



Chief's Advisory Panel for the Tampa Police Department

October 1, 2024, 6:00pm

Visit Tampa Bay TECO Board Room

201 N. Franklin St., Suite 2900

Tampa, Fl. 33602

Meeting Minutes

Meeting began at approximately 6:04 p.m. The Tampa Police Department was represented by Chief of Police Lee Bercaw, Deputy Chief of Operation Ruth Cate and Deputy Chief of Community Outreach and Professional Standards Calvin Johnson.

Additional representatives from the Tampa Police Department were Director of Communications and Public Affairs Jonee' Lewis, Chief Assistant City Attorney Megan Newcomb and Senior Assistant City Attorney Michael Schmid.

The Advisory Panel consisted of Albert Cooke, Irene Guy, Lincoln Tamayo, Devon Ingandela, Carlos Valdes, Andrew March and retired Tampa Police Captain David Goodman.

City Clerk Shirley Foxx-Knowles was present for panel swearing in and elections.

The Recording Secretary was Detective Kevin McNiff, Tampa Police Department.

I. Welcome and Introduction

Chief of Police Lee Bercaw conducted introductions and along with members of the panel.

II. Swearing In

Shirley Foxx-Knowles swore in the panel members with the oath of office.

III. Election of Officers

Albert Cooke was elected as Chair for the Advisory Panel and Irene Guy was elected as Vice Chair.

IV. New Business

a. Overview of the Role of the Panel

City Attorney Michael Schmid provided the panel members with binders which outlines the SOP for the Panel, draft rules of procedure for the panel, Sunshine Law review, summary of Robert's Rules of Procedure, Tampa Police Department Manual of Regulation(MOR) and a table of contents for Tampa Police Department Standard Operating Procedures(SOP).

b. Rules of Procedure

Mike Schmid reviewed the draft Rules of Procedure for the Panel's consideration. Discussion on small boards, the formality on discussion and motions. Review of public comment and procedure for establishing appropriate limitations on public comment. Discussion on how the meetings are open to the public and the date and time of the meeting was public record on the City website. A press release was also sent out about the meeting. Discussion about CCTV covering City Council but not review boards.

c. Sunshine Law and Public Records Review

Information about the Sunshine Law was contained in the binder and discussed by the panel and City Attorneys.

d. Review of the Police Executive Research Forum(PERF)

Chief Bercaw presented a power point outlining Tampa Police Department's Mission, Vision, Value and Goals. The organizational chart and various functions of the department were explained by Chief Cate and Chief Johnson with additional presentations. Current crime trends and the overall reduction of crime by the Tampa Police Department were reviewed and discussed by the panel and Chief Bercaw.

Chief Johnson highlighted the importance of Community Involvement for Tampa Police Department activity along with transparency.

The topic of protests was suggested by Chief Bercaw as the first subject for the panel to discuss. The panel was provided with literature to include a PERF report about protests, news article on protest on college campuses, and current Florida Supreme Court case on riots.

Members of the Panel were encouraged to become familiar with the information for discussing and review at the next meeting.

e. Future Meeting Schedule

The panel voted and approved to meet the first Tuesday of every other month taking the summer off. The summer was defined as July, August and September. The next meeting will be Tuesday December 3, 2024 followed by February, April and June and October. June was including since it will be three days into the month.

The next meeting location was agreed to take place at City Center at Hanna Ave, 2555 Hanna Ave. Tampa, Fl. 33610. All three Tampa Police Districts will then be used on a rotational basis.

f. Future Topics

The Chair elected to pass on approval of the Rules until the next meeting. Chief Bercaw suggested the topics related to high liability issues such as Body Worn Cameras(BWC), Electronic Control Device(ECD), pursuits, use of force, etc.

V. Public Comment

No members of the public, other than the panel members were present.

The next meeting will be held on **December 3, 2024 at 6:00pm**, City Center at Hanna Ave, 2555 Hanna Ave. Tampa , Fl.

VI. Adjournment

There being no further business to come before the Chief's Advisory Panel at this time, said meeting was adjourned at 8:10.m. this 1st day of October 2024.

Minutes approved by the motion to adopt.



CHAIR/VICE-CHAIR



RECORDING SECRETARY

DISCLAIMER

The Tampa Police Department does not prepare verbatim transcripts of the proceedings of the Chief's Advisory Panel.