

**PENSION BOARD POLICIES
FIREFIGHTERS & POLICE OFFICERS
PENSION FUND OF THE CITY OF TAMPA**

Policy Number: 812
Policy: Ex Parte Communications
Eff. Date: 09/26/95 12/16/15
Ref: Board Minutes; Resolution

Be it resolved by the Board of Trustees of the City Pension Fund for Firefighters and Police Officers in the City of Tampa

Section 1. That the Board of Trustees does hereby invoke the provisions of Section 286.0115, Florida Statutes, to provide that both written and oral ex parte communications with Trustees on quasi-judicial matters shall be presumed not to be prejudicial.

Section 2. That communication with Trustees regarding quasi-judicial matters shall be in accordance with the following guidelines:

- A. When communication is received in written form, the original or a copy of that communication shall be made available for inspection in the Pension Office.
- B. When written communication is received, the original or a copy shall be filed as part of the record prior to the vote being taken on the merits.
- C. When communication is received in other than written form, the Trustee who received that communication shall disclose the substance of the communication, as well as the identity of the person, group, or entity engaging in the communication, on the record prior to the vote being taken on the merits.
- D. Any member of the public interested in commenting on any communication shall do so when addressing the Board of Trustees according to the Trustees' policies and procedures.

Section 3. That this Resolution shall take effect immediately upon adoption.

ADOPTED by the Board of Trustees of the City Pension Fund for Firefighters and Police Officers in the City of Tampa on the 26th day of September, 1995 and reaffirmed on the 16th day of December, 2015.