

**MINUTES OF THE MEETING OF COMMITTEE #3  
OF THE BOARD OF TRUSTEES OF THE TAMPA FIRE & POLICE PENSION FUND**

**Livestream:** <https://attendee.gotowebinar.com/register/8598083520695878488> Webinar ID: 401-062-115

**Audio Only:** (866) 901-6455 Access Code: 887-058-946

**June 25, 2025 2:30 p.m.**

Committee #3 of the Board of Trustees of the City Pension Fund for Firefighters and Police Officers in the City of Tampa met on Wednesday, June 25, 2025 at 2:30 p.m. to discuss the Board's policies and procedures for DROP, COLA, new hire medical exams, rehired retirees, PVQs, pensioner addresses, trustee travel, board meetings, pension payments, disability retirement, FAS, and artificial intelligence (AI), with the following members present:

Ocea Wynn, Committee Chair  
John Haintz  
Alex Thiel

Eric Hayden  
Jamie Stock  
Robert Klausner, Fund Attorney

Mr. Hayden began the meeting by sharing a draft policy of guidelines regarding the use of artificial intelligence (AI), as it related to the fund and its professionals. He highlighted sections concerning guiding principles, accountability, and permitted & prohibited uses of the technology. Mr. Klausner stated that he reviewed the policy and felt that it was comprehensive, but raised discussion regarding communications to members. *It was agreed to by consensus to provide the draft AI policy to the board at the June 27, 2025 board meeting agenda for additional discussion.*

[Mr. Hayden exited the meeting at 2:52 p.m.]

Beginning with policy 209, Ms. Weber began an overview of various policies in need of revisions.

Policy 209: Ms. Weber noted Mr. Klausner suggested adding proposed language clarifying that rehired individuals must have a bona fide break in service of at least one month, as required by the Internal Revenue Code, and that ineligible retirees may still receive retirement benefits. Ms. Weber advised that she would reach out to the City's HR department to discuss current rehiring practices of police and fire retirees and address any questions they may have. *It was agreed to by consensus to add the revised policy to the June 27, 2025 board meeting agenda for potential approval.*

[Mr. Stock joined the meeting at 2:57 p.m.]

Policy 402: Ms. Weber advised the committee that Mr. Klausner received a request to withdraw a disability application without a repayment penalty. After reviewing the existing policy, Mr. Klausner suggested that a disability applicant be able to rescind his/her application prior to any IMEs being scheduled, before any reimbursement is requested. He opined that making this change would reduce IME costs and legal fees for applicants wishing to rescind their applications after they review their medical records. *It was agreed to by consensus to add the revised policy to the June 27, 2025 board meeting agenda for potential approval.*

Policy 424: Ms. Weber noted that in light of the recent contract change, the maximum DROP participation period needs to be updated to the earlier of eight years of participation or thirty-three years of overall service. *It was agreed to by consensus to add the revised policy to the June 27, 2025 board meeting agenda for potential approval.*

Policy 416: Ms. Weber requested a change to this policy to add clarifying language for COLA eligibility for longevity retirees. Per contract and long-standing board procedures, members must be off the City's payroll no later than September 29<sup>th</sup> (e.g. retired effective September 30<sup>th</sup>) to be eligible for the upcoming January COLA. *It was agreed to by consensus to add the revised policy to the June 27, 2025 board meeting agenda for potential approval.*

Policy 201: Ms. Weber explained to the committee that the medical director occasionally asks for additional testing during the pre-employment physical process. Currently, the policy only states exercise stress tests may be conducted. She recommended expanding the policy to allow for any additional testing requested by the medical board, so long as the cost was approved in advance by the administrator or chairman. *It was agreed to by consensus to add the revised policy to the June 27, 2025 board meeting agenda for potential approval.*

Policy 801: Ms. Weber asked this policy be updated to clarify that PVQs for minor children must be completed on paper with a notary, the same as for DPOAs. *It was agreed to by consensus to add the revised policy to the June 27, 2025 board meeting agenda for potential approval.*

Policy 901: Ms. Weber asked to remove sections 3b and 3d, as FAS is now defined in the pension contract. *It was agreed to by consensus to add the revised policy to the June 27, 2025 board meeting agenda for potential approval.*

Policy 414: Ms. Weber requested the committee add clarifying language concerning benefit payment commencement and timing of first payment for newly retired members. The existing language referred to the pension payroll practices prior to the implementation of the new pension administration system. *It was agreed to by consensus to add the revised policy to the June 27, 2025 board meeting agenda for potential approval.*

Policy 428: Ms. Weber stated that the Fire & Police Health Trust insurance premiums need to be added as authorized deductions. *It was agreed to by consensus to add the revised policy to the June 27, 2025 board meeting agenda for potential approval.*

Policy 814: Ms. Weber advised the committee that the ability to submit retiree change of addresses via the City of Tampa website was removed with the implementation of MemberDirect. This will help mitigate fraud and abuse from people trying to impersonate a member. *It was agreed to by consensus to add the revised policy to the June 27, 2025 board meeting agenda for potential approval.*

Policy 101: Ms. Weber recommended merging Policy 820, which addresses the scheduling of committee meetings, into this policy. She also recommended aligning agenda and board package posting times to minimum statutory requirements, so as to allow for reposting of amended agendas in a timely manner. *It was agreed to by consensus to add the revised policy to the June 27, 2025 board meeting agenda for potential approval.*

Policy 409: Ms. Weber noted that the disability re-evaluation process was amended in the pension contract, so this policy needed to be updated. She also recommended additional clarification for self-reports and complaints. *It was agreed to by consensus to add the revised policy to the June 27, 2025 board meeting agenda for potential approval.*

[Mr. Thiel stepped away from the meeting from 3:35 p.m. – 3:39 p.m.]

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Policy 605: Ms. Weber suggested revising this policy regarding the assignment of CEUs for conferences that do not publicize CEU/CPE hours or do not have publicly provided agendas. Her recommendation was to award 1 CEU for every 50 minutes of education listed on the agenda, or five total hours if no agenda is provided. Mr. Klausner concurred with the calculation methodology, noting it was consistent across professional organizations. *It was agreed to by consensus to add the revised policy to the June 27, 2025 board meeting agenda for potential approval.*

Motion to adjourn was made at 3:41 p.m.

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Ocea Wynn  
Committee Chair

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Adam Hollen  
Recording Secretary

### Notice

No verbatim record by a certified court reporter will be made of this Board meeting, except as noticed for any executive sessions. Notice is hereby given as provided in Section 286.0105, Fla. Stat., that any person who decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons needing a special accommodation to participate in any noticed meeting should contact the F&P Pension office at (813) 274-8550 or (888) 335-8550 or the Florida Relay Service at (800) 955-8770 (voice) or (800) 955-8771 (TTY). You may also dial 711 from any landline or mobile phone. Additional options for contacting the Florida Relay Service may be found on their website: [www.ftri.org](http://www.ftri.org) Please make your request at least five (5) working days before the scheduled meeting date.