



CSD Sufficiency Checklist

Please be advised if any of the following items are applicable to your permit, it may delay your permit application acceptance.

LAND DEVELOPMENT

1. COT 27-127 and 27-60
 - ☐ *Related Records of Special Use (1 or 2) must be complete.*
 - ☐ *Related Records of Design Exceptions must be complete.*
2. COT 27-138(6) and 27-148(5)
 - ☐ *Related Records of Rezoning / Special Use 2 applications that do not have City Council approval at 1st reading.*
3. COT 27-158
 - ☐ *Hillsborough County Aviation Authority application approval for property within a designated height restrictions zone.*
4. COT 27-181.2 and 27-60
 - ☐ *Design Development Review (DDR) record is not completed and approved (Downtown Development only).*
5. COT 27-286
 - ☐ *Environmental Protection Commission (EPC) permit (if applicable).*

LOCAL / SITE

1. F.S. 67-37
 - ☐ *Affordable housing documentation for expedited plan review.*
2. FBC 1803.1 and Stormwater IV.C.11
 - ☐ *Geotechnical Report, including a Percolation and Soils Investigation (commercial new construction and LSP only).*
3. COT 5-104.12
 - ☐ *FDOT Notice of Intent or Letter of Exception proof of application (if applicable).*
4. COT 5-105.3.7
 - ☐ *Right-of-Way Application (if applicable).*
5. COT 5-106.1
 - ☐ *Phased detailed plan for C/O releases on LSP's (if applicable).*
6. COT 5-116.1
 - ☐ *Address Verification for lot splits.*
7. COT 26-26, 26-31(f), 26-31(h), and 26-37
 - ☐ *Utility Application.*
 - ☐ *Utility Application fees*
8. Stormwater Technical Manual III.A.
 - ☐ *Drainage report (commercial new construction).*

QUICK TIPS

Acronyms

COT – City of Tampa

PD – Planned
Development

DDR – Design
Development Review

EPC – Environmental
Protection Commission

Acronyms

F.S. – Florida Statute

FBC – Florida Building
Code

FDOT – Florida
Department of
Transportation

LSP – Large Scale
Projects

C/O – Certificate of
Occupancy

TECO – Tampa Electric
Company

Sufficiency Details

Permit Application Guide

9. Demolition Signoffs (if applicable).

- ☐ *Utilities (Water/Wastewater)*
- ☐ *TECO (Electric and/or Gas)*

10. Construction Parking Attestation (if applicable)

- ☐ *New Construction*
- ☐ *Additions*

11. Tree Table (if applicable)

- ☐ *Type / number of trees*
- ☐ *Retained / removed trees*
- ☐ *Required for all New Construction / Addition records*