampa

Jane Castor, Mayor

HOW TO SCHEDULE AFTER HOURS INSPECTIONS

After hours inspection service provides contractors and homeowner with an inspector(s) outside the City's normal business hours of 7:00am to 4:00pm. After-hours inspections are scheduled based on the availability of the Building and Fire divisions. A two (2) business day notice is required for after-hours inspections.

Prerequisites:

1. An applicant must have a valid permit before scheduling an after-hours inspection.
2. All work must be complete and ready for inspection.

Steps for requesting an After-Hours Inspection(s):

BUILDING DEPARTMENT

Please email the Inspections Department at CSDInspections@tampagov.net and request the After Hour Inspection(s); include the BUILDING – After-Hours Inspections form filled out.

You will be notified once we are able to confirm an inspector's availability. An inspection will be scheduled on your permit record and an After-Hours inspection fee will be added.

FIRE DEPARTMENT

Please email Jay Traina, Fire Inspector Supervisor at jay.traina@tampagov.net, requesting after hour inspection(s); include the REQUEST FOR DEVELOPMENTAL OVERTIME Form filled out.

You will be notified once we are able to confirm an inspector's availability. An inspection will be scheduled on your permit record and an After-Hours inspection fee will be added.

Processing of After-Hours inspection request will be completed on the day of inspection.



City of Tampa

Jane Castor, Mayor

Planning and Development Administration

306 East Jackson Street
Tampa, Florida 33602

Office: (813) 274-8577

After-Hours Inspection Request Form

1. Requesting approval for After-Hours Inspection request on:

Date: _____

Time: _____

2. Job/Project #: _____

3. Location and name of facility (Include suite and/or floor number when applicable):

Address: _____

Date: _____ Time: _____

Floor: _____ Suite: _____

4. Your Company Name: _____

Address (include city/zip): _____

5. What is being requested (after-hours: Building, Electrical, Mechanical, Plumbing): _____

6. Name and number of on-site tech: _____

7. Request made by: Name: _____

Phone: _____ Email: _____

Requester's Signature

Date

NOTE: 2.5 Hour Minimum at \$413.00 per Inspector/Discipline

REQUEST FOR DEVELOPMENTAL OVERTIME

1. Requesting approval for Developmental Overtime on:

Date: _____

Time: _____

2. Job/Project #: _____

3. Location and name of facility (Include suite and/or floor number when applicable):

Address: _____

Date: _____ Time: _____

Floor: _____ Suite: _____

4. Your Company Name: _____

Address (include city/zip): _____

5. What is being requested (after hours: plan review, inspection, fire alarm final, etc.):

6. Name and phone number of on-site tech: _____

7. Request made by: Name: _____

Phone: _____ E-mail: _____

Requester's Signature

Date

Note: 3 Hour Minimum at \$102.00 an Hour