

**MINUTES OF THE MEETING OF THE STEERING COMMITTEE
OF THE BOARD OF TRUSTEES OF THE TAMPA FIRE & POLICE PENSION FUND**

Livestream: <https://attendee.gotowebinar.com/register/8722366798961825366> Webinar ID: 194-992-635

Audio Only: (866) 952-8437 Access Code: 901-033-392

March 7, 2023 9:30 a.m.

The Steering Committee of the Board of Trustees of the City Pension Fund for Firefighters and Police Officers in the City of Tampa met on Tuesday, March 7, 2023 at 9:30 a.m. to regarding medical standards and associated policies, investment policy, and internal controls with the following members present:

Jamie Stock, Committee Chair
Patrick Messmer

Dennis Rogero

Also present were Dr. Bruce Bohnker, Medical Director; Dr. Mark Glencross, Medical Director, and Mr. Robert Klausner, General Counsel.

The meeting began with an initial review of the Fund's medical standards and pre-employment physicals, with a future meeting to discuss actual recommendations to the Board. The committee and medical directors discussed at length various testing that could be done to identify cardiovascular disease during the pre-employment physical process, specifically additional testing and risk calculators. Discussion then shifted to the medical records collection process performed by the pension office staff and subsequent medical director review. The committee then conferred with the medical directors about the need for a psychiatrist (vs. the City's psychologist) for identifying PTSD and other mental health issues during the pre-employment process.

[Mr. Rogero exited the meeting at 10:34 a.m.]

The committee reviewed the Medical Standards Examination Process. They agreed to remove rectal exams from the process and to modify tuberculosis testing to allow for skin or blood tests. The committee further agreed to add urine drug testing and HIV testing to the process. Discussion concerning contract language as it relates to medical board makeup requirements was addressed next. The committee reviewed the Medical History Statement, which is completed by prospective employees, with the consensus to add questions on PTSD/mental health, obstructive sleep apnea, and long-haul COVID diagnosis and to add a GINA disclaimer.

[Dr. Bohnker and Dr. Glencross exited the meeting at 11:00 a.m.]

The committee shifted focus to the investment policy to discuss securities monitoring services, with Mr. Klausner stating he would draft language to be added to the policy. Further discussion was tabled to accommodate any requirements in House Bill 3, if passed, and for when Mr. Bowen could attend.

Focus next shifted to the pension office's internal controls. Following discussion, it was agreed that confirmation callbacks will be performed to members who change their bank information via MemberDirect. The committee closed with a discussion on the monthly warrant signature process, with the consensus to have the check register available for review in the office only, due to the extent of sensitive information contained within.

Motion to adjourn was made at 11:28 a.m.

F&P Pension Steering Committee
March 7, 2023

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DocuSigned by:

Jamie Stock

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Jamie Stock
Committee Chair

DocuSigned by:

Adam Hollen

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Adam Hollen
Recording Secretary

Notice

No verbatim record by a certified court reporter will be made of this Board meeting, except as noticed for any executive sessions. Notice is hereby given as provided in Section 286.0105, Fla. Stat., that any person who decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons needing a special accommodation to participate in any noticed meeting should contact the F&P Pension office at (813) 274-8550 or (888) 335-8550 or the Florida Relay Service at (800) 955-8770 (voice) or (800) 955-8771 (TTY). You may also dial 711 from any landline or mobile phone. Additional options for contacting the Florida Relay Service may be found on their website: www.ftri.org Please make your request at least five (5) working days before the scheduled meeting date.