

**MINUTES OF THE MEETING OF COMMITTEE #2
OF THE BOARD OF TRUSTEES OF THE TAMPA FIRE & POLICE PENSION FUND**
Livestream: <https://attendee.gotowebinar.com/register/5344000759854857232> Webinar ID: 557-574-227
Audio Only: (866) 952-8437 Access Code: 235-604-626
Thursday, May 13, 2021 2:30 p.m.

Committee #2 of the Board of Trustees of the City Pension Fund for Firefighters and Police Officers in the City of Tampa met remotely on Thursday, May 13, 2021 at 2:30 p.m. regarding the Request for Proposal (RFP) for Auditing Services, with the following members present:

Patrick Messmer, Committee Chair
Trevor Hall
Dennis Rogero

Mr. Stuart Kaufman, General Counsel, also participated.

The committee met to discuss the course of action surrounding posting and advertising for Auditing services. Mr. Messmer opined that the best course of action would be to publish the RFP once, as well as send it out to auditors that Mr. Klausner recommended. Discussion ensued on issuing an RFP, RFI, or ITB; the length of advertising; and deadlines for response. Ms. Weber made several recommendations based off of Pension Office deadlines and availability, and the general consensus regarding timeframes was to follow her lead.

Additional discussions took place with regard to the number of responses that would be entertained, as well as in-person vs. virtual presentations for those who were selected. *By general consensus, the committee decided to issue an RFP, with deadlines to be set by the plan administrator, and settled on limiting the number of finalist presentations to three.*

Motion to adjourn was made at 2:50 p.m.

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Patrick Messmer

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Patrick Messmer
Committee Chair

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Adam Hollen

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Adam Hollen
Recording Secretary

Notice

Any person who desires to appeal any decision of the Board of Trustees with respect to any matter considered at this Board meeting will need a record of the proceedings and for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is based.