



**City of Tampa**  
Jane Castor, Mayor

**Purchasing Department**  
DeAnna Faggart, NIGP-CPP, CPPO, CPPB, Director  
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Tampa, Florida 33610

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**ALL FIRMS ON BID LIST**

**REF:** City of Tampa **BID**, dated **NOVEMBER 3, 2023**  
 Bid for Furnishing: **ACQUISITION, REHABILITATION OR NEW CONSTRUCTION OF AFFORDABLE RENTAL HOUSING FOR HOME-ARP QUALIFYING POPULATIONS BID #61121823**  
 To Be Opened: **DECEMBER 18, 2023**

**SUBJECT:    ADDENDUM NO.       1       NOVEMBER 3, 2023**

**Make the following changes:**

**1. Replaced entire section SCHEDULE OF EVENTS Section 5 on page 4 with the following:**

Tuesday November 14, 2023: Pre-Proposal Technical Assistance  
 Housing and Community Development  
 2555 E Hanna Avenue - 2<sup>nd</sup> floor  
 Tampa, FL 33610

Thursday November 30, 2023: Clarification questions due by 11:59am (EST)

Monday December 18, 2023: Proposals due before 3:00pm (EST)

Wednesday December 20, 2023: Preliminary commitment letters will be sent to selected projects within two business days of announcement. Preliminary commitments are contingent upon HUD approval of Tampa’s final project underwriting.

**Pre-Proposal Technical Assistance**

The City of Tampa shall conduct a virtual pre-proposal technical assistance at 10:00 AM (EST) on November 14, 2023. All offers are strongly encouraged to review this Request for Proposals in full and to attend the pre-proposal conference. Offerors will be provided with an opportunity to ask specific questions related to this Request for Proposals and the scope of work solicited during the pre-proposal conference.

A link to the Virtual Technical Assistance Workshop will be placed on the City's website where the RFP Announcement is located. After the Technical Assistance Workshop, all questions regarding the RFP must be submitted in writing to: [constance.andrews@tampagov.net](mailto:constance.andrews@tampagov.net). Questions shall only be submitted by GetAll; no other inquiries will be responded to.

Questions received via email regarding the RFP will be addressed by the City and answers will be provided by Addendum per the schedule noted above. The City reserves the right to notify the Developer by Addendum that the City will no longer allow additional questions regarding the RFP.

Acknowledgement of this Addendum is not required.

Sincerely,

DeAnna Faggart, NIGP-CPP, CPPO, CPPB

Director of Purchasing