

HOW TO

BOOK A TOUR AT TAMPA RIVER CENTER



**Parks &
Recreation**
CITY OF TAMPA

BEFORE YOU START

If you or anyone in your family has ever purchased a pass, enrolled in a program, or reserved a facility such as a picnic shelter, an account will already exist.

If you don't know or cannot remember your login, select "Forgot Password" to have the information emailed to the address on file.

[Forgot Password](#)

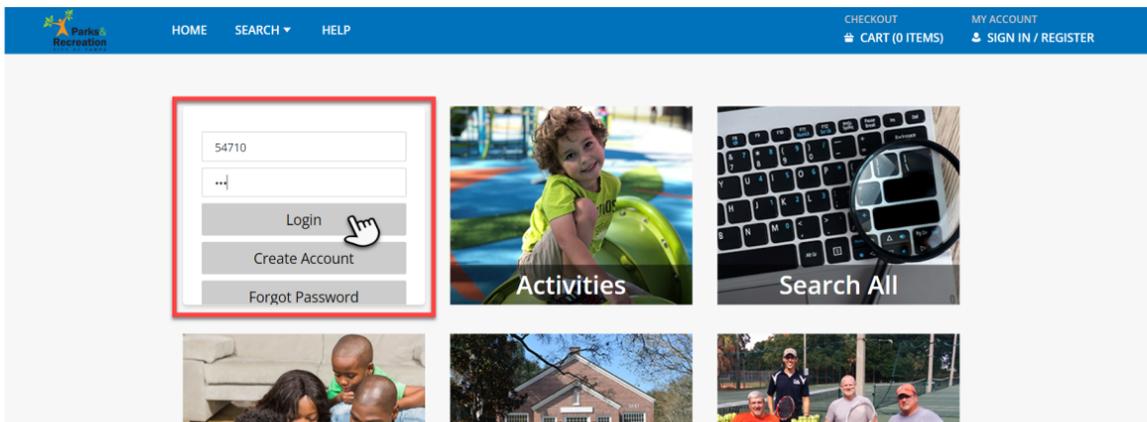
START HERE

Visit the online registration page

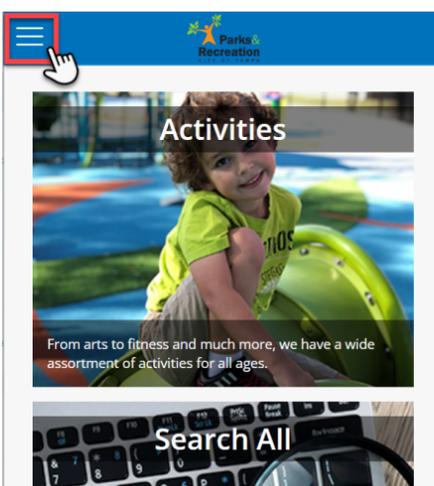
<https://parks.tampagov.net/web/wbws/wbtrac.wsc/SPLASH.html>

Enter your username and password, then select "Login".

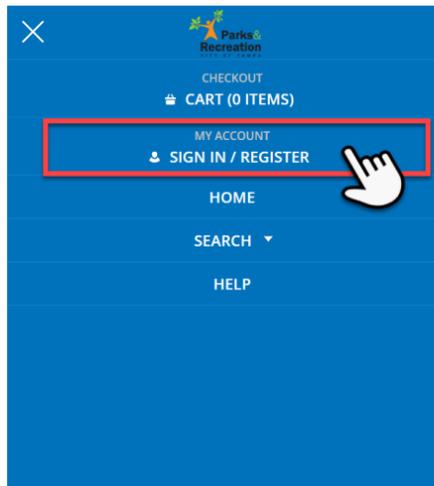
Desktop



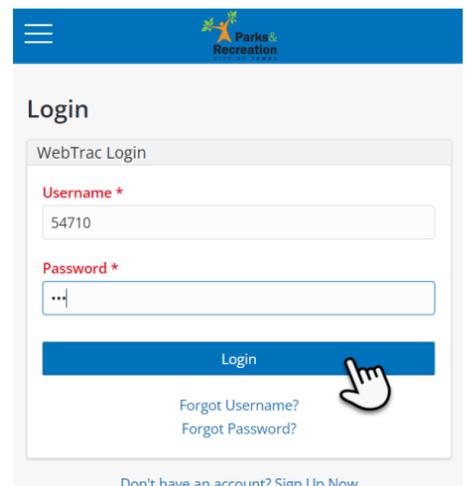
Mobile Devices



1



2

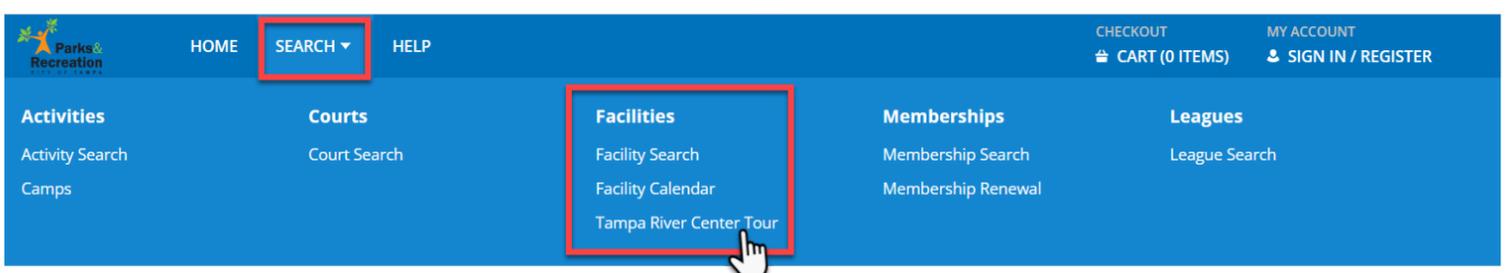


3

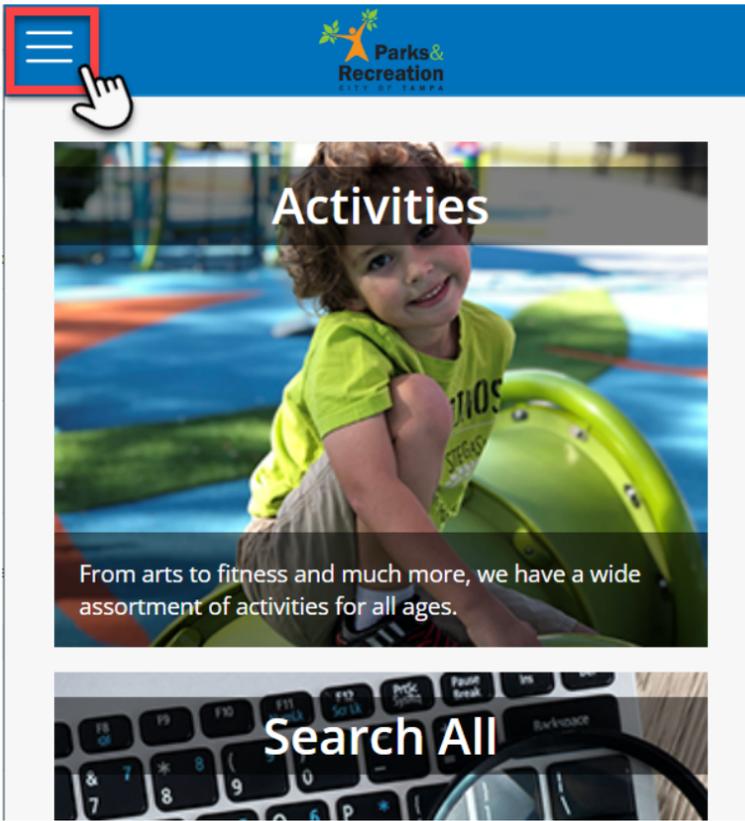
RIVER CENTER TOUR SEARCH

You will need to select "Search" on the menu bar and choose "Tampa River Center Tour" under the Facilities sub-menu. For mobile devices, select the menu option.

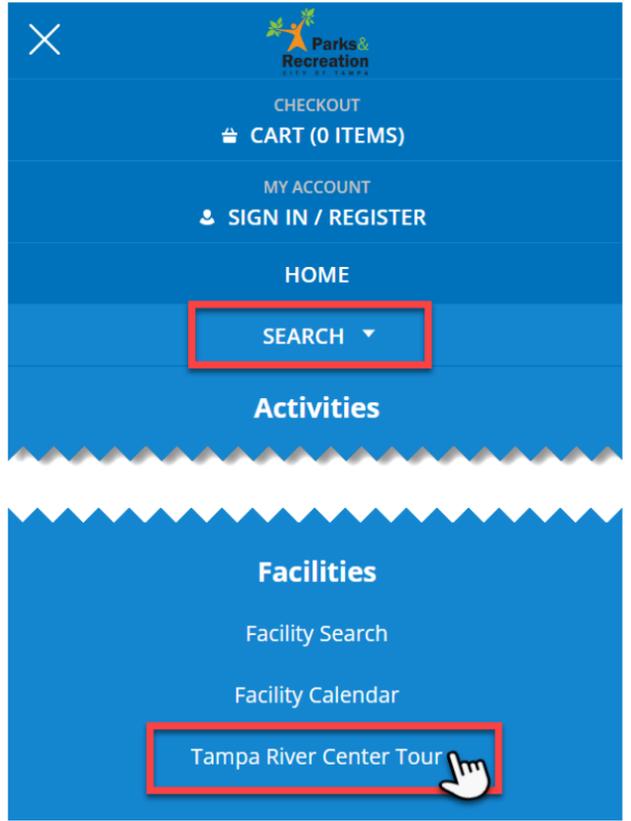
Tour Search Desktop



Tour Search Mobile



1

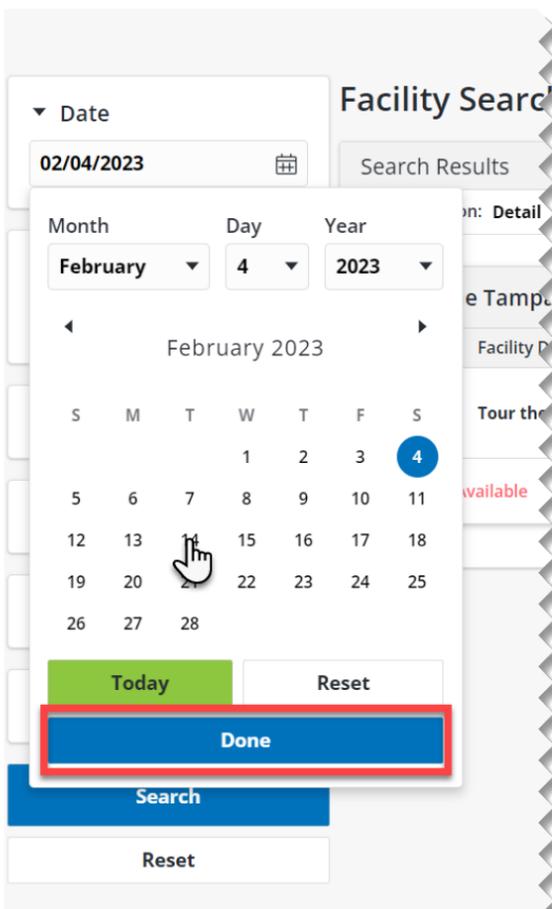


2

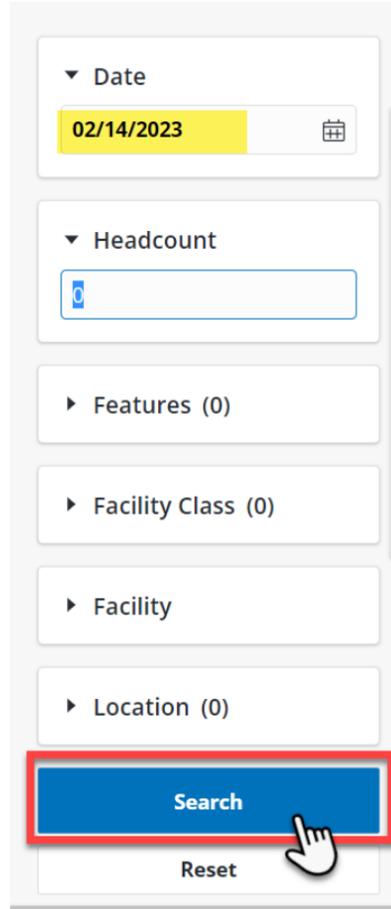
SELECTING TIME BLOCKS

You will need to use the search function to find the date you are looking to tour the Tampa River Center. Select the "Date" field, choose the date you want to go on the tour and select "Done", then choose "Search".

Date Search Desktop



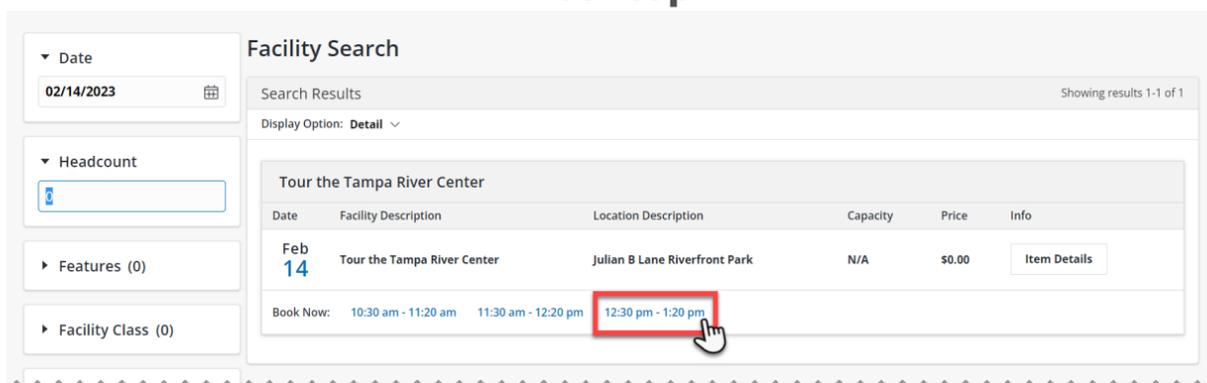
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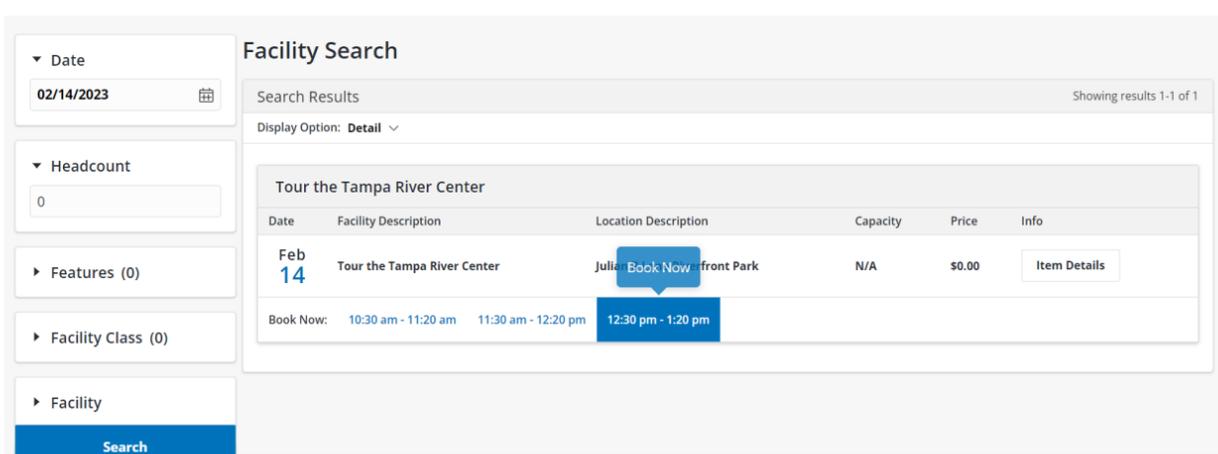
2

Only the time blocks available will appear in BLUE. Select your preferred time block, then at the bottom of the screen to continue select "Add to Cart". Confirm that the highlighted section is correct before proceeding.

Desktop



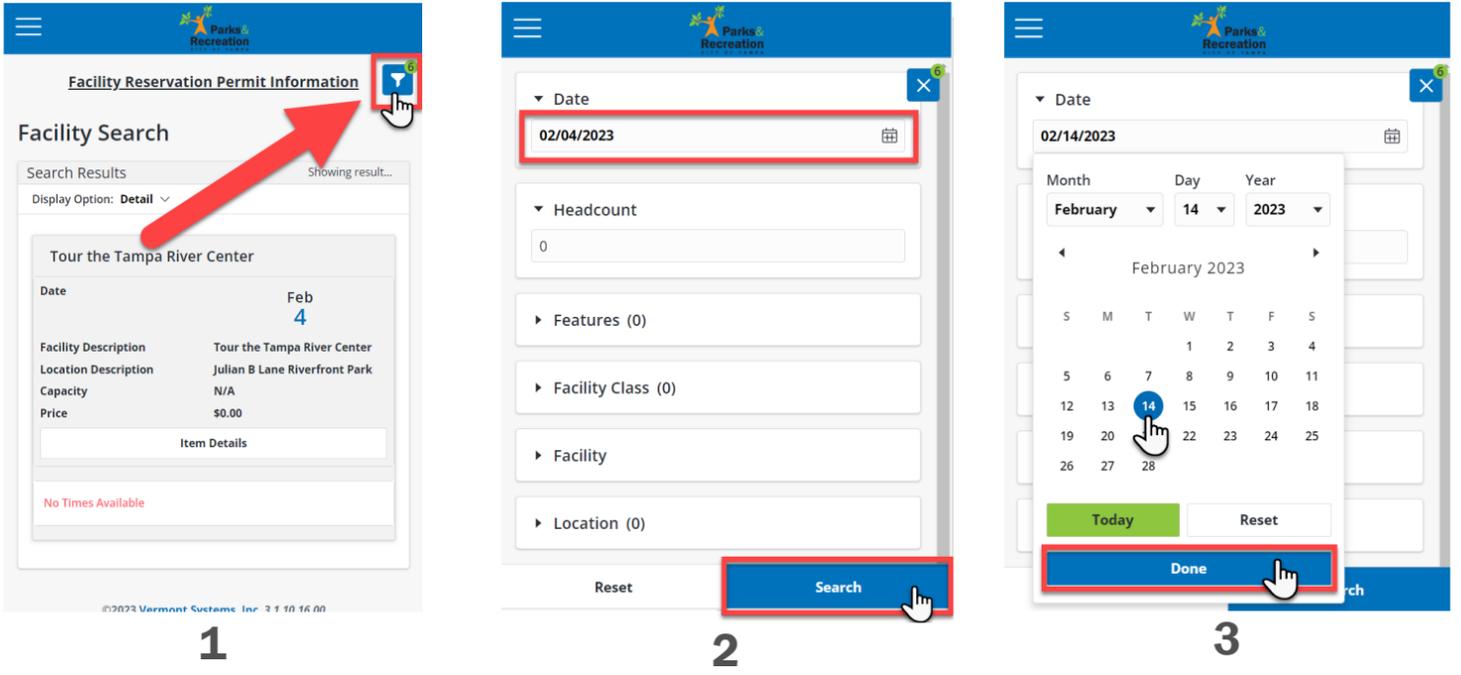
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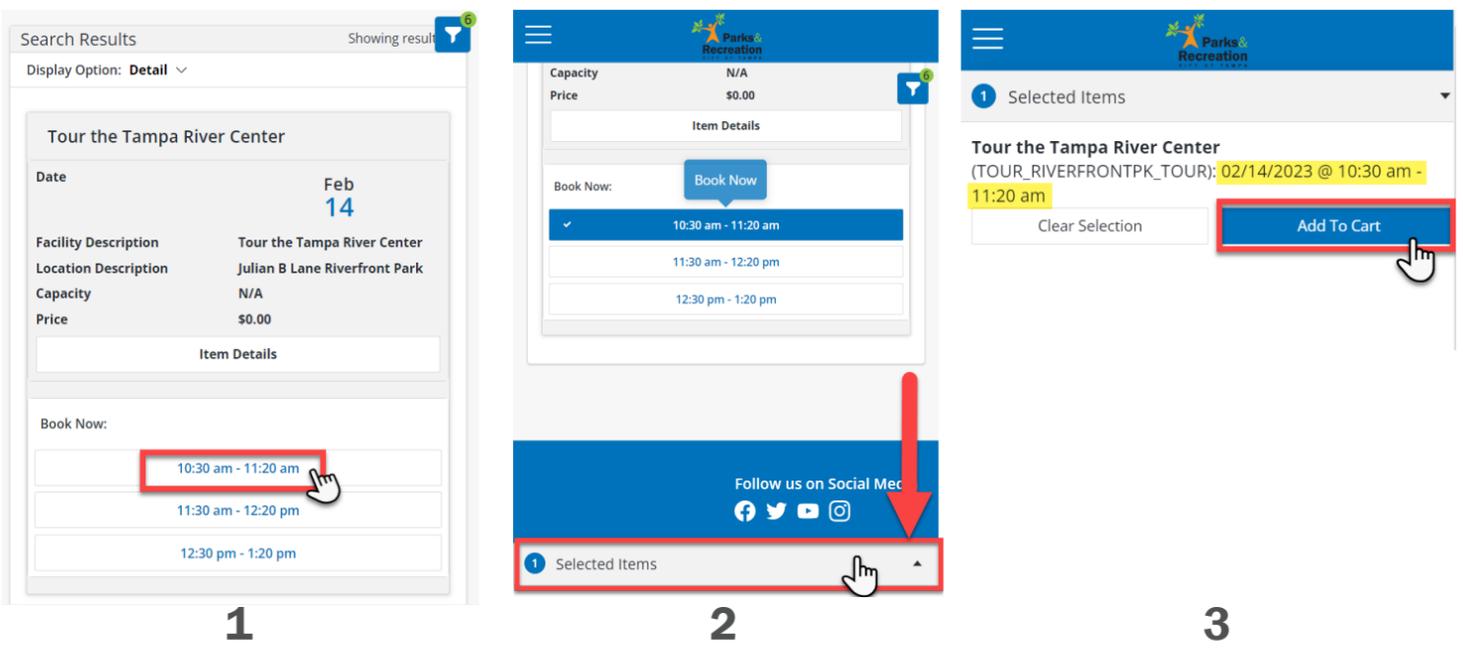
Date Search Mobile

Select or tap the filter option to open the "Search" filters. Select the "date" field to find the date you wish to book a tour, select the date on the calendar and choose "Done".



Mobile

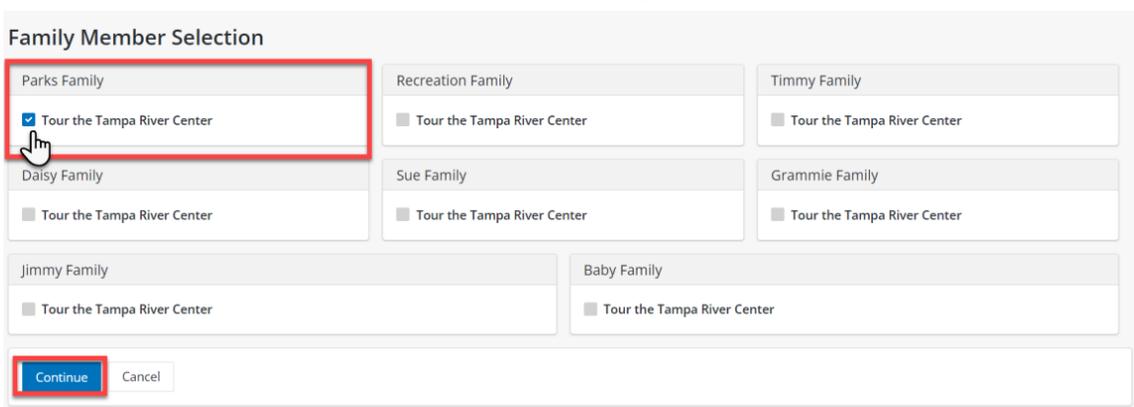
Only the time blocks available will appear in BLUE. Select your preferred time block, then at the bottom of the screen to continue, tap on "Selected Items". Select "Add to Cart" to continue. Confirm that the highlighted section is correct before proceeding.



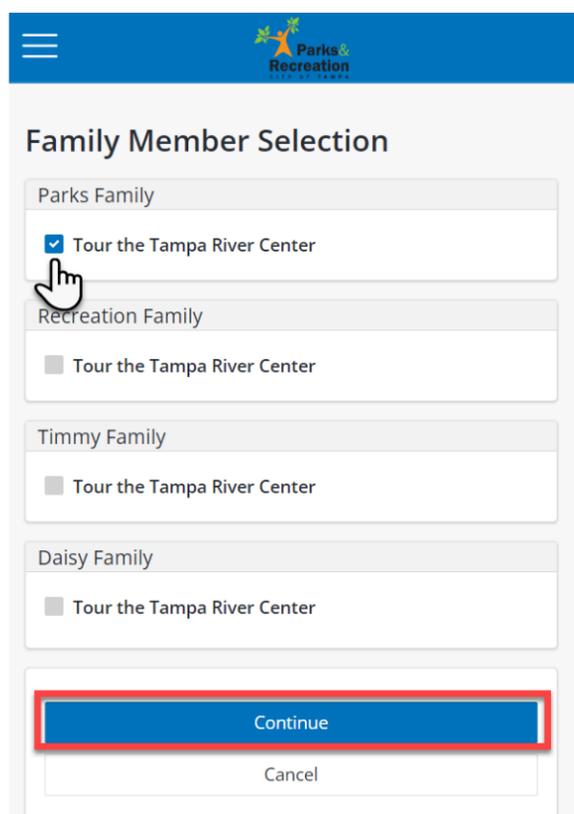
MEMBER SELECTION

After selecting "Add to Cart" this will bring you to the Family Member Selection screen, simply choose one person who will be attending the tour, then select "Continue".

Desktop



Mobile



RESERVATION PURPOSE

To proceed, simply type a purpose of the tour. This field is required to continue.

Desktop

Tour the Tampa River Center on **02/14/2023 at 12:30 pm to 1:20 pm** at Julian B Lane Riverfront Park for Parks Family (Purchase)

Tour the Tampa River Center on 02/14/2023 at 12:30 pm to 1:20 pm at Julian B Lane Riverfront Park for Parks Family (Purchase)

Questions

Reservation Purpose *
Baby Shower

Reservation Comments

Continue Cancel

Mobile

Tour the Tampa River Center on **02/14/2023 at 10:30 am to 11:20 am** at Julian B Lane Riverfront Park for Parks Family (Purchase)

Tour the Tampa River Center on 02/14/2023 at 10:30 am to 11:20 am at Julian B Lane Riverfront Park for Parks Family (Purchase)

Questions

Reservation Purpose *
Baby Shower

Reservation Comments

Continue
Cancel

SHOPPING CART

You will be brought to the shopping cart. Select "Proceed to Checkout" to continue.

Mobile

Old or previous balances on your account cannot be removed from the shopping cart. If there are errors on your account, please contact your local facility to get it corrected.

New Charges In Shopping Cart

Shopping Cart

Description	Name	Total Fees
Tour the Tampa River Center on 02/14/2023 at 10:30 am to 11:20 am at Julian B Lane Riverfront Park (Firm)	Parks	\$ 0.00
Grand Total Fees Due		\$ 0.00
Total Old Balances Not in Shopping Cart		\$ 0.00

Proceed To Checkout Continue Shopping Pay Old Balances Empty Cart

Desktop

Old or previous balances on your account cannot be removed from the shopping cart. If there are errors on your account, please contact your local facility to get it corrected.

New Charges In Shopping Cart

Shopping Cart

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Grand Total Fees Due		\$ 0.00
Total Old Balances Not in Shopping Cart		\$ 0.00

Proceed To Checkout Continue Shopping Pay Old Balances Empty Cart

Mobile

Checkout

Summary of Charges

New Charges In Shopping Cart:	\$ 0.00
Old Balances In Shopping Cart:	\$ 0.00
Total Balance for household:	\$ 0.00
Amount To Be Paid Today:	\$ 0.00

Billing Information

First Name: *
Parks

Last Name: *
Family

Home Phone w/area code: *
(813)274-8615

Email: *
neris.reyero@tampagov.net

Re-Enter Email:
neris.reyero@tampagov.net

Click 'Continue' to initiate the payment authorization process and generate a confirmation receipt.

Continue
Back To Cart

CHECKOUT

This is just a summary, to finalize and book the tour, select "Continue".

Desktop

Checkout

Summary of Charges

New Charges In Shopping Cart:	\$ 0.00
Old Balances In Shopping Cart:	\$ 0.00
Total Balance for household:	\$ 0.00
Amount To Be Paid Today:	\$ 0.00

Billing Information

First Name: *
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Family

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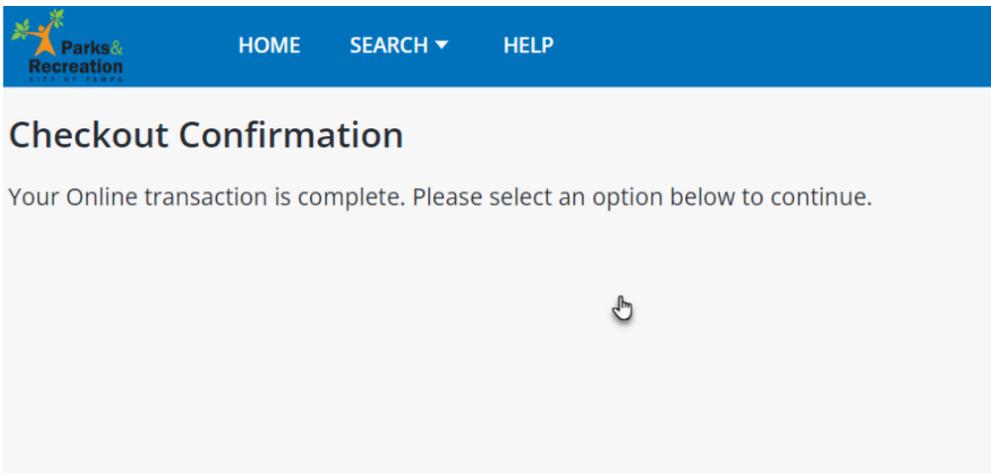
Click 'Continue' to initiate the payment authorization process and generate a confirmation receipt.

Continue Back To Cart

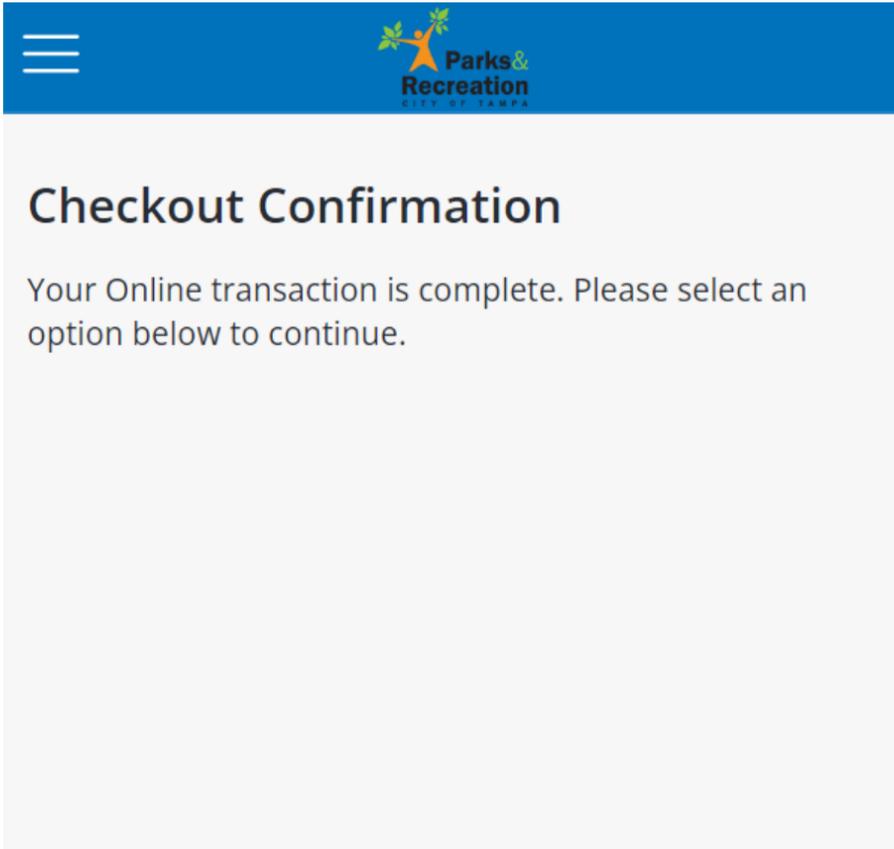
CHECKOUT CONFIRMATION

The final part of the transaction brings you to the "Checkout Confirmation" screen. A receipt of the transaction will be sent to the email address associated with the account. You can log out of your account. Check your email for the receipt.

Desktop



Mobile



If you still need assistance with reserving a tour at the Tampa River Center, you can call
813-274-7452
<http://bit.ly/3jmhLfl>