

# CITY OF TAMPA

Development Coordination  
2555 E Hanna Avenue 2<sup>nd</sup> Floor  
Tampa, FL 33610

(813) 274-3100, Option 2



**SUBMIT BY EMAIL TO:**  
**ABRecords@tampagov.net**

## ANNUAL REPORT OF FOOD AND ALCOHOLIC BEVERAGES REPORTING PERIOD: JANUARY 1, 2024 - DECEMBER 31, 2024

BUSINESS NAME	<input type="text"/>		
BUSINESS ADDRESS	<input type="text"/>		
BUSINESS PHONE	<input type="text"/>	BUSINESS EMAIL	<input type="text"/>

The alcoholic beverage sales permit for the subject business was granted with an "R," "Special Restaurant," or "Restaurant" designation. This designation requires the following:

- 51% of the gross sales of the business is attributable to food sales;
- the property owner / business have agreed to file an Annual Report and insurance audit with the City;
- the Annual Report and insurance audit must be filed no later than January 31 of the year following the reporting period (the preceding year);
- the Annual Report must show gross sales of food;
- the Annual Report must show gross sales of alcoholic beverages; and,
- Pursuant to Ordinance # 2014-89, the Annual Report must include a legible copy (digital or hard copy) of the most current commercial insurance audit statement/sales summary for the business.

**NOTE:** Failure to file this report, with the commercial insurance audit/sales summary as described above, by the required date or failure to meet the minimum 51% food sales may result in one (1) or more of the following:

- fee assessment; and,
- scheduling of a public hearing before City Council with a possible suspension or revocation of the alcoholic beverage sales permit.

	GROSS SALES		PERCENTAGES
FOOD & NON- ALCOHOLIC BEVERAGES	<input type="text"/>	FOOD & NON- ALCOHOLIC BEVERAGES	<input type="text"/>
ALCOHOLIC BEVERAGES	<input type="text"/>	ALCOHOLIC BEVERAGES	<input type="text"/>

**I, THE UNDERSIGNED BUSINESS AND/OR PROPERTY OWNER, BUSINESS OPERATOR, OR AGENT, HEREBY CERTIFY THAT ALL INFORMATION STATED HEREIN IS TRUE AND CORRECT.**

**\*\*Forms MUST BE SIGNED --- If NOT SIGNED, forms WILL BE REJECTED\*\***

**\*\*Signature can be performed BY HAND OR BY ELECTRONIC SIGNATURE as shown below\*\***

**\*\*It is NOT necessary to complete both types of signatures\*\***

**STANDARD SIGNATURE**  
(Business/Property Owner,  
Business Operator, Agent)

**ELECTRONIC SIGNATURE**  
(Click in the box to the right, if you  
would like to create / use an  
Electronic Signature)