

WELCOME

**Universal Request for Application (RFA)
Technical Assistance**



Agenda

- Introductions
- Application and Award Process
- Funding Available
- Key Requirements and Submission Process
- Role of the Reviewer
- Allocating Points
- Timeline for RFA Process
- Question/Answer

Application and Award Process



Grant Overview

- City of Tampa will not reimburse costs incurred in applying for funding. Beginning projects before funds are officially released will result in project ineligibility and no reimbursement from the City of Tampa.
 - Projects must meet all applicable grant requirements.
- All leverage/matching funds must be committed for the requested project and made available during the project period.
- Guidelines may differ for each program.

HOPWA

Request for Application - HOPWA



Funding Sources

The Housing Opportunities for Persons With AIDS (**HOPWA**) Program is the only Federal program dedicated to the housing needs of people living with HIV/AIDS. Under the HOPWA Program, HUD makes grants to local communities, States, and nonprofit organizations for projects that benefit low-income persons living with HIV/AIDS and their families.

Funding Available

Approx. \$5,110,777

HOPWA allocation by County:

- **Hillsborough - \$ 3,173,103**
- **Pinellas - \$ 1,313,457**
- **Pasco - \$ 442,154**
- **Hernando - \$ 182,063**



Key Requirements

- This RFA is issued pursuant to 24CFR Part 574, titled Housing Opportunities for Persons with AIDS (HOPWA)
- Must document HIV/AIDS status in client files
- No more than 7% of HOPWA Grant funds may be utilized for administrative costs
- More detailed information on the HOPWA program can be found at U.S. Department of Housing and Urban Development website at the following address: www.hudexchange.info

HOME

Request for Application – HOME



AFFORDABLE HOUSING

Funding Sources

The HOME Investment Partnerships Program (HOME) provides formula grants to states and localities that communities use -- often in partnership with local nonprofit groups -- to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. It is the largest Federal block grant to state and local governments designed exclusively to create affordable housing for low-income households.

Funding Available

HOME TBRA \$600,000*



*Per year allocation for a 3-year agreement.

Key Requirements

TBRA Program:

Utilize HOME funds to assist individuals or families with rental assistance to obtain permanent housing. The subsidy level will be based on the household income and will be used for Low Income and Extremely Low Income Households.

TBRA Funding Priorities:

Extremely Low and Low Income Households that are experiencing homelessness or unstably housed, are a priority to receive TBRA assistance under this RFA.

Key Requirements

TBRA Program Requirements:

- Unit must be within City of Tampa limits
- Unit must pass an HQS inspection
- Lease agreement must be at least 1 year
- Assistance may not to exceed 2 years
- Subsidy amounts are based on household income

SHIP

Request for Application – SHIP



Funding Sources

The City of Tampa receives SHIP funds from the State Housing Initiative Program (SHIP) Program from the Florida Housing Finance Corporation for use by the City for affordable housing opportunities.

SHIP funding provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. The program was designed to serve very low, low and moderate income families.

Funding Available

SHIP \$100,000*

NOW OPEN:
SECURITY DEPOSIT ASSISTANCE
APPLICATION

CLICK HERE



*Per year allocation for a 3-year agreement.

Key Requirements

Security/Utility Deposit Program:

Funds may be provided to assist with security deposits, and utility deposits on behalf of eligible households within the City.

- Eligible utility deposits include only provider-mandated deposits for water, sewer, electricity, and gas.
- Security/Utility Deposit funds may also be used to pay project delivery costs associated with strategy implementation, such as inspection fees to ensure the unit meets Section 8 Housing Quality Standards or expenses associated with assisting a household provided they are paid directly to the service provider.

Security/Utility Deposit Program Funding Priorities:

Very low, low, and moderate income households experiencing homelessness or at risk of homelessness because of their inability to pay the security and/or utility deposit. Security deposit can be any combination of first, last, and up to one extra month.

Key Requirements

- **Rental/Security/Utility Deposit Program Requirements:**
 - Maximum award amount of \$5,000
 - Assistance is limited to a one-time award.
 - Lease must be for at least 12 months.
 - HQS inspection required before applicants can move into a unit.
 - Applicant must complete rental counseling with a HUD approved agency before receiving funds and moving into the rental unit.
 - The agency is required to provide budget and credit counseling and collect documentation of budgeting at the three- and six-month markers of the lease.
 - Eligibility and determination must be performed on an expedited basis and may include alternative forms of documentation, such as a current pay stubs and benefit letters as well as oral verification of employment wages, other income, and assets.
 - Assistance shall be done on a first qualified, first served basis.

ESG - RUSH

Request for Application – ESG RUSH

Emergency Solutions Grant



Funding Sources

The purpose of the RUSH (Rapid Unsheltered Survivor Housing) funding is to provide homeless assistance and supportive services through eligible activities as a rapid response program to address homelessness by filling in federal assistance gaps in communities hit by disasters.

Similar to ESG, eligible activities under RUSH funding include emergency shelter operations, rapid re-housing rental assistance, homeless prevention activities, outreach, and other assistance to people experiencing or at-risk of homelessness. RUSH however targets homeless individuals and those who are most at-risk of homelessness located in a disaster affected area but cannot access all services provided by other federal programs, in particular FEMA.

The match requirement from the standard ESG program, which is normally 100% recipient match is also waived under RUSH.

Funds must be expended within 12 months.

Funding Available

ESG Rush Approx. \$700,000



Funding Objectives and Planned Outcomes

Objectives	Outcomes
Provide Decent Affordable Housing	Availability and Accessibility of Housing
Provide Tenant Based Rental Assistance	Rental Assistance/Rapid Rehousing – 50 Households
Provide Supportive Services	Outreach & Homeless Prevention Services- 400 Persons

Funding Anticipated Budget

RUSH Allocation		Amount
Rapid Rehousing	70.0%	\$559,719
Homeless Prevention	11.5%	\$91,954
Street Outreach	11.0%	\$87,956

CDBG

Request for Application – Public Services



Funding Sources

The Community Development Block Grant (**CDBG**) entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low-moderate income individuals/households within the City of Tampa.

Funding Available

Public Services Approx. \$500,000



Key Requirements

1. The Public Service project must be a new service or a quantifiable increase for renewal applications that serves City of Tampa residents
2. Minimum request of \$100,000 per application
3. Match requirement – 100%
 - Volunteer hours may be used as match;
 - A maximum of 50% of volunteer hours or in-kind services
 - The rate for volunteer hours is \$26.32 per hour. *The rate can be found at <https://independentsector.org/resource/the-value-of-volunteer-time/>*
3. Reimbursements are on a per client basis
 1. You will be required to establish a rate per client based on your funding request and clients being proposed to be served.
(Example - \$1,000 per client up to the amount of award)

Eligible Activities

The Public Service must be one of the following:

- Child Care
- Health Care/Mental Health
- Job Training
- Recreation Programs
- Education Programs
- Services for senior citizens
- Services for homeless persons
- Services for disabled/special needs persons
- Drug abuse counseling and treatment

Request for Application – Housing Counseling



Building Better Neighborhoods

Funding Available

Housing Counseling Approx. \$175,000



Key Requirements

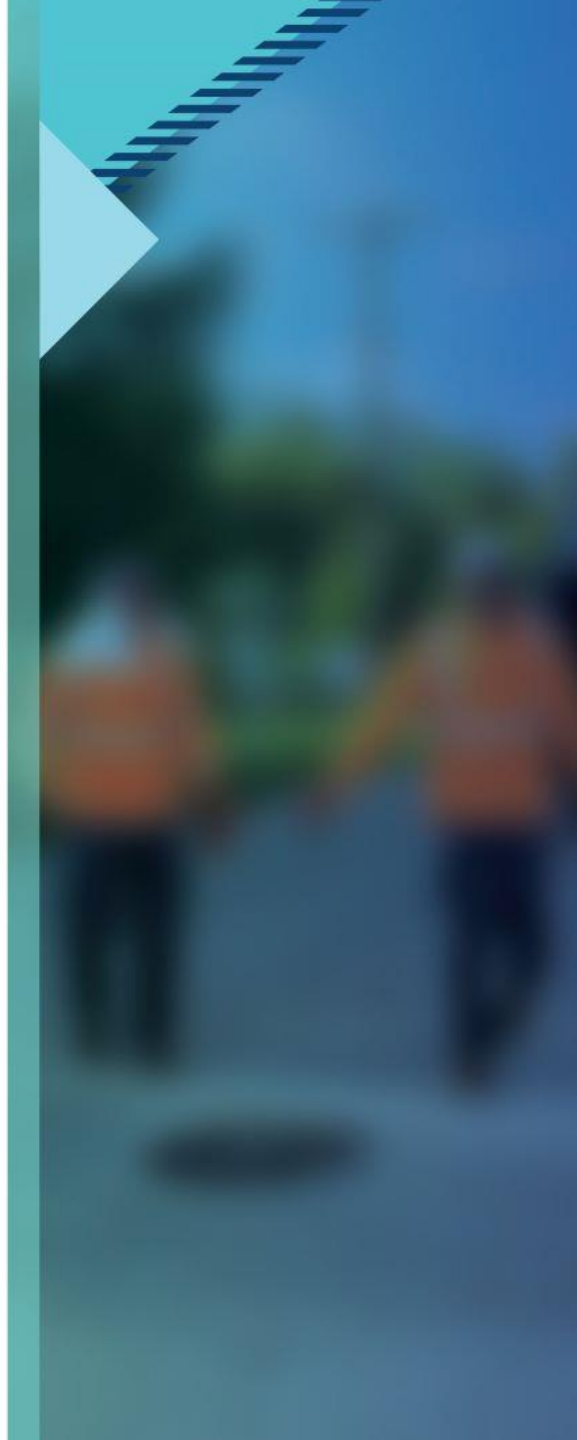
The City is seeking these HUD approved Housing Counseling organizations to provide the following during a two-year contract period:

- One on one housing counseling services to residents residing within the City of Tampa limits.
- Home Buyer Education to area residents seeking to purchase a home in the City of Tampa limits.
- Post purchase counseling to new homeowners within the City limits as they navigate the transition from renter to homeowner.
- Application processing for the City's Mortgage Assistance Program.

Note: The City seeks programs that offer day, evening and/or Saturday sessions to accommodate the program participants' availability and **MUST** be a minimum of eight hours.

Key Requirements

- This RFA is issued pursuant to by 24 CFR part 570, entitled Community Development Block Grant (CDBG)
 - Eligible reimbursement items:
 - HBE per client (8 hour class)
 - Approved Reservations
 - Mortgage Assistance
 - Admin/Operating
- Applicants receiving the City's Mortgage Assistance Program **household** income must be at or below
 - Up to 80% percent of the Area Median Income (AMI) for the HOME or CDBG program, and
 - Up to 140% of Area Median Income (AMI) for the SHIP Program
 - Income must be verified using third party verification



Guideline Review

- Guidelines may differ for each program
- All responses are due by 5:00PM (EST), Tuesday, May 2, 2023
- All responses must be submitted in Neighborly Software
 - <https://portal.neighborlysoftware.com/TAMPAFL/Participant>
 - Registration is required to access the link
- All questions after this workshop **MUST** be submitted in writing by April 19th at 11:59 (EST) to hcdinfo@tampagov.net
- Responses will be returned by close of business April 21st

Guideline Review

Clarification questions, based on the April 19th responses must be submitted by April 20th at 11:59am (EST) to hcdinfo@tampagov.net

Responses to clarification questions will be returned by close of business April 22nd

Role of Reviewers

City Staff will verify support documentation and use recommendations from the Reviewers to help make a final decision. This information will be used to further develop the Annual Action Plan.

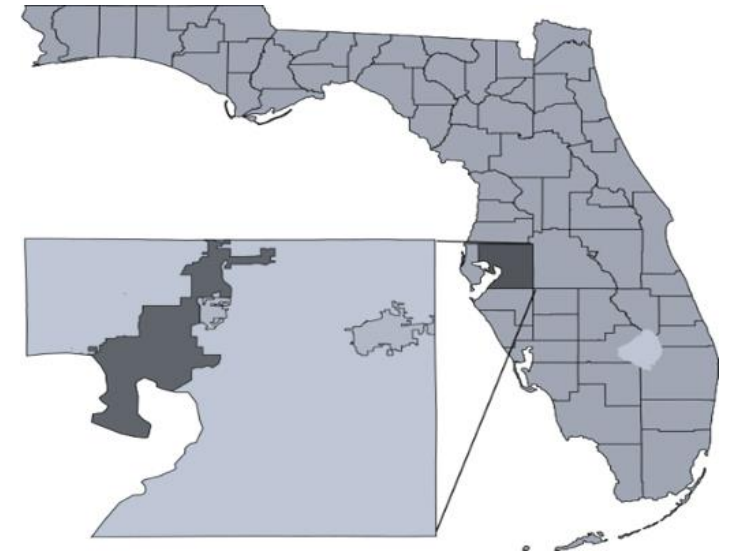
The **Reviewers** are being asked to evaluate the proposals submitted and assist the City by making a recommendation of who to fund and at what dollar figure.

Allocating Points

<u>Points</u>	<u>Guidance</u>
Maximum points	More than adequate response
Medium points	Adequate response, no special insight
No points	Inadequate or no response

Equal Business Opportunity (EBO) Program

- **Certification Eligibility** is open to all Independently Owned and Operated small businesses including women and minority-owned companies
- **SLBE** = size, gross revenues, location
(Hillsborough, Polk, Pinellas, Pasco, Manatee)
- **WMBE** = 51% ownership and control by the minority or female individual(s) regardless of trade specialty or profession (statewide)



<https://www.tampa.gov/msbd>

Timeline for RFA Process

PROGRAM AND APPLICATION PROCESS

- RFA Release
- Technical Assistance Workshop
- Workshop questions Due
- **Revised*** RFA Submission Deadline (All programs)
- Proposal Review and Recommendations
- First Public Hearing- FY2024 Action Plan
- Draft and Action Plan and Second Public Hearing
- Council Approval of Action Plan
- Final Plan Deadline to HUD
- Fiscal Year 2024 begins. Contract period from October 1, 2023 to September 30, 2024

TENTATIVE Dates*

- April 3, 2023**
- April 11 & 18, 2023**
- April 19, 2023**
- May 9, 2023**
- TBD**
- June 1, 2023**
- June 22, 2023**
- August 3, 2023**
- August 15, 2023**
- October 1, 2023**

** Dates are subject to change*



Questions & Answers

- We will take questions at this time.
- If there are questions that cannot be answered during this meeting, then the questions will be recorded and answered through an addendum issued by Kayon Henderson.

Mayor Jane Castor

**Transforming Tampa's
Tomorrow**



Bringing Tampa's City Hall to You

Q & A

City of
Tampa
Florida