

HOW TO RESERVE A COURT



BEFORE YOU START

If you or anyone in your family has ever purchased a pass, enrolled in a program, or reserved a facility such as a picnic shelter, an account will already exist.

If you don't know or cannot remember your login, select "Forgot Password" to have the information emailed to the address on file.

[Forgot Password](#)

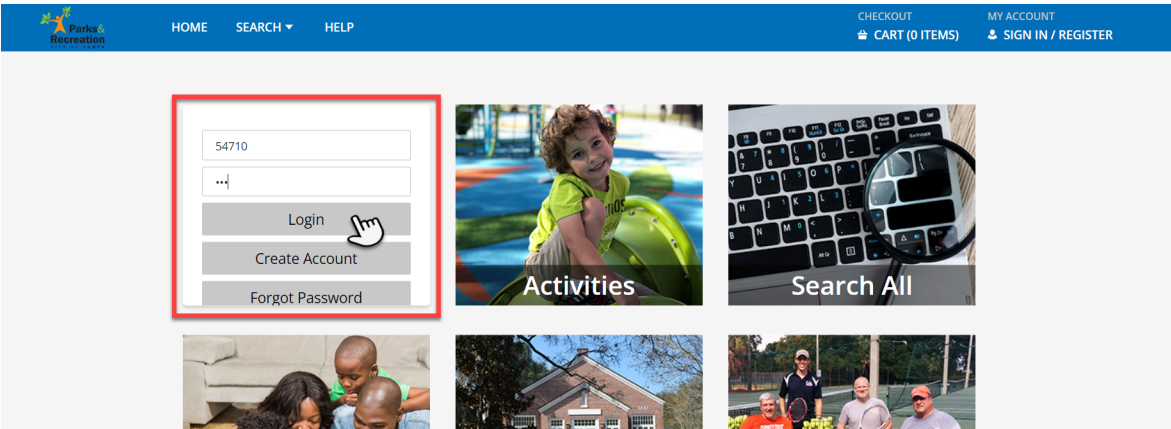
START HERE

Visit the online registration page

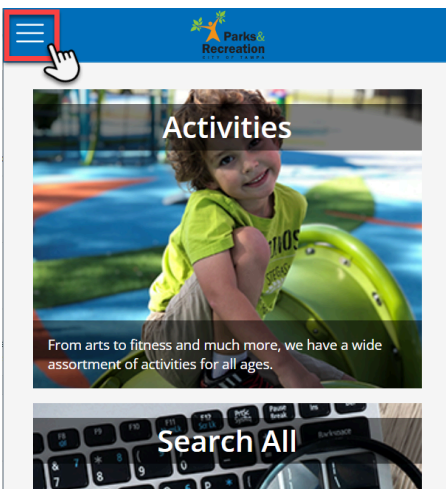
fltampaweb.myvscloud.com/

Enter your username and password, then select "Login".

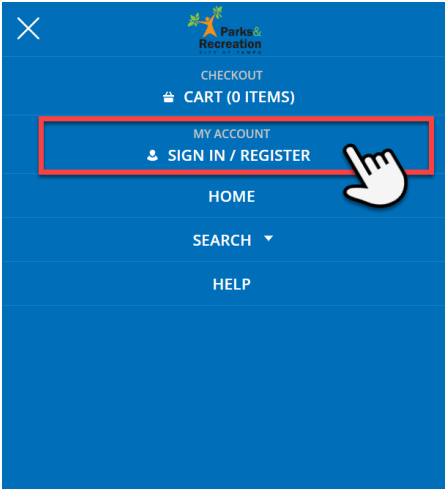
Desktop



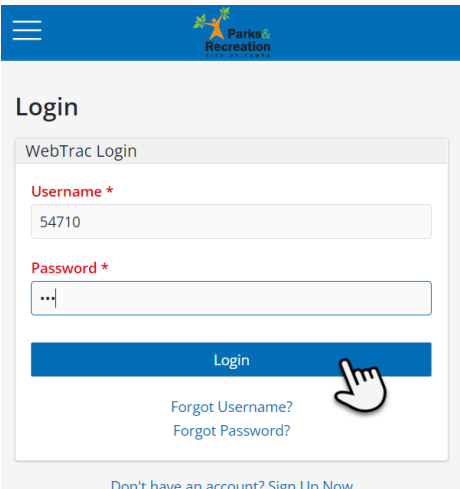
Mobile Devices



1



2

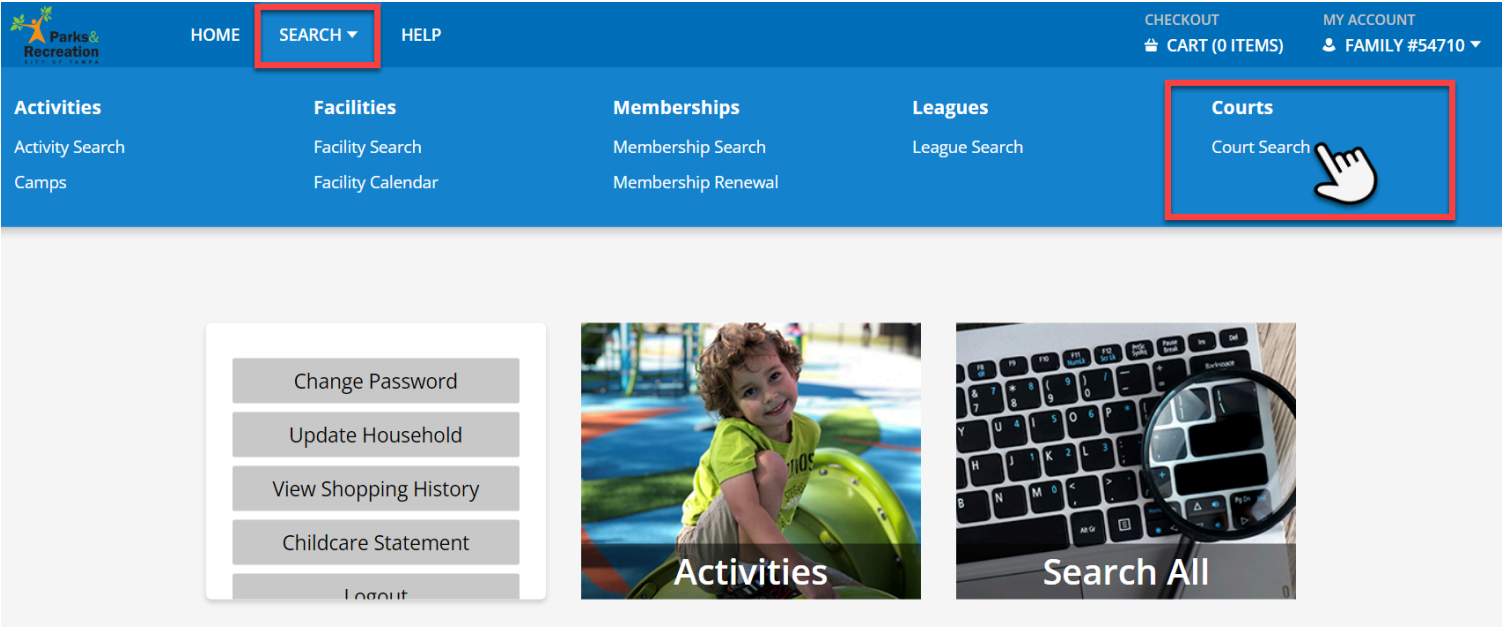


3

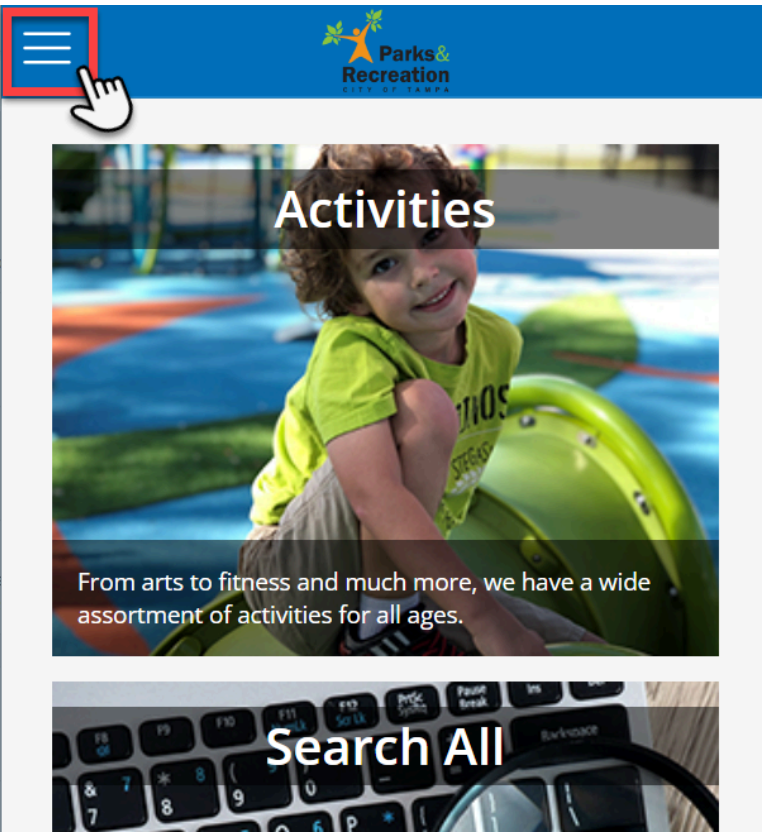
TENNIS COURT SEARCH

You can do a "Court Search" or find the "Tennis Courts" picture tile.

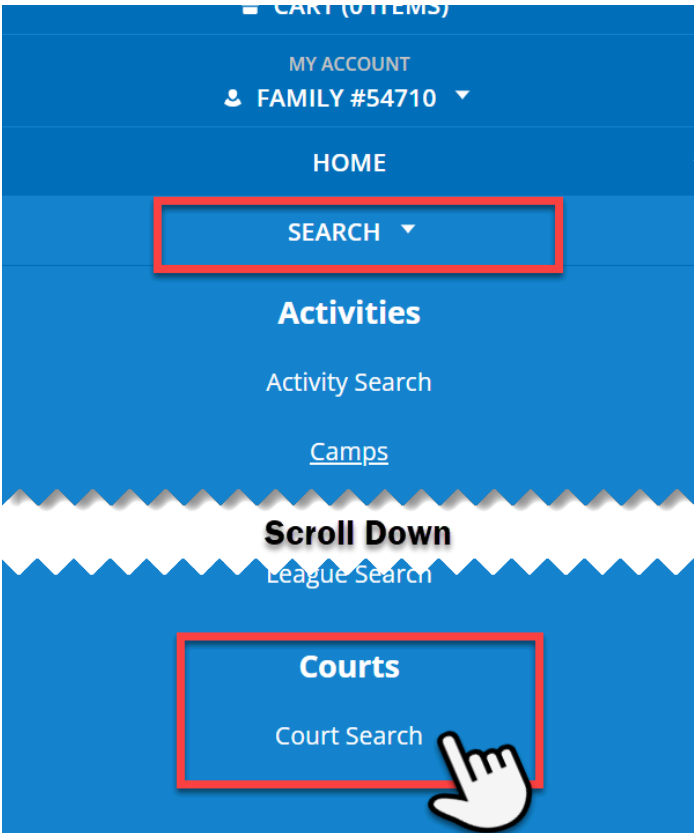
Court Search Desktop



Court Search Mobile



1

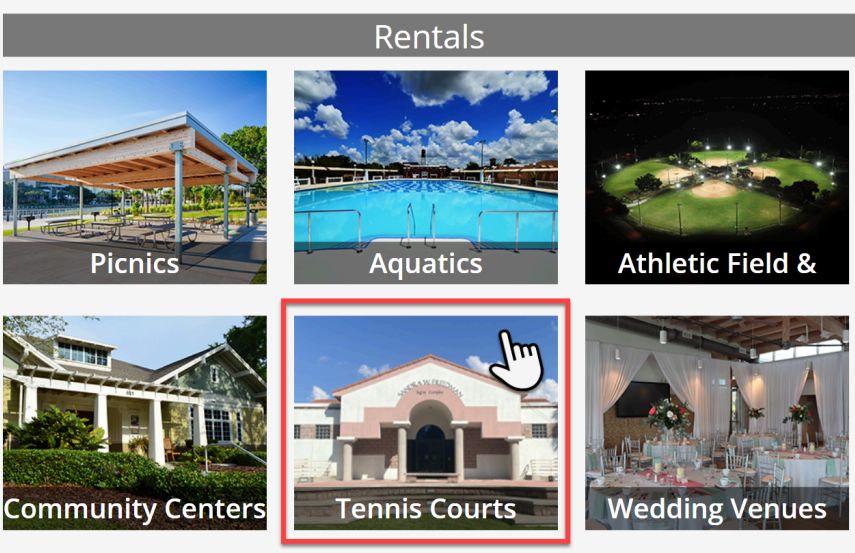


2

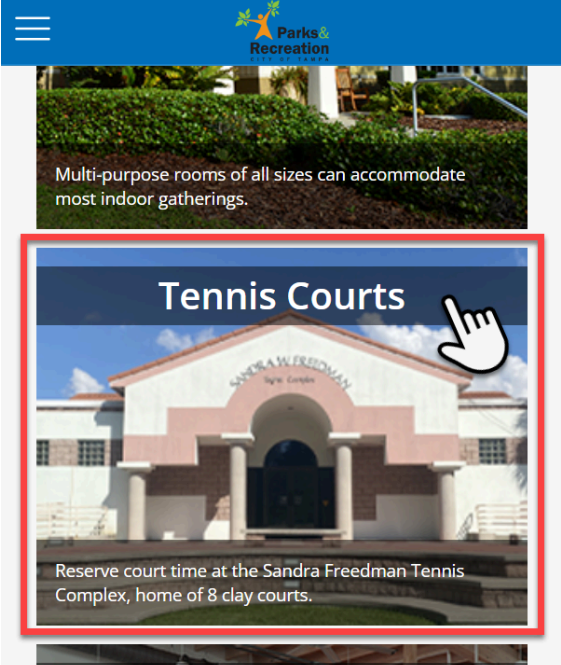
Tennis Court Picture Tile

Whether you are using a laptop, desktop, cell phone or tablet you will need to scroll or swipe up until you find the "Tennis Courts" option. For desktops and/or laptops, you will find the "Tennis Courts" option under the "Rentals" title bar. Cellular devices or tablets can tap the "Rental" tile to get to the Rental options OR keep swiping until you find the "Tennis Courts" option.

Desktop



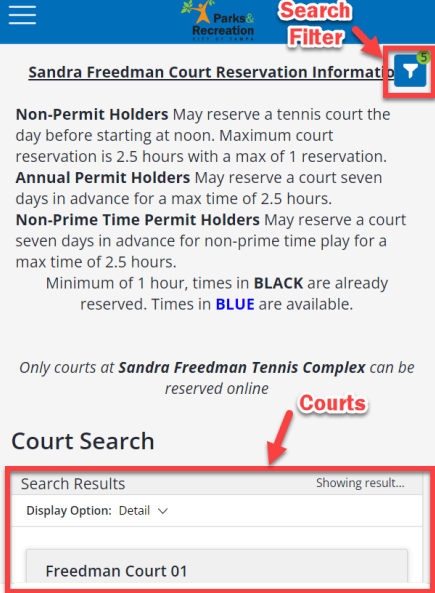
Mobile



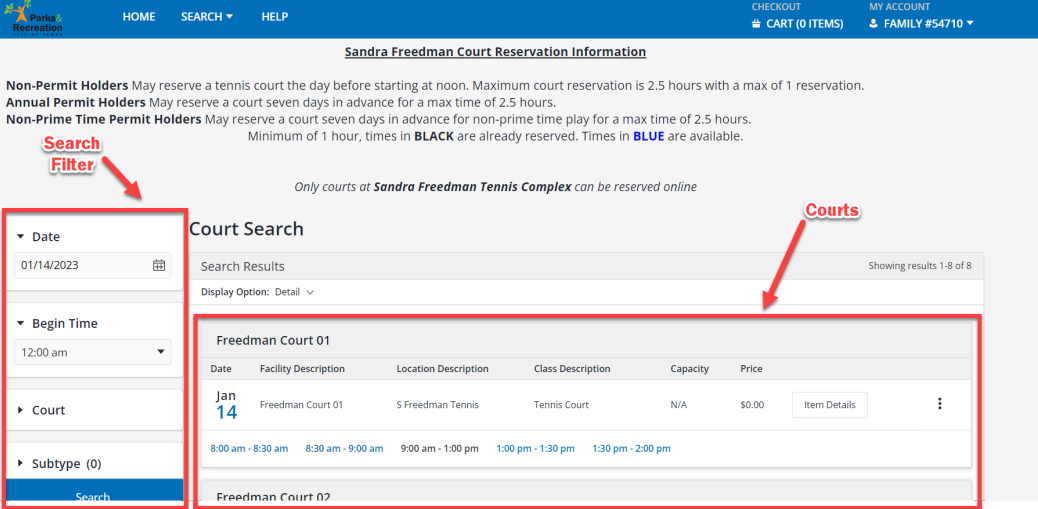
RESERVING A COURT

Users can only reserve one court a day. The minimum reservation time is 1 hour. Maximum reservation time is 2.5 hours. Times in **BLACK** are already reserved. Times in **BLUE** are available. Reservations are accepted after 12:00 pm for next-day reservations. Time blocks are in half-hour increments.

Mobile



Desktop



You will need to scroll to find an available court. Time slots default to half-hour blocks, you will need to select at least (2) time blocks for a total of 1 hour to meet the minimum 1 hour reservation time. Please select or tap on all the time blocks before proceeding. The date always defaults to "tomorrow" or the next day, so be sure the correct date is displaying.

SELECTING TIME BLOCKS

Be sure to select a minimum of 1 hour before selecting "Add to Cart" to continue the transaction. (multi-select)

Desktop

Keyword Search

Keyword Search Option

Match One

Number of Players

1

Facility Class (0)

Max Blocks to Display

4

Search

Freedman Court 03

| Date | Facility Description | Location Description | Class Description | Capacity | Price | |
|---|----------------------|----------------------|-------------------|----------|--------|--------------|
| Jan 14 | Freedman Court 03 | S Freedman Tennis | Tennis Court | N/A | \$0.00 | Item Details |
| 8:00 am - 1:00 pm 1:00 pm - 1:30 pm 1:30 pm - 2:00 pm 2:00 pm - 2:30 pm 2:30 pm - 3:00 pm | | | | | | |

Select ALL time blocks. Min play is 1 hour

Freedman Court 04

| Date | Facility Description | Location Description | Class Description | Capacity | Price | |
|---|----------------------|----------------------|-------------------|----------|--------|--------------|
| Jan 14 | Freedman Court 04 | S Freedman Tennis | Tennis Court | N/A | \$0.00 | Item Details |
| Book Now: 8:00 am - 8:30 am 8:30 am - 12:00 pm 12:00 pm - 12:30 pm 12:30 pm - 1:00 pm 1:00 pm - 1:30 pm | | | | | | |

Book Now

Freedman Court 05

| Date | Facility Description | Location Description | Class Description | Capacity | Price | |
|--------|----------------------|----------------------|-------------------|----------|--------|--------------|
| Jan 14 | Freedman Court 05 | S Freedman Tennis | Tennis Court | N/A | \$0.00 | Item Details |

1 Selected Items

Freedman Court 04 (CTTNS_SANDRAFREEDMANTNS_Court 04): 01/14/2023 @ 12:00 pm - 1:00 pm

Clear Selection Add To Cart

Verify date and time before selecting "Add to Cart"

Be sure to select a minimum of 1 hour before continuing on to "Selected Items" to continue the transaction, this will bring you to a confirmation screen with the date and time. To continue, select "Add to Cart". (multi-select)

Mobile

Facility Description

Location Description

Class Description

Capacity

Price

Item Details

More

Book Now:

8:00 am - 12:30 pm

12:30 pm - 1:00 pm

1:00 pm - 1:30 pm

1:30 pm - 2:00 pm

2:00 pm - 2:30 pm

1 Selected Items

Tap on "Selected Items" to continue

1

14

5

Freedman Court 05

S Freedman Tennis

Tennis Court

N/A

\$0.00

Court

1 Selected Items

Freedman Court 05 (CTTNS_SANDRAFREEDMANTNS_Court 05): 01/14/2023 @ 1:00 pm - 2:00 pm

Clear Selection Add To Cart

Verify date and time before selecting "Add to Cart"

2

Selecting "Add to Cart" will bring you to the Court Member Selection. This is a drop-down menu and will list all members of your household.

COURT MEMBER SELECTION

A player can only be chosen from members listed in the household, use the drop-down menu to select the player, then select "Continue".

Desktop

HOME SEARCH HELP

Court Member Selection

Choose the players for the reservation

Player #1

Parks Family

Continue Cancel

Use the drop-down menu to select the player.

CHECKOUT CART (0 ITEMS) MY ACCOUNT FAMILY #54710

Mobile

HOME SEARCH HELP

Court Member Selection

Choose the players for the reservation

Player #1

Recreation Family

Usage Code #1

Continue Cancel

Use the drop-down menu to select the player.

SHOPPING CART

The "Shopping Cart" confirms the items you would like to purchase. Note that reservations do not have a fee. If you are NOT a permit holder, fees will be due at the time of service. Confirm the reservation, if the highlighted section is correct, select "Proceed to Checkout", if not "Empty Cart" and start over.

Desktop

Parks Recreation

City of Tampa

HOME

SEARCH

HELP

CHECKOUT

CART (1 ITEMS)

MY ACCOUNT

FAMILY #54710

Old or previous balances on your account cannot be removed from the shopping cart. If there are errors on your account, please contact your local facility to get it corrected.

New Charges In Shopping Cart

Shopping Cart

| | Description | Name | Total Fees | |
|---|--|-------|------------|--|
| Remove | Freedman Court 04 on 01/14/2023 at 12:30 pm to 1:30 pm at S Freedman Tennis (Reserved) | Parks | \$ 0.00 | |
| Grand Total Fees Due | | | \$ 0.00 | |
| Total Old Balances Not in Shopping Cart | | | \$ 0.00 | |

Proceed To Checkout

Continue Shopping

Pay Old Balances

Empty Cart

Mobile

Parks Recreation

City of Tampa

Old or previous balances on your account cannot be removed from the shopping cart. If there are errors on your account, please contact your local facility to get it corrected.

New Charges In Shopping Cart

Shopping Cart

Remove

Description

Freedman Court 05 on 01/14/2023 at 1:00 pm to 2:00 pm at S Freedman Tennis (Reserved)

Name

Recreation

Total Fees

\$ 0.00

More

Proceed To Checkout

Continue Shopping

Pay Old Balances

Empty Cart

Finally, the last screen is the "Checkout" screen. Select "Continue" to finalize and generate a receipt.

Mobile

Parks Recreation

City of Tampa

Checkout

Summary of Charges

| | |
|--------------------------------|---------|
| New Charges In Shopping Cart: | \$ 0.00 |
| Old Balances In Shopping Cart: | \$ 0.00 |
| Total Balance for household: | \$ 0.00 |
| Amount To Be Paid Today: | \$ 0.00 |

Billing Information

First Name: *

Parks

Last Name: *

Family

Click 'Continue' to initiate the payment authorization process and generate a confirmation receipt.

Continue

Back To Cart

Desktop

Parks Recreation

City of Tampa

HOME

SEARCH

HELP

CHECKOUT

CART (1 ITEMS)

MY ACCOUNT

FAMILY #54710

Checkout

Summary of Charges

| | |
|--------------------------------|---------|
| New Charges In Shopping Cart: | \$ 0.00 |
| Old Balances In Shopping Cart: | \$ 0.00 |
| Total Balance for household: | \$ 0.00 |
| Amount To Be Paid Today: | \$ 0.00 |

Billing Information

First Name: *

Parks

Last Name: *

Family

Click 'Continue' to initiate the payment authorization process and generate a confirmation receipt.

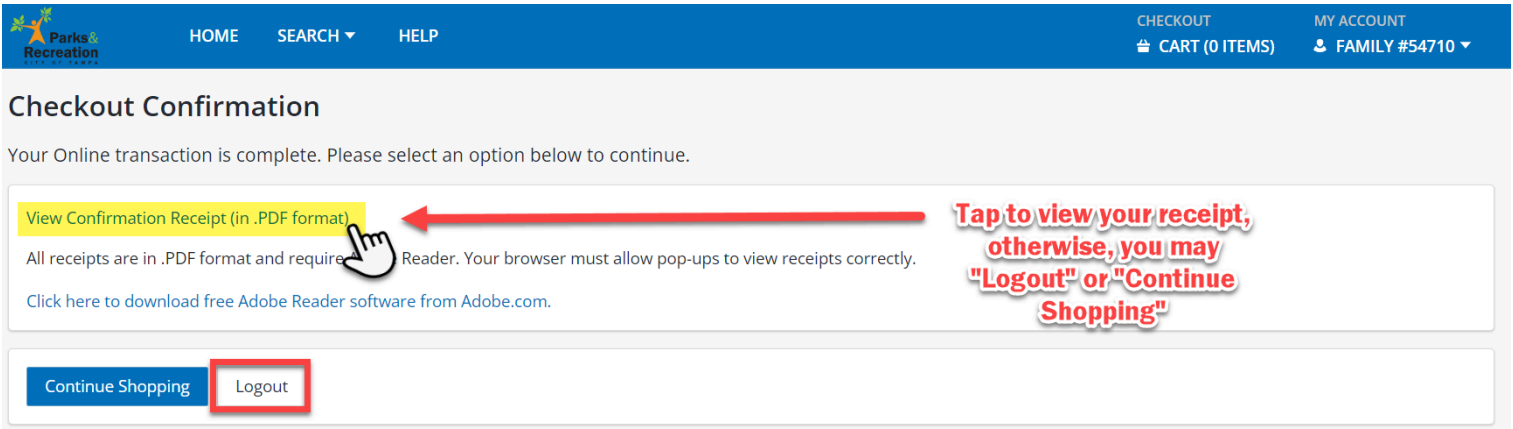
Continue

Back To Cart

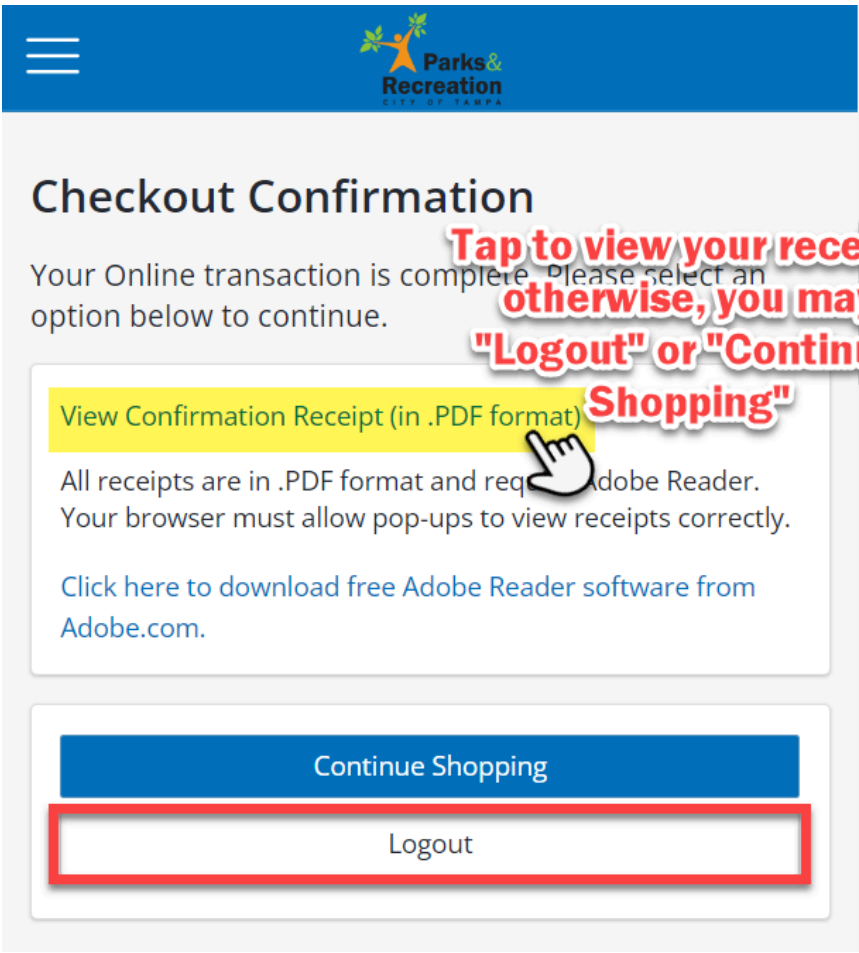
RECIPT

The final part of the transaction brings you to the "Checkout Confirmation" screen. Here you can view your receipt. You may "Continue Shopping" or "Logout". Tap or select the highlighted section to view your receipt.

Desktop



Mobile



If you still need assistance with reserving a court at the Sandra Freedman Tennis Complex, you can call 813-259-1664.