

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes

January 3, 2017

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Ann Kulig, Vice-Chair; Maritsa Astorquiza; Damien Beal; Dr. Robert Chunn; Randy Forister; Binh, Nguyen; Alford Poole

City of Tampa Staff: Malcolm Kiner, Urban Development Manager
Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:37 p.m. on January 3, 2017.

Ms. Fenton introduced Malcolm Kiner as the New CRA Manager for Drew Park and West Tampa. Mr. Kiner introduced himself to the CAC and discussed his background in CRAs.

II. Approval of Minutes November 1, 2016

Copies of the Minutes from the November 1, 2016 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Poole made a motion to approve the minutes of November 1, 2016. Mr. Beal seconded the motion and it passed unanimously.

III. Tampa Police Department Update

Of Note:

- If you see two officers in a patrol car, the second officer is being trained.
- Many arrests made in December 2016. Not many unsolved burglaries in the Drew Park area.
- Unlocked cars, open garage doors, and unlocked bicycles are always easy targets and are how most of the burglaries happen.
- College Championship games: TPD will be fully staffed, officers will be stationed in the surrounding neighborhoods, and officers will be on hand in Curtis Hixon Park during the three days of free concerts.
 - Officers will be visible and diligent.

Ms. Astorquiza noted that a stop sign (Cayuga and Hesperides) had been tagged with graffiti and it had been reported.

IV. Project Update Reports by Ms. Fenton -

- **Tampa Bay Boulevard** – Staff will be meeting with engineer and Contract Administration for gear up of next phase for design and community meeting.
- **Community Markers** – We will be going out for bid on the construction of the markers in February.
- **Historic Markers** – Historic marker has been received and as soon as we have an installation date, the CAC and community will be notified.
- **CAC Members** – Two new members will be appointed by the CRA Board in January and will attend the February CAC meeting.

V. Discussion / Questions

The CAC recognized the passing of Mr. David Jessen.

The CAC Recognized Ms. Astorquiza and Mr. George Adams for their service on the CAC and to the community. Ms. Astorquiza has been actively involved in the Drew Park area for 14 years.

The HCC Dale Mabry campus will be closed on Monday (first day of classes) due to the football games.

The meeting adjourned at 6:10 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes

February 7, 2017

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Ann Kulig, Vice-Chair; Damien Beal; Ian DeRan; Randy Forister; Alford Poole

City of Tampa Staff: Malcolm Kiner, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on February 7, 2017.

The CAC welcomed Ian DeRan and Roman Cowan as the newest members of the DPCAC.

II. Approval of Minutes January 3, 2017

Copies of the Minutes from the January 3, 2017 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Forister made a motion to approve the minutes of January 3, 2017. Mr. Beal seconded the motion and it passed unanimously.

III. Tampa Police Department Update

Of Note:

- 30 incidents in December 2016.
- Very few calls in the evening.
- The police have been paying particular attention to increased activity at a couple of the Adult Use businesses.

IV. Project Update Reports by Mr. Kiner -

- **Tampa Bay Boulevard** – On February 16, the City Council will be acting on the amendment to the contract for this last phase of the contract for the linear park to provide design and construction documents.

- **Community Markers** – We will be going out for bid on the construction of the markers in February.
- **Historic Markers** – Historic marker has been received and as soon as we have an installation date, the CAC and community will be notified.

V. Discussion / Questions

Ms. Kulig nominated Binh Nguyen for Chair and the nomination was seconded.

Ms. Kulig nominated Damien Beal for Vice Chair and the nomination was seconded.

Being no further nominations, Mr. Kulig made a motion to approve the slate for Chair and Vice Chair. Mr. DeRan seconded the motion and it was unanimously approved.

The meeting adjourned at 6:04 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes

April 4, 2017

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Binh, Nguyen, Chair; Ann Kulig, Vice-Chair; Damien Beal; Dr. Robert Chunn; Roman Cowan; Ian Derain; Randy Forister; Michael Martinez; Alford Poole

City of Tampa Staff: Malcolm Kiner, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on April 4, 2017.

Roman Cowan introduced himself as the newest member of the DPCAC.

II. Approval of Minutes April 4, 2017

Copies of the Minutes from the February 7, 2017 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Ms. Kulig made a motion to approve the minutes of February 7, 2017. Mr. Forister seconded the motion and it passed unanimously.

III. FY18 Preliminary Budget

Mr. Kiner presented the preliminary Draft FY18 budget. Budget developed using 4% increase over FY17 for projection purposes to submit during the City budget cycle. Mr. Kiner will be presenting updated budgets as revenue projections are received from the County Appraiser's Office.

Ms. Kulig made a motion to approve the FY18 Draft Budget. Dr. Chunn seconded the motion and it passed unanimously.

IV. Tampa Police Department Update

Officer Tragoe presented the TPD Update for March 3 – April 4, 2017:

- Aggravated assault at the WT Edwards Detention Center

- Apartment robbery at 4112 N. Lois
- Car broken into for tools at 4104 Crest
- Car was burgled at Steinbrenner Field and an arrest was made

Mr. Forister reported that illegal dumping continues to be an issue in Drew Park. TIA has removed a lot of debris from multiple locations.

V. **Project Update Reports by Mr. Kiner -**

- **Tampa Bay Boulevard** – Design phase has kicked off as the team begins surveys and geotechnical work to develop base maps of the area. Once that is complete, we will be scheduling the community meetings.
- **Community Markers** – Pre-bid meeting held last week. Then wait for submittals due 4/11.
- **Legislative Update** – Mr. Kiner explained the new funding limitations in HB13/SB1770 and effect on current priorities for Drew Park.

CAC will send a letter through Mr. Kiner opposing both proposed bills.

- **DP CRA residential Properties** – Mr. Kiner reviewed the locations of properties previously purchased by the CRA for building affordable housing in Drew Park. Due to the recession, those plans had been on hold. Mr. Kiner will start to look at reviewing the options for developing these properties.
- **Drew Park Quarterly Newsletter** – The City has received proposals to provide quarterly newsletters to the CRAs. Cost is approximately \$2900 per newsletter for Drew Park.

VI. **Discussion / Questions**

Next DPCAC meeting is May 2, 2017.

Mr. Cowan will be out of town and will miss the meeting.

The meeting adjourned at 6:13 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes

May 2, 2017

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Binh, Nguyen, Chair; Ann Kulig, Vice-Chair; Ian Derain;
Randy Forister; Michael Martinez; Alford Poole

City of Tampa Staff: Malcolm Kiner, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on May 2, 2017.

II. Approval of Minutes April 4, 2017

Copies of the Minutes from the April 4, 2017 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Martinez made a motion to approve the minutes of April 4, 2017. Mr. Poole seconded the motion and it passed unanimously.

III. Tampa Police Department Update

Lt. Gant, Sgt. Marillo, and Sgt. Voit presented the TPD Update for April, 2017:

- 5 crimes
 - 2 at Hawks Landing from unlocked apartments
 - Burglary at Econolodge
 - Auto burglary at HCC, unlocked car
 - Domestic aggravated assault
- 2 Drug related incidents
 - DUI involving heroine at MLK and Dale Mabry
 - Traffic stop at Cortez and Osborne, involved cocaine
- No prostitution arrests

Illegal dumping continues to be an issue in Drew Park

IV. Project Update Reports by Mr. Kiner -

- **Tampa Bay Boulevard** – Tentative schedule for project. Currently they are doing the survey and base maps for the areas. Once they have 30% plans complete, the first community meeting will be scheduled.

Community and meeting notice will be made.

- **Community Markers** – Received 2 responsive bids. Prices were estimated at about \$42,000 and lowest bid was \$80,000.

Discussion regarding rebidding or moving forward with bid received.

Mr. Forister moved to accept the lowest bid. Ms. Kulig seconded the motion and it passed unanimously.

- **Legislative Update** – Mr. Kiner informed the CAC that HB13 was approved with an amendment to allow existing funding practices. Still no companion bill in Senate, but the Senate could take up the House Bill on the floor. Session closes on Friday.
- **Historical Marker** – Installation of the pole is being scheduled. Once we know the pole is in, we can schedule a dedication ceremony and the marker itself will be installed just prior to the ceremony.
- **Drew Park Quarterly Newsletter** – The CRAs approved a contract with Chameleon for six months and Drew Park will be working with them on two newsletters. Topics are being developed.

V. Discussion / Questions

COT Neighborhood Enhancement Update: Codes has requested to reschedule for a future meeting. Carlos Rios is the supervisor for the Drew Park area. Stewart Runion is still the enforcement officer for the area. His phone is 426-6016.

The property at 4206 Kentucky continues to be an issue with storage and hauling operations.

Next DPCAC meeting is June 2, 2017.

The meeting adjourned at 6:17 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes

June 6, 2017

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Binh Nguyen, Chair; Damien Beal Vice-Chair; Ann Kulig, Rowan Cowan; Ian Derain; Randy Forister; Alford Poole

City of Tampa Staff: Malcolm Kiner, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on June 6, 2017.

II. Approval of Minutes May 2, 2017

Copies of the Minutes from the May 2, 2017 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Poole made a motion to approve the minutes of May 2, 2017. Mr. Forister seconded the motion and it passed unanimously.

III. Tampa Police Department Update

Lt. Doug Groves presented the TPD Update for May, 2017:

- June is national Safety month
- Burglary in Hawks Landing of an unlocked unit.
- Motorcycle stolen on Woodlawn
- Tara House apartments on Cortez, Burglary and assault on person in a vehicle

Illegal dumping continues to be an issue in Drew Park

IV. Neighborhood Enhancement

Alan Villa, Code Officer provided an overview of zoning violation process, how “commercial vehicle” is defined, and the recurring issues on Kentucky and illegal dumping on airport property.

V. Project Update Reports by Mr. Kiner -

- **FY18 Draft Budget** – Projected revenue continues to trend upward as updated figures are received. The projected \$744,000 has increased to \$913,000. Mr. Kiner reviewed some of the projects identified in the Landscape Master Plan with Tampa Bay Boulevard linear park being the next large expense.

Mr. Forister made a motion to approve the updated FY18 Budget. Mr. Beal seconded the motion and it passed unanimously.

- **Tampa Bay Boulevard** – The engineer is submitting 30% documents on Monday with a first estimate of potential costs. Next step will be to bring the two design options identified to the community for input. The first community meeting will be July 20, 2018 at HCC.
- **Bus Shelters** – Installation of the bus shelters is imminent. HART is changing bus route for #7 starting in October and that reduced the number of shelters installed.
- **ICCC Program** – Regions Bank is going out to community groups to talk about their program to assist existing small businesses ready to take it to the next level. The program is free and provides an incredible opportunity to talk with and learn from leaders in business. Information packets distributed.
- **Historical Marker** – The pole has been installed and the marker will be installed right before the dedication ceremony.
- **Community Markers** – Mr. Kiner reviewed the bid results and the proposed cost of \$80,000. Mr. Poole expressed concern that because the approval process took so long the result was a higher price to the TIF. Options are to accept the bid or reject the bid and go back out and rebid the project.

Mr. Poole made a motion to accept the bid for construction and installation. Mr. Forister seconded the motion and it passed unanimously.

VI. Discussion / Questions

Ms. Kulig requested that the CAC receive an update at the next meeting regarding the CRA-owned residential properties: how much did they cost, intent for use, etc....

Mr. Nguyen will be presenting a Drew Park update at the next CRA Board meeting.

July DPCAC meeting to be determined.

The meeting adjourned at 6:09 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes
August 1, 2017

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Dr. Chunn; Ann Kulig, Rowan Cowan; Ian DeRan; Randy Forister; Alford Poole

City of Tampa Staff: Malcolm Kiner, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:34 p.m. on, 2017.

II. Approval of Minutes June 6, 2017

Copies of the Minutes from the June 6, 2017 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Forister made a motion to approve the minutes of June 6, 2017 as ammended. Mr. Cowan seconded the motion and it passed unanimously.

III. Tampa Police Department Update

Lt. Doug Groves presented the TPD Update for July, 2017:

- Working to address the truck parking overnight and being stored on Hesperides
- Robbery by cutting the lock on the gate into the property

IV. Project Update Reports by Mr. Kiner -

- **CRA Residential Properties** – Mr. Kiner has ordered appraisals for the properties.
- **Tampa Bay Boulevard** –
- **Bus Shelters** – The installation of the Lois Avenue bud shelter completes the project.

- **Historical Marker** – The pole has been installed and the marker will be installed right before the dedication ceremony.
- **Community Markers** – Dedication ceremony is set for August 16, 2017.

V. Discussion / Questions

Tampa Bay Boulevard Linear Park – David Conner, Conner & Associates & JMT

Ms. Kulig requested that the CAC receive an update at the next meeting regarding the CRA-owned residential properties: how much did they cost, intent for use, etc....

General Discussion -

- Scrap yard issues on Hesperides, the stacking of materials appears to be very high. Is it still within code?

The meeting adjourned at 6:25 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes

October 3, 2017

Tampa Police District 1 Headquarters

3818 West Tampa Bay Boulevard

Attendees

Committee Members: Binh Nguyen, Chair; Ann Kulig, Vice-Chair; Damien Beal; Roman Cowan; Ian DeRan; Randy Forister; Alford Poole

City of Tampa Staff: Malcolm Kiner, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on October 3, 2017.

II. Approval of Minutes June 6, 2017

Copies of the Minutes from the August 1, 2017 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Beal made a motion to approve the minutes of August 1, 2017 as amended. Ms. Kulig seconded the motion and it passed unanimously.

III. Project Update Reports by Mr. Kiner

- **Historical Marker** – Dedication of the Drew Field historical marker is November 1 at 8:30 am.
- **CRA Residential Properties** – Mr. Kiner is waiting for the current appraisals to be completed. \$647,800 was spent to acquire all the parcels for affordable, workforce housing in 2009. The properties are zoned RM16 multi-family.
 - Mr. Kiner will review the Strategic Action Plan regarding housing.
 - The next step would be to go out with an RFP.
- **City-owned property** – The property at Crest and Lois had been offered through a RFP and the deal fell through. RFP will be re-issued.
- **Community Markers** – Markers are being fabricated and will hopefully be installed in early December. The footers for the markers needed to be adjusted due to soils issues.

- **Façade Grants** – Ms. Van Loan reviewed the three projects recently approved:
 - 3901 W. Osborne. Replacement of front door with side panel windows. Grant \$1,675.
 - 5005 N. Clark. Building and site improvements. Grant \$31,320.
 - 5005 N. Hesperides. Phase II site improvements. Grant \$50,000.
- **FRA Conference** – Mr. Kiner provided information on the upcoming FRA Conference.

IV. Discussion / Questions

Tampa Bay Boulevard Linear Park:

At the last meeting, regarding the discussion of Design Option A & B, Mr. Cowan supported option B because he thought that design would provide open space for more uses for his employees located across the street.

After discussion with his employees and further reflection on how the greater community might use the park and the aesthetics of both options, Mr. Cowan would like to re-discuss the design options. Mr. Cowan now prefers the more aesthetically pleasing and environmentally responsible Option A.

Discussion:

- Option B provides for a more open design, and flexibility of use over time.
- Option A would cost more to maintain.
- Concern Option A would end up looking like a planted ditch, and not look very pleasing without a lot of maintenance.
- Concern Option A will attract dumping and unwanted activity.

CAC maintains its preference for Option B.

There will be a community meeting in early December on the Linear Park.

V. General Discussion

- If you have a security camera, please register it with TPD. This allows the police to know to contact you if illegal activity should take place nearby.
- Some of the decorative lights are out on Lois.
- HART Bus Route Changes: Route 7 was changed and the change eliminated several of the anticipated bus shelters . Route 36 may travel down the south side of Lois where route 7 has been eliminated from.

The meeting adjourned at 6:06 p.m.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes
November 7, 2017

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Binh Nguyen, Chair; Ann Kulig, Vice-Chair; Damien Beal; Roman Cowan; Randy Forister; Alford Poole

City of Tampa Staff: Malcolm Kiner, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on November 7, 2017.

II. Approval of Minutes October 3, 2017

Copies of the Minutes from the October 3, 2017 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Ms. Kulig made a motion to approve the minutes of August 1, 2017 as amended. Mr. Beal seconded the motion and it passed unanimously.

III. Project Update Reports by Mr. Kiner

- **Tampa Bay Boulevard Linear Park** – Still at 60% in the design phase. A community meeting is still being planned for early December.
- **Gateway** – Still being fabricated and will hopefully be installed in early December.
- **CRA Residential Properties** – Mr. Kiner has reviewed the Strategic Action Plan of 2007 regarding housing and the Streetscape plan of 2011. Updates will begin in February/March 2018.
 - **City-owned property** – The property at Crest and Lois had been offered through a RFP and the deal fell through. RFP will be re-issued.
 - **Bigger Property** – Purchased at \$562,000.
 - **Smaller Property** - 2 acres appraised at \$390,000.
 - Randy is concerned that the larger property is undervalued. He will be invited to talk to the group during the RFP process.
- **Legislative Update** – Mr. Kiner informed the CAC that legislation pertaining to HB13 was coming back to the forefront in Tallahassee.

- Dr. Chunn will be retiring this year. Dr. Allen Witt is taking his place.
- Term Dates are coming up for CAC members, renewal applications will be distributed via email.
- **FRA Conference** – Binh Nguyen attended the conference this year.
 - He shared that the conference was educational and that he learned about other CRAs/CACs. He participated in the following seminars: CRA Master Planning, CRA Board Training, Care Study for Ft. Myers, and Stormwater Credits for Economic Development

IV. Discussion / Questions

None.

V. General Discussion

- Cayuga & Grady

The meeting adjourned at 5:48 p.m.