

**Drew Park Community Redevelopment Area
Advisory Committee**

[Meeting Notes](#)
January 6, 2015

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Bert Garcia, Chair; George Adams Jr., Vice-Chair; Susan Collins; and Michael Martinez

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

Others: Audrey Perez

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:45 p.m. on January 6, 2015. **Due to lack of a quorum, members met for discussion purposes only.**

II. Tampa Police Department Update

Sgt. R.E. Graham reviewed the monthly report:

- Shooting in attempted robbery of cab driver previous night, non-life threatening injury.
- The community should be diligent in being aware of surrounding. If you are ever uncertain, err on the side of caution and call the police department
 - Be as descriptive as possible: clothing color & type, facial hair, height, weight, age, gender, etc...
 - Small incidents should be reported as they may establish a pattern.
- Do not leave anything in your car or even the appearance of valuables in your car. People break in to cars for something as basic as music and change.
- 6% of the criminals commit 70% of the crimes – patterns.

Sgt. Graham also informed the CAC about the Citizen's police academy.

III. Approval of Minutes, November 5, 2014

Approval of minutes postponed to next meeting.

IV. Project Update Report

Lois: Project is still on schedule.

- Tress planted from Hillsborough Ave to South. Now proceeding to Alva and Osborne.
- Groundcover will be installed in a couple of weeks.
- Intense construction work is focused south of MLK.
- While lighting conduit is being installed, the pedestrian light poles will be installed towards the end of the project.

Community Markers:

Ms. Fenton reported the application is being submitted to FDOT.

Property Fencing: Ms. Fenton reported that the CRA Board approved the Fence program at their December meeting. She informed them of her concerns and also recommended that the Board move forward with the program.

Budget:

The QTR 4 for FY2014 was distributed. Ms. Fenton briefly reviewed the report noting that it does not reflect revenue for 2015.

TPD has proposed some “maintenance operations” and it may require minor reprogramming of up to \$10,000, if not enough is in their balance.

Ms. Fenton reported that due to the popularity of the Façade program these past 18 months, we will be coming back for reprogramming to continue to fund it.

V. Drew Park Advisory Committee Appointment Process

George Adams Jr., Michael Martinez, Maritza Astorquiza, Susan Collins, and Dr. Chunn have all reapplied. Candidates are welcome to attend the January 15 CRA Board meeting, but it is not required as there are the same number of candidates at openings on the committee.

VI. Discussion/Questions

Drew Park Civic Association: Ms. Fenton announced there would be a follow-up public meeting to discuss establishing an association for Drew Park.

The home and boat at 4311 Ohio (at Coolidge) have been demolished and removed.

VII. Announcements

VIII. Public Comment

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes

February 3, 2015

Tampa Police District 1 Headquarters

3818 West Tampa Bay Boulevard

Attendees

Committee Members: Bert Garcia, Chair; George Adams Jr., Vice-Chair; Travis Allred; Maritza Astorquiza, Dr. Robert Chunn; Randy Coen; Susan Collins; Michael Martinez; and Eric Muller

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager

Others: Tommy Castellano, Nelson Suarez, Joshua Bent, Andy Castellano

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:34 p.m. on February 3, 2015.

II. Tampa Police Department Update

Ms. Fenton reviewed the monthly "Big 4" report. There were 7 crime incidents; 2 were business break-ins, 4 were car break-ins and 1 was a car theft.

III. Approval of Minutes November 5, 2014 and Meeting Notes January 6, 2015

Copies of the Minutes from the November 5, 2014 and Meeting Notes from the January 6, 2015 meetings were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Muller made a motion to approve the minutes of November 5, 2014 and Meeting Notes of January 6, 2015. Mr. Martinez seconded the motion and it passed unanimously.

IV. Election of Chair and Vice Chair

Ms. Fenton explained that Mr. Garcia's term as Chair is now up and typically the Vice Chair assumes the position of Chair and a new Vice Chair is selected. Mr. Muller nominated George Adams, Jr. for the position of Chair and Michael Martinez as Vice Chair. Dr. Chunn seconded the nominations. There being no additional nominations, Mr. Adams and Mr. Martinez were unanimously elected as Chair and Vice Chair, respectively, of the Drew Park Community Advisory Committee.

V. Façade Grant Funding Reprogramming

Ms. Fenton explained the need for additional funds for the Façade Grant line item to provide money for approved grants that have not yet been paid out and anticipated applications for new grants. She provided a handout that described the current program balance (-\$13,651), approved grants not yet appropriated (-\$107,676) and a recommended amount for future applications (\$100,000) totaling a funding need of \$221,327. Ms. Fenton recommended transfer of \$147,672.52 and \$10,000 respectively from the Land Use and Business Assistance line items.

Ms. Fenton further recommended that no further applications for the Façade Grant Program be accepted except for those businesses that staff was already working with and who had begun preparing applications. These businesses would be advised of the need to submit their applications within the next 60 days if they want to pursue funding. This would allow for completion of any in process applications. Ms. Fenton also explained that this would limit funding so that the program could be reopened for Lois Ave. businesses once street improvements were completed. She believes that this would provide some measure of relief for Lois Ave. businesses that had endured hardship and inconvenience during project construction. As was done with Grady Ave., letters would be sent to Lois Ave. businesses encouraging them to apply for the Facade Improvement Grant. Ms. Fenton also suggested the possibility of going to an application cycle rather than accepting applications throughout the year when the program is reopened to Lois Ave. businesses.

Mr. Muller motioned and Mr. Coen seconded the reprogramming of funds as described by Ms. Fenton and outlined in the handout and the suspension of applications for the Façade Grant program until further notice. The motion passed unanimously.

VI. Project Update Report

Lois: Project remains on schedule. Paving and curbing has been extended to Alva. Landscaping has been installed up to South Ave. and looks very attractive. Heavy construction is now concentrated in the residential area south of MLK.

Community Markers:

Ms. Fenton reported the application for the community markers along Dale Mabry is being submitted to FDOT. Due to previous discussions between City staff, the consultant and FDOT staff to resolve issues prior to submittal the application should be approved.

Drew Park Street Lighting: Ms. Fenton reported that City staff is currently working with TECO on a plan to complete installation of streetlights in Drew Park. She will provide more details as the plan advances.

Drew Park Neighborhood Association:

Ms. Fenton stated that a final community meeting was held to determine the interest in proceeding with formation of a Drew Park Civic Association. There were very few that

attended and the consensus of those present was not to proceed with a civic association.

HCC Projects:

Dr. Chunn informed the CAC that discussions have ceased on leasing HCC property for an amateur sports facility. He explained that the Westshore Alliance joined with Goodsports and others on a proposal to develop the facility however the parties were unable to come to terms. Dr. Chunn did not anticipate any further activity on this project.

Dr. Chunn also advised that he does not anticipate any development of the vacant property along Dale Mabry. The state imposes certain requirements that would make it very difficult for future development.

Ms. Fenton informed the committee about the Tax Collector's plans to demolish the Motor Vehicle licensing facility on MLK and Lois and construct a new building to house the Tax Collector's west area service office. She advised that representatives from the Tax Collector's office will be invited to the next meeting to discuss the project and show renderings of the new building.

VII. Discussion/Questions

There was a question about whether Tampa International Airport plans to develop property along Air Cargo Rd next to Hillsborough Ave. Susan Collins stated there are no active development plans at this time.

VIII. Announcements

Ms. Astorquiza announced that her company, Drew Park based Coda Sound, is producing Fiesta Day on February 28 in Ybor City and the Variety Sound Stage at the Strawberry Festival.

IX. Public Comment

There was no public comment.

Mr. Adams motioned to adjourn, Ms. Astorquiza seconded, and the motion passed unanimously. Meeting adjourned at 6:19 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes

March 4, 2015

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: George Adams Jr., Chair; Michael Martinez, Vice-Chair; Travis Allred; Dr. Robert Chunn; Randy Coen; Bert Garcia; and Eric Muller

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist
Officer Brett Owen, TPD

Others: Dennis Cole; O. B. Donaldson; Marion Landers; and Alford Poole

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on March 4, 2015.

II. Tampa Police Department Update

Officer Brett Owen provided the following update:

- Shots fired at 4609 N. Coolidge, no victims
- Fireworks set off the previous night illegally
- Ms. Astorquiza had reported to Ms. Fenton that someone had been taking pictures of her business on Hale, security key pad, etc.. If you see any similar activity, report it to TPD immediately.

III. Approval of Minutes February 3, 2015

Copies of the Minutes from the February 3, 2015 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Coen made a motion to approve the minutes of February 3, 2015. Dr. Chunn seconded the motion and it passed unanimously.

IV. Hillsborough County Tax Collector's Office

Brenden Chiaramonte presented an update of the Tax Collector's new service building to be built at Lois and MLK. It is on the former FDLE property and will become the new West Tampa Branch, as the current West Tampa Branch building capacity for service cannot meet existing demands for service. Hopes are that the new facility will create a

ripple effect for development and redevelopment in that area. The development will be as follows:

- 25,000 s.f., including 5,000 s.f. for DHSMV
- 60 year lease
- \$3.2 million build out cost
- Opening September 2015, or sooner
- Style of building will duplicate that of new building on Falkenburg in Brandon
- Saving as many trees on site as possible and will meet all city code requirements for the development
- Project includes public art and they are hoping for a mural to be developed with input from community
- Perry Construction won the construction bid

V. Project Update Report

Lois: Project remains ahead of schedule. Decorative lighting poles have been installed in first few blocks, but not lit yet. Began installation of islands today.

Community Markers:

Ms. Fenton reported the application for the community markers along Dale Mabry was submitted to FDOT and we are waiting for their review.

Drew Park Street Lighting: TECO/City streetlight infill project should be completed in Drew Park by the end of March.

Façade Grant Program:

Ms. Fenton stated that we have suspended the program temporarily and are only taking applications from businesses we have already started working with.

VI. Discussion/Questions

Discussion regarding potential for historical markers in Drew Park. Ms. Fenton explained that the process had been previously started years ago, and information for a marker had been written by Dr. Kirsten from University of Tampa.

Mr. Mueller moved to pursue the establishment of an historical marker through the Tampa Historical Society. Mr. Garcia seconded the motion and it passed unanimously.

VII. Announcements

Electric Supply announced the grand opening of their new warehouse addition and invited everyone for the event on March 5, 4:30 – 7:30 p.m. Food trucks will be providing dinner. 4407 N. Manhattan. There was an official ceremony held with Omar Khan, Asst. US Trade Representative, and Mayors Buckhorn and Kriesman.

VIII. Public Comment

Mr. Denny Cole provided historical information and artifacts on Drew Park and Drew Field. Mr. Cole is available to assist with any public art that may be included in the new Tax Collector's office.

Meeting adjourned at 6:31 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes

May 5, 2015

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: George Adams Jr., Chair; Michael Martinez, Vice-Chair; Travis Allred; Dr. Robert Chunn; Randy Coen; and Susan Collins

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

Others: Dan Scheffey and Alford Poole

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on May 5, 2015.

II. Tampa Police Department Update

Ms. Fenton provided the following update for the past two months. Area mostly quiet.

- One auto theft
- Two burglaries, one had an unlocked door

Chief Castor is retiring on May 8, and Eric Ward is being appointed as Chief of Police.

III. Approval of Minutes March 4, 2015

Copies of the Minutes from the March 4, 2015 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Coen made a motion to approve the minutes of March 4, 2015. Dr. Chunn seconded the motion and it passed unanimously.

IV. Approval of FY16 Budget

Ms. Fenton presented an overview of status of FY15 budget and proposed FY16 budget (copy attached).

- Estimated revenues show 5% increase. This reflects that the CRA portion of property taxes is 80%, down from 95% the first ten years.
- Administrative costs include portion of salaries for Jeanette Fenton, Michelle Van Loan, Bob McDonough, and Shelia Jackson.

- Additional funding has been provided for the Façade program to target Lois Businesses, and more can be reprogrammed as the CAC needs.
- Balance of projected revenue in Neighborhood infrastructure for next few projects: Community markers, Tampa Bay Boulevard linear park, and a pocket park.

Mr. Martinez made a motion to approve the FY16 budget as presented. Mr. Allred seconded the motion and it passed unanimously.

V. Project Update Report

Lois: All curbing is installed, finishing the driveways and landscaping. Still on schedule for June completion date.

Community Markers: FDOT has approved our application and it is now going through the process to have the maintenance agreement adopted by Council.

Drew Park Street Lighting: All work orders have been issued. All work should be completed this summer and we should be able to see noticeable improvements.

Historic Markers: Ms. Van Loan reported that an application is being submitted to the Hillsborough County Historic Advisory Council for approval of markers and request for funding half the cost. Drew Park is on their agenda for June 1.

VI. Discussion/Questions

Ms. Fenton reported that a new developer is looking to acquire the shopping center on Hillsborough and Lois, which has a high vacancy rate. Major renovations would follow purchase.

VII. Announcements

Ms. Fenton announced that the City is in the process of creating a West Tampa CRA. Area defined by Armenia to the Hillsborough River, and Columbus to Kennedy. University of Tampa and Tampa General Hospital property are not within the boundary.

In the process of developing the Findings of Necessity and Community Redevelopment Plan and garnering community input.

VIII. Public Comment

Drainage issue on Hubert, just south of MLK.

Abandoned boats along Air Cargo Road being addressed by TIA.

Hispanic Services Council is working on accessing a new location to provide services to local children.

TIA is seeking rezoning approval for approximately 45 acres along Air Cargo Road, Light Industrial to Public/Semi Public.

It was explained that “density” refers to number of residential units per acre and “intensity” refers to Floor Area Ratio for non-residential properties.

Meeting adjourned at 6:21 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes

June 2, 2015

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: George Adams Jr., Chair; Michael Martinez, Vice-Chair; Maritza Astorquiza; Dr. Robert Chunn; Bert Garcia; Eric Mueller; and Susan Collins

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

Others: Denny Cole and Dan Scheffey

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on June 2, 2015.

II. Tampa Police Department Update

Officer Sabina provided the following update for the past month. Area mostly quiet.

- “Alleged” robbery at South and Cortez
- Auto burglary on Himes, near Al Lopez Park
- Auto burglary on Hillsborough at the Bravo Grocery

Ms. Astorquiza mentioned that she has been having difficulty getting tractor trailer to back into their facility due to cars parked across the street. Transportation had advised her to call TPD when this happens.

Ms. Fenton indicated that she was sending a letter to Grady addresses regarding parking on ROW. She will include Hale addresses in the mailing.

III. Approval of Minutes May 5, 2015

Copies of the Minutes from the May 5, 2015 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Ms. Astorquiza made a motion to approve the minutes of May 5, 2015. Dr. Chunn seconded the motion and it passed unanimously.

IV. Approval of Revised FY16 Budget

Ms. Fenton presented the updated revenue figures received for proposed FY16 budget.

- Increased from \$372,723 to \$547,367, approximately \$175,000. Figure is still subject to change. Any budget adjustments will be applied to the Neighborhood Infrastructure line item.
- Added \$2,000 for administration costs to cover office supplies, postage, registrations fee. Money has not been allocated in this line item for the past several years.
- Remainder of increased funds was allocated to Neighborhood Infrastructure improvements.

Mr. Mueller made a motion to approve the Revised FY16 budget as presented. Mr. Garcia seconded the motion and it passed unanimously.

V. Project Update Report

Lois: On schedule for substantial completion for end of June. Finished a few driveways and sidewalks. Then will proceed with landscaping south of MLK.

There will be a roadway dedication with the Mayor when complete. Date TBD.

Community Markers: FDOT has approved our application and it is now going through the process to have the maintenance agreement adopted by Council.

Historic Markers: Ms. Fenton reported that the application was approved yesterday, but that funding assistance for marker had not been decided yet. Marker to be installed on Tampa Bay Boulevard, back from Dale Mabry, out of FDOT ROW.

VI. Discussion/Questions

Dr. Chunn: two HART bus stops removed on Lois before the new ones are ready to be installed. Would like that to happen before the fall semester starts. Ms. Fenton will follow up with HART.

Ms. Astorquiza inquired about the results of the traffic safety study for Hillsborough. Ms. Van Loan will follow up with FDOT.

Ms. Fenton mentioned that she is meeting with TIA to discuss the pocket park.

VII. Announcements

Ms. Astorquiza reported on the Heroes Luncheon and what an inspirational event it was to hear about the amazing people out there every day protecting us. Over 175 people attended, eight scholarships awarded to children of first responders. The event will be shown on the City's TV show, CTTV.

Ms. Fenton reported:

- There is a new Captain for D1 and he will be in attendance at the next CAC meeting to meet everyone and introduce himself.
- The Galleria Shopping Center has been purchased and the new owners have plans for upgrades. The Bravo Grocery will stay. Landscaping will be improved in the short term. Looking for a big box tenant for the vacant Service Merchandise space.
- Mr. Martinez will be presenting for Drew Park at the next CRA Board meeting.
- There has been one approved fence grant application and the work should be done in the next week or so. Property located on N. Lois.

Annual CRA report was distributed to the CAC and attendees.

There will be no July CAC meeting.

VIII. Public Comment

Mr. Cole requested the text for the historical marker. Ms. Van Loan will forward.

Meeting adjourned at 6:26 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes

August 4, 2015

Tampa Police District 1 Headquarters

3818 West Tampa Bay Boulevard

Attendees

Committee Members: George Adams Jr., Chair; Michael Martinez, Vice-Chair; Bert Garcia; Randy Coen; and Susan Collins

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

Others: Jorge Astorquiza, Alford Poole, and Dan Scheffey

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:37 p.m. on August 4, 2015.

II. Tampa Police Department Update

Officer Sabina provided the following update for the past month. Area mostly quiet.

- 4717 Hesperides: 18-wheel Tractor/trailer stolen and recovered
- Crest/Hale: Vehicle stolen and found wrecked

III. Approval of Minutes June 2, 2015

Copies of the Minutes from the June 2, 2015 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Garcia made a motion to approve the minutes of June 2, 2015. Mr. Martinez seconded the motion and it passed unanimously.

IV. Project Update Report

FY16 Budget Update: The FY16 budget was approved at the last DPCAC meeting. Updated figures came in and projected revenue is less at \$541,350. Adjustment was made to Neighborhood Improvements index code.

Lois: Paving schedule has been send out: Thursday/Friday will pave Tampa Bay Blvd to MLK; next Monday-Thursday will pave MLk to Hillsborough Avenue, in the evening for commercial areas.

The placement and type of crosswalks is being reviewed by City's transportation department.

Timing of the traffic signals is not finalized and they will be synchronized at the end of the project.

HART is unable to comply with request to have bus shelters installed by the start of HCC fall classes.

Ms. Fenton will confirm stop signs at Alva and Cayuga.

Community Markers: FDOT has approved our application and it is now going through the process to have the maintenance agreement adopted by Council.

Historic Markers: Ms. Fenton is working with City Right of Way division for location of installation and getting sign fabricated.

Tampa Bay Blvd Park: Ms. Fenton met with TIA Teal Estate Department. TIA is taking the next step to move forward and it is being reviewed by the attorneys.

Pocket Park: The property for the proposed pocket park is located outside the legal boundaries of the CRA. Therefore, CRA funding cannot be used at this location. Alternative funding options are being sought and evaluated.

V. Discussion/Questions

Ms. Fenton mentioned there is a church on the NW corner of Hubert and Ohio for sale. The realtor for a different church inquired about the sale property being used for a feeding program (not sure if for food distribution/pantry or serving meals). The realtor was informed that the sale property is in an area that is 100% residential and that there may be some opinions coming from the community. Referred to our Land Use Division.

Ms. Fenton informed the CAC that the Galleria property sale did close.

In response to an inquiry at last meeting by Ms. Astorquiza, Ms. Fenton reported that the traffic study for W. Hillsborough Avenue had been delayed and had not yet started. Supposed to be starting soon.

VI. Announcements

Tax Collector will be hosting a grand opening of their new building on August 17 at 9:30 a.m. All welcome. They worked closely with Denny Cole to have historical feature in the lobby.

FRA annual conference will be at the Tampa Hilton this year. October 21-23. The CRA will pay the registration fee for a CAC member wishing to attend. Ms. Fenton will send out the conference program information.

Ms. Fenton will notify the CAC once a dedication date for the Lois Avenue project is decided.

There will be no September CAC meeting.

VII. Public Comment

Mr. Scheffey requested a 4-way stop at Alva and Lois.

There is a pump that continues to run and there has been no construction in that area for a while. Located near Lois and Hillsborough by Shell station. Ms. Fenton will follow up.

Meeting adjourned at 6:20 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes

October 6, 2015

Tampa Police District 1 Headquarters

3818 West Tampa Bay Boulevard

Attendees

Committee Members: George Adams Jr., Chair; Michael Martinez, Vice-Chair; Dr. Bob Chunn, Randy Coen; Susan Collins, Bert Garcia; Eric Muller

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager

Others: Jorge Astorquiza, Lt. Mike Flynn, Randy Forister, Carlos Ramos, Kathy Razzano, Cyril Spiro

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:35 p.m. on October 6, 2015.

II. Tampa Police Department Update

Lt. Mike Flynn, Shift Commander, invited everyone to the National Night Out Thin Blue Line event being held at the same time as the meeting at the Target on Dale Mabry. He brought paint cans to distribute for those that want to paint a thin blue line on their curbs in support of the police.

Lt. Flynn stated that there has been low crime activity during the past few months. No major issues to report.

III. Approval of Minutes August 4, 2015

Copies of the Minutes from the August 4, 2015 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Garcia made a motion to approve the minutes of August 4, 2015. Mr. Coen seconded the motion and it passed unanimously.

IV. Sunshine Board Corporation

Cyril Spiro, MD, MBA, President, Sunshine Board Corporation, made a presentation on a software application that is being used for residential homeowner associations that he believes could serve government boards and committees as well. The software functions

as an on-line workshop to discuss issues in an efficient, transparent manner that meets Florida Sunshine laws.

Dr. Spiro explained the system that is in use in his community, Cory Lake Isles Homeowners Association. Workshops are held in between monthly meetings of the Association Board and noticed via email, newspapers, and signs in the community. He stated that the Florida Attorney General has found the Sunshine Board legal provided there is proper public notice, there is public access to computers, minutes are taken and voting occurs only at meetings, not at workshops. The system provides a means for thorough discussion and input prior to votes at meetings.

The software is cloud based and is billed at \$.05 per month per user with a minimum of \$250 per month. There is typically one Bulletin Board per 5000 users. The fees could be assessed among all CRAs, not just one and there is a 1 year commitment.

There was discussion among the CAC members including observations that the technology could limit access for those that don't have their own computers or who are intimidated by technology and concerns about people not having the benefit of hearing full discussions depending on when they access the workshop.

The consensus of the CAC members was that the software had value and deserved further exploration. Motion made by Mr. Muller and seconded by Mr. Martinez recommending the CRA Board further explore the Sunshine Board software and if found to have value at a reasonable cost to support implementation. The motion passed unanimously.

V. Project Update Report

FY16 Budget Update: The FY16 budget was approved at the last DPCAC meeting. Updated figures came in and projected revenue is less at \$541,350. Adjustment was made to Neighborhood Improvements index code.

Lois Avenue: Ms. Fenton reported that the Lois Avenue project is substantially completed. There are over 100 punch list items to be addressed and landscaping in the medians and other areas needs to be completed. She addressed the reason the crosswalk material selected is in a dark shade to provide contrast as the street paving lightens over time.

Community Markers: Ms. Fenton reported that staff continues to work with FDOT on final approval. FDOT has raised a concern over the lettering needing to be reflective if the markers are not lighted. Various options are being explored. Mr. Forister offered suggestions on a possible reflective product for the lettering.

Historic Markers: Ms. Fenton reported that the location site plan is being reviewed by the City of Tampa Right of Way permitting division.

Tampa Bay Blvd Park: Ms. Fenton reported that communication has been reestablished with Aviation Authority staff concerning use of Tampa Bay Blvd for a linear park and title issues are being researched. Mr. Forister recently assumed his role at the Aviation Authority and offered encouragement that the issues could be resolved.

Pocket Park: Discussions are also occurring concerning a possible pocket park on property owned by the Aviation Authority adjacent to Air Cargo Road and the residential area of Drew Park. Ms. Fenton stated that a challenge is the property is outside the Drew Park CRA which would not allow use of TIF funds.

VI. Discussion/Questions

There were no questions or discussion.

VII. Announcements

Ms. Fenton reminded the CAC about the Florida Redevelopment Conference being held at the Hilton Downtown October 21-23 and requested that anyone interested in attending let her know ASAP.

VIII. Public Comment

No public comment.

Meeting adjourned at 6:50 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Notes

December 1, 2015

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Michael Martinez, Vice Chair; Dr. Bob Chunn; Randy Coen; Bert Garcia

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

Others: Randy Forister, TIA; Denny Cole; and Andy Joe Scaglione

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:33 p.m. on December 1, 2015. **Due to lack of a quorum, members met for discussion purposes only.**

II. Tampa Police Department Update

Lt. M.R. Flynn reviewed the monthly report:

- Crime is down from last year, including a steady decline for each of the past four months.
- TPD is focusing on corridors with recurrent issues.

III. Approval of Minutes, October 6, 2015

Approval of minutes postponed to next meeting.

IV. Approval of Budget Reprogramming Façade Grant

Ms. Fenton and Ms. Van Loan reviewed the Façade Grant applications for the Lois Avenue cycle and current program balance.

- Request to reprogram \$200,000 for façade grants.
- Request to reprogram \$24,000 for maintenance of the enhanced improvements on Lois Avenue.

V. Project Update Report

Lois:

- Medians are landscaped.
- Still working on punch list and project contract is not closed out yet.

Community Markers:

Ms. Fenton gave an overview of the issue of the lettering on the community markers and work to meet FDOT's reflectivity requirements.

Historical Markers: In process of obtaining right of way permit for installation.

VI. Discussion/Questions

Ms. Fenton reviewed expiring terms for CAC members and remaining process schedule.

The next CRA Board meeting is December 10 and Drew Park will be presenting.

Ms. Fenton requested that the CAC develop a list of topics/speakers for the 2016 CAC meetings.

VII. Announcements

Ms. Fenton announced that the Without Walls International Church acquired and moved into a vacant church on Grady.

VIII. Public Comment

Mr. Cole reported that the Tax Collector's Office is looking to expand its historical collection to also include exhibits for McDill Air Force Base.

Next meeting is January 5, 2016