

Drew Park Community Redevelopment Area Fencing Grant Program

1) **Program Goal**

The Community Redevelopment Area Fencing Grant Program is designed to improve the appearance of the Drew Park neighborhood. Its purpose is to assist business, commercial and industrial property owners with decorative fencing improvements to screen unattractive areas, upgrade fencing, and benefit the community by improving its overall appearance and blocking objectionable views. The program is intended to encourage fencing upgrades above and beyond the requirements of City code. Fencing may hide undesirable site features such as storage yards, dumpsters, outdoor fabrication or work areas. The focus of this program is directed to the visible improvement of non-residential properties to enhance corridor aesthetics and to gain pedestrian comfort.

2) **Program Eligibility**

Eligible applicants can receive grant funding up to \$5,000, based on a 50%-50% grant match for decorative fencing replacement or installation. The Fencing must be consistent with the Drew Park CRA program plan as follows:

Applicant Eligibility:

- Applicant must be the owner of the property.
- Non-residential property (Business, commercial and industrial properties) located within the Drew Park CRA.
 - ⊗ Residential, including multi-family properties and vacant lots are not eligible for the program.
- Applicant must be current in all property taxes and City of Tampa Business fees, and the property cannot have outstanding code violations at the time of application and during the five year maintenance period.

Eligible Improvements:

Replacement or installation of new decorative fencing may qualify for grant assistance including, but not limited to:

- Decorative fences and walls which are constructed of:
 - Vinyl/PVC, wrought iron, aluminum constructed to look like wrought iron, brick, painted concrete and painted stucco.

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- ⊗ Chain link fencing, with or without slats, wooden stockade, board on board, and wooden picket fencing are not eligible for the program.
- Fencing is limited to front and side areas, visible from the Right- of –Way.
 - ⊗ Solid screening of building frontage is strongly discouraged.

3) **Program Requirements**

- Applicant must be the owner of the property.
- All statements and representations made in the application must be correct in all material respects when made.
- Program Grant funds up to 50% of the cost of decorative fencing improvements up to \$5,000 whichever is less.
- Grantee is responsible for obtaining/arranging any permits required by the city of Tampa.
- Color photographs of the existing structure exterior, showing all sides of the building.
- An estimated detailed budget must be provided on the budget form in the application. Attach quote from licensed contractor.
- All work that is covered by the grant must be performed by licensed contractors.
 - ⊗ If work is performed by non-licensed workers, then only materials purchased will be eligible for the grant program with paid receipts.
- Applicant will have six (6) months from the date of Drew Park CRA approval to complete the work. After six months the grant will be closed out unless an extension has been requested in writing by the applicant and approved by Drew Park CRA Manager.
- Applicant agrees to maintain the completed project in its approved design for a minimum of five (5) years from the date of completion.
- Applicant agrees to remain current in payments of property taxes and city of Tampa Business license fees, and comply with city codes and regulations for a minimum of five (5) years from the date of completion.
- Applicant must have valid City of Tampa Business License as required.
- Portions of the fencing project costs not funded by the requested grant must be provided by Owner funding. Owner funding may consist of bank loans, lines of credit, and owned assets (Owner Equity). The Grant award must be matched by Owner Equity dollar-for-dollar up to \$5,000. Owner must demonstrate their

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source of the Owner Funding and their ability to meet the financial obligations of the program.

- Proceeds from other city-managed financial assistance programs may not be used to satisfy the Owner Equity requirements of this program, but may be used to assist with funding of remaining portion of larger improvement project. Fencing Grant funds cannot be used to satisfy the Owner equity requirements of other City-managed financial assistance programs.
- Any unapproved changes to the project will void the grant unless preapproved by the Drew Park CRA.

4) Grant Application Process

- Completed applications that meet all of the program requirements shall be reviewed by the Drew Park CRA manager.
- Grants will be awarded on a first come basis.
- Completed applications will be accepted throughout the year.
- Grant Disbursements shall not occur until the Owner Match specified in Budget is paid in full.
- Drew Park CRA disburses funds to grant recipient within 30 days of fully completed reimbursement request.

5) Compliance with the City of Tampa Ethics Code

The applicant shall comply with all applicable city rules and regulations including the City's Ethics Code, which is available on the City's website www.tampagov.net. Moreover, each applicant to the Program acknowledges and understands that the City's Ethics Code prohibit City employees from receiving any benefit, direct or indirect, from any contract or obligation entered into with the City. (City of Tampa Code, Chapter 2, Article VIII-Sec 2-522)

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Applicant / Property Information

Property Address: _____

Property Owner: _____ **Authorized Agent:** _____

Contact Phone Number: _____ **Alternate:** _____

Contact Email: _____

Amount of Grant Requested: \$_____

Project Budget – Sources/Uses of Funds (complete Attachment A: Project Budget)

Owner Equity:	\$
Other Funds:	\$
Grant Request:	\$_____
Total Project Funding:	\$

*** Attach an estimated detailed budget.**

*** Attach quote from licensed contractor and their license. Quote to include complete description of materials to be used.**

*** Attach Pictures of property frontage as is.**

***Attach a copy of valid City of Tampa Business License.**

My Property Is Up-to-date with taxes, fees, and complies with city codes and regulations:

Yes ☐ No ☐

Approved: Jesus Nino, CRA Manager

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Property Information / Financial Disclosure

Applicant: _____

Property Address: _____

Property Is Designated As a Local Landmark: Yes ☐ No ☐

Property Is Owned By: An Individual ☐ A Corporation ☐ A Partnership ☐

Property Owner: _____

Social Security / Employer Identification Number: _____

Sources of Project Funds

Grant Request: \$ _____

Owner Equity: \$ _____

Source 1: _____

Acct Balance As Of (date): _____

Acct Officer/Phone: _____

Source 2: _____

Acct Balance As Of (date): _____

Acct Officer/Phone: _____

Other Funds: \$ _____

Source: _____

Source Balance As Of (date): _____

Source Verification/Phone: _____

If the Applicant has received loan or grant assistance from a City-managed financial assistance program for a project at this address, please specify the program(s) and the loan/grant amount(s).

1. _____ \$ _____

2. _____ \$ _____

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Project Budget - Total Improvements Budget / Fence Grant Eligible Budget			
Construction Categories / Line Items	Improvement Costs		
	Line Item	Grant Eligible Costs Grant (50%)	
Fence Work			
Fence			
Painting			
Installation			
Landscaping			
Other			
Total Fence Work			
Owner Equity:			

The undersigned understands that the information provided herein is to induce the City of Tampa and the Tampa Community Redevelopment Agency to consider a Community Redevelopment Area Fence Grant award for some or all of the above scope of work and certifies that the information contained is true and correct.

Owner: _____

Date: _____