

## CoT Housing Program Funds – Shelter Beds

### Technical Assistance Questions

**Q: Can these funds be used for hotel stays?**

A: No, hotel stays are not allowable use of these funds.

**Q: Can these funds be used for a master-lease model?**

A: No, master-leases are not allowable use of these funds.

**Q: If master-leasing is allowed, would the reimbursement for a family of 3 be \$180?**

A: N/A

**Q: If master-leasing is allowed, are there any eligible expenses for furnishings?**

A: N/A

**Q: To be eligible, does a client's previous residence need to be within the City of Tampa limits?**

A: No, a client's previous residence does not need to be within the City of Tampa limits. The shelter location does need to be within the City of Tampa limits.

**Q: Do we need to increase the number of shelter beds currently available?**

A: No, you do not need to increase your shelter bed capacity. With this funding opportunity, the city is aiming to partner and create a streamlined process for the City's Street Outreach Team to access shelter beds.

**Q: Does the City of Tampa Outreach Team have full discretion over who is going into the shelter beds?**

A: The City of Tampa's Outreach Team will work in partnership with the agency to identify appropriate clients for placement.

**Q: Must the beds be held for the Outreach Team?**

A: Yes, the beds must be held for the City's Outreach Team. The \$60/bed/night rate will be honored, even if the bed is empty.

**Q: Must the beds be available for placement on April 15<sup>th</sup> (intended contract start date)?**

A: Yes, the beds should be available for placement by the contract start date.

**Q: The funding timeframe is April 15, 2024, to December 31, 2024, is that correct?**

A: The funding timeframe is April 15, 2024, to September 30, 2024. All documents have been updated to reflect the correct timeframe. Agreement timeframes can be extended by the HCD Director if deemed beneficial to the success of the program and continued service to the community.

**Q: Is there a possibility that the funding timeframe will extend?**

A: Agreement timeframes can be extended by the HCD Director if deemed beneficial to the success of the program and continued service to the community.

**Q: When are the funds paid out?**

A: All funds are paid based on a correct and completed reimbursement request by the selected applicant.

**Q: The RFP mentions the “applicant’s criminal screening process” – does this refer to the clients or the staff?**

A: The applicant’s criminal screening process refers to agency staff.

**Q: Are you able to say what organizations the outreach team already partners with?**

A: The City’s Outreach Team partners with various community partners. Currently the outreach team has designated shelter beds with Catholic Charities’ Tampa Hope and the Salvation Army.

**Q: Are you looking for letters of collaboration with any of our partners in general or for City of Tampa?**

A: Letters of collaboration are required per the application under “RFP Required Information and Documents” on page 7. Provide any general letters of collaboration that will support your application.

**Q: For questions asked via email, are you just responding back to the questioner or is there somewhere that all questions and answers will be published?**

A: All questions and answers will be posted on our website.