

**Drew Park Community Redevelopment Area
Community Advisory Committee**

Meeting Minutes

February 1, 2022

**Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard, Tampa, FL 33614**

Attendees

Committee Members: Maritza Astorquiza, Chair; Julio Piazza, Vice Chair; Michael Maurino; Dr. Paige Niehaus; Randy Forister; Wallace Washington; Susan Braun; Nick Lavandera

Staff: Jesus Niño, Urban Development Manager
Ashlyn Shrewsbury, Economic Development Specialist II

I. Opening Comments / Introductions

Ms. Astorquiza opened the regular meeting of the Drew Park Community Advisory Committee (CAC) at 5:32 p.m. on February 1, 2022, CAC members introduced themselves.

II. Public Comment

There was no public comment.

III. Crime Prevention Discussion

A motion was made by Dr. Niehaus, with a second by Mr. Forister to move this item up on the agenda ahead of the other presentations. The motion passed unanimously.

- Ms. Tierra Thompson, Tampa Police Department (TPD) District 1's Neighborhood Liaison, and Corporal Steven Hogan were present at the meeting and provided the following updates:
 - For the month of January, there was only one reported catalytic converter theft.
 - Top crimes are still car theft and burglaries.
 - There have been several break-ins of cars parked outside of clubs throughout the City, mostly connected, where suspects are breaking in the cars to steal guns left visible.
 - There have not been any reports of steering wheel thefts.
 - TPD only knows about crimes reported through the Next Door Application if they are tagged in the post.
 - Community members can forward those posts to TPD to check into.
 - Top Crime Prevention Strategies include:
 - Having a well-lit property
 - Having cameras that function and record
 - Mr. Piazza stated that his business has cameras that record Osborne between Hubert and Coolidge if TPD ever needs any footage of that area.
 - Car racing is another issue in this area.
 - Staff is looking ways to address that issue through mobility improvements.
 - Air Cargo Road is scheduled for a complete street project with the City.
 - There is a project through TPD allowing property owners to register their cameras and a Business Watch project that helps TPD have a contact if anything happens at that business.

- Staff will forward information on that from Ms. Thompson, along with her contact information, to the CAC members.
- LexisNexis is once again available for the community to see crime statistic data.
- Both Hillsborough Community College and Tampa Airport have been having issues with dumping, which Corporal Hogan will look into.

IV. Presentations

Stakeholder Engagement – Opportunity Zone Prospectus

- Mr. Rob Rosner, with the City, along with consultants Mr. Bo Kemp and Ms. Laura Smith, were all virtual to present on the prospectus.
- Mr. Kemp gave an overview of opportunity zones (OZ), along with the goals of the prospectus that the City is working on currently.
 - They are not looking for funding, only ideas from the community on projects and properties that can be marketed for redevelopment to future investors/developers.
 - These OZ's can help investors receive tax benefits, such as tax deferral, tax reduction, and tax inclusion, depending on how long their investment remains.
- Ms. Smith went over a map of work that has already been done for Drew Park, which includes key socio-economic projects.
 - Staff will share the contact information for the consultants with the CAC members to submit any specific projects they can think of that can be added to the prospectus.
 - Ms. Smith has also already run models that show properties in the area that are ripe for redevelopment.
- Land leases do qualify for site control.
- Projects that are planned and haven't started construction can benefit from the OZ's, along with those partially underway as long as capital stack projected is still open to accept equity investments.
- In terms of small businesses, someone with a capital gain would invest in their investment need to qualify for OZ.
 - When small businesses have opportunities, the consultants need to know what is available so that they can promote it to the investors.
 - The businesses will still have to hire experts to help in terms of legal, financial, etc. as the City is not providing that help directly.
- Ms. Braun stated that the City-owned property in Drew Park may be an opportunity for an urban garden project utilizing an OZ investment.
 - Staff will send these properties to the consultants.

V. Action Items

Approval of December 7, 2021 Minutes:

- A motion was made to approve the minutes from August 18, 2021 by Dr. Niehaus. The motion was seconded by Mr. Washington. The motion passed unanimously.

Environmental Site Assessment for Neighborhood Parks Properties:

- A contract start-up form was submitted to Contract Administration to initiate a Phase I Environmental Site Assessment (ESA) on the Tampa Bay Linear Park property and the Hubert Avenue properties being considered for a neighborhood park.
 - \$5,000 to \$20,000 has been budgeted for this study to allow for a Phase II, if needed.

- A motion was made to initiate the Phase I ESA by Mr. Forister, with a seconded from Mr. Lavandera. The motion passed unanimously.
- Anytime a park is being considered, the City likes to have a Phase I completed.
 - A Phase I was done on these properties in the past, but it was over 10 years ago.

VI. Staff Reports

Mr. Niño provided the following project updates:

- Staff is working with Mr. Tony Monk, in the Parks and Recreation department, along with Contract Administration, and they have identified three companies to interview for the consulting work at Tampa Bay Linear Park Phase II and the neighborhood park on Hubert Ave.
 - The cost likely won't exceed \$80,000, and includes concept designs, community engagement, etc.
- Staff is working with the legal department, housing department, and real estate department to draft a Request for Proposals (RFP) to dispose of properties for affordable housing.
 - The housing department provided staff with a draft RFP for infill housing to modify for this purpose.
 - Once modified, staff will bring the RFP to the CAC for review, likely at the next meeting.
- Staff is working with Contract Administration and Mobility to select a consultant for an audit of mobility, landscaping and safety improvements that are needed throughout Drew Park, including along Lois and Grady.

Residential Exterior Improvement Grant Program:

- Staff provided the CAC members with a draft of the residential exterior improvement grant program and asked members to provide any comments back to staff.
- Next meeting, once comments have been received, staff will bring the program back to the CAC for approval and to reprogram funds.

V. General Discussion and Questions

- Some members need to update their applications to continue as members on the CAC, and staff will reforward those applications to the specific members.
- Two new members are on the CAC this month, Mr. Michael Maurino, with the Westshore Alliance, and Mr. Nick Lavandera, at-large member.
 - Staff will hold a CAC orientation for new members and will forward that date out once identified.
- The Sports Authority (TSA) reached out to staff about their upcoming concert at Raymond James Stadium on March 19th and 20th, just to make the CAC aware.
 - Staff and Ms. Astorquiza will meet with TSA to make a formal introduction.
 - Ms. Astorquiza is interested in the vendor program that TSA uses, along with those used by other large entities in the area, such as Hillsborough Community College and the Tampa Airport.
- New trash cans along Tampa Bay Boulevard have not been emptied, which staff is going to look into.
- Ms. Astorquiza would also like staff to check into having a CAC member on the Westshore Alliance board for representation since the Westshore Alliance has representation on the CAC board.

VI. Announcements

- The Westshore Alliance will hold their Annual Meeting on February 15, 2022 at Raymond James Stadium.

Mr. Washington made a motion to adjourn the meeting. Mr. Lavandera seconded the motion. Meeting adjourned at 6:47 p.m.

Drew Park Community Advisory Committee – Important Dates

CRA Board meeting:
Drew Park CAC meeting:

February 10, 2022 9:00 a.m.
March 1, 2022 5:30 p.m.

City Council Chambers – Old City Hall
Tampa Police District 1 Headquarters

**Drew Park Community Redevelopment Area
Community Advisory Committee**

Meeting Minutes

April 5, 2022

**Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard, Tampa, FL 33614**

Attendees

Committee Members: Maritza Astorquiza, Chair; Julio Piazza, Vice Chair; Dr. Paige Niehaus; Randy Forister; Susan Braun; Nick Lavandera

Absent: Michael Maurino; Wallace Washington

Staff: Jesus Niño; Ashlyn Shrewsbury; Be Parks

I. Opening Comments / Introductions

Ms. Astorquiza opened the regular meeting of the Drew Park Community Advisory Committee (CAC) at 5:33 p.m. on April 5, 2022, CAC members and guests introduced themselves.

Ms. Be Parks introduced herself and her new role with the Community Redevelopment Area (CRA). Ms. Parks will work on branding, marketing, and creating a logo for the CRAs.

II. Public Comment

There was no public comment.

III. Presentations

The representative that was going to give a presentation on the signalization study was not able to be present at the meeting.

IV. Action Items

Approval of February 1, 2022 Minutes:

- A motion was made to approve the minutes from February 1, 2022, by Dr. Niehaus. The motion was seconded by Mr. Forister. The motion passed unanimously.

V. Police Department Updates

Ms. Tierra Thompson and Ms. Wendy McCormick with the Tampa Police Department (TPD) were present to provide updates for the CRA.

- From March 2022 to April 2022 there were 2 robberies, one aggravated battery with a nonfatal shooting, two burglaries, two auto thefts (1 with a key left inside a car, and one with a broken down moped).
- Mr. Lavandera mentioned a catalytic converter theft outside of his business that was caught on camera, but that the suspect has not been caught yet.
 - Mr. Lavandera will send that information over to Ms. Thompson to further look into.

VI. Code Enforcement Updates

There was not a representative from Code Enforcement present, but they did provide a report that Mr. Niño distributed to the CAC.

VII. Staff Reports

Ms. Astorquiza provided an update on the recent CAC Chairs' meeting.

- There was a good exchange of information across all of the CACs.
- Ybor City is currently looking into hiring an environmental detective, like the program currently being used in East Tampa.
 - Ybor is looking for a partner CRA on this project to split a full-time officer.
 - The officer is there to get to know the community and see what issues need to be addressed.
 - Staff will invite Officer Curtis Williams to give a presentation on this program at the next CAC meeting.
 - The CAC has worked with TPD on community policing initiatives in the past.
 - In the past, the CAC set aside \$80,000 for a partnership with TPD, and all of that money was not expended.
 - This is a grassroots project where the officer customizes solutions to address issues specific to the neighborhoods they work in.

Ms. Astorquiza also asked for a list of meeting dates to be distributed to the CAC members.

- Ms. Astorquiza would like Ms. Parks to help get information out to the community about future Drew Park CAC meetings.
 - In the past, grass roots signs were placed throughout the community.
 - Ms. Parks will look into fliers, doorhangers, signs, and potentially social media and website blasts.
 - Ms. Parks is also working on putting together an official logo for Drew Park.

Mr. Tony Monk with the Parks Department was present to introduce Mr. Chris Anuszkiewicz from Placemaker Design Studio LLC.

- Placemaker is the consulting firm that was chosen to study and provide conceptual designs for the next phase of improvements to Tampa Bay Linear Park and a neighborhood park on the Hubert Avenue parcels.
- The firm is currently in the data collection phase, and the next phase will be a listening phase to involve the CAC and community members.
- The CAC and guests provided some history of Drew Park for the consultant.
- This study came about due to a lack of parks in Drew Park since the property for Hunts Park was taken by the airport.
- On a side note, HCC's new district office will be moving to Drew Park and CAE is moving forward with construction on Air Cargo Road.
- Staff will invite the people who participated in the Drew Park history event at Ms. Astorquiza's property to a future public meeting that will be held for this study.
- There is not a timeline for construction yet, but the timeline for the conceptual designs from Placemaker is around six months.
- Survey data will be collected on the Hubert Avenue parcels, as there is already survey data for the Tampa Bay Linear Park.
- Staff is currently working on an updated Environmental Site Assessment Phase I on the property.

Mr. Niño provided the following project updates:

- The Mobility Department provided updates on all of their projects in Drew Park, which staff provided in a handout to the CAC.
 - This included updates on the Hesperides sidewalk project and extra road striping.

- Mobility also initiated two signal warrant studies.
 - The first one at Alva and Lois is almost complete and showed that it didn't warrant a signal there.
 - The study at Cayuga and Lois has not been complete yet.
 - Mobility did provide suggestions on what to do at the intersection of Alva and Lois since it still has issues there, and staff is working to find a consultant to do a CRA-wide study for mobility and safety improvements, which will include looking at on-street parking options.
 - This consultant will also look at sidewalk gaps.
 - Staff is also working to find a consultant to look at improvements along Lois and Grady.
 - Staff hopes to have both of these consultants in place in about a month, and the deliverables will be projects that are ready to be bid out for construction.
- Staff will request that Mobility be present at a future meeting to provide more updates.
- The complete street project study is almost finished on Air Cargo Road.

V. General Discussion and Questions

- The legal department drafted an overview of the Sunshine Laws to remind the CAC members not to talk about CAC business to each other outside of the meetings.
 - Staff provided the handout to the CAC.
- The CAC would like Ms. Parks to come back to a future CAC meeting to better understand how she can help promote Drew Park and the local businesses there.
- The CAC would also like a list of all of the businesses located in Drew Park.
 - Staff will look into this.
- Ms. Parks is working on creating a separate CRA website, outside of the City's website, so that each CRA can have its own webpage.

VI. Announcements

- Hillsborough Community College (HCC) will be hosting their first bilingual night on Wednesday, October 20th from 6-8 p.m. at their Dale Mabry Campus.
 - Ms. Niehaus will send the event flier to Mr. Niño to distribute to the CAC.

Ms. Niehaus made a motion to adjourn the meeting. Mr. Lavandera seconded the motion. Meeting adjourned at 6:55 p.m.

Drew Park Community Advisory Committee – Important Dates

CRA Board meeting:
Drew Park CAC meeting:

April 14, 2022 9:00 a.m.
May 3, 2022 5:30 p.m.

City Council Chambers – Old City Hall
Tampa Police District 1 Headquarters

**Drew Park Community Redevelopment Area
Community Advisory Committee**

Meeting Minutes

May 16, 2022

**Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard, Tampa, FL 33614**

Attendees

Committee Members: Maritza Astorquiza, Chair; Julio Piazza, Vice Chair; Dr. Paige Niehaus; Randy Forister; Susan Braun; Michael Maurino; Wallace Washington (virtual)

Absent: Nick Lavandera

Staff: Jesus Niño; Ashlyn Shrewsbury

I. Opening Comments / Introductions

Ms. Astorquiza opened the regular meeting of the Drew Park Community Advisory Committee (CAC) at 5:36 p.m. on May 16, 2022, CAC members and guests introduced themselves.

II. Public Comment

There was no public comment.

III. Presentations

Detective Curtis Williams was present to provide an overview on his environmental detective program that is currently ongoing in East Tampa and may be beneficial for the Drew Park area.

- Detective Williams received an award for his community efforts in East Tampa from the Florida Redevelopment Association.
- The program was originally created to address illegal dumping in East Tampa, but Detective Williams approach is proactive and there are other issues that can be addressed as well.
 - The programs are tailored for the community they are in specifically through problem-oriented policing.
 - The officer listens to the community and what is going on and develops an approach to address the root of the problem.
- If Drew Park would like to implement this program in some capacity, Detective Williams has an officer in mind that is an expert on catalytic converter thefts.
- Ybor City Community Redevelopment Area is also looking into this program and would like to split the cost of an officer to work part time there and part time with another CRA, which would cost each about \$45,000 per year.
- CAC members also brought up the issue of bus stops being located near known drug hot spots, but catalytic converters and illegal dumping are their main issues currently.
- CAC members also mentioned that if they participate in this program that the commitment be for three or five years instead of just one so that they don't have to stop as soon as it gets going.
- Detective Williams stated that they usually have illegal dumping in vacant lots of buildings, not usually in park areas.
- Mr. Maurino mentioned that the homeless liaisons will be coming to the area to do

visits and tours on May 25th.

- Staff will discuss funding with Ybor City staff and see how the structure would work if the CAC decides to pursue this opportunity.

IV. Action Items

Approval of April 5, 2022 Minutes:

- A motion was made to approve the minutes from April 5, 2022, by Dr. Niehaus. The motion was seconded by Mr. Maurino. The motion passed unanimously.

Fiscal Year 2023 (FY 2023) Budget Discussion:

- Staff provided the budget handout with recommendations for budgeting the proposed revenues for FY 2023.
 - This number comes from the revenues for FY 2022, plus a conservative five percent additionally.
 - The fiscal year runs from October 1 to September 30.
 - Currently there is around \$6.8 million left in the budget and the new revenues are estimated around \$2 million.
 - Staff went line by line through the budget and proposed budgeted revenues.
 - The operations and administration line items were prepared by the City's Budget and Revenue department.
 - The Neighborhood Infrastructure Improvements line item serves as a catch all for additional funds.
 - Duplicate line items will be cleaned up by the accountant.
 - The CAC agreed on staff recommendations for budgeted revenues but would like more money moved to cover Law Enforcement Services in the current year.
 - Public art murals do not qualify as part of the Façade Grant program.
 - The COVID-19 Business Assistance line item was never used and will need to be reprogrammed.
 - A motion was made by Dr. Niehaus to accept the proposed budget draft and revenues as prepared by staff, with a second by Mr. Forister. The motion passed unanimously.
- A motion was made to amend the agenda to discuss reprogramming of funds in the current fiscal year by Mr. Maurino with a second by Ms. Braun. The motion passed unanimously.
- An additional motion was made by Mr. Forister to reprogram \$150,000 from the COVID-19 Business Assistance line item to the Law Enforcement Services line item in the current fiscal year, along with reprogramming \$250,000 into Neighborhood Infrastructure Improvements. This motion was seconded by Mr. Piazza.
 - Public comment was afforded since this was not originally on the agenda, and there were no comments. The motion passed unanimously.

V. Police Department Updates

Ms. Tierra Thompson with the Tampa Police Department (TPD) were present to provide updates for the CRA.

- From April 16th to May 16th, there were 8 burglaries and 1 felony battery.
- Catalytic converter thefts are categorized under a specific code and only one has been reported within the last week.
 - Usually these are only reported if the victim of the theft is trying to make an insurance claim.
- Darren Hooper and Travis Johnson were also present as they patrol in Drew Park

currently.

VI. Code Enforcement Updates

There was not a representative from Code Enforcement present.

VII. Staff Reports

Mr. Niño provided the following project updates:

- Placemaker LLC is moving forward with their neighborhood park and Tampa Bay Linear Park phase II projects.
 - They are currently working with City staff to conduct interviews.
 - The CAC offered Hillsborough Community College as a location for future public meetings for this project.
- Consultants submitted proposals for the Drew Park Mobility, Connectivity, and Safety Improvement project and for the Lois Avenue and Grady Avenue Landscape and Streetscape Audit and Recommendations project.
 - Staff will review these and hope to select consultants for those projects within the next week or two.
- Staff has requested that Mobility provide an update to the CAC on micromobility projects in Drew Park at the next CAC meeting, and Ms. Astorquiza has a meeting with Mr. Vik Bhide on Friday to discuss more involvement with the Mobility department.
- Mr. Maurino mentioned that the Westshore Alliance is looking at more bicycle-friendly options for the area, which can include widening sidewalks, and this can be discussed further with the consultants who will be chosen.

V. General Discussion and Questions

- Ms. Braun mentioned that she would like to get more people involved from the community in the CAC meetings.
 - In her previous position working at a school, Ms. Braun stated that they had worked with the police department to knock on doors and give services, which could also provide more community data for the group.

VI. Announcements

- Ms. Shrewsbury announced that she would be leaving her position with the City on Monday, May 23, 2022, and will be starting a new position with Pulaski County, Virginia as the Community Development Program Manager and Planning/Zoning Director.

Mr. Maurino made a motion to adjourn the meeting. Dr. Niehaus seconded the motion. Meeting adjourned at 7:11 p.m.

Drew Park Community Advisory Committee – Important Dates

Drew Park CAC meeting:
CRA Board meeting:

June 7, 2022 5:30 p.m.
June 9, 2022 9:00 a.m.

Tampa Police District 1 Headquarters
City Council Chambers – Old City Hall

**DREW PARK COMMUNITY REDEVELOPMENT AREA
COMMUNITY ADVISORY COMMITTEE**

June 20, 2022, 5:30 p.m.

Tampa Police District 1 Headquarters
3818 W. Tampa Bay Boulevard, Tampa, FL 33614

Meeting Minutes

Attendees

Committee Members: Maritza Astorquiza, Chair; Julio Piazza, Vice Chair; Dr. Paige Niehaus; Randy Forister; Susan Braun; Nick Lavandera

Absent: Michael Maurino; Wallace Washington

Staff: Jesus Niño

I. Opening Comments / Introductions

Ms. Astorquiza opened the regular meeting of the Drew Park Community Advisory Committee (CAC) at 5:33 p.m. on April 5, 2022, CAC members and guests introduced themselves.

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| I. Meeting Called to Order | Maritza Astorquiza, Chair |
| II. Opening Comments & Roll Call | Maritza Astorquiza, Chair |
| III. Public Comment | General Public |
| IV. Action Items | Advisory Committee |
| <ul style="list-style-type: none">• Approval of May 16, 2022 Minutes | |
| V. Police Department Projects/Updates | Tampa Police Department |
| VI. Staff Reports | Jesus Niño |
| <ul style="list-style-type: none">• Parks Projects Update<ul style="list-style-type: none">○ Drew Park Survey○ Community Meeting Dates• Mobility, Connectivity, and Safety Improvements Project<ul style="list-style-type: none">○ Terra Tectonics Design Group Intl., Inc. Selected Consultant• Lois Ave and Grady Ave Landscape, Streetscape, and Safety Audit Improvements Project<ul style="list-style-type: none">○ Oona Johnsen Landscape Architects Selected Consultant | |
| VII. General Discussion | Advisory Committee |
| VIII. Announcements | |
| IX. Adjournment | |

Ms. Niehaus made a motion to adjourn the meeting. Mr. Lavandera seconded the motion. Meeting adjourned at 6:55 p.m.

**DREW PARK COMMUNITY REDEVELOPMENT AREA
COMMUNITY ADVISORY COMMITTEE**

Sept. 6, 2022, 5:30 p.m.

Tampa Police District 1 Headquarters
3818 W. Tampa Bay Boulevard, Tampa, FL 33614

Meeting Minutes

Attendees

Committee Members: Maritza Astorquiza, Chair; Randy Forister; Dr. Paige Niehaus; Susan Braun; Nick Lavandera; Julio Piazza

Absent: Michael Maurino; Wallace Washington

Staff: Jesus Niño; Alis Drumgo

I. Meeting Called to Order

Ms. Astorquiza opened the regular meeting of the Drew Park Community Advisory Committee (CAC) at 5:33 p.m.

II. Public Comment

None.

III. Action Items

Mr. Forister moved to add a discussion on Urban Infill III – Disposal of Properties for Affordable Housing to the agenda. Seconded by Ms. Braun. Passed unanimously.

• **Affordable Housing Funding – FY23 Increment Budget**

Mr. Niño and Mr. Drumgo provided an update on a CRA Board directive to reallocate 30% of the FY23 CRA increment funds for housing programs.

- Dr. Neihaus moved to recommend reallocating \$468,826.50 currently programmed for Neighborhood Infrastructure Improvements to Affordable Housing Initiatives in the Drew Park CRA Proposed FY2023 budget, contingent on not using the funds towards projects to convert commercial to residential uses. Seconded by Ms. Braun. Passed unanimously.

• **Urban Infill III – Disposal of Properties for Affordable Housing**

Mr. Niño and Mr. Drumgo discussed the proposed disposal of two CRA-purchased lots for residential development using the Request for Proposal process and the City's planned third round of City-owned properties offered for affordable housing.

- Mr. Forister moved to table the discussion on potential disposal mechanisms for the properties until the next CAC meeting, to allow staff to bring back specifics on the City's Urban Infill program. Seconded by Ms. Braun. Passed 5 to 1, with Dr. Neihaus voting no.

IV. Police Department Projects/Updates

Tierra Thompson with Tampa Police Department provided monthly updates. Officer Ryan Reilly discussed the draft operations plan to address concerns from the business and community members, focusing on quality-of-life issues.

- Ms. Astorquiza requested an update on the detailed scope submitted for the proposed CRA-funded full-time dedicated officer.

V. Staff Reports

- Mr. Niño provided an update on the Parks Projects Community Meetings at HCC on August 17 and 30. The consultants are putting together a report to bring back to the CAC.
- Mr. Niño provided an update that Oona Johnsen Landscape Architects was the selected consultant for the Lois Ave and Grady Ave Landscape, Streetscape, and Safety Audit Improvements Project. The purchase order and notice to proceed has been issued for this contract.
- Mr. Niño provided an update that Terra Tectonics Design Group Intl., Inc. was the selected consultant for the Mobility, Connectivity, and Safety Improvements Project. The contract approval and notice to proceed is scheduled for the next City Council meeting.
- Mr. Niño announced that the Florida Redevelopment Association Annual Conference will be held Oct. 12-14 in Daytona Beach. The CAC Chair or an alternative representative was invited to attend.

VI. General Discussion

Mr. Niño provided information about the City's Fix It Fast program.

VII. Announcements

VIII. Adjournment

Mr. Piazza made a motion to adjourn the meeting. Mr. Forister seconded the motion. Meeting adjourned at 6:51 p.m.