



# City of Tampa

*Jane Castor, Mayor*

**Tampa Fire Rescue**  
**Barbara Tripp, Fire Chief**  
808 Zack Street  
Tampa, FL 33602  
Office (813) 274-7000  
Fax (813) 274-7144

## CHECKLIST FOR VENDORS COOKING AND/OR OPERATING IN TENTS WITHIN THE CITY LIMITS

### Temporary Cooking within the City Limits

- \* If cooking produces grease laden vapors, must provide tagged and serviced Class K extinguisher.
- \* Propane must be 5 feet from any heat source or tent.
- \* If cooking or using a heat source, must provide 2A-10BC tagged and serviced extinguisher.
- \* Propane tanks must be secured to prevent falling over.
- \* No exchanging of tanks during the event.
- \* Cooking equipment cannot be used within 10' of a structure that is not a 1 or 2 family dwelling.
- \* The AHJ shall be authorized to require any fire to be immediately discontinued if the fire is determined to constitute a hazardous condition.
- \* If cooking under a tent, you must provide the flame certification for that tent or documents that it meets NFPA 701 compliance.
- \* Cooking with solid fuel sources (charcoal/wood) will also need a either a direct water source or several water fire extinguishers.

### Operating a Food Truck within City Limits

#### FOOD TRUCK VENDORS MUST SUPPLY THE FOLLOWING DOCUMENTATION IN ORDER TO PARTICIPATE IN EVENTS:

- \* Proof of General and Automotive Liability with a policy number (no binders) that shows an expiration date that has not yet occurred.
- \* A copy of the truck's State of Florida, Department of Business Regulations, Division of Hotels and Restaurant's license. (Must be current).
- \* A copy of the truck's Business Tax documentation. This may be from any City or County within the State of Florida. (Must be current).
- \* A copy of the truck owners Food Safety/Professional Manager Certification from the State of Florida.
- \* Approval from Land Development and Zoning if the truck plans to operate on private property during a city approved Special Event and the private property from which they will operate is immediately adjacent to the defined Special Event site.
- \* Food Trucks using an LP Gas System must have that system certified annually and provide proof to operate at an event.
- \* Food trucks must be separated by a minimum of 10 feet.

**THE FOLLOWING REQUIREMENTS ARE FROM THE CITY OF TAMPA FIRE MARSHAL:**

- \* If food truck is used for cooking, a commercial hood is required along with a fire suppression system.
- \* If cooking or using a heat source, must provide 2A-10BC tagged and serviced extinguisher.
- \* If cooking produces grease laden vapors, must provide tagged and serviced Class K extinguisher.
- \* Food trucks are subject to a safety inspection from the Fire Marshal's office at any time during their operation.

**Tents 900 sq. ft. and larger**

- \* Must be permitted through the Fire Marshal's Office #813-274-7000.
- \* Must provide appropriate number of 2A-10BC tagged and serviced extinguishers for the square footage.
- \* Propane must be 5 ft. from any heat source or tent.
- \* If open to the public, Exit and Emergency Lighting may be required depending on size of tent.
- \* Must provide Flame Retardant Certification for each tent.

**10x10 and smaller**

- \* Cannot be tied together.
- \* If tents are tied together, a tent permit and flame retardant certification will be required for tents tied together that exceed 900 sq. ft.
- \* Minimum 2 ft. of separation between tents and 10 ft. from closest structure.
- \* Must pull a permit if cooking under tent. Promoter can pull one permit for the entire event with multiple tents.

**Event Specific Regulations**

- \* The Fire Marshal's office requires the ENTRANCE/EXIT signs to be a minimum of 6' in height. Flags must be orange or high-vis (neon) green with ENTRANCE/EXIT in white. Bottom of sign will be a minimum of 12" above top rail fence line. Flags may be secured to fence posts but not staked in the ground.
- \* Any unpermitted cooking or those not in compliance may be shut down until they are in compliance.
- \* May be subject to other Fire and Life Safety Codes not listed on this sheet\*