

**Drew Park Community Redevelopment Area
Advisory Committee**

**Meeting Minutes
January 8, 2013**

**Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard**

Attendees

Committee Members: Dwight Stephens, Chair; Pat Cuervo, Vice Chair; Randy Coen; Bert Garcia; Eric Müller; and Robert Wynegar

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist
Major Paul Driscoll, Tampa Police Department

Others: Kathy Razzano

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on January 8, 2013. Chair Stephens wished everyone a happy new year.

II. Tampa Police Department Update

Sgt. Slukis provided the monthly update and handed out form for bicycle registration. He said these that this process would assist with recovery of stolen bicycles.

Major Driscoll introduced himself as the new Major heading up TP District 1 as of October 2012. Major Driscoll drove Grid A2 (Drew Park) and is impressed with all the improvements to the area since he last worked here. He presented the following police statistics:

- 2012 Total Part 1 crimes (violent crimes, thefts) down 3% 2012 over 2011.
- Over past 8 years, crime has gone down every year.
- Burglaries down 41%
- In 2012, robbery was up 18%, but was still only a total of 13 incidents. Late in 2012 there were was a trend of increased robberies.
- Auto thefts down 56%, eight incidents down from 18.
- Dispatch calls remain steady at about 4,000 calls.
- Hawks Landing has been calm the past few months.
- There was a recent robbery of TD Bank, and two people were arrested within a few hours.

Chair Stephens stated he looks forward to our continued partnership with the Police Department in protecting our community.

III. Approval of Minutes, November 13, 2012

Copies of the minutes from the November 13, 2012 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Ms. Cuervo made a motion to approve the minutes of September 11, 2012. Mr. Garcia seconded the motion and it passed unanimously.

IV. Project Update Report

Henry Pond: Work is complete. Improvements to flooding issue will be seen with the completion of the Grady Ave. work and then Lois Avenue.

Grady Avenue: Construction work is in full swing. Water mains are being installed, starting at the south end of the project. Once the main installation is complete, box culvert installation will begin, estimated within 30 days.

Ms. Fenton is working with two property owners to address concerns regarding construction layout and the affected parking. Issues should be resolved in the next few weeks.

Lois Avenue: Design plans for all underground work are complete. In the next few weeks will be working on resolving the remaining streetscape issues, such as the option for pedestrian lighting in addition to street lighting. If pedestrian lighting is included, the CRA will pay for the monthly electrical costs. There are two locations where TECO pole placement creates issues with private property.

The ditches on Lois Avenue and Grady will be replaced with in-ground box culverts and pipe. These will be covered with a swale and landscaping.

Community Markers: FDOT is updating their requirements, which regulate items such as the community markers in their right-of-way. As soon as that is complete, we can move forward with our application to install the markers.

Dew Park Website: Working on criteria for scope of services for the Purchasing Department to review. Considering consolidating the services for website and newsletter. Each CRA handles their own contract for these services.

V. Discussion / Questions

The next CRA Board meeting is January 17, and there are two applications going for approval for new membership in the DPCAC: Maritza Astorquiza and George Adams, Jr. Eric Müller and Robert Wynegar were also on the agenda for confirmation as ex-officio members. TIA will appoint a new representative. The Chair and Vice-chair election take place at the February 5 DPCAC meeting when the new members will be in attendance.

Ms. Fenton thanked Dwight Stephens for his service as Chair this past year.

Chair Stephens discussed how time has passed so quickly these past four years, and yet there are so many improvements that have been implemented in that time. He still believes in and supports the potential of the Drew Park community.

Mr. Coen mentioned that the construction on the Infiniti dealership has started. There will be an entirely new front to the showroom and service center. The existing garage at the rear of the property is being equipped with air conditioning, so the doors will be closed during working hours, resulting in a quieter operation.

Mr. Coen reported that the TIA developments as identified so far in the master plan update should not have an impact on Drew Park. TIA is not currently, nor are they anticipating, any additional land acquisition. However, TIA's focus on the development of the east side of their property, along Air Cargo Road, will attract new businesses for aviation related services. This will hopefully be an engine for job creation.

Mr. Müller inquired if the City would be interested in incentivizing development east of Air Cargo Road, to piggyback off of where TIA is going with that area. For example, creating a zone that makes the development process easier, and makes the properties easier to develop, or incentives to invest in Drew Park, and thereby increase the property values and TIF revenue.

How does the CRA position itself to help support such a concept/Zone? Is the CRA the right group to start dialogue with City about such a possibility? Maybe the CAC facilitates a community discussion on these issues.

Ms. Fenton will follow up on what the City's receptivity is to these issues and also invite the city's Land Development Services staff to come to a future meeting and discuss what the current zoning and land use requirements are in the Drew Park area.

Mr. Coen mentioned that zoning and land assemblage are always an issue in Drew Park. The CAC may also want to look at impact fees, revising them or making them longer term.

He also reminded the group that if light rail goes through it will either have to be east or west of the airport since TIA will not be accommodating light rail through airport property.

Ms. Cuervo mentioned that Commercial Real Estate does not know we are here. How do we get them engaged in Drew Park and more willing to showcase and promote Drew Park?

The next FRA conference will be in Tampa next Fall. This might provide an opportunity to showcase Drew Park.

VI. Announcements

The next CAC meeting is February 5, 2013 at 5:30 p.m.
The CRA Board will meet on Thursday, January 17, at 9:00 a.m.

VII. Public Comment

The City's websites for the CRAs can be found at Tampagov.net\CRA

Meeting adjourned at 6:45 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes
February 5, 2013

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Pat Cuervo, Vice Chair; Travis Allred; Randy Coen; Eric Müller; and Robert Wynegar

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist
Cpt. Michael Baumaister, Tampa Police Department
Lt. Jack Diaz, Tampa Police Department
Jack Courtoy, Tampa Police Department

Others: Michael Benning, John Hohn

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on February 5, 2013.

II. Introduction of New Members

Ms. Fenton announced the three new members: Susan Collins representing TIA; George Adams, Jr.; and Maritza Astorquiza is returning to the committee.

III. Tampa Police Department Update

TPD provided the monthly update:

- 4010 Lois: burglary at residence through unlocked front door.
- Three thefts
- Bike stolen from Hawks Landing
- Two simple assaults
- A criminal mischief

IV. Approval of Minutes, January 8, 2013

Copies of the minutes from the January 8, 2013 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Wynegar made a motion to approve the minutes of January 8, 2013. Mr. Müller

seconded the motion and it passed unanimously.

V. Election of Officers

Office of Vice Chair: Mr. Coen nominated Robert Wynegar, seconded by Mr. Müller; passed unanimously.

Office of Chair: Mr. Coen nominated Pat Cuervo, seconded by Mr. Wynegar; passed unanimously.

VI. TPD Adult Enforcement Maintenance

Ms. Fenton reported that there is money allocated in this budget line item. Originally budgeted approximately \$98,000, spent approximately \$68,000 leaving a balance of around \$30,000. The balance was left in the line item for anticipated future maintenance.

The Police are telling us that the maintenance is now needed with the increase in activity and issues with existing businesses. Proposing a ten week operation and permission to spend the \$30,000 for personnel overtime. Investigative resources will be funded through other sources. Expect actual costs to be less. The CAC will receive reports on police activities and results.

Mr. Coen moved to support the proposed operation with up to \$30,000 from the TIF line item for actions to address issues surrounding adult use facilities. TPD will provide two reports during the operation on progress and dollars spent. Mr. Wynegar seconded the motion and it passed unanimously.

VII. Lois Avenue Lighting

Pedestrian Lighting: Ms. Fenton reported that the contractor is finalizing the design package to go out for bid. While decorative lighting was always discussed as part of the streetscape enhancements, it had not been included in original cost estimates. Proposing 40 poles (4 poles per block) at a cost expected not to exceed \$750,000. The pedestrian lighting will add some light to the area and will mostly be for aesthetic purposes. Estimated electrical costs to the CRA: \$1,000 a year.

There will be a presentation at the next meeting on the pedestrian lighting, covering some of the following issues:

- Design of poles and fixtures
- Maintenance costs, life expectancy of poles and fixtures
- Operating costs/light efficiency/solar power

Street lighting will be the standard cobra type poles at no cost to the CRA.

VIII. Project Update Report

Grady Avenue: Changes daily. Water lines are installed. Portions of Crest have been closed. Ms. Fenton has been working with the businesses inconvenienced by the closure. Otherwise, there have been no complaints regarding the project. On schedule for completion October 2013.

Community Markers: No word yet from FDOT on the new policy. Mr. Coen mentioned that while it may be a statewide policy, each district has the freedom to interpret how the policy is enforced.

Dew Park Website: Working on criteria for scope of services to consolidate the services for website and newsletter. Ms. Fenton will work with the Chair to schedule the Marketing Subcommittee.

IX. Discussion / Questions

2013 Meeting Schedule: Preference for the Committee remains the first Tuesday of the month at 5:30 pm. Ms. Fenton will confirm with the three new members.

X. Announcements

HART: Planning phase of project. Rapid Metro line was originally going to go to HCC, and the current plan does not reflect that. HART's issue is trying to keep the route "rapid". HART has agreed to study the Dale Mabry route; go south on Himes and then west on Tampa Bay Boulevard to take the route adjacent to HCC. The issue with this proposal is a turnaround point. The Westshore Alliance is assisting in facilitating this discussion.

The Rapid Metro will have specialized bus stops that provide ticketing at the stop, and separate vehicles for these routes.

The next CAC meeting is March 5, 2013 at 5:30 p.m.

The CRA Board will meet on Thursday, February 14, at 9:00 a.m.

XI. Public Comment

Meeting adjourned.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes
March 5, 2013

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Pat Cuervo, Chair; Robert Wynegar , Vice Chair; George Adams; Travis Allred; Maritza Astorquiza; Randy Coen; Susan Collins; Bert Garcia; and Eric Müller

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

Others: Councilman Mike Suarez; Dwight Stephens; Denise Sanchez; Nicole Sanchez; Harold Casey; Orlando Moreda; David Conner and John Galbavy, David Conner & Associates

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:33 p.m. on March 5, 2013.

II. Introduction of New Members

Ms. Fenton introduced the new members attending their first meeting: Susan Collins representing TIA and George Adams, Jr.

III. Tampa Police Department Update

TPD provided the monthly update. TPD also worked with TECO to fix several streetlights that had been out.

IV. Recognition of Past Members

Chair Cuervo, the CAC, and Ms. Fenton thanked Dwight Stephens and Denise Sanchez for all their time, commitment, and hard work on the CAC and for contributing to the improvements to the Drew Park community.

V. Approval of Minutes, February 5, 2013

Copies of the minutes from the February 5, 2013 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Coen made a motion to approve the minutes of February 5, 2013. Mr. Garcia seconded the motion and it passed unanimously.

VI. Lois Avenue Streetscaping Plan Review

Pedestrian lighting options and costs:

Ms. Fenton advised the committee that the Lois Ave stormwater project was out to bid and bids were due March 26. A public meeting will be held in late June.

Mr. Conner explained his firm's process for narrowing down the lighting options to the two presented tonight.

Installation overview:

- LED lights for low power utilization, cost approximately \$1,000 total per year for 40 poles
- 40 poles placed on average of 5 poles per block about 120'-130' apart, subject to driveways
 - Decorative lighting will distribute light more evenly for pedestrians
- Street will be lit by TECO streetlights, 38' high with Mongoose fixture
- Bus stops and intersections will be well lit
- Decorative lighting will be mounted on poles at 12' in height along the 8' wide sidewalk

Lighting Goals:

- Tech, industrial look
- Low/minimal maintenance costs
- Cost for purchase and installation

Discussion:

- Solar lighting costs vs. LED
- Ensuring a competitive bid response
- Concern for many layers of fees associated with lighting purchase and installation such as overhead by contractor and subcontractor

Ms. Astorquiza moved to move forward with bidding both decorative lighting options to determine costs and the CAC will review and approve the costs once the bids are received. Mr. Coen seconded the motion and it passed unanimously.

Landscaping and Hardscape Improvements:

- HART would normally do a standard shelter along Lois. The CRA would only pay for the upgrade to a different style shelter
 - Proposing a shelter with a \$2,000 - \$3,000 upgrade cost per shelter

- Shelter at HCC entrance
- Shelter on east and west side of intersection with MLK
- Every other intersection will have two bus stops with benches
- Street furniture does not usually get used in the areas between bus stops, so primary focus was on bus stop areas
- HART determines where their shelters will be placed based on ridership
- Metal benches will have a center arm to discourage laying down on the bench
- Bike racks will be provided at bus shelters

The CAC asked Mr. Conner to identify 1-2 additional locations for shelters between MLK and Hillsborough Ave to accommodate workers in that area. Each additional ensemble of amenities per shelter/stop would cost approximately \$15,000. Additional drainage would have to be designed for each added location.

A construction schedule will be provided with bids. A rough estimate would be to have the road substantially complete about one year after the Notice To Proceed.

VII. Project Update Report

Grady Avenue: Ms. Fenton reported that the large culverts are currently being installed. The project is a little more complicated and disruptive at the north end at Crest. Crest is now back open to through traffic. The construction has limited access to buildings in that immediate vicinity making operations difficult.

Ms. Sanchez mentioned that there is equipment at several locations along the street, but only one crew has been working for the past 1-2 weeks. Ms. Fenton will follow up with the project manager.

Ms. Fenton is working with Mr. Casey and Mr. Moreda on their access issues.

Project scheduled to be completed, with all landscaping, in December.

Community Markers: No word yet from FDOT on the new policy. FDOT gained a new Secretary this week.

Councilman Suarez stated he would also look into this issue to see if a response could be obtained.

Dew Park Website: Ms. Fenton will work with the Chair to schedule the Marketing Subcommittee.

TIA Master Plan Update: Ms. Fenton provided the committee with a copy of TIA's February update which looked at the off-site areas under review by TIA. Areas #3 and #7 are adjacent to Drew Park CRA. These areas are being looked at for commercial development, which would bode well for the CRA.

Development on the identified sites is subject to City zoning and land use regulations.

The draft plan goes to the Airport Board for approval on April 4.

VIII. Discussion / Questions

2013 meeting schedule will remain the first Tuesday of the month at 5:30 PM.

IX. Announcements

Ms. Fenton informed the committee that Drew Park will be receiving additional streetlights as part of the new streetlight initiative. TECO will be doing an assessment of existing lighting, and weak areas, and develop a design for installation.

Ms. Astorquiza expressed her appreciation for the maintenance work done on the stormwater ditches along Hale.

The next CAC meeting is April 2, 2013 at 5:30 p.m.

The CRA Board will meet on Thursday, March 14, at 9:00 a.m.

X. Public Comment

Meeting adjourned.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes
May 7, 2013

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Pat Cuervo, Chair; Robert Wynegar, Vice Chair; George Adams; Travis Allred, Susan Collins; and Bert Garcia

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist
Lt. Mark Scott, Tampa Police Department

Others: Kathy Watson, Carlos Cabral, and Kathy Steele

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:34 p.m. on May 7, 2013.

II. Tampa Police Department Update

TPD provided the monthly update on recent activity.
Adult enforcement is in process and will provide a report in the near future.
D1 crime is down approximately 12% in "Big 4"

III. Recognition of Past Members

Chair Cuervo, the CAC, and Ms. Fenton thanked Kathy Watson for all her time, commitment, and hard work on the CAC and for contributing to the improvements to the Drew Park community.

Dr. Wynegar informed the CAC that he is leaving the Tampa area for a new position of Vice-President of Western Nevada College and May 24 will be his last day. The CAC wished him well and thanked him for all his work with the community and on behalf of HCC.

IV. Approval of Minutes, March 5, 2013

Copies of the minutes from the March 5, 2013 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Ms. Collins made a motion to approve the minutes of March 5, 2013. Mr. Garcia seconded the motion and it passed unanimously.

V. Lois Avenue Shelters

Ms. Fenton responded back to the CAC's request at the last meeting to identify additional shelters on Lois, north of MLK. Two additional potential locations were identified at Lois and Cayuga, and at Lois and Osborne. It is recommended that the CAC consider the additional shelter at the Osborne location due to proximity to the convenience store and nearby office buildings. Location will be verified in relation to the current bus stop at Osborne.

New shelter assembly will include the shelter, bike rack, bench, installation and concrete pad at a cost of approximately \$20,000.

Ms. Collins made a motion to add an additional shelter assembly at N. Lois and Osborne. Mr. Garcia seconded the motion and it passed unanimously.

VI. Project Update Report

Quarterly Financial Report: Quarterly Financial Report distributed. Ms. Fenton explained the new format of the "collapsed years" being reported. Ms. Fenton also distributed the actual expenses for FY13 indicating that the larger balances currently shown will quickly start to draw down once the streetscape work on Grady, and then Lois, begins.

The FY14 budget will be presented at the next meeting. It looks as if projected revenues may start to increase and that FY13 was the floor of the downturn in revenue collection.

Grady: Construction is creating difficulties in accessing the area. The businesses have been extremely patient. There was a water main issue that developed last week and water will be out on Wednesday to fix the issue. Project still on schedule to be completed in December 2013.

Lois: Ms. Fenton reported that the bids have been received and they were higher than expected with the low bid at \$15.9 million. The bids are currently under review. Pepper Contracting, a local firm, is the apparent low bidder.

Tentatively looking at Tuesday, July 16 for the community meeting to present the Lois construction project at HCC. Staff will be sending out a mailing inviting everyone in the

community to attend.

DPCAC Website: Plan is to have a website separate from the City website. The Marketing Subcommittee will be reviewing criteria and bring recommendations to the CAC.

Community Markers: Have not received decision back from FDOT or Councilman Suarez.

Streetlights: Drew Park will be getting 145 lights as part of the mayor's streetlight initiative. Maps of proposed light locations distributed. Every place that a community member requested a light has been included. These lights are being funded through the City's budget. The proposed lights do not include the lighting schematic for Lois.

Façade Program: Ms. Van Loan provided an update on the two latest façade projects.

- Keytroller on MLK is complete.
- Mercedes Automotive on South was just approved and will be doing major upgrades to their building and property.
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VII. Discussion / Questions

Ms. Astorquiza mentioned that a motor was stolen off of a boat in storage and was not reflected in the TPD report.

Eastbound on Osborne, at Dale Mabry, the road is wide enough for a left turning vehicle to be there and a second vehicle to squeeze in to make a right hand turn. This creates a problem when the left turning car cannot make their turn and decide to go right instead. They are not expecting another car to be on their right. Can the roadway be striped for a right-turn lane there?

MLK westbound across Dale Mabry, the lane markers on the east side of Dale Mabry do not align with the pavement markings once you cross to the west side, as the roadway shifts a few feet. Cars are crossing over into the wrong lane as they cross Dale Mabry.

VIII. Announcements

Dr. Chun will be returning to the CAC as the HCC representative.

Congratulations to George Adams and Electric Supply on the groundbreaking of their expansion. The ceremony was attended by the Mayor. And the project will be completed in about 15 months.

Electric Supply was also named as one of the top places to work for the 4th year in a row. Mr. Adams will be receiving an award in Washington DC for creative innovation in export sales.

Mission Critical was in top 5 for minority owned businesses in the Tampa Bay region.

Heroes' Luncheon is May 23rd. 11 agencies of first responders will be at the Tampa Convention Center to honor 17 heroes.

FRA annual conference will be in Tampa October 30 – November 1.

The next CAC meeting is June 4, 2013 at 5:30 p.m.

The CRA Board will meet on Thursday, March 13, at 9:00 a.m.

IX. Public Comment

Meeting adjourned at 6:44 PM.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes
June 4, 2013

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

- Committee Members:** Pat Cuervo, Chair; Bert Garcia, Vice Chair; George Adams; Travis Allred, Maritza Astorquiza, Susan Collins; Bert Garcia; and Eric Müller
- City of Tampa Staff:** Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist
Lt. Jack Diaz, Tampa Police Department
- Others:** Harold Casey, Sayh Davis, Gerardo Duque, and Catherine and Alvaro Valencia

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:32 p.m. on June 4, 2013.

II. Tampa Police Department Update

Lt. Jack Diaz provided the monthly update on recent activity.

- Crime appears to be sporadic as opposed to patterns of crime.
- Monthly report distributed.
- Discussion regarding TPD procedures for found property.

III. Approval of Minutes, May 7, 2013

Copies of the minutes from the May 7, 2013 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Ms. Collins made a motion to approve the minutes of May 7, 2013. Ms. Astorquiza seconded the motion and it passed unanimously.

IV. CAC Vice-Chair

Robert Wynegar resigned from the CAC, leaving the Vice-Chair position vacant.

Ms. Astorquiza nominated Bert Garcia, seconded By Eric Müller.

Mr. Allred nominated Maritza Astorquiza, seconded by Ms. Collins.

Ms. Astorquiza thanked the committee, but respectfully withdrew her name from consideration.

Bert Garcia was unanimously approved as Vice-Chair.

V. Lois Avenue Funding

Ms. Fenton reported on the status of the Lois Avenue Stormwater project. The bids came in higher than anticipated, at \$15.9 million, requiring additional funding resources.

The CAC dedicated \$1 million for landscaping. The landscaping costs came in at about \$750,000, but due to the higher overall project costs, the City is requesting that the full \$1 million still be allocated towards the project to assist with the shortfall. The City is also contributing an additional \$1 million. The remaining gap in funding is \$188,379. The City is requesting that the CAC approve additional TIF funds to cover this gap.

The CRA budget does have enough resources to close the gap and staff believes it is a reasonable request given the degree of impact this entire project will have on the Drew Park community.

CRA funding commitments:

\$525,000 for Grady landscaping

\$ 1 million for Lois Avenue

\$188,379 additional funding for Lois Avenue requested

Discussion:

- What about any changes to scope as project progresses? Most projects incur additional costs once project starts.
 - Unknown at this time, since degree of additional costs is unknown. First, would expect to look to City funding sources. Funding source would also greatly depend upon the reason/cause of the additional cost.
- Why does the CRA have to put up additional funds for a scope of work (roadway infrastructure improvements outside of landscaping) that the CAC had no input on?
 - The original proposal for TIF funding the stormwater improvements was a bond and TIF contributions of \$450,000 for 10 years, versus the \$1.7 million of the current request. Even with the additional costs, this is a better financial deal for the CRA than we had been originally considering. It is the City that is now picking up the vast majority of the cost of these improvements.

Mr. Adams Moved to approve the additional \$188,379 for the TIF to contribute to the additional roadway costs. Seconded by Mr. Allred. Passed with 5 yes and 1 no.

Upon further discussion, Mr. Allred moved to amend the motion to include a request to the City that there be a \$188,379 “credit” provided to the CRA against future improvements in Drew Park. Seconded by Mr. Müller. Passed unanimously.

Additional discussion focused on contingency funds in the project and paying for scope changes during construction.

VI. FY2014 Budget

The City received updated valuations for the CRA budget, and they have gone down slightly from the estimates provided last month. The FY14 budget is \$391,009. Ms. Fenton will be meeting with Revenue and Finance and the County Appraiser’s Office to understand why Drew Park’s figures have decreased while the other areas of the city have seen an increase in valuation. She will report back to the CAC her findings.

Any Development west of Air Cargo Road, by the airport, does not contribute to the TIF.

Recommended budget allocates the revenue to the Salary & Operations line item (\$137,200) and to capital improvements in Neighborhood Infrastructure (\$253,809). There are existing balances in the remaining line items.

There is approximately \$250,000 in interest as a “rainy day” fund.

Mr. Garcia moved that the CAC recommend the CRA Board adopt the FY14 budget as presented. Seconded by Mr. Allred. Passed Unanimously.

VII. Project Update Report

Grady: Road work is completed at Crest and is now between South and Osborne. Future segments should be completed more quickly than the Crest segment, which ran into unexpected issues within the roadway. Ms. Fenton will follow up on timeline for individual property owners and their respective segment.

Lois: Extensive trimming of trees for TECO and utility lines has already begun. Expect to have an executed construction contract by early July.

The Lois Avenue community meeting is scheduled for July 16, 5:30 P.M. at HCC to present the scope of the project to the community and hear their concerns and comments.

DPCAC Website: This issue will be brought back to the forefront once the capital improvement projects have progressed.

Community Markers: FDOT has assured Ms. Fenton that Drew Park’s request is being reviewed and they will get back to us.

VIII. Discussion / Questions

Ms. Fenton reported that FDOT has agreed to add the striping to MLK as it crosses westward over Dale Mabry when that section of the roadway is worked on. The issue of the right turn lane from Osborne to southbound Dale Mabry is still under review.

Ms. Astorquiza mentioned that she has concern about the water which leaves Henry pond could create a bottle neck at that outlet and it looks overgrown.

Ms. Astorquiza also mentioned concern for pedestrians and bicyclists on the south side of Hillsborough Avenue. There is no safe place to cross between the lights at Lois and Dale Mabry. Many times a day drivers are dodging pedestrians crossing the street between the lights. This seems to especially happen at the bus stop in front of Applebee's.

FDOT is about to begin a vehicle safety study on that stretch of Hillsborough Avenue. Staff will find out the scope and request that FDOT also look into pedestrian safety through the corridor and how that also relates to the location of HART bus stops.

IX. Announcements

Ms. Fenton recommends suspending the July CAC meeting due to its proximity to the holiday, the community meeting on July 16, and a lack of action items for the agenda.

Ms. Astorquiza moved that the July CAC meeting be suspended. Seconded by Mr. Garcia. Passed Unanimously.

The next CAC meeting is on Tuesday, August 6, 2013 at 5:30 p.m.
The CRA Board will meet on Thursday, August 8, 2013, at 9:00 a.m.

X. Public Comment

Meeting adjourned at 6:57 PM.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting NOTES

August 6, 2013

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Bert Garcia, Vice Chair; George Adams; Maritza Astorquiza, and Susan Collins

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist
Lt. Jack Diaz, Tampa Police Department

Others: Jorge Astorquiza and Michael Benning

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:41 p.m. on August 6, 2013. **Due to lack of a quorum, members met for discussion purposes only.**

II. Tampa Police Department Update

Lt. Jack Diaz provided the monthly update on recent activity.

- Crime in the Big 4 categories has been slow.
- Received notification that a registered sexual predator of children has moved into the area.
- If the police are going to a residence or business and have concerns that there may be a gun on the premises, SWAT will assist in the assignment. This may be what occurred last week in the vicinity of South and Hale.
- Discussion regarding Adult entertainment uses:
 - Adult uses will exist as long as there is demand.
 - Licenses for such establishments are issued when the proposed businesses meet the zoning and the required distances from protected uses such as schools, churches, etc... There is not a maximum number based on geographical size area.
 - Can the minimum distances be increased for Drew Park in the zoning code?

III. Approval of Minutes, June 4, 2013

Due to a lack of quorum, no action was taken on approval of Minutes.

IV. FY14 Budget Update

Ms. Fenton presented an update on the FY14 budget. Copies of the Drew Park portion of the presentation to CRA Board were distributed.

- The July tax roll reflected CRA revenue of \$385,000, a decrease from the preliminary June tax roll. This is the number that will be presented to CRA Board. The Capital Improvement line item was reduced to reflect the decrease.
- The CRA Board will hear the budget presentation at their August meeting and then the approval vote will be on the agenda for their September 19th meeting.
- Ms. Fenton also distributed the breakdown of proposed property tax revenue by use category. Multi-family and vacant land decreased in value greater than the growth experienced. The cap on revenue increases affects the degree to which the Drew Park TIF can grow.

Ms. Astorquiza noted that she did not consider that the Façade Program supported job creation.

Ms. Fenton also reported that Wells Fargo provided a grant to the Small Business Information Center, and that she is hoping some of the resulting services would be provided in Drew Park. Will update as more information becomes available.

V. Project Update Reports

Grady Avenue:

Ms. Fenton reported that restoration will start at the north side of the project and move south. Substantial completion date is January, 2014.

- Mr. Astorquiza requested schedule for asphalt paving, and to scale plans with all measurements for sidewalks on Grady Avenue.

Lois Avenue:

Ms. Fenton reported on the community meeting held July 16 on Lois Avenue project.

- 35-40 attendees. Notice went out to all of Drew Park.
- Staff had the opportunity to review construction drawings with several affected property owners.

Preconstruction meeting for the project is tomorrow.

Ms. Fenton and staff from the City's Contract Administration Department began meeting one on one with property owners on Lois to discuss any potential impacts. Meetings will continue over next several weeks.

Community Markers:

Ms. Astorquiza questioned the timing of the Community Markers at Lois/gateway markers. Ms. Fenton reported that FDOT requested an official application for the markers at Dale Mabry. She has submitted the form and FDOT has 30 days to act on the application. Ms. Fenton explained that the markers at Dale Mabry would be built once FDOT gave final approval and anticipates construction would occur during FY 14.

The gateway markers would be built on Lois Ave, MLK, and Tampa Bay Blvd.

concurrent with work on those streets.

Façade Grant Program:

Ms. Van Loan provided an update on the most recent Façade Grant participants: Turbo Toys, Keytroller, and Cars and Concepts.

Ms. Fenton reviewed the procedures for grant approval.

VI. Discussion / Questions

Ms. Astorquiza mentioned that the bus stop by the Nissan Dealer on Hillsborough does not seem to serve a purpose and requires pedestrians to cross the street. She did not see that mentioned in the letter to FDOT.

Ms. Astorquiza expressed concern over the degree of involvement by the CAC in design and landscaping for the projects. She is requesting that the Beautification Committee become more involved in these issues, including review of contracts, plans, work by the contractors, and that any changes are actually incorporated into the plans, such as the added bus stop on Lois.

Ms. Astorquiza also requested that the CAC review what subcommittees are needed to move forward with the work in Drew Park. Discussion as to how many subcommittees the 9 CAC members can support.

Ms. Fenton explained that the landscaping plans for both Lois and Grady were brought to the CAC and discussed. The Lois Landscaping plan was included in the presentation at last year's community meeting.

The design of the Dale Mabry community markers was approved by the CAC after discussions at multiple meetings whereby CAC members provided input on the various details of the alternate designs that they wanted incorporated into the final design. Once the CAC arrived at their final recommendations, they charged staff with the final design.

VII. Announcements

Ms. Fenton announced that the Florida Redevelopment Association annual conference this year is in Tampa. The CRA will fund registration for any CAC member. FRA also offers 1 day registrations. Let Ms. Fenton know if you are interested in attending.

Ms. Fenton suggested that the next CAC meeting be moved from September 3 to September 10 due to the Labor Day holiday.

The next CAC meeting is on Tuesday, September 10, 2013 at 5:30 p.m.
The CRA Board will meet on Thursday, August 8, 2013, at 9:00 a.m.

VIII. Public Comment

Meeting adjourned at 6:54 PM.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes
September 10, 2013

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Pat Cuervo, Chair; Bert Garcia, Vice Chair; Dr. Robert Chunn; Randy Coen; and Eric Müller

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

Others: Jorge Astorquiza, John Hohn, Kathy Razzano

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:40 p.m. on September 10, 2013.

II. Tampa Police Department Update

Monthly and detailed reports distributed.
Request for update on TPD Bike Patrol at next meeting.

III. Approval of Minutes, June 4, 2013

Copies of the minutes from the June 4, 2013 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Garcia made a motion to approve the minutes of May 7, 2013. Mr. Coen seconded the motion and it passed unanimously.

Mr. Coen made a motion to receive and file the Meeting Notes of August 6, 2013. Mr. Garcia seconded the motion and it passed unanimously.

IV. Project Update Report

Grady: Asphalt fell a little behind schedule and will start first week in October and continue southward.

Lois: Partial road closures have started and will progress two blocks at a time.

Ms. Fenton has met with about 30 property owners to date to discuss any issues that may arise during construction or due to project design at their property line. Most potential issues are minor, such as parking on right of way, or private gates swinging into right of way. A few properties will require minor redesign.

So far, there appears to be enthusiasm with the project, but it is understood that patience will be needed as construction progresses.

Community Markers: FDOT approved preliminary concept plans. Now will work with consultant to develop final design for CAC approval and then submission to FDOT. FDOT's only comment from plan review was to avoid reflective materials.

Turn Lanes on Dale Mabry: (drawing provided) Right hand turn lanes off of side streets onto southbound Dale Mabry cannot be constructed.

- Streets not wide enough to accommodate two lanes.
- There is no crash data to support making the change.
- Side streets accessing Dale Mabry will be more clearly marked when FDOT completes the Dale Mabry project, hopefully reducing confusion at intersection.

V. Discussion / Questions

CAC Subcommittees: Three existing CAC subcommittees: Beautification/Capital Improvements, Code Enforcement, and Marketing/Communication. Marketing/Communication is on hold and will be working on the development of a website. The other two subcommittees have not met for a while.

Discussion:

- Should be clear about purpose of subcommittee and what is being delegated to the subcommittee from the CAC.
- Purpose of subcommittees is to vet ideas and come back to CAC with recommendations.
- Most of the original charges to the Code Enforcement subcommittee have been addressed and issues reduced.
- Beautification subcommittee – The Master Plan is complete.
- Marketing/Communication subcommittee should still meet when ready to move forward with website.
 - Purpose of website is to go beyond what the City website can offer and to also get input from Drew Park community.
 - This subcommittee may be best vehicle to obtain more active community involvement. Maybe start meetings with brainstorming on how to further engage the community. Will send out an email call for assistance when move forward with website.
- Ad hoc committees can be created by the CAC to address issues, projects, topics as needed. If an issue becomes more complicated or long term, can be delegated in the future.

Small Business Information Center: The CAC utilized the SBIC in the past. The SBIC recently received a small grant from Wells Fargo. Drew Park is in the area they are targeting to provide services to from August through December 2013. Ms. Fenton has sent out an email notice to her Drew Park contact list.

Adult Uses in Drew Park: Ms. Fenton inquired with both legal and land use on this issue. The current City regulations meet Supreme Court requirements on this issue. The desire for fewer such businesses does not meet requirements for additional restrictions. The process would be the Mayor would direct legal department to reopen this issue.

Distance restrictions were created in order to reduce the concentration of such uses. The most realistic manner to address this issue is to have a business declared a nuisance, which is how some businesses were eliminated in the past.

Discussion regarding the process for obtaining permits for adult uses. Some of the proximity issues are due to a church or residence being a nonconforming use. Nonconforming uses are not taken into consideration when addressing distance.

Additional Discussions:

- Project funding – Lois and Grady are fully funded. The next project to be funded by TIF is the community markers. The linear park through Tampa Bay Boulevard would follow that and we would be seeking additional funding options.
- Discussion regarding usage of future limited growth TIF funding.
- Pedestrian lighting on Lois: Per the direction of the CAC, both lighting design options will be bid out. Funding allowance was included in Lois Avenue project.

VI. Announcements

Mr. Coen reported that he received notice that new SHIP funds were available and discussed potential ways to take advantage of funds.

FRA Conference will be held in Tampa this year from 10/30 – 11/1. The City will cover the registration costs for CAC members wishing to participate. Information is also available at Redevelopment.net. Please let Ms. Fenton know in next couple of weeks if you will be attending 1, 2, or 3 days of the conference.

Mr. Hohn mentioned the prolific use of the right of way areas by businesses. Of concern are the dumpsters out in the driveways and right of way area. See Manhattan and South where repairable cars are being stored facing the wrong direction, for days at a time on the right of way.

3900 block of Alva, there is a two story house that started construction, and has not been worked on in over a year. Code Enforcement has been called, but the owner of the property is going the route of paying the daily fine.

The next CAC meeting is on Tuesday, October 1, 2013 at 5:30 p.m.
The CRA Board will meet on Thursday, October 10, 2013, at 9:00 a.m.

VII. Public Comment

Meeting adjourned at 6:30 PM.

**Drew Park Community Redevelopment Area
Advisory Committee**

**Meeting Minutes
October 1, 2013**

**Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard**

Attendees

- Committee Members:** Pat Cuervo, Chair; George Adams; Travis Allred; Dr. Robert Chunn; Susan Collins; and Randy Coen
- City of Tampa Staff:** Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist
Lt. Peters, Tampa Police Department
- Others:** Diego Mendoza and Yeimary Adams, Hispanic Services Council

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on October 1, 2013.

II. Tampa Police Department Update

Monthly and detailed reports distributed.

- Lt. Peters provided an overview of current use of bicycles for patrol.
 - Riding time is less in July and August due to weather.
 - Every shift, two officers are assigned to Drew Park and the bikes are mounted on the back of their patrol cars for use as circumstances warrant.
 - Currently there are a total of eight bikes assigned to District 1.
- The crime trend in Drew Park continues in a downward direction overall.
- The Texting law is only enforced when pulling over for a primary offense.

III. Hispanic Services Council Report

Diego Mendoza and Yeimary Adams presented an overview of the services provided by the Hispanic Services Council, and for their need to find a new location in Drew Park to meet with local residents.

- Mr. Mendoza runs the Active Parents Network in five communities, including about 60 participating families from Drew Park.
- Program's goal is to support Latino parents in being prepared to support their children, ages 3-8, as they move through school.
- Approach is to move to a network approach from a direct services approach and act as liaisons between the community and other social service providers.
 - Developing capacity within the community to assist each other,

- Provide screenings for child development,
- Immigration and legal issues,
- Provide parent/child field trips, such as to the Children's Museum, and
- Assist parents in navigating the educational system.

Ms. Fenton will provide names of Drew Park churches as possible hosts for meetings. Dr. Chunn also to explore if HCC can accommodate the meetings.

IV. Approval of Minutes, September 10, 2013

Copies of the minutes from the September 10, 2013 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Coen made a motion to approve the minutes of September 10, 2013. Ms. Collins seconded the motion and it passed unanimously.

V. Project Update Report

Grady: Asphalt fell a little behind schedule and will start October 7 and continue southward. The asphalt should reduce dust and mud in area.

Lois: Work progressing on schedule, two blocks at a time. Meetings are going well with Lois property owners. Construction will last about two years.

Community Markers: In the process of meeting with the CRA Board members to show them the last two design options that the CAC had worked with. To date their responses have been very supportive. Next step will be to work with David Conner to finalize design and bring back for CAC review.

Façade Grant – Mr. Empanada: Audrey and Albert Perez will be moving their corporate headquarters and food production to South Avenue. They will also be adding a retail location with both inside and outside seating. They will be re-skinning the building, improving the landscaping and parking, and adding an accessible ramp. It is a corner lot and will continue to enhance the South Avenue corridor.

VI. Announcements

FRA conference is 10/30 – 11/1. Please get with Jeanette A.S.A.P. if you plan to attend.

Electrical Supply hosts a local chapter of Toastmasters the 1st and 3rd Tuesday of each month at 11:00.

Drew Park Stadium Café is now open on Cortez. Grand opening was a huge success. Please stop in and welcome them.

The next CAC meeting is on Tuesday, November 5, 2013 at 5:30 p.m.

The CRA Board will meet on Thursday, November 14, 2013, at 9:00 a.m.

VII. Public Comment

Meeting adjourned at 6:12 PM.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes
November 5, 2013

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Pat Cuervo, Chair; George Adams; Dr. Robert Chunn; Randy Coen; Susan Collins; and Eric Müller

City of Tampa Staff: Michelle Van Loan, Economic Development Specialist
Lt. Jack Diaz, Tampa Police Department

Others: Alfred and Susan Poole; and Kathy Razzano

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on November 5, 2013.

II. Tampa Police Department Update

Lt. Diaz reported that activity in Drew Park remained relatively light. TPD has seen an increase in pan handlers along Dale Mabry and Hillsborough Avenue. Warnings regarding the ordinance have been issued along with some arrests.

III. Imagine 2040 (Hillsborough County)

Gena Torres with the Metropolitan Planning Organization presented Hillsborough County's Imagine 2040 survey and that it can be taken at Imagine2040.org. The results of the survey should be posted to website by the end of December.

- Anticipating population growth of 400,000 – 600,000
- Three types of growth patterns:
 - Suburban Dream with continued expansion in current patterns and jobs dispersed throughout the county.
 - Bustling Metro with a focus on the downtown corridor, redevelopment of businesses and multifamily housing.
 - New Corporate Centers focusing business growth along the transportation corridors of I-4 and I-75.
- 12 Focus Areas: Job Growth; Infrastructure Cost; Agriculture/Farming impacts; redevelopment potential; traffic delays; shorter commutes and how to accomplish; bus/rail; access to jobs from underemployed communities; efficient energy; natural resources, efficient water use, and water quality.
- Funding: how should these approaches be paid for?

The website will remain after the survey is complete to publish survey results, next steps, and actions taken.

IV. Approval of Minutes, October 1, 2013

Copies of the minutes from the October 1, 2013 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Coen made a motion to approve the minutes of October 1, 2013. Dr. Chunn seconded the motion and it passed unanimously.

V. Project Update Report

Grady: The asphalt is completed between Crest and Osborne. The parkways areas have grass growing and can begin to envision what the final streetscape will look like. Work progressing on next stretch of Grady.

Lois: Work progressing on schedule, two blocks at a time. Meetings are going well with Lois property owners and are almost complete. As construction progresses, local businesses are expressing some frustration with the inconvenience.

Community Markers: Meeting next week with David Conner to prepare the final design for the community markers to bring back to the CAC.

Façade Grant: Mr. Empanada was approved by the CRA Board and a second application is going through the approval process for a building at 4607 N. Clark.

VI. Discussion

Dr. Chunn attended the half day FRA sessions on Friday and found them to be very informative.

Ms. Fenton will send out information to the CAC regarding members' expiring terms and the upcoming CAC recruitment cycle.

The December meeting of the DPCAC will be cancelled subject to any new actionable items by the committee.

The next CAC meeting is on Tuesday, January 7, 2014 at 5:30 p.m.

The CRA Board will meet on Thursday, November 14 and December 12, 2013, at 9:00 a.m.

VII. Public Comment

Meeting adjourned at 6:15 PM.