

**TAMPA POLICE DEPARTMENT  
CREDIT CARD, CHECK FRAUD AND IDENTITY THEFT FORM**

Complainant: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Offense#: \_\_\_\_\_

In order to provide a more professional investigative service in your case, the Tampa Police Department requires that you please follow these instructions:

If you desire to prosecute the person(s) in your case, you are requested to appear in person at the following location:

**Tampa Police Department**

**District I  
3818 Tampa Bay Blvd  
Tampa, FL 33607  
(813) 354-6600**

**District II  
9330 N 30<sup>th</sup> St  
Tampa, FL 33612  
(813) 931-6500**

**District III  
3808 N 22<sup>nd</sup> St  
Tampa, FL 33610  
(813) 242-3800**

1. You are requested to make contact within ten calendar days in person. Your case will not be opened or assigned to an investigator until this form and additional information is provided.
2. Please provide:
  - a. **For Credit Cards – The full compromised credit card number, date, time, amount, location (to include the address) of each fraudulent purchase, and a full copy of the fraud affidavit from your financial institution.**
  - b. **For Checks – Date, time, and location (to include the address) of where each check was cashed/deposited or the bank of first deposit, check fraud affidavit, and copies of each check.**
    - i. **For Financial institutions: copy of the investigative packet to include a summary, photo/video of the transaction if available, copy of the checks, the teller name along with a statement or contact information for the teller who conducted the transaction, and certificate of authenticity or sworn affidavit signed by a notary.**
  - c. **For Identity Theft – A copy of any and all documentation from a financial institution or a retail establishment. Provide how the account was opened (online, in person, or over the phone). If any fraudulent activity occurred using the unauthorized account, please provide the full account/card number and the date, time, and address of any fraudulent transactions.**