

**CITY OF TAMPA
DEVELOPMENT & GROWTH MANAGEMENT
HISTORIC PRESERVATION COMMISSION**

APPLICATION TO APPEAR

This space for HPC office use only	Case No.: HPC _____
<input type="checkbox"/> Local Landmark	Received by: _____
<input type="checkbox"/> Multiple Properties Listing: _____	Date: _____
<input type="checkbox"/> Contributing Structure to the <input type="checkbox"/> Local and/or <input type="checkbox"/> National _____ Historic District	
<input type="checkbox"/> Currently in the Local Historic District <input type="checkbox"/> Currently in the National Historic District	

1. Applicant/Owner Information

Date of Application: _____

Name of Applicant: _____

Mailing Address: _____ City: _____ State: _____ Zip Code: _____

Phone Number: _____ E-Mail Address: _____

Is the Applicant the Property Owner? Yes No

***If the applicant is not the owner, an Affidavit to Authorize Agent is required.**

Name of Property Owner: _____
(if different from applicant)

Mailing Address: _____ City: _____ State: _____ Zip Code: _____

Phone Number: _____ E-Mail Address: _____

***If the property is under multiple ownership, attach additional sheets as necessary.**

2. Property Information

Address: _____ City: Tampa State: Florida Zip Code: _____

Folio #: _____ Pin #: _____

Lot(s): _____ Block: _____ Subdivision: _____

Date of Construction: _____ Architect(s), if known: _____

3. Request

(attach additional sheets as necessary)

4. Exhibits

Required attachments:

- Current deed to the property, indicating ownership and legal description
- Proof of legal authority to sign for ownership (if property has multiple owners or is owned by an organization)
- Recent color photographs of all elevations of the structures on the property and all site elements
- Location map
- All other information and exhibits as required by Chapter 27, Article V, Division III, City of Tampa Code of Ordinances

Additional attachments (if available): Please attach the property survey, historic photographs, drawings, plans, or other documents that substantiate your request.

5. Please read and sign below:

By submission of this Application, you are requesting the evaluation of your property in accordance with the criteria set forth in Chapter 27, Article V, Division III, City of Tampa Code of Ordinances. Based on this request, the property may be determined eligible for local historic designation.

Historic properties designated by the City of Tampa as a Landmark or as part of a Multiple Property Designation and all properties located in a local historic district are subject to the requirements of Chapter 27, Article II, Division 4, City of Tampa Code of Ordinances, and are required to receive a Certificate of Appropriateness from the Architectural Review Commission or the Barrio Latino Commission, as applicable, for exterior changes to the building and site, as more specifically as delineated in Sections 27-95 and 27-113, City of Tampa Code of Ordinances.

An application will not be scheduled before the Historic Preservation Commission (HPC) until all fees have been paid and exhibit requirements in accordance with the City of Tampa Code of Ordinances have been satisfied. Additionally, all cases must be noticed in accordance with Section 27-149(c) before they can be heard by the HPC.

The Application to Appear must be signed by the all owners (or their authorized agents) of the real property included in the request in order to be considered complete. Attach additional sheets if necessary.

Signature (**Owner/Authorized Agent**)

Printed Name

Date

Signature (**Owner/Authorized Agent**)

Printed Name

Date

STATE OF FLORIDA – COUNTY OF HILLSBOROUGH

Sworn to (or affirmed) and subscribed before me, by means of physical presence or online notarization, this _____ day of _____, 20_____, by the above named Property Owner(s)/Agent(s). Such person(s) is/are personally known to me or produced a/an _____ state driver license(s)/ID card(s) as identification.

[AFFIX NOTARY PUBLIC SEAL]

Signature: _____

Printed Name: _____

Notary Public, State of Florida

My commission expires: _____ Serial No if any: _____

**CITY OF TAMPA
DEVELOPMENT & GROWTH MANAGEMENT
HISTORIC PRESERVATION COMMISSION**

AFFIDAVIT TO AUTHORIZE AGENT

STATE OF FLORIDA - COUNTY OF HILLSBOROUGH

_____ who reside(s) at
(NAME OF ALL PROPERTY OWNERS)

(ADDRESS: STREET, CITY, STATE, ZIP)

(PHONE NUMBER)

being first duly sworn, depose(s) and say(s):

1. That (I /we) are the owner(s) and record title holder(s) of the following property:

2. That this property constitutes the property for which a request for proposed work: (NATURE OF REQUEST)

is being applied to the **Historic Preservation Commission**.

3. That the undersigned (has/have) appointed and (does/do) appoint: **(Agent Name)** _____
(Address) _____ (Phone) _____

as (his/her/their) agent(s) to execute any petitions or other documents necessary to affect such petition;

4. That this affidavit has been executed to induce the City of Tampa, Florida, to consider an act on the above described property;

5. That (I/we), the undersigned authority, hereby certify that the foregoing is true and correct.

SIGNED (**Property Owner**)

SIGNED (**Property Owner**)

SIGNED (**Property Owner**)

SIGNED (**Property Owner**)

STATE OF FLORIDA – COUNTY OF HILLSBOROUGH

Sworn to (or affirmed) and subscribed before me, by means of physical presence or online notarization, this _____ day of _____, 20_____, by the above named Property Owner(s)/Agent(s). Such person(s) is/are personally known to me or produced a/an _____ state driver license(s)/ID card(s) as identification.

[AFFIX NOTARY PUBLIC SEAL]

Signature: _____

Printed Name: _____

Notary Public, State of Florida

My commission expires: _____ Serial No if any: