WELCOME

CoT Housing Program Funds – Shelter Beds
Request for Proposals (RFP)
Technical Assistance

City of
Tampa
Florida

Agenda

- Introductions
- Application and Award Process
- Funding Available
  - Eligible Expenses
  - Service Guidelines & Expectations
- Submission Process
- Review Process
  - Role of Reviewers
  - Allocating Points
  - EBO
- Timeline for RFP Process
- Question/Answer

Application and Award Process
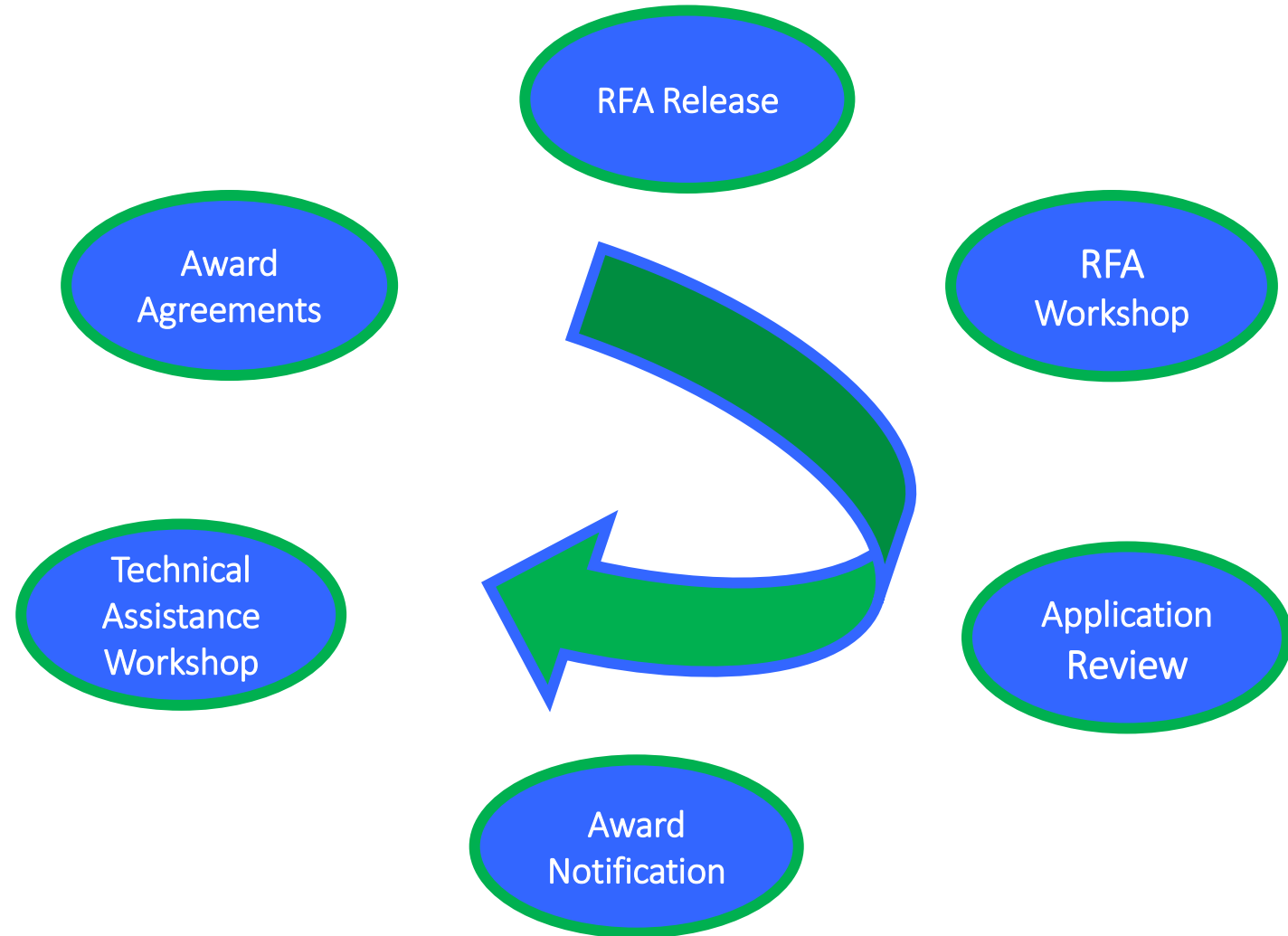
Funding Available

The City of Tampa (City) is seeking proposals from qualified Organizations/Agencies to expand the capacity of shelter programs serving persons or families experiencing homelessness within the City of Tampa limits.

City of Tampa Housing Program Funds

Up to $500,000

*Multiple agencies can be awarded

CoT Homeless Outreach Team Partnership – With this funding opportunity, the city is aiming to partner and create a streamlined process for the City's Street Outreach Team to access shelter beds.

Eligible Expenses

The following expense shall be considered eligible for funding under the program:
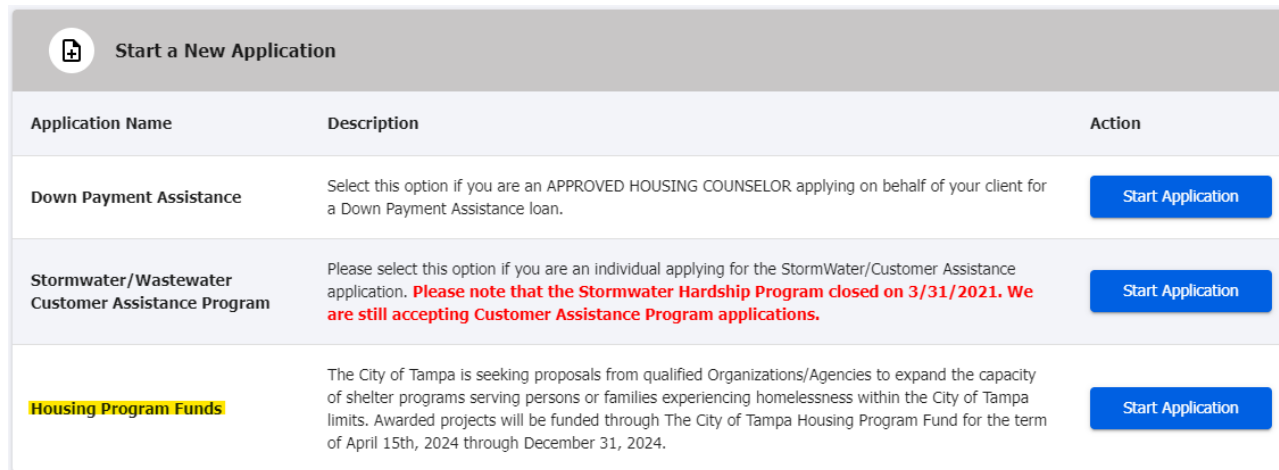
- Reimbursement of Shelter Beds
  - $60.00 per bed per night.

Service Guidelines and Expectations

- Shelter programs must have realistic and clear expectations. Rules and policies must be narrowly focused on maintaining a safe environment for residents and the community and avoiding exits to homelessness.

- Shelters must be oriented toward exiting people to permanent housing.

- Shelter programs must not require participants to pay a share of rent that they are being reimbursed for.

- Programs should have housing stability focused services and case management.

- Programs should have case management services focused on diversion, problem-solving, and when appropriate collaboration with the Coordinated Entry System.

Submission Process

- Applications must be submitted via Neighborly no later than **5:00PM (EST), March 12, 2024.**
- Registration is required to access the application
  - https://portal.neighborlysoftware.com/TAMPAFL/Participant

Start a New Application		
Application Name	**Description**	**Action**
Down Payment Assistance	Select this option if you are an APPROVED HOUSING COUNSELOR applying on behalf of your client for a Down Payment Assistance loan.	Start Application
Stormwater/Wastewater Customer Assistance Program	Please select this option if you are an individual applying for the StormWater/Customer Assistance application. **Please note that the Stormwater Hardship Program closed on 3/31/2021. We are still accepting Customer Assistance Program applications.**	Start Application
Housing Program Funds	The City of Tampa is seeking proposals from qualified Organizations/Agencies to expand the capacity of shelter programs serving persons or families experiencing homelessness within the City of Tampa limits. Awarded projects will be funded through The City of Tampa Housing Program Fund for the term of April 15th, 2024 through December 31, 2024.	Start Application

- All Required Documents must be uploaded prior to submission
  - CoT-provided forms must be downloaded, completed, and reuploaded
  - Agency-provided documents must be uploaded

Review Process

Role of Reviewers

City Staff will verify all required documentation is included in the application.

The **Reviewers** will evaluate the proposals submitted and assist the City by making funding recommendations.

*The City will use recommendations from the Reviewers to make award decisions

Allocating Points

Points	Guidance
Maximum points	More than adequate response
Medium points	Adequate response, no special insight
No points	Inadequate or no response

Equal Business Opportunity (EBO) Program

- **Certification Eligibility** is open to all <u>Independently Owned</u> <u>and Operated</u> small businesses including women and minority-owned companies

- **SLBE** = size, gross revenues, location
     (Hillsborough, Polk, Pinellas, Pasco, Manatee)

- **WMBE** = 51% ownership and control by the

  minority or female individual(s) regardless of

  trade specialty or profession (statewide)

https://www.tampa.gov/msbd
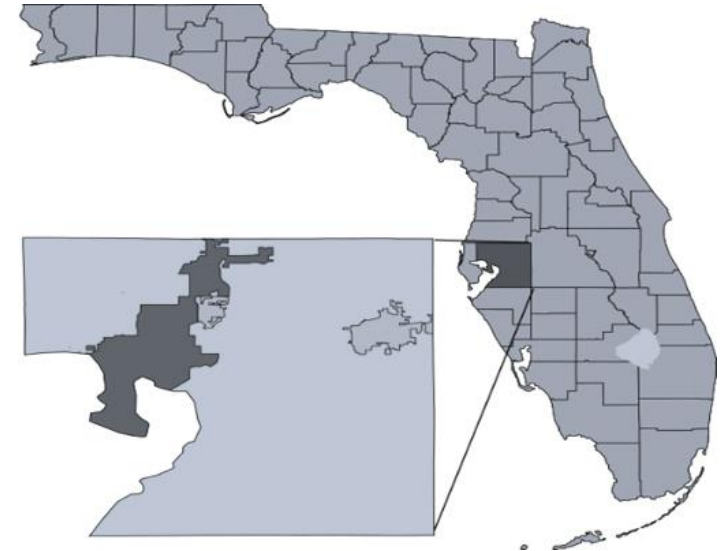
Timeline for RFP Process

PROGRAM AND APPLICATION PROCESS	TENTATIVE Dates*
• RFP Release	February 12, 2024
• Technical Assistance Workshop	February 20, 2024
• Workshop questions Due	February 27, 2024
• RFP Submission Deadlines	March 12, 2024
• Proposal Review and Recommendations	March 19, 2024
• Contract period begins	April 15, 2024
• Contract period ends	September 30, 2024

* Dates are subject to change

Please note –

- Beginning projects before funds are officially awarded will result in project ineligibility and no reimbursement from the City of Tampa.

- City staff are in a cone of silence and cannot individually answer any questions related to this RFP

Transforming Tampa's Tomorrow
Mayor Jane Castor
Bringing Tampa's City Hall to You

Q & A

All questions following this workshop **MUST** be submitted in writing by February 27th at 11:59 (EST) to Latoya.Randolph@tampagov.net

Responses will be returned by close of business March 1st