



**Citizens Review Board
Tampa, Florida
Meeting Minutes**

The Citizens Review Board of the City of Tampa, Florida convened in a regular session in the City Council Chambers 315 E. Kennedy Blvd, Tampa Florida, 33602 at 6:02 p.m. on this 5th day of December 2023.

The Legal Department was represented by Assistant City Attorney, Camaria Pettis-Mackle.

The Recording Secretary was Tonia Wilcox, Sr. City Council/City Clerk Support Technician.

I. Call to Order

The meeting was called to order by Chair Aquil.

II. Pledge of Allegiance

III. Roll Call

Tonia Wilcox conducted a roll call. The following members were present upon roll call: Tamayo, Aquil, Ingandela, Guy, March, Reyes, Cooke, and Valdes. Members Banks and Collins were absent at roll call, **Dr. Collins arrived at 6:07 p.m.**

IV. Approval of the Minutes

Chair Aquil requested a motion for approval of the Minutes from the October 24, 2023, meeting. The motion was made by Guy, seconded by Valdes. Motion carried 6-0, with Cooke and March abstaining, and Banks and Collins being absent.

V. Public Comment

Chair Aquil asked if there was anyone who signed up for public comment.

There were no public comments.

Chair Aquil asked if there were any voicemails for public comments.

There were no voicemails for public comments.

Chair Aquil asked if there were any written public comments.

There were no written public comments.

VI. Staff and Board Response to Public Comments

There were no board responses to public comments.

X. Items Continued

Discussion took place amongst members and Assistant City Attorney Camaria Pettis-Mackle, regarding the number of independent outside counsel applicants who had applied. Assistant City Attorney Camaria Pettis-Mackle stated that there were five applicants who had applied.

Discussion took place amongst members and Assistant City Attorney Camaria Pettis-Mackle provided an update regarding the status of an independent outside counsel, recommendations and how the CRB would like to move the interviewing process forward with selecting an independent outside counsel.

Discussion took place amongst members and Assistant City Attorney Camaria Pettis-Mackle, regarding how much the independent outside counsel will be paid. Assistant City Attorney Camaria Pettis-Mackle stated that the independent outside counsel will be paid a non-negotiable flat rate, which is determined by the City of Tampa.

Discussion took place amongst members and Assistant City Attorney Camaria Pettis-Mackle, regarding the job description and evaluating process in selecting each independent outside counsel candidate for the Citizen Review Board. Assistant City Attorney Camaria Pettis-Mackle stated that she will provide the information ahead of the next CRB meeting on January 23, 2024, so that the CRB members can review the materials before the candidates are interviewed.

Discussion took place amongst members regarding how much time will be allotted for each independent counsel candidates' presentation, as well as the CRB meeting date the presentations will be heard.

Discussion took place amongst members and Assistant City Attorney Camaria Pettis-Mackle, regarding who makes the selection of the independent outside counsel. Assistant City Attorney Camaria Pettis-Mackle stated that the city attorney makes the selection of the independent outside counsel, based on the CRB's recommendations.

A motion was made by Tamayo, seconded by Guy, requesting that a template questionnaire for the independent outside counsel applicant selection process, along with the job description be provided to the board before the January 23, 2024 meeting. Motion carried 9-0, with Banks being absent.

Discussion took place amongst members and Assistant City Attorney Camaria Pettis-Mackle, regarding whether the independent outside counsel job posting was closed, and if so, can the job posting be re-opened. Assistant City Attorney Camaria Pettis-Mackle stated that she believes the job posting was closed; however, she will speak with the City Attorney, Ms. Zelman confirming such and follow-up with an email to the board as to whether the posting is indeed closed.

VII. Items to be Reviewed

VIII. Community and Tampa Police Department Matters

1. SOP 538 Response to Resistance:

Jared Douds, Police Training Specialist with the Tampa Police Department approached and provided a presentation regarding SOP 538 Response to Resistance. According to Tampa Police department guidelines the following five steps must be followed when responding to resistance: 1) minimal amount of force necessary, 2) Graham v. Connor, 3) situation factors, 4) totality of the circumstances, and 5) de-escalation.

Discussion took place amongst members and Jared Douds, regarding who addresses a police officer when there is a concern involving their mental state. Mr. Douds stated that the officer's supervisor is the person who addresses the officer and makes recommendations.

Discussion took place amongst members and Jared Douds, regarding whether Douds' real-life responses to resistance are integrated into his training techniques. Mr. Douds stated yes, he uses real-life responses to resistance in his training classes.

Discussion took place amongst members and Jared Douds, regarding the plan for early intervention, 90-day follow-up, and if another incident occurs within that same period,

what course of action is taken against the officer? Mr. Douds stated that after the supervisor reviews all the facts, weighs circumstances, and depending on the nature of the officer's assignments the supervisor makes the final determinations, whether early intervention is needed, or the officer will continue to be monitored.

Discussion took place amongst members and Jared Douds, regarding the officer's training needs when the use of force is involved as it relates to juveniles versus adults. Mr. Douds stated that the state of Florida has mandatory training on juvenile offenders which all officers are required to go through on a continued basis.

IX. CRB Staff Reports and New Business

Discussion took place amongst members, regarding the CRB's "2024" survey. The eleven questions on the survey were pulled from a previous CRB survey which was previously performed.

Chair Aquil requested a motion. A motion was made by Guy, seconded by Tamayo, to adopt the recommended eleven questions from a previous CRB survey, and using them in the "2024" CRB survey. Motion carried 7-0, with Cooke and March abstaining, and Banks being absent.

Discussion took place amongst members and Assistant City Attorney Michael Schmid, regarding how and when the CRB survey will be released to the public. ACA Schmid stated that currently there is a problem with funding, so he is working on how to release the survey to the public. Hopefully, at the next CRB meeting he will be able to provide the funding source, the proposed company and how and when the CRB survey will be released to the public.

Discussion took place amongst members regarding how the community is collaborating with the officers to help reduce crime in their communities. The board is requesting that the information be provided by TPD at one of the "2024" CRB meetings.

Discussion took place amongst members and Assistant City Attorney Michael Schmid, regarding the CRB not receiving the invite to the TPD community events. Assistant City Attorney Michael Schmid stated that not receiving the invite was a complete oversight, and that he will reach out to the POI to make sure that TPD remembers to invite the CRB to the community events.

XI. Announcements/New Business

Discussion took place amongst members and Assistant City Attorney Camaria Pettis-Mackle, concerning House Bills 601 and 576, both regarding Citizens Oversight Boards for Law Enforcement. Bills could have an impact on the CRB; however, they are being monitored, and updates will be provided later.

Chair Aquil announced the next meeting will be held on **January 23, 2024 at 6:00pm**, Old City Hall, 315 E. Kennedy Blvd, 3rd Floor, and if anyone is not able to attend the meeting to please notify the Clerk at least 48 hours in advance.

XII. Adjournment

There being no further business to come before the Citizens Review Board at this time, said meeting was adjourned at 8:08p.m. this 5th day of December 2023.



CHAIRMAN/VICECHAIRMAN



RECORDING SECRETARY



CITY CLERK/DEPUTY CITY CLERK

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Meetings on Demand can be viewed on the City of Tampa Meeting – YouTube Channel website at <https://www.youtube.com/channel/UCLzohJmEgvfJOEd4YJNlHbg>