



**ARCHITECTURAL REVIEW COMMISSION  
PUBLIC HEARING**

<b>MEETING DATE:</b>	<b>Monday, December 5, 2022</b>
<b>TIME:</b>	<b>5:35 PM</b>
<b>LOCATION:</b>	<b>Old City Hall, 315 E. Kennedy Boulevard, City Council Chambers, 3rd Floor, Tampa, FL 33602</b>

**MINUTES**

**CALL TO ORDER:** Chair Susan Klaus Smith called the hearing to order and gave instructions to petitioners regarding procedures at the Public Hearing.

**SILENT ROLL CALL:** Alexis Guzman completed the silent roll call.  
Commissioners Present: Susan Klaus Smith, Brent Taylor, John Prokop, and Stephen Sutton

Commissioners Arriving  
After Roll Call:

Commissioners Absent: Shawna Boyd, Ashley De Cubas, and Daniel Myers  
Staff Present: Dennis Fernandez, Ron Vila, Elaine Lund, and Alexis Guzman

Staff Arriving After  
Roll Call:

Legal Present: Camaria Pettis-Mackle

**INTRODUCTIONS:** Chair Susan Klaus Smith introduced herself and staff. The commissioners introduced themselves.

**READING OF THE MINUTES FOR NOVEMBER 7 & 9, 2022:**  
By motion the minutes stand as read by unanimous consent.

**ANNOUNCEMENTS:** Dennis Fernandez, Historic Preservation Manager  
• I have submitted the staff approvals for November 2022 into the record.

**CONFLICT OF INTEREST/EX PARTE STATEMENTS: Camaria Pettis-Mackle**  
None submitted.

**CONTINUATIONS:** Ron Vila, Historic Preservation Specialist

**Motion:** John Prokop

**Second:** Stephen Sutton

Move to grant a continuance in case ARC 22-255 for the property located at 307 E. Amelia Avenue to the Monday, January 9, 2023, Public Hearing at 5:30 p.m.

**The motion was approved by a vote of 4-0-0.**

**Motion:** John Prokop

**Second:** Stephen Sutton

Move to grant a continuance in case ARC 22-362 for the property located at 2303 N. Jefferson Street to the Wednesday, January 11, 2023, Public Hearing at 5:30 p.m.

**The motion was approved by a vote of 4-0-0.**

SWEAR-IN: Alexis Guzman swore in all owners, applicants, interested parties, and witnesses in City Council Chambers.

**ITEMS TO BE REVIEWED:**

**ARC 22-255** OWNER: Daniel Perdomo and Aura Guerrero  
AGENT: Daniel Perdomo  
DISTRICT: Tampa Heights  
LOCATION: 307 E. Amelia Avenue  
REQUEST: **Variance** - Rear yard setback from 20' to 3' with 2' encroachment for eaves/gutters  
**Certificate of Appropriateness** - New Construction: Accessory Structure  
Site Improvements  
PURPOSE: Residential  
**Requested by Agent to continue to January 9, 2023 Public Hearing.**

**ARC 22-362** OWNER: Beckwith Contracting  
AGENT: Lori Duvall  
DISTRICT: Tampa Heights  
LOCATION: 2303 N. Jefferson Street  
REQUEST: **Certificate of Appropriateness** -New Construction: Single Family Residential  
Site Improvements  
PURPOSE: Residential  
**Requested by Agent to continue to January 11, 2023 Public Hearing.**

**ARC 22-403** OWNER: Brent and Tara Williams  
AGENT: Tara Williams  
DISTRICT: Seminole Heights  
LOCATION: 5505 N. Branch Avenue  
REQUEST: **Certificate of Appropriateness** - New Construction: Addition to Primary Structure  
Accessory Structure  
Site Improvements  
PURPOSE: Residential

**Motion:** John Prokop

**Second:** Stephen Sutton

Move to grant a Certificate of Appropriateness for the drawings and documents presented at this Public Hearing in ARC 22-403 for the property located at 5505 N. Branch Avenue, with the following conditions to be approved by staff:

- Final details for doors, hardware, shed door, overhang dimensions, and vertical board at the addition.
- The accessory structure column details and pavement on the site plan.

because, based upon the finding of fact, the proposed project is consistent with the Seminole Heights Design Guidelines of the City of Tampa, for the following reasons, that it meets the design guidelines, the Secretary of Interior’s Standards, and all appropriate City code including Chapter 27.

**The motion was approved by a vote of 4-0-0.**

**ARC 22-442** OWNER: Michael Sork  
AGENT: William Dobson  
DISTRICT: Hyde Park  
LOCATION: 1820 W. Jetton Avenue  
REQUEST: **Certificate of Appropriateness** - New Construction: Accessory Structure  
Site Improvements  
PURPOSE: Residential

**Motion:** John Prokop **Second:** Brent Taylor

Move to grant a Certificate of Appropriateness for the drawings and documents presented at this Public Hearing in ARC 22-442 for the property located at 1820 W. Jetton Avenue, with the following conditions:

- Doors, windows, hardscape, and AC unit location be coordinated with staff.
- A Design Exemption must be approved for the height limitation.

because, based upon the finding of fact, the proposed project is consistent with the Hyde Park Design Guidelines of the City of Tampa, the Secretary of Interior’s Standards and Chapter 27 of the City code.

**The motion was approved by a vote of 4-0-0.**

**ARC 22-501** OWNER: Charles Adam and Lauren Marie Howery Benbassat  
AGENT: Francine Messano  
DISTRICT: Hyde Park  
LOCATION: 1807 W. Watrous Avenue  
REQUEST: **Certificate of Appropriateness** - New Construction: Addition to Primary  
Structure  
Site Improvements  
PURPOSE: Residential

**Motion:** Stephen Sutton **Second:** John Prokop

Move to grant a continuance in case ARC 22-501 for the property located at 1807 W. Watrous Avenue to the Monday, February 6, 2023 Public Hearing at 5:30 p.m.

**The motion was approved by a vote of 4-0-0.**

**NEW BUSINESS:**

None submitted.

**ADJOURNMENT:** Without objection, the meeting was adjourned at 8:07 p.m.

  
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Susan Klaus Smith, Chair

01/09/2023  
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Dated