



**HISTORIC PRESERVATION COMMISSION
MINUTES**

Date: Tuesday, November 29, 2022
Time: 9:00 AM
Location: Old City Hall, Tampa City Council Chambers, 3rd Floor,
315 E. Kennedy Boulevard, Tampa, FL 33602

Call to Order: Vice - Chair Dominique Cobb called meeting to order at 9:02 AM.

Silent Roll Call and Introductions: Elaine Lund

Commissioners Present: Dominique Cobb, KerryAnn Kanch, Mary Schukraft, and Susan Swift

Commissioners Arriving After Roll Call:

Commissioners Absent: Vivian Salaga, Patricia Ortiz, and Thomas Pluckhahn

Staff Present: Dennis Fernandez, Elaine Lund, and Alexis Guzman

Legal Staff: Camaria Pettis-Mackle

Commissioners introduced themselves and their position on the Board.

Reading of Minutes of August 30, 2022: By motion the minutes stand as read by unanimous consent.

Announcements: Dennis Fernandez, Architectural Review & Historic Preservation Manager

- None Submitted.

Conflict of Interests/ Ex Parte Communication: Camaria Pettis-Mackle, Assistant City Attorney
Camaria Pettis-Mackle asked the Commissioners if there were any conflicts of interest for the record based on the items that are on the agenda. Hearing none, for the record. Ms. Pettis-Mackle asked the Commissioners if there were any ex parte communications regarding the items that are on the agenda today. Hearing none, for the record.

Swear-In: Alexis Guzman swore in all owners, applicants, interested parties, and witnesses within City Council Chambers.

Update: Bustillo Brothers and Diaz Cigar Factory

Address: 2111 N. Albany Avenue
Applicant(s): West Tampa Development Group, LLC
Agent: Stephanie Ferrell

Dennis Fernandez informed the Commissioners that on November 3, 2022, City Council approved the local landmark designation of the property allowing this property to be added to the city's historic registry. He advised that staff has been working with the property owners regarding rehabilitation plans, as the property owner is proposing to convert the property into residential living for students.

Update: Request to Expand the Hyde Park Local Historic District Boundaries

Address: Multiple/District
Applicant(s): Historic Hyde Park Neighborhood Association
Hyde Park Spanishtown Creek Civic Association
Agent: Pamela Jo Hatley

Dennis Fernandez advised that this request has received a favorable recommendation from the Hillsborough County Planning Commission for the proposal being consistent with the Tampa Comprehensive Plan and is scheduled to go to City Council for first reading a week from Thursday, December 8, 2022. Staff and applicants will be presenting the case for consideration.

Workshop: Designation Criteria

Elaine Lund, staff for Historic Preservation, presented a PowerPoint Presentation, discussing designation criteria. The presentation included the criteria to qualify or eligibility as a landmark, landmark site, multiple property designations, historic conservation overlay district, or historic district. She discussed several examples referencing local buildings, landmarks, and sites.

Dennis Fernandez elaborated the local historic criteria and discussed items such as contributing and non-contributing, as well as answered any questions from the Commissioners.

Date and Time of Next HPC Meeting:

December 13, 2022, at 9:00 AM

New Business:

- Mr. Fernandez will determine if there is a need for the December 13, 2022, Public Hearing and will inform the commissioners.
- Commissioner Cobb discussed the potential of designating East Tampa historic sites and requested that staff review this possibility.

Adjournment:

The meeting was adjourned at 10:00 AM

Approved: _____
Dominique Cobb – Vice - Chair

Date: 3-21-23