

# TRANSFORMING TAMPA'S TOMORROW

*Blueprint for Tampa's Future*



## **PY 2023 Consolidated Annual Performance and Evaluation Report (CAPER)**

**Housing and Community Development Department**  
City of Tampa / 2555 E. Hanna Ave / Tampa, Florida 33610

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## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Tampa receives annual allocations of CDBG, HOME, HOPWA and ESG program funds from the US Department of Housing and Urban Development (HUD). For this reporting period, PY 2023, the City was allocated \$3,192,769 for CDBG, \$1,919,269 for HOME, \$5,268,843 for HOPWA and \$279,563 for ESG. These funds help the City address the housing and community development priorities identified in the City's Consolidated Plan. The CAPER reports on the performance of these programs in PY 2023, which started on October 1, 2023 and ended September 30, 2024. All activities in this report are intended to help Tampa's low- to moderate-income (LMI) and special needs population. PY 2023 accomplishments are highlighted below.

**Housing Programs:** There were 319 LMI persons that received homebuyer education from local nonprofit partners. Households receiving housing counseling were eligible for the City's Mortgage Assistance (MAP), of which 14 LMI homebuyers received direct financial assistance (CDBG & HOME). Housing rehab activities assisted 35 households with admin of housing rehab services. The City also funded a HOME tenant-based rental assistance (TBRA) program which provided rental assistance to 32 LMI households. The City has several housing projects in various stages of development, and these include acquisition activities for the purpose of affordable housing development, new rental development and homeowner housing rehab activities.

**Public Services:** There were 339 LMI persons assisted through vital public services through city funded programs. Activities included youth services, employment training, child care services and mental health services.

**Homeless Assistance:** The ESG program assisted 636 persons experiencing homelessness with overnight shelter operations and 45 households with rapid rehousing rental activities (consisting of 102 persons). Services offered at the shelter help individuals and families exit homelessness and rapid rehousing activities help households transition to permanent, stable housing.

**HOPWA:** The HOPWA program assisted individuals and their families living with HIV/AIDS in the region. Supportive housing operations included housing subsidy assistance through TBRA, permanent/transitional housing placements, and short-term rent, mortgage and utility assistance (STRMU). There were 270 persons assisted with TBRA through HOPWA programs. There were 18 persons at risk of homelessness placed in permanent housing and 22 persons placed transitional housing. Finally, there were 72 persons assisted with STRMU. HOPWA Sponsors also provided supportive services such as case management, medical assistance and transportation to 958 persons.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
1A Homeowner Assistance	Affordable Housing	CDBG HOME	Public service activities other than Low/Mod Income Housing Benefit	Persons Assisted	0	0	0.00%	250	319	127.60%
1A Homeowner Assistance	Affordable Housing	CDBG HOME	Direct Financial Assistance to Homebuyers	Households Assisted	250	52	20.80%			
1B New Construction	Affordable Housing	HOME	Rental units constructed	Household Housing Unit	50	0	0.00%	10	0	0.00%
1B New Construction	Affordable Housing	HOME	Homeowner Housing Added	Household Housing Unit	25	7	28.00%			
1C Acquisition	Affordable Housing	CDBG	Rental units constructed	Household Housing Unit	25	0	0.00%			
1C Acquisition	Affordable Housing	CDBG	Rental units rehabilitated	Household Housing Unit	0	0	0.00%	5	0	0.00%
1C Acquisition	Affordable Housing	CDBG	Homeowner Housing Added	Household Housing Unit	10	5	50.00%			
1D Housing Rehabilitation	Affordable Housing	CDBG HOME	Rental units rehabilitated	Household Housing Unit	0	0	0.00%	40	0	0.00%
1D Housing Rehabilitation	Affordable Housing	CDBG HOME	Homeowner Housing Rehabilitated	Household Housing Unit	200	62	31.00%			

1E Rental Assistance	Affordable Housing	HOME	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	250	64	25.60%	35	32	91.43%
1F Supportive Housing Operations	Affordable Housing Non-Homeless Special Needs	HOPWA	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	1500	592	39.47%	294	270	91.84%
1F Supportive Housing Operations	Affordable Housing Non-Homeless Special Needs	HOPWA	Housing for People with HIV/AIDS added	Household Housing Unit	200	80	40.00%	47	40	85.11%
1F Supportive Housing Operations	Affordable Housing Non-Homeless Special Needs	HOPWA	HIV/AIDS Housing Operations	Household Housing Unit	1000	127	12.70%	443	72	16.25%
1F Supportive Housing Operations	Affordable Housing Non-Homeless Special Needs	HOPWA	Other	Other	0	1880	100.00%			
2A Public Facilities & Infrastructure Improvements	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activities other than Low/Mod Income Housing Benefit	Persons Assisted	8000	1869	23.36%	1000	0	0.00%
3A Public Services for LMI & Special Need	Non-Homeless Special Needs Non-Housing Community Development	CDBG	Public service activities other than Low/Mod Income Housing Benefit	Persons Assisted	4975	1154	23.20%	995	339	34.10%

4A Homeless Assistance	Homeless	ESG	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	125	91	72.80%	50	45	90.00%
4A Homeless Assistance	Homeless	ESG	Homeless Person Overnight Shelter	Persons Assisted	3000	1253	41.78%	600	636	106.00%
5A Planning and Administration	Affordable Housing Homeless Non-Housing Community Development	CDBG HOPWA HOME ESG	Other	Other	4	4	100.00%	4	4	100.00%
6A Rapid Response Programs for the Homeless	Homeless	RUSH - ESG	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	50	0	0.00%			
6A Rapid Response Programs for the Homeless	Homeless	RUSH - ESG	Homelessness Prevention	Persons Assisted	400	0	0.00%			

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City of Tampa has identified affordable housing programs, public facilities and infrastructure improvements, homeless programs and public services for LMI and special needs as its highest priority needs. The City's programs continue to make significant progress in addressing the priority needs in the Consolidated Plan. All of the City's CDBG, HOME, ESG and HOPWA grant funds went to address priorities as identified in the City's 2022-2026 Consolidated Plan. By grant, 100% of HOME funds went towards housing activities, 100% of ESG funds went towards homeless activities (shelter operations and rapid rehousing), and 100% of HOPWA funds towards housing and supportive services for persons with HIV/AIDS. CARES Act Funds are discussed later in this section. Below are CDBG funds drawn by priority in PY 2023:

Public Services: \$418,004.65 (12.6%)

Housing & Housing Counseling: \$1,555,466.51 (46.9%)

Acquisition: \$716,424.28 (21.6%)

Administration: \$625,551.81 (18.9%)

Total CDBG Fund Expenditures in PY 2023: \$3,315,447.25

**Comparison of the Proposed PY 2023 Goals vs Actual Outcomes**

1A Homeowner Assistance: There was a goal to assist 250 LMI persons with housing counseling services and the City assisted 319 LMI persons through four housing counseling programs.

1B New Construction: There was a goal to assist 10 LMI renters with new affordable rental housing construction. At this time these activities are still in the planning stages, and the City anticipates these to be completed within the ConPlan period.

1C Acquisition: There was a goal to assist 5 LMI households with the acquisition of property for the purpose of affordable housing. At this time two activities are still in the planning stages (#3257 5709 N 47<sup>th</sup> Street & 3465 3105 E. Columbus Drive), and the City anticipates the development of affordable housing units to be completed within the ConPlan period.

1D Housing Rehabilitation: There was a goal to assist 40 LMI renter households with housing rehab activities, however the City did not complete these activities as it was still focused on completing homeowner housing rehab activities. The City assisted 35 LMI homeowners with housing

rehab in PY 2023. The City also utilizes state and local funds to leverage our federal funds to reach the annual goal for housing rehabilitation.

1E Rental Assistance: There was a goal to assist 35 LMI renters with TBRA rental assistance, and the City assisted 32 households. The City will continue to identify households with this need, and work towards completing this goal.

1F Supportive Housing Operations: This goal is associated with the HOPWA goals, which were to assist 294 households with TBRA, 40 households with housing (permanent or transitional housing), and 443 households with HIV/AIDS Housing Operations (STRMU). The City, through its HOPWA Sponsors, assisted 270 households with TBRA, 40 households with permanent or transitional housing placement and 72 households with STRMU. In addition to the housing subsidy assistance provided by the city HOPWA Sponsors, there were also 958 persons assisted with supportive services such as case management, medical assistance, and transportation services.

2A Public Facilities & Infrastructure Improvements: The City had a goal to assist 1,000 persons in the PY 2023 AAP, however the City has not started on these activities yet. Several activities that were started in previous program years have now been closed out in PY 2023, and the City will begin funding new activities in the upcoming program year. These activities are targeted to the city's low/mod income areas.

3A Public Services for LMI & Special Needs: The City had a goal to assist 995 LMI persons with public services, and assisted 339 persons with youth services, employment training, child care services and mental health services.

4A Homeless Assistance: This goal is associated with the ESG homeless program, which was to assist 50 households with RRH rental activities and 600 homeless persons with emergency shelter overnight services. The City assisted 45 homeless households with RRH and 636 individuals with homeless shelter operations.

5A Planning and Administration: The City successfully administered all four grant programs, and the City remains in compliance with grant regulations.

### **CARES Act Activities**

Tampa LMI residents continued to be impacted economically by the pandemic in PY 2023. The following is a report on all three programs funded through the CARES Act grants.

CDBG-CV: No new CDBG-CV funded activities were completed in PY 2023. The City will continue to monitor the ongoing health and financial



impact of the pandemic among LMI residents and will address these needs as they arise. Currently, the City is still working with homeless providers to prepare and make shelter facilities more resilient for times of crisis such as the pandemic.

HOPWA-CV: The City successfully completed the HOPWA-CV program in program year 2021. These funds were allocated to existing HOPWA Sponsor organizations which expanded their services, while helping to respond to client needs during the pandemic. Specific activities centered on TBRA assistance, STRMU, and supportive services. These accomplishments are documented in the PY 2020 and 2021 CAPER reports.

ESG-CV: Homeless services funded by the ESG-CV program have been reported quarterly in HUD's ESG Sage system. All accomplishments for this program have been recorded cumulatively since the start of the grant in 2020 and were completed prior to PY 2023. In that time period, the program assisted a total of 2,455 individuals with homeless services. By activity, these include 522 homeless persons with emergency shelter operations, 877 homeless persons with street outreach services, 673 at-risk persons of homelessness with homeless prevention rental assistance, and 124 homeless households consisting of 383 persons with rapid rehousing rental activities to quick rehouse families into stable housing. As of PY 2023, the City has now fully expended ESG-CV program funds, and a summary of expenditures is included in the CR-15.

#### **RUSH ESG Disaster Relief Grant**

On October 24, 2022, HUD announced the first of two rounds of funding allocations through the new Rapid Unsheltered Survivor Housing (RUSH) program, a rapid response program to address homelessness by filling in federal assistance gaps in communities hit by disasters. HUD determined that Tampa was one of the areas impacted by Hurricane Ian, and the first round of RUSH funding allocated to the city was \$799,599. Similar to ESG, eligible activities under RUSH funding include emergency shelter operations, rapid re-housing rental assistance, homeless prevention activities, outreach and other assistance to people experiencing or at-risk of homelessness. RUSH targets homeless individuals and those who are most at-risk of homelessness located in a disaster affected area but cannot access all services provided by other federal programs, in particular FEMA. These activities are underway and will be reported in the SP column of the CR-05.

#### **HOPWA HIFA**

On December 1, 2021, HUD introduced a new competitive grant opportunity under the HOPWA program, titled Housing as an Intervention to Fight AIDS (HIFA). This one-time funding is aimed at supporting local government programs that demonstrate strong coordination with community partners and cultural competency. The funded programs focus on promoting stable housing and positive health outcomes while contributing to the development of national place-based models. The City of Tampa was one of the grantees awarded HIFA, and selected Empath Partners in Care

(EPIC) as its sponsor agency. EPIC is a leading community-based organization providing HIV and supportive services to the City of Tampa and surrounding counties of the region. The program provided TBRA and Transitional Housing to stabilize living situations, and then through supportive services such as medical case management, pharmacy, STI clinic and LGBTQIA+ services EPIC was able to successfully treat each client and work their way back to self-sufficiency. This work not only helped to improve HUD's overall model for delivery with place-based services, but the HIFA program had many real life benefits as well for persons living with HIV/AIDS in Tampa. Tampa continues to provide housing subsidy assistance services with HIFA funds, and each individual will receive wrap-around services as described earlier. As EPIC continues to build and improve landlord relationships, they hope to continue to provide more stable housing.

### **TBRA Success Stories**

A male client has been in our program for 2 years. He will be ending the program on 11/1/2024. When he started, he had lost his job and could not afford to pay for an apartment. This client has since gotten a job and completed trade school. He has earned his cdl license. He now has a girlfriend, and they are having a baby together. Client reported that he does not need the 3rd year of the program. He is now working and successful.

A senior female has completed the program and is now living by herself and on her own. Through the program she learned how to take care of herself and live by herself. She terminated a negative relationship, and she is happy now living by herself and has been maintaining her sobriety.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).  
91.520(a)

	CDBG	HOME	HOPWA
White	148	11	445
Black or African American	462	25	663
Asian	4	0	5
American Indian or American Native	1	0	1
Native Hawaiian or Other Pacific Islander	0	0	0
<b>Total</b>	<b>615</b>	<b>36</b>	<b>1,114</b>
Hispanic	166	11	174
Not Hispanic	536	33	1,063

Describe the clients assisted (including the racial and/or ethnicity of clients assisted with ESG)

	HESG
American Indian, Alaska Native, or Indigenous	3
Asian or Asian American	2
Black, African American, or African	365
Hispanic/Latina/e/o	64
Middle Eastern or North African	8
Native Hawaiian or Pacific Islander	1
White	113
Multiracial	63
Client doesn't know	11
Client prefers not to answer	0
Data not collected	108
<b>Total</b>	<b>738</b>

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

**DATA NOTE:** The first table above does not include a category for people of “other or multiple races”, or data from projects with an area-wide benefit. Due to these reasons, the estimates in the table above do not necessarily match the total of number of people actually served in city programs.

According to the 2018-2022 ACS 5-Year Estimates, Tampa's population was 388,768. Racially, 54.9% of residents identified as White, 21.8% as Black or African American, 4.6% as Asian, 4.5% as 'Some Other Race,' and 13.7% as 'Two or More Races.' All other minority races combined accounted for less than 1% of the population. In terms of ethnicity, 26.7% of the population identified as Hispanic.

CDBG: The table above reports 615 persons assisted by race, however there were actually 702 persons assisted. Due to IDIS input constraints, there is not a row for “other or multiple races”, accounting for 87 persons. The majority of CDBG programs benefit minority populations in the City. Black or African American persons were an estimated 66% of all beneficiaries receiving assistance from CDBG funds in the program year, and White persons were 21%. Asians, American Indian or Native Americans (AINA) and Native Hawaiians or Other Pacific Islanders were all less than 1% each. “Other or multiple races” were 12%. Persons identifying ethnically as Hispanic were an estimated 24% of beneficiaries receiving assistance from CDBG funds.

HOME: The table above has 36 households assisted by race, however the actual number of households assisted with HOME program funds was 44. Eight (8) households identified as 'Other or Multiple Races' were not included in the categories above due to IDIS reporting constraints. According to the actual number of households assisted, 57% were Black, 25% were White, and 18% were “other or multiple races”. By ethnicity, 25% of households assisted were Hispanic households.

ESG: Under the ESG program, 738 individuals received assistance. Of those, 15% identified as White, 50% as Black, 16% as 'Other,' and 9% as Multiracial. All other minority groups each accounted for less than 1% of the population served. Regarding ethnicity, 15% of the individuals identified as Hispanic, while another 15% either did not know or had incomplete data.

HOPWA: The table above reports 1,114 persons served by race, however the actual number served was 1,237. Due to IDIS input constraints, there was not a row for “other or multiple races”, of which there were 123 persons. According to the actual number of households assisted, 54% were Black, 36% were White, 10% were “other multiracial”, and all other races were less than 1%. For assistance by ethnicity, 14% were Hispanic households.

## **Housing Needs Assessment**

The Needs Assessment in the 2022-2026 Consolidated Plan assesses if any racial and ethnic group by income category has a disproportionate need in the area with regards to 1.) Housing problems, 2.) Severe housing problems and 3.) Housing cost burden. Households with regular housing problems are those that reside in units lacking complete kitchen and plumbing facilities as well as overcrowding (more than one person per room) and cost burden (spending 30% or more of income on housing per month). Households with severe housing problems are those that reside in units lacking complete kitchen and plumbing facilities as well as severely overcrowded homes (more than 1.5 person per room) and severe cost burden (spending 50% or more of income on housing per month). Overall, there are only a few groups that consistently show disproportionate impact. Both American Indian and Pacific Islander households report higher levels of housing problems than other groups.

Housing Problems (from NA-15): According to the Needs Assessment for regular housing problems, Native American households experience a disproportionately greater need at the 0-30%, 50-80% and 80-100% AMI income levels. Pacific Islander households experience a disproportionately greater need at the 30-

50%, 50-80% and 80-100% AMI income levels. There are no other racial or ethnic groups that consistently experience housing problems at a disproportionately high rate across income groups.

Severe Housing Problems (from NA-20): For severe housing problems, Asian households experience a disproportionately greater need at 30-50% AMI. Native American households experience a disproportionately greater need at 0-30% AMI. Pacific Islander households experience a disproportionately greater need at 30-50% AMI. It should be noted that the population of these groups are small in number. There are no other racial or ethnic groups that consistently experience housing problems at a disproportionately high rate across income groups.

Housing Cost Burden (from NA-25): For housing cost burden, only Pacific Islander households experience a disproportionately greater need. There are no other racial or ethnic groups that meet the definition of disproportionately greater number of cost-burdened households. However, the data indicates that American Indian, Alaska Native, Black/African American and Hispanic households experience higher rates of housing cost burden when compared to other groups.

According to the NA, several minority groups have a disproportionate need across several income categories for both regular housing problems and severe housing problems. In the CDBG and HOME program, there were 88 households assisted with affordable housing programs such as homeowner housing rehab, new homebuyer assistance, and rental assistance. By race, 53% were Black, 34% were White, 1% was Asian, and 11% were other multiracial. By ethnicity, 25% reported as Hispanic. The City continues to adequately support Black and African American and Hispanic households, however there is a need to identify other minority groups for assistance. While the Asian, American Indian and Alaska Natives, and Hawaiian or Pacific Islander populations are small, the City will continue to work towards improving its delivery system to further include all minority groups in city programs.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	5,665,546	3,317,439
HOME	public - federal	3,955,810	3,366,121
HOPWA	public - federal	5,268,843	5,060,399
ESG	public - federal	279,563	278,014

**Table 3 - Resources Made Available**

### Narrative

In PY 2023, the City of Tampa had resources made available from CDBG, HOME, HOPWA and ESG grant programs. The table above details the resources made available as well as funds expended during the PY with annual entitlement funds. The City also had CARES Act (CV) funds available in the program year the uses of these funds are summarized below.

CDBG: CDBG funds in the amount of \$5,665,546 were made available PY 2023. This included the annual allocation with \$3,192,769, program income of \$238,248, and reprogrammed funds from prior year annual allocations in the amount of \$2,234,529. Reprogrammed funds are previous funding allocations towards activities that were left over from completed, unexpended or cancelled projects and left unused. The City expended \$3,317,438.76 in PY 2023 and funds went to support housing counseling, housing programs, acquisition, public services and admin of the program. CDBG funds expended by priorities are detailed in the CR-05.

HOME: HOME funds in the amount of \$3,955,810 were made available in PY 2023 with funds coming from the annual allocation in the amount of \$1,919,269, program income of \$80,138, and reprogrammed funds from prior year annual allocations in the amount of \$1,956,403. The City expended \$3,366,120.63 towards housing activities such as TBRA rental assistance, new rental development, rental rehab and homebuyer assistance (Mortgage Assistance). Expenditures by activity were:

Homeowner Assistance (MAP): \$90,000 (2.7%)

New Rental Development: \$1,652,305.28 (49.1%)

Rental Rehabilitation: \$115,500.07

Tenant-Based Rental Assistance (TBRA): \$665,098.28 (19.8%)

CHDO Development Activities (New Homeowner Construction): \$749,622.17 (22.3%)

HOME Admin: \$93,594.83 (2.8%)

HOPWA: HOPWA funds in the amount of \$5,268,843 were made available in PY 2023 from the annual allocation. The City spent \$5,060,399.10. Funds went to support housing subsidy programs and supportive services for persons living with HIV/AIDS.

ESG: ESG funds in the amount of \$279,563 were made available in PY 2023 from the annual allocation. The City expended \$278,013.70. Funds went to shelter operations, rapid rehousing activities and admin of the program. Expenditures by activity were:

Shelter Operations: \$93,966.00 (33.8%)

Rapid Rehousing: \$177,058.70 (63.7%)

ESG Admin: \$6,989.00 (2.5%)

### **CARES Funds**

CDBG-CV: The City was awarded a total of \$4,970,642 in CDBG-CV funds to address the needs of LMI persons impacted by COVID-19. In PY 2023, the City spent \$871,214.16 of these funds on shelter services. Activities funded with CDBG-CV were tied to emergency responses to the pandemic and to improve the health and safety of the most vulnerable populations in Tampa. This brings total expenditures for the program to \$4,310,262.00 and leaves a remaining balance of \$660,380.00 for the program. The PR26 CDBG-CV Financial Summary Report has been included in the CR-00 to confirm as well as a PR02 List of Activities for CDBG-CV to show remaining programmed funds.

HOPWA-CV: The CARES Act funding allocation for HOPWA-CV was \$607,827. According to the PR-07, the City completed the final draw in PY 2021, which fully drew all funds for the program. HOPWA-CV funds went to support HOPWA Sponsors to assist individuals living with HIV/AIDS and their families with housing operations and supportive services in response to COVID-19. The PR02 List of Activities By Program Year And Project report has been uploaded to the CR-00 to confirm that all activities have been funded and funds have been completely drawn.

ESG-CV: The City received a total of \$3,972,865 in ESG-CV funds to address the needs of homeless persons impacted by the pandemic. In PY 2023, \$610,750.76 was drawn to fund RRH, street outreach activities and shelter operations which fully drew all remaining funds for the program. A PR91 ESG-CV Financial Summary Report has been included in the CR-00 to confirm.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide Eligible Areas	65	58	Admin and program delivery, all other eligible
East Tampa	25	37	Housing counseling, acquisition, public services
HOPWA EMSA	100	100	All eligible HOPWA activities distributed EMSA wide.
West Tampa	10	5	Housing counseling, housing rehab

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

The City of Tampa strives to meet the needs for affordable housing for LMI households throughout the jurisdiction. Programs are open to all city residents that meet income requirements. To assist those most in need, programing includes funding activities for the elderly, disabled and extremely low-income residents. Direct services such as public services and housing assistance are targeted towards “eligible” households citywide and not in any particular target area. In general, PY 2023 funds were targeted to all city low/mod block groups and to any eligible individual or household by need.

The City has also identified target areas in the development of its Consolidated Plan. These LMI areas exhibit a disproportionate need due to high levels of poverty, high housing cost burden and poor economic prospects. The target locations are East Tampa and West Tampa. In PY 2023, the City did not specifically target these areas but instead made funds available on the basis of need for individuals and family households as well as to low/mod areas as defined by HUD’s Low/Mod Summary Data.

The City of Tampa is the lead entity for the HOPWA Eligible Metropolitan Statistical Area (EMSA), however fund allocations under this program are not limited to the city. It includes administration of HOPWA funded programs that are provided throughout Hillsborough, Pinellas, Pasco and Hernando Counties.



## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City used federal HUD CPD funds, \$5 million in the City's General Funds Program and city owned land to leverage Florida State Housing Initiative Program (SHIP) funds. SHIP funding may be used for single family and multi-family acquisition, rehabilitation, new construction, down payment/mortgage assistance programs, security and utility deposits for the purpose of homeless prevention, and foreclosure prevention. In PY 2023, it was announced that Tampa was appropriated \$4,609,944 in SHIP funds.

### *Publicly Owned Land or Property Used to Address Needs in the Plan*

Florida Statutes Section 166.0451, Disposition of municipal property for affordable housing, requires that cities create an inventory list of real property with fee simple title appropriate for affordable housing. Tampa maintains the inventory of City-owned surplus land through its Real Estate Division.

The City implemented a single-family infill project with an income limit up to 140% AMI (SHIP, local and ARPA funds were used for families above 80% AMI) to encourage families with higher incomes to move into this area of concentrated poverty. Phase II of the program utilized 17 city owned properties with a tax value of approximately \$571,000 to create housing, deconcentrate poverty, increase wealth and stabilize the East Tampa and surrounding neighborhoods. These properties are now worth over \$7 million dollars and are generating tax revenue for the city. To date more than 120 homes have been completed or are under construction. The partnership which includes Domain Homes, small independent builders, for profit builder, CDC of Tampa, East Tampa Business and Community Development Alliance and Habitat for Humanity, non-profit builders, has yielded multiple successes. As property values increase, the project has also encouraged local residents with higher incomes to remain and invest in the area. It has also spurred additional development of other for-profit and nonprofit builders of single family and multi-family rental development.

### *HOME Match*

The HOME-Match Log is maintained by the City's Housing and Community Development Department (HCD). The City's 2023 PY aligns with the 2024 Federal Fiscal Year (FY), 10/1/2023 to 9/30/2024. In PY 2023, the 25% HOME Match was reduced by HUD to 12.5% for fiscal distress, and the HCD reports the match liability to be \$366,302.36. The HOME match liability amount is informed by the PR-33 report. Excess match was calculated at \$8,460,528.52, and the City receipted another \$217,500 in the reporting period from Mortgage Assistance Program activities to make the total match available at \$8,678,028.52. After applying the match liability, the excess match to be carried over to the next FY will be \$8,311,726.16.

### ESG Match

The City's annual contribution has a 1-to-1 dollar match requirement which is made up of contributions from the state (\$47,565.95), local funds (\$81,496.31) and private funds (\$33,000.00) mostly through subrecipient funding efforts. Cash, non-cash, and program income must meet requirements of § 576.201.

### HOME Program Income

As reported by the PR-09, the city had a balance on hand at the beginning of the program year of \$687,786.84 in HOME program income (PI). This report was generated with all historical program years up to 9/30/2023. The PR-09 reports that within the reporting period of 10/1/2023 to 9/30/2024, the city received a total of \$293,939.57 in HOME program income and expended \$344,479.76 of HOME program income on New Rental Construction (#3479) the Habitat CHDO development activity (#3475) and Admin (#3302). With the addition of the receipted PI funds and then draws, the balance at the end of the program year equaled \$637,246.65. There were no HOME PI funds spent on TBRA in PY 2023. Please note that the amounts in the HOME Program Table below does not show decimals as the IDIS reporting system only allows whole numbers. The PR09 that shows the program income on hand at the start of the PY and program income receipts/draws during the PY has been uploaded as an attachment to the CR-00. A full list of HOME PI expenditures has been included in the CR-50.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	8,460,528.52
2. Match contributed during current Federal fiscal year	217,500.00
3 .Total match available for current Federal fiscal year (Line 1 plus Line 2)	8,678,028.52
4. Match liability for current Federal fiscal year	366,302.36
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	8,311,726.16

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
IDIS 3511	10/15/2023	60,000	0	0	0	0	0	60,000
IDIS 3524	12/31/2023	55,000	0	0	0	0	0	55,000
IDIS 3524	12/31/2023	102,500	0	0	0	0	0	102,500

Table 6 – Match Contribution for the Federal Fiscal Year

## HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
687,787	293,940	344,480	0	637,247

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	5	0	0	1	0	4
Dollar Amount	3,188,548	0	0	1,000,000	0	2,188,548
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Number	5	0	5			
Dollar Amount	3,188,548	0	3,188,548			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	<b>Total</b>	<b>Minority Property Owners</b>				<b>White Non-Hispanic</b>
		<b>Alaskan Native or American Indian</b>	<b>Asian or Pacific Islander</b>	<b>Black Non-Hispanic</b>	<b>Hispanic</b>	
Number	10	0	0	2	1	7
Dollar Amount	195,796	0	0	41,888	10,474	143,434

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

### **FY Grants Close-Out**

The City of Tampa made a final draw for several FY grant allocations from CDBG, HOME, ESG and HOPWA in PY 2023. Spending down the final amount of each FY year grant allocation is part of the grant closeout process, and the final draw for each of the following FY grants are briefly summarized below:

For CDBG, the City fully expended FY 2017 (B17MC120020) CDBG EN funds. The final voucher for FY 2017 EN funds was completed on 7/16/2024. For the FY 2017 EN allocation, all funds were allocated towards housing, public improvements, public services, acquisition, economic development and administration of the program. With the exception of admin costs, all FY 2017 EN funds targeted LMI persons through SBS, LMA, LMC and LMH national objectives. The City met all grant requirements and did not exceed the respective admin and public service grant caps of 20% and 15%.

For ESG & ESG-CV, the City fully expended FY 2022 (E22MC120020) ESG EN funds and FY 2020 (E22MW120020) ESG-CV funds. The final voucher for FY 2022 EN funds was completed on 8/14/2024 and for FY 2020 ESG-CV funds were also on 8/14/2024. For EN funds, the City met all grant requirements and did not exceed the respective admin and shelter/outreach grant caps of 7.5% and 60%. ESG-CV grant requirements under the CARES provision were also met.

For HOME there were three FY grant allocations that were fully expended in in PY 2023. These were FY 2018 (M18MC120222), FY 2019 (M19MC120222) and FY 2020 (M20MC120222). FY 2018 & 2019 funds had final vouchers completed on 11/30/2023, and the last FY 2020 funds were drawn on 6/13/2024. The City met all grant requirements and these funds were all directed towards eligible housing activities.

Finally, for the HOPWA program there were two FY grant allocations that were fully expended in in PY 2023. These were FY 2021 (FLH21F003) and FY 2022 (FLH22F003). Both FY grants had final vouchers completed on 4/17/2024. City met all grant requirements and these funds were all directed towards eligible housing subsidy and supportive services for eligible persons living with HIV/AIDS. Under the guidance noticed in CPD-22-14, the City will contact its HUD office to initiate the grant close out process for these grant.

### **MBE-WBE Business Contracts**

In PY 2023 there were 5 contracts executed in the HOME program towards construction projects for a total of \$3,188,548. Four were awards to white-owned business for a total of \$2,188,548 and one was awarded to a black-owned business for \$1,000,000. A description of the MBE/WBE procurement policies is summarized in the CR-50.

### **Minority Owners of Rental Property**

The City keeps track of minority owners of TBRA rental assisted units. There were 10 landlords which reported race/ethnicity and these were reported in the Minority Owners of Rental Property table above. There were however 14 that did not report this information or refused to answer, and are not reported above. Of the owners of rental property reporting, there were 7 white owners receiving a total of \$143,434 from HOME funds, 2 black owner receiving \$41,888 and 1 Hispanic owner receiving \$10,474. Owners who did not report race/ethnicity and are unknown received \$186,050. In total, there were 24 owners of rental properties receiving a total of \$381,846 in HOME funds.

### **RUSH ESG Disaster Relief Grant**

On October 24, 2022 HUD announced the first of two rounds of funding allocations through the new Rapid Unsheltered Survivor Housing (RUSH) program, a rapid response program to address homelessness by filling in federal assistance gaps in communities hit by disasters. HUD determined that Tampa was one of the areas impacted by Hurricane Ian, and the first round of RUSH funding allocated to the city was \$799,599. To receive these funds, the City amended its 2022 AAP in March of 2023. In PY 2023, the City did not draw any funds as these activities are still underway.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	90	88
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>90</b>	<b>88</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	35	32
Number of households supported through The Production of New Units	10	21
Number of households supported through Rehab of Existing Units	40	35
Number of households supported through Acquisition of Existing Units	5	0
<b>Total</b>	<b>90</b>	<b>88</b>

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

### Table 1: Number of Households

The City had a goal to assist 90 non-homeless households with affordable housing units for PY 2023. These goals were accomplished with new housing opportunities and housing rehab for renters and homeowners. This section only reports affordable housing goals and accomplishments through the CDBG and HOME program.

There were a total of 88 non-homeless households assisted with CDBG and HOME funds. CDBG funded 9 LMI households with direct financial assistance for a new home, and 35 LMI households with housing rehab.

HOME program funds assisted 5 LMI households with direct financial assistance for a home purchase, 7 homeowners through new housing construction activities with Habitat for Humanity (CHDO), and 32 renters through TBRA.

## **Table 2: Number of Households Supported**

The City fell just short of its overall goals to assist 90 LMI residents with affordable housing assistance. Within this total, the City had a goal to assist 35 LMI households with rental assistance, 10 LMI households with the production of new housing, 40 LMI households with housing rehab activities, and 5 LMI households through acquisition of property for the purpose of affordable housing.

For rental assistance activities, the City assisted 32 LMI renters through the TBRA program, which was just short of the established goal of 35 to be assisted. The City will work on identifying more eligible households with this need and continue to include this goal in future plans.

The goal to produce 10 new affordable housing units was met through the Mortgage Assistance Program, and new construction with Habitat's CHDO homebuyer construction activities. There were 16 households assisted in total.

The City had a goal to assist 40 LMI household with housing rehab activities and 35 households were assisted in PY 2023. The City has several activities under development which will help to satisfy this goal in the future.

Finally, the City had a goal to assist 5 LMI households through acquisition of affordable housing, however these activities have not been completed yet. The City has two open activities (#3257 & #3465) with multiple affordable housing units to be developed for each activity and once completed the City will report these accomplishments.

Note: This section only reports on CDBG and HOME housing program activities. Affordable housing will meet the terms that are defined in 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership as applicable to the select activities.

## **Discuss how these outcomes will impact future annual action plans.**

Affordable housing activities remain a high priority for Tampa residents. The City has identified affordable housing development, rehab of residential housing and rental assistance as activities that will be prioritized in future plans.

The City continues to have multiple projects in various stages of development and will continue to report on the accomplishments in future reports. The City, with its CHDO partners, Habitat for Humanity CHDO and East Tampa Business and Civic Association CHDO, will continue to work on increasing affordable housing opportunities for LMI households. The City will continue administering TBRA rental assistance to continue benefitting LMI households. The City will also continue to fund the Mortgage Assistance



Program, which will help eligible LMI households with the ability to attain homeownership through direct financial assistance.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	4	30
Low-income	27	1
Moderate-income	13	13
<b>Total</b>	<b>44</b>	<b>44</b>

**Table 13 – Number of Households Served**

### **Narrative Information**

For the CDBG program, there were a total of 44 LMI households assisted. There were two activities funded by CDBG and the income levels of each households assisted were:

Homeowner Housing Rehab (35): 3 extremely low-income, 19 low-income and 13 moderate-income.

MAP Down-Payment Assistance (9): 1 low-income and 8 moderate-income.

For the HOME program, there were also 44 LMI households assisted. There were two activities funded by HOME and the income levels of each households assisted were:

TBRA Rental Assistance (32): 30 extremely low-income, 1 low-income and 1 moderate-income.

New Homeowner Programs (12): 12 moderate-income.

### **Worst Case Needs**

Worst case needs in the city are persons who are in need of housing assistance, extremely low income and are in imminent risk of homelessness. There were a total of 30 extremely low-income households assisted with rental assistance. The City did not specifically report any persons with a disability in affordable housing programs, however if a household with a disability is identified, the City will make all necessary accommodations within reason to meet the needs of the household.

HOPWA housing activities were not counted in the above income category table, but the City assisted 270 special need households living with HIV/AIDS with TBRA rental assistance. The City also assisted 45 homeless households with rapid rehousing rental assistance in the ESG program. This rental assistance helped these households avoid returning to homelessness.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Tampa actively participates in the Tampa Hillsborough Continuum of Care (CoC) and works directly with its lead agency, the Tampa Hillsborough Homeless Initiative (THHI). The CoC's outreach efforts focus on individuals who are least likely to seek housing or services without specific outreach initiatives. As a committed member of the CoC, the City attends over 80% of the CoC meetings and committee sessions, ensuring it remains engaged and fulfills its responsibilities within the CoC.

To address the affordable housing crisis comprehensively, Mayor Jane Castor instructed the Housing and Community Development (HCD) Department to form a dedicated team to assist the homeless community. This team collaborates with the Tampa Police Department to canvass the City and connect homeless individuals with the appropriate services and resources. Since the team was established in the spring of 2022, it has engaged with over 1,000 individuals and provided nearly 4,000 services. Additionally, the City allocates Emergency Solutions Grant (ESG) funding to support its street outreach initiatives.

One of the CoC's responsibilities is assessing homelessness in the region by conducting the annual Point-in-Time (PIT) count survey of the homeless population in January. The City joins CoC members and volunteers to participate in the PIT count. Surveyors visit known locations where people experiencing homelessness reside including emergency shelters and transitional housing for homeless persons; "unsheltered" places not meant for human habitation such as cars, parks, streets and abandoned buildings etc. The PIT count data is collected through a short survey and observation which provides a 'snapshot' as to what the homeless population in the community looks like during a single, 24-hour period to help community planners better understand demographics and trends in homelessness.

The CoC also has a Hotspot Mobile Outreach, which is a proven best practice to help to eliminate duplication of effort among outreach and housing providers. The Mobile Outreach team participates in coordinated entry and assists with the process of prioritizing and placing the most vulnerable people living unsheltered into available shelter or housing.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The survey conducted during the consolidated planning process identified a significant need for emergency shelter and transitional housing for homeless individuals. It specifically highlighted the urgent need for a shelter for victims of domestic violence. In Program Year 2023, the Emergency Solutions Grant (ESG) program provided assistance to 636 people experiencing homelessness through overnight shelter operations. The services offered at these shelters aim to help individuals and families move out of homelessness. Additionally, the City allocated Housing Opportunities for Persons With AIDS (HOPWA)

funds to Catholic Charities to support the operations of Mercy House, a transitional supportive housing program for homeless women and mothers with children who are living with HIV/AIDS. In Program Year 2023, 22 individuals living with HIV were successfully placed in transitional housing.

The City has partnered with Catholic Charities to establish a new homeless resource program aimed at addressing emergency shelter needs. This initiative, called Tampa Hope, offers safe and permanent shelter for hundreds of men and women. Residents at the facility have access to showers and bathrooms, receive three daily meals, and are provided with clothing, toiletries, and medication. Additionally, they benefit from a variety of services, including case management, mental health assessments, basic medical and dental care, substance abuse counseling, transportation, housing assistance, employment support, and financial counseling.

Another shelter provider in Tampa is the Spring of Tampa Bay. The Spring provides safe haven, emergency shelter, and supportive services to victims of domestic violence. The shelter provides a continuum of services that include emergency shelter; children's services including shelter case management; transitional housing; and outreach services.

Dawning Family Services (formerly Alpha House of Tampa) also provides emergency homeless services to create a suitable living environment for homeless persons. Dawning Family Services provide housing relocation and stabilization services and short and/or medium-term rental assistance as necessary to help a homeless individual or family move as quickly as possible into permanent housing and achieve stability in that housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City funds various programs to help low-income individuals and families avoid homelessness, including HOME Tenant-Based Rental Assistance (TBRA) and Mortgage Assistance programs, as well as Housing Counseling services. In Program Year 2023, 319 LMI individuals received homebuyer education through local nonprofit partners, and 14 of those households received direct financial assistance from the City's Mortgage Assistance Program (MAP). The City also funded a HOME TBRA program that offers rental assistance, helping 32 LMI households. Additionally, 270 individuals received assistance through the Housing Opportunities for Persons With AIDS (HOPWA) TBRA program, and 72 individuals were assisted with HOPWA Short-Term Rent, Mortgage, and Utility (STRMU) assistance.

The City collaborates with THHI to provide care for homeless individuals or those at risk of homelessness who are discharged from publicly supported institutions and systems of care within the city and the CoC. The City, THHI, and the CoC members follow the Tampa/Hillsborough County CoC ESG Policy and

Procedures of the CoC.

The THHI programs for individuals discharged from care systems or publicly funded institutions include the County Expungement Clinic and the Second Chance/Re-Entry Job Fair, typically held three times a year. The County Expungement Clinic provides county residents charged with a crime the opportunity to have one criminal record sealed or expunged. This improvement in their record enhances residents' chances for better housing, employment, and education opportunities. The clinic is conducted bi-monthly in partnership with the State Attorney's Office for the 13th Judicial Circuit and the Hillsborough County Commission on the Status of Women. The Second Chance/Re-Entry Job Fair offers adults with felony charges a chance to find employment. The job fair features employers who are actively hiring and willing to consider applicants with criminal records.

Veterans exiting systems of care can be referred to the REVEILLE program which is a housing-first initiative partnership with THHI and several CoC member agencies aimed to rapidly rehouse veterans and help them avoid homelessness. Supportive wrap-around services and case management are also provided to help ensure a successful transition to permanent housing.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

As an active partner of the Tampa Hillsborough County Continuum of Care (CoC), the City of Tampa collaborates with the Tampa Hillsborough Homeless Initiative (THHI) and Hillsborough County to plan the homeless service delivery system. The City, along with various nonprofit and governmental organizations, strategically addresses the needs of the chronically homeless population.

The City of Tampa utilizes CDBG, HOME, ESG, HOPWA, and SHIP funds to support individuals and families through rapid rehousing activities and homelessness prevention efforts, helping them become self-sustainable. The City provides annual operating support to the THHI using general funds and assists other nonprofit organizations to deliver direct aid, helping individuals and families avoid homelessness and transition to permanent housing or independent living.

In Program Year 2023, the Emergency Solutions Grant (ESG) program helped 45 households with rapid rehousing rental activities, benefiting a total of 102 individuals, enabling them to move into permanent housing. The Housing Opportunities for Persons With AIDS (HOPWA) program placed 18 individuals into permanent supportive housing facilities, while HOPWA sponsors offered supportive services such as case management, medical assistance, and transportation to 958 individuals.

The City's Homeless Outreach team has assisted dozens of persons facing homelessness with securing

permanent, stable housing. Many of the households that have become stably housed have included families with children and chronically homeless individuals.

***Shortening the period of time that individuals and families experience homelessness***

Several programs and initiatives discussed in this section aim to reduce the duration of homelessness for households. These programs are primarily operated by THHI and CoC members. In Program Year 2023, 45 households who were literally homeless transitioned into permanent or stable housing through the ESG Rapid Rehousing Program. Additionally, the veteran program REVEILLE quickly houses veterans through rapid rehousing activities and helps them move into permanent supportive housing.

***Facilitating access for homeless individuals and families to affordable housing units***

The City and THHI are continually working to help homeless households gain access to affordable housing. The City offers several affordable housing programs, including the Tenant-Based Rental Assistance (TBRA) and the Mortgage Assistance Program, to support these families. Additionally, THHI provides a Speed Leasing program that offers financial incentives to landlords who rent to individuals facing homelessness or housing challenges.

Quarterly meetings and events are organized for this program, bringing together households experiencing homelessness and landlords. During these events, landlords can showcase available rental units and screen potential tenants, while prospective tenants have the chance to meet multiple landlords and explore various housing options. The Speed Leasing program also offers short- to mid-term rental and utility assistance to help secure housing.

***Preventing individuals and families who were recently homeless from becoming homeless again***

Homeless prevention activities conducted by the City and THHI assist individuals and families who have recently experienced homelessness in avoiding future homelessness through emergency rental assistance. The Rapid Exit program, administered by THHI, expedites the process of securing permanent housing for individuals exiting emergency shelters who require minimal assistance to achieve stable housing.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City of Tampa has been a long-standing strategic partner with the Tampa Housing Authority (THA), the largest provider of affordable housing in the area. THA owns and operates 367 traditional public housing units and oversees 12,398 Housing Choice Vouchers (HCV).

The City supports the THA by providing HOME and Community Development Block Grant (CDBG) funds, which enable the Authority to compete for State Low Income Tax Credits. In Program Year 2023, the City also provided Housing Opportunities for Persons With AIDS (HOPWA) funds to address the needs of the THA. These HOPWA funds were used to offer rental assistance vouchers for individuals with HIV/AIDS and their affected family members, as well as to cover administrative costs. Ultimately, HOPWA funds assisted 73 unduplicated households in Hillsborough County through the THA's Tenant-Based Rental Assistance (TBRA) program.

According to THA's latest 2024 Annual Plan, THA is currently redeveloping the Tempo at Encore, a 203-unit multifamily development originally completed in early 2020. The overall build-out of the Encore development is ongoing. As part of this expansion, THA has awarded a contract for the construction of two mixed-use multifamily developments on the commercial pads.

THA is also working on the North Boulevard/Mary Bethune redevelopment, which is part of the West River project. There are multiple developments already completed at this site, including a proposed 68 homeownership will be completed by a residential housing developer within the next year.

The Canopy at West River is the next planned multifamily development. The first two buildings will have a structured garage building, and will consist of the first phase of development for a total of 196 units. The plan proposes a mixed-use, mixed-income, and multifamily development, which will all be affordable. THA is still seeking funding for the second phase, which is proposed to consist of roughly 181 units, mixed-use, mixed-income multifamily development, all planned to be affordable.

The Rental Assistance Demonstration (RAD) was created to give public housing authorities, such as THA, a powerful tool to preserve and improve public housing properties and address the nationwide backlog of deferred maintenance. This program allows the conversion of Public Housing units to Project Based Vouchers. To date, THA has converted over 2,200 public housing units to RAD.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

THA offers the Family Self-Sufficiency (FSS) Program for participants in the Housing Choice Voucher (HCV) Program. This program helps families work towards increasing their earned income, enhancing financial literacy, reducing their reliance on welfare assistance, and ultimately achieving economic independence and self-sufficiency.

Currently, the program has a mandatory size of 73 families, but THA aims to expand this to a new baseline of 400 families, making it the largest FSS program in Florida. Each year, THA graduates nearly 40 families from the program.

The Economic Self-Sufficiency Program monitors families who are not enrolled in the FSS program and have very low incomes. The goal of this program is to shift the mindset of families participating in the HCV program by helping them set and achieve objectives that lead to increased income and greater independence.

The Homeownership Program is a voluntary initiative in which THA pays mortgage payments on behalf of eligible HCV participants. To qualify, participants must finance their home purchase using a mortgage with a term of 20 years or longer. The maximum duration of homeownership assistance is 15 years; however, for households with shorter mortgage terms, the maximum assistance period is 10 years. These limits do not apply to elderly or disabled households. To date, there are 60 homeowners who have successfully achieved homeownership through this program.

Additionally, THA offers a scholarship program for residents called EFFORTS (Education Funding For Our Residents to Succeed). The goal of the EFFORTS Scholarship Program is to encourage young adults to pursue their educational aspirations. This program is aimed at high school seniors and undergraduate freshman students who will be enrolled in the semester following the award of the scholarship. Eligible students must demonstrate leadership accomplishments and maintain a high academic standing. An annual scholarship of \$3,000 is awarded to seven (7) undergraduate students based on a competitive selection process administered by THA's Program and Property Services Department (PPS).

### **Actions taken to provide assistance to troubled PHAs**

N/A. The THA is not designated as a "troubled" housing authority.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City of Tampa, Hillsborough County, and the Tampa Housing Authority collaborated on the development of the 2018-2022 Regional Analysis of Impediments to Fair Housing Choice (AI). This analysis was modeled after the Affirmatively Further Fair Housing Tool provided by HUD. In the AI, several goals were identified to address the factors contributing to fair housing issues and barriers to affordable housing. The prioritized goals for affordable housing included:

- The production and preservation of affordable housing in high-opportunity areas or in areas characterized by a high concentration of minority racial or ethnic groups and poverty.
- An increase in the number of housing units accessible to persons with disabilities.
- More opportunities for individuals residing in low-opportunity areas.
- Enhanced homeownership opportunities and equal access for minority and low-to-moderate-income (LMI) households.
- Greater awareness of federal and local fair housing laws.
- Increased potential for targeted minority, LMI, and special needs groups to relocate to high-opportunity areas.
- More public and private investments to address community needs, such as housing, education, economic opportunities, and public services.

One of the primary initiatives to tackle these issues is the Mayor's Tomorrow Advisory Teams, which aim to address the negative impacts of public policy and barriers to affordable housing identified in the regional AI. As part of the mayoral transition, Mayor Jane Castor established five advisory teams to guide the implementation of key priorities for the Castor Administration. These areas of focus include Transportation, Development Services, Workforce Development, Affordable Housing, and Sustainability/Resiliency. Each team has been assigned objectives relevant to the challenges and opportunities within its subject area, with the understanding that their efforts will ultimately integrate to create a strategic roadmap that supports the Mayor's vision. The development of a Sustainability and Resiliency plan will specifically aim to connect the work of the other four teams, as each is a vital component of a comprehensive plan for the city.

The City's housing programs also work to directly address affordable housing in Tampa. The Mortgage Assistance Program helps LMI households, which are primarily minority households, participate in homeownership. Other actions to address identified impediments are described further below in this section.

At this time the City has not identified any negative effects of public policies that serve as barriers to



affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. The City will do a review of the barriers listed above in the upcoming program year and if there are any public policies identified that may have negative effects or cause barriers for affordable housing, the City will work to address them.

#### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

One of the main strategies the City employs to address the challenges faced by underserved communities is to partner with local agencies that specialize in various areas of need within Tampa. To tackle homelessness, the City regularly meets with local counties, the Tampa Hillsborough Homeless Initiative (THHI), members of the Continuum of Care (CoC), and various nonprofit organizations to address the issues related to homelessness in the Tampa Bay Metropolitan Statistical Area (MSA). This coordinated approach aims to effectively address the homeless needs within the region.

The City has enhanced its outreach and bilingual services to better address the growing affordable housing needs within the Hispanic community. The Housing and Community Development Department (HCD) is comprised of four sections, each staffed with a bilingual member. HCD has also translated its webpage to include a Spanish version, ensuring that all associated documents are available in Spanish.

Although funding is limited and poses a challenge in meeting the affordable housing needs in the city, the City collaborates with various partners to tackle this issue. The City allocates funds for new construction and provides owner-occupied rehabilitation programs, as well as a Water Utility Assistance program and a stormwater improvement tax waiver program to support the affordable housing needs of these underserved communities.

#### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

In accordance with federal regulations, the City requires that any housing unit built prior to January 1, 1978, be tested for lead-based paint before issuing home improvement permits. The City of Tampa has incorporated the components of 24 CFR Part 35 into all policies and procedures governing federally assisted housing programs, both those directly administered by the City and those contracted with subrecipient organizations. Affected programs include housing rehabilitation, acquisition, and tenant-based rental assistance (TBRA), as outlined in 24 CFR Part 35.

The City provides printed information about lead-based paint hazards to all residents participating in the housing rehabilitation program. Lead hazard reduction or abatement measures are determined on a project-by-project basis, and compliance requirements with lead-based paint regulations are included in all subrecipient contract documents.

All housing rehabilitation contractors working with the City are certified and/or have received training in identifying lead hazards, as well as in proper methods for paint stabilization, interim control, abatement procedures, and rehabilitation activities.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The activities and accomplishments reported in the PY 2023 CAPER are directly aimed at reducing poverty in the city. To ensure effective action against poverty levels, the City requires meaningful output and outcome measures as part of every subrecipient contract. Funding is allocated for job training programs, childcare, vocational training, and case management services to assist families living below the poverty line in improving their circumstances. Additionally, the City collaborates with nonprofit agencies, providing them with the necessary tools and knowledge to secure funding that enables them to expand their services for families in need.

CDBG funds have been allocated to the Early Learning Coalition of Hillsborough County to support the SR150+ Initiative. This initiative aims to increase access to affordable, high-quality early education and care for children in the City of Tampa who earn above the qualifying income level for School Readiness yet still cannot afford childcare.

CDBG funds were awarded to the CDC of Tampa's Tampa Vocational Institute to provide free pre-apprenticeship training for low-income individuals aged 18 and older who live in the City of Tampa and wish to enter apprenticeship programs in the masonry, carpentry, and electrical trades. To effectively address both the labor shortage and the need for higher-paying job opportunities, it is crucial to offer jobs that pay more than \$20 per hour. The CDC of Tampa acknowledges that apprenticeship programs can help alleviate labor shortages for employers while also giving individuals the chance to secure high-wage jobs in industries that do not require college degrees. This is especially important for those facing barriers such as limited job experience, low income, or having criminal backgrounds.

The City also utilizes HOME funds to operate a Tenant-Based Rental Assistance (TBRA) program aimed at helping families at risk of homelessness. Additionally, HOME funds are allocated for mortgage assistance. The City provides CDBG funds to local agencies for housing counseling services, which include financial literacy education, credit repair, foreclosure prevention, and assistance with the home-buying process. Homeownership remains the primary means for families to build wealth and escape poverty.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City's Housing and Community Development Department (HCD) is actively collaborating with Hillsborough County, the Tampa Hillsborough Homeless Initiative (THHI), and other governmental agencies to tackle homelessness and promote affordable housing. Additionally, the City has been working closely with state legislators to better address community needs.

Each year, the HCD provides Technical Assistance Webinars as part of its application process for HUD entitlement funds. These webinars cover the basics of grants such as CDBG, HOME, ESG, and HOPWA, including national objectives and eligible activities and uses of funds for each program. Technical assistance is offered to both applicants and grantees, and these webinars are available on the City's website. Through this application process, the City aims to develop and enhance the capabilities of local service providers, ultimately improving the delivery of program services in Tampa.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Tampa's Housing and Community Development (HCD) Department collaborates with both for-profit and nonprofit partner agencies, such as the Tampa Housing Authority, Hillsborough County, the Tampa Hillsborough Homeless Initiative (THHI), Continuum of Care (CoC) homeless service providers, HOPWA sponsors, builders, developers, lenders, and various individual agencies. Their goal is to foster and maintain affordable housing while providing support services that address community needs.

One noteworthy collaboration is with the Tampa Housing Authority on the West River Development project, which is funded through Community Development Block Grant (CDBG) and HOME program funds. This project includes the Renaissance, consisting of 160 RAD units supported by 4% tax credits, and the Bethune High Rise, with 150 RAD units also backed by 4% tax credits. Both of these developments have recently been completed. Additionally, the City and the Tampa Housing Authority are coordinating several other projects expected to be finalized in future program years.

In PY 2023, the City continued to strengthen its partnerships by providing technical assistance and helping partners secure additional funding to promote affordable housing. The City offers trainings to assist nonprofit agencies in enhancing their administrative and service delivery skills. Recent training topics have included income calculations, NeighborWorks Housing Counseling, human rights advocacy, and fair housing practices. Furthermore, the City provides technical assistance to potential housing service providers during the annual application process. Affordable housing developers also receive support for multi-family development through HOME funds and assistance with tax credit applications. More detailed information about this process can be found on the City's website at: <https://www.tampa.gov/housing-and-community-development/funding-resources>.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City of Tampa's Office of Human Rights (TOHR) plays a crucial role within the City of Tampa. This office is responsible for enforcing local, state, and federal anti-discrimination laws related to fair housing. It assists individuals who believe they have experienced discrimination based on various factors, including race, color, religion, national origin, sex, sexual orientation, gender identity or expression, age, disability, familial status, marital status, or retaliation.

The TOHR receives complaints, mediates disputes, conducts investigations, and works to resolve issues. Additionally, it offers fair housing training, outreach, and education on a range of topics, such as sexual harassment, reasonable accommodations and modifications, and the use of criminal records in housing decisions. All services provided by the TOHR are free of charge. The TOHR has a contractual agreement with the U.S. Department of Housing and Urban Development (HUD) to manage discrimination complaints on behalf of the federal government.

**Actions Taken to Overcome Identified Impediments**

The City in partnership with Hillsborough County and the Tampa Housing Authority approved the 2018-2022 Regional Analysis of Impediments (AI) to Fair Housing Choice in program year 2018. The most recent version was released on October 21, 2020. The AI utilized HUD's Affirmatively Furthering Fair Housing (AFH) format, which helped to identify contributing factors to fair housing issues. Through the assessment made in the AI, seven goals were created to address these contributing factors. They were:

GOAL 1: Increase the production and preservation of affordable housing units in a range of sizes within high opportunity areas and racially or ethnically concentrated areas of poverty (R/ECAPs)

GOAL 2: Increase the supply of affordable, accessible housing in integrated settings for persons with disabilities including individuals who need supportive services

GOAL 3: Increase access to opportunity for persons residing in R/ECAPs or low opportunity areas

GOAL 4: Increase homeownership opportunities and improve equal access to credit and financial services for minorities and low-and moderate-income persons

GOAL 5: Increase awareness of Federal, state, and local fair housing laws and practices

GOAL 6: Increase potential for minorities, persons with disabilities, and other protected groups to move to areas of high opportunity

GOAL 7: Increase public investment and encourage private investment to address disparities in housing, proficient schools, employment opportunities, and services. The full regional AI with the description of goals can be downloaded at: <https://www.hillsboroughcounty.org/library/hillsborough/media-center/documents/affordable-housing/projects-plans-and-report-notices/10-21-20-analysis-impediments-to-fair-housing.pdf>

### **Actions Taken**

The City worked directly to address goal #1, #2, #4 and #5 with its housing counseling program which assisted 319 LMI persons with homebuyer education and training. All households in housing counseling received information about fair housing. The City also provided direct financial assistance to 14 eligible first-time homebuyers towards homeownership through the Mortgage Assistance Program. There were also 35 LMI homeowners assisted with housing rehab activities to maintain or improve health and safety conditions of their homes that may otherwise lead to housing instability issues.

Goals #2 & #6 were also supported by TBRA rental assistance activities and HOPWA housing subsidy for individuals and their families living with HIV/IDS. The City assisted 32 LMI households with TBRA in the HOME program. HOPWA housing subsidy programs include TBRA, STRMU, and permanent and transitional facility housing placements. In total the HOPWA housing subsidy activities assisted 382 households.

Goal #3 & #7 were supported by the public service programs which helped to improve the quality of life for LMI residents and the special needs population. These services were provided by city partners: Metropolitan Ministries, the Hillsborough County School Readiness Coalition, the CDC of Tampa, and Catholic Charities.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Tampa monitors activities through the following methods:

**Desk Review:** Desk review is an ongoing process, in which the program representative responsible for overseeing the project uses all available information to review the subrecipient's or project sponsor's performance in carrying out the approved project or activity.

**On-site Monitoring:** This is a structured review conducted by the program representative at the locations where either project activities are being carried out or project records are being maintained.

**CDBG Public Service Activities:** The HCD staff performs an annual desk review and an on-site monitoring visit for each public service activity to ensure that sub-recipients are compliant with federal regulations and statutory requirements, as well as the terms of their sub-recipient agreement with the City.

**CDBG Capital Projects:** Capital Improvement Projects are managed by various divisions within the city government such as Parks and Recreation, Storm water, and Public Works. Once funds are awarded for a project, the responsible entity procures the required goods and/or services, with Budget Office approval, in accordance with appropriate regulations and statutory requirements. The respective department/division is responsible for overseeing all aspects of the project. When payments are processed, the responsible entity must ensure that the product has been received or work has been completed, all applicable federal regulations have been adhered to, and all required documentation has been provided to the Budget Office for final approval.

**All Other Projects and Activities:** The Housing and Community Development Department (HCD) is responsible for monitoring all other projects and activities that are funded by CDBG, HOME, ESG, and HOPWA. In the beginning of each program year, HCD develops an Annual Monitoring Plan/Schedule for all projects and activities. This plan is derived by conducting a risk assessment analysis on all projects and activities included in the Action Plan. Additionally, the Monitoring Plan takes into consideration HUD's requirements for post-completion monitoring such as minimum-use period, affordability, income eligibility, and housing quality standards requirements.

A risk assessment is a qualitative analysis of certain risk factors that helps determine the relative compliance and performance risk for a specific project or activity. This indicates who should be monitored, when monitoring should occur, and at what level. The objective of the risk assessment is to allocate a larger share of monitoring resources to programs posing the highest risk. The risk factors considered include program/project complexity; level of funding; subrecipient, public agency or project sponsor capacity; quality of existing reporting documentation; and whether there is a history of compliance issues.

All projects administered by HCD undergo annual desk reviews as well as periodic reviews when reimbursement is requested. When these activities involve construction, HCD staff members perform a physical inspection of the work that has been completed and reviews the Davis Bacon documentation prior to any payment, if applicable. On-site monitoring visits are conducted in accordance with the Annual Monitoring Plan/Schedule.

### **Long Term Compliance**

The City, in addition to the quarterly and annual monitoring of subrecipients, also is responsible for long-term compliance with HUD and State funded programs, with each program having specific long-term requirements. For example, the annual CDBG grant caps of 20% for admin and 15% for public services. The City keeps track of these annual expenditures and origin year expenditures to remain in compliance and these are reported to HUD annually with the CAPER through the PR-26 CDBG Activity Summary by Selected Grant.

Similarly, HOME grant funds have a 10% admin grant cap, a HOME Match requirement and applicable compliance regulations as per 24 CFR Part 92 HOME. ESG funds have a grant cap of 7.5%, a simplified 100% match requirements and applicable regulations from the McKinney-Vento Homeless Assistance Act as amended by the S.896 HEARTH Act. The HOPWA program has an admin grant cap of 3% and applicable regulations as per 24 CFR Part 574. The City strives to maintain long-term compliance with its community planning and development programs.

To maintain timeliness for CDBG expenditures, the City monitors the PR56. The City works to expend funds to remain compliant. The City follows applicable regulations for on-site inspections under the HOME program as a participating jurisdiction (PJ) under 24 CFR 92.504 including the inspection of the project at completion, during the affordability period, and property standards of 24 CFR 92.251 (a-f) as applicable. To ensure that HOME investments yield affordable housing long term, HOME regulations impose occupancy requirements over the length of an affordability period. If a house purchased with HOME funds is sold during the affordability period, recapture or resale provisions as per 24 CFR 92.254 shall apply to ensure the continued provision of affordable homeownership. The City monitors each project to ensure funding recipients annually recertify the households' income and conducts an annual assessment of the financial condition of the project, and to ensure long term affordability.

The City follows record retention requirements under the uniform administrative requirements for CDBG and 24 CFR 570.490 (d) as amended for CDBG, 24 CFR 92.508 Recordkeeping for HOME, 24 CFR 576.500 (y) Recordkeeping and reporting requirements for ESG, and 24 CFR 574.530 Recordkeeping for HOPWA. Equipment management and disposition are maintained by HCD. Quarterly and annual reports are required of all Subrecipients. The reports provide data on the status of the individual projects, as well as programmatic data, such as the number of units completed and/or persons served; the amount of funds expended or obligated; number of cases processed; factors which adversely affect or hinder implementation; and accomplishments of programs or activities.

## **Women/Minority and Business Outreach Policy**

The City of Tampa administers the Equal Business Opportunity Program to promote the inclusion of Women/Minority Business Enterprise (WMBE) Companies in procurement solicitations and contract awards. The City actively solicits participation in this project by City Certified WMBE Companies deemed underutilized. To obtain a list of City Certified WMBE Companies, visit the Office of Equal Business Opportunity website at <http://www.tampagov.net/ebo>. Under Programs and Services select WMBE and Small Local Business (SLBE) Directories. These directories include WMBE Certified Companies which are listed by Type of Services and by Company Names. Further assistance can be reached at the Office of Equal Business Opportunity at (813) 274-5522. Please note that in accordance with City of Tampa Code of Ordinances, Chapter 26.5 Equal Business Opportunity Program, the City's WMBE policies are narrowly tailored to identify underutilized WMBEs by Industry Category.

## **Comprehensive Planning Requirements**

The comprehensive planning requirements include the community planning and development process of the 5-Year ConPlan, subsequent AAPs, and CAPERs as per 24 CFR 91 Subpart A, C & F. Citizen participation is a vital part of the consolidated plan process, and the City will make sure to follow its HUD approved Citizen Participation Plan (CPP) to guide staff to gather community input which is an essential component in identifying the priority housing and community development needs in the City. The ConPlan is developed every 5 years, with identifies priority needs and goals to address these needs. Each year of the 5-Year plan, the City develops an AAP which identifies the projects and activities that will address and further the goals of the plan. This plan is required to be submitted to and approved by HUD each year to receive HUD CPD funding annually. At the end of each AAP program year, the City reports on the accomplishments and performance of the program through the CAPER (performance report). Citizen participation is required in the development of each of these stages as per 24 CFR 91.105. PY 2023 is the second year of the City 2023-2027 Consolidated Plan.

## **Citizen Participation for the 2023 AAP**

The City of Tampa adheres closely to its Citizen Participation Plan (CPP), which provides guidelines for the minimum requirements in reaching out to citizens, in particular LMI residents and those with special needs with regards to the development of city community planning and development programs. As guided by the CPP and regulations at 24 CFR 91.105 a 30-day public comment period was held from June 22, 2023 through July 23, 2023 to allow the public an opportunity to review and make comments on the draft AAP. The document could be viewed online at <http://www.tampa.gov/hcd>. The document could also be viewed in the City Clerk's Office on the Second Floor of Old City Hall, 315 East Kennedy Blvd., Tampa, FL 33602 and at the Housing and Community Development office located at 4900 W. Lemon Street, Tampa, FL 33609. Two public hearings were held with one on June 8, 2023 at 5:01 PM and the second on June 22, 2023 at 5:01 PM to discuss the AAP. The two public hearings were held at the Tampa City Council Chambers, Old City Hall, 315 E. Kennedy Blvd., Tampa, FL 33602. The hearing could be viewed on Spectrum Channel 640, Frontier Channel 15 on cable TV, and online at



<https://www.tampagov.net/livestream>. Comments could be made in person or remotely at the hearing, via internet, voicemail, and by mail. An online survey was also held to receive feedback on the housing and community development needs in Tampa. The details of the survey results were included in the publication of the 2023 AAP, and there were no further comments made on the plan.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

To meet the citizen participation requirements of the CAPER, the City held a public comment period and a public hearing to allow citizens an opportunity to review and make comments on the annual performance report. Notice was given on the local newspapers Tampa Bay Times and La Gaceta. See below for details of the public comment period and public hearing.

**PUBLIC COMMENT PERIOD:** A copy of the draft Annual Performance Report or CAPER was available where it could be examined by the general public during regular business hours for **15 days starting on November 21, 2024, and to end on December 6, 2024, at:**

City of Tampa Housing & Community Development Department

Housing & Community Development  
City of Tampa  
2555 E. Hanna Ave. 2nd Floor  
Tampa, FL 33610

City Clerk's Office  
Old City Hall  
315 East Kennedy Boulevard  
Tampa, Florida 33602

A copy of the draft CAPER was also available on-line at [www.tampagov.net/hcd](http://www.tampagov.net/hcd). Comments concerning the draft Annual Performance Report or CAPER may be submitted to via e-mail to [michelle.boone@tampagov.net](mailto:michelle.boone@tampagov.net) or by calling Michelle Boone at (813)274-8229.

**PUBLIC HEARING TO RECEIVE PUBLIC COMMENTS:** A public hearing was also held by Tampa City Council to receive public comments on the draft Annual Performance Report or CAPER as follows:

Date: **Thursday, November 21, 2024**  
Time: **5:01 PM**  
Location: **Old City Hall, City Council Chambers**  
**315 E. Kennedy Blvd.**  
**Tampa, FL 33602**

Agendas: <https://tampa.gov/agendas>

This public hearing of the Tampa City Council was conducted with a live in-person quorum of the City Council present in City Council chambers. Members of the public were encouraged to participate “virtually” through video teleconferencing, referred to by Florida Statutes and rules as “communications media technology” (“CMT”). The public and citizens of the City of Tampa were able to watch, listen or view this meeting on: Cable TV:

**Spectrum Channel 640**

**Frontier Channel 15**

Internet: <https://www.tampa.gov/livestream>.

**Members of the public were able to virtually participate in this public hearing by using what is referred to by State of Florida statutes and rules as “communications media technology” (“CMT”) or by the following alternative methods:**

- 1. Send written comments by internet or web** at <https://www.tampa.gov/PublicComment>
- 2. Send written comments by email** to [TampaCityCouncil@tampagov.net](mailto:TampaCityCouncil@tampagov.net)
- 3. Send written comments by US Mail** to City of Tampa City Clerk, 315 E. Kennedy Blvd., 3rd Floor, Tampa, FL 33602.
- 4. Speak remotely during public comment with the use of CMT:** Complete the form at <https://www.tampa.gov/PublicComment> AND state on the form under “Request Type” that you wish to speak live during the public comment period. You will then be contacted with additional instructions on how to participate live through the use of CMT. **Registration for speaking remotely must be requested at least 24 hours prior to the meeting.**

Persons requiring help in accessing this means of public participation could call 813-274-8397 for assistance. Comments specific to a public hearing are heard when it appears on the agenda.

All written comments must be received no later than 24 hours prior to the hearing in order to be made part of the official records. Public comments timely received by mail, email, web or via CMT will be afforded equal consideration as if the public comments were made in person.

Should any person desire to appeal any decision of the Tampa City Council with respect to any matter to be considered at this meeting, that person shall ensure that a verbatim record of the proceeding is made including all testimony and evidence upon which any appeal may be based (F.S. 286.0105)

**ACCESSIBILITY:** In accordance with the Americans with Disabilities Act (“ADA”) and Section 286.26, Florida Statutes, persons with disabilities needing a reasonable accommodation to participate in this public hearing or meeting should contact the City of Tampa’s ADA Coordinator at least 48 hours prior to the

proceeding. The ADA Coordinator may be contacted via phone at 813-274-3964, email at TampaADA@tampagov.net, or by submitting an ADA - Accommodations Request form available online at tampagov.net/ADARequest. For language assistance, please contact the City Clerk's Office at 813-274-8397 or email at: cityclerkstaff@tampagov.net

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

PY 2023 is the second year of the City's 5-Year 2022-2026 Consolidated Plan. There are no changes planned to the original Consolidated Plan goals and objectives, and the City continues to prioritize affordable housing, public services for LMI and special needs, public facility and infrastructure improvements, and homeless prevention activities. While there were no changes to the original Consolidated Plan priorities and goals, the City did make a substantial amendment to the PY 2023 AAP to reallocate available prior year funds, available program income, and FY 2023 CDBG and HOME funds to support additional housing and public facility programs.

### ***CDBG-CV***

In response to the COVID-19 pandemic, the federal CARES act was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus. Federal funds were awarded in three rounds for CDBG-CV, of which the City of Tampa as a recipient was awarded funds in Round 1 and Round 3 of the CDBG-CV grant allocations. In total, the City received \$4,970,642 of these funds.

The City amended its PY 2019 AAP, to add support for homeless shelter operations, mortgage and rental eviction prevention, improvements and access to a homeless facility and rental housing rehab to repair housing due to landlords being unable to repair units affected by households with financial difficulty due to COVID-19. The needs of LMI households affected by COVID-19 remain great, and these needs are vital public services, homeless assistance, and housing rehabilitation. CDBG-CV activities and accomplishments are reported in the CR-05 and have also been documented in the PY 2020 and 2021 CAPER reports. There were no new CDBG-CV funded activities were completed in PY 2023. Grant expenditures are summarized in the CR-15 and a PR26 CDBG-CV Financial Summary report has been uploaded to the CR-00 to confirm expenditures in the program.

### **Section 108 Loan Status**

At this time the City of Tampa does not have a Section 108 Loan and is not subject to a Section 108 Loan repayment plan.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

## **CR-50 - HOME 24 CFR 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

*Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.*

It is the City's intent to provide on-site monitoring annually for all HOME funded projects and for those with an extended affordability period. The City follows applicable regulations for on-site inspections under the HOME program as a participating jurisdiction (PJ) under 24 CFR 92.504 such as the inspection of the project at completion and during the affordability period and meets the property standards of 24 CFR 92.251 (a-f) as applicable. For the purposes of this inspection, the HOME assisted projects inspected were 1-4 unit projects, as well as multi-family rental units. The City will continue to work maintain ongoing periodic inspections of HOME assisted units as per 24 CFR 92.504.

The HQS inspections list has been uploaded to the CR-00 for both the down payment assistance (DPA) and Tenant Based Rental Assistance (TBRA) program. The HQS list shows the inspection and/or reinspection dates and when the units passed inspection.

During an on-site visit, the City of Tampa completes an HQS inspection on at least 10% of the HOME units to ensure that the project continues to meet and be maintained in accordance with HUD and HQS property standards. These records are maintained and reviewed at the time of the on-site monitoring and will work through the indicators to reach HOME compliance. A minimum of 20% of tenant files are reviewed to ensure initial and ongoing tenant eligibility. The City of Tampa requires project sponsors to certify tenant's income annually. During the on-site monitoring, the most common findings were general income calculation errors. Income inclusions and exclusions were not well understood.

In PY 2023 the City made 30 total HQS inspections in two programs. There were a total of 3 inspections for the down payment assistance program (DPA). All units passed with no issues. For the TBRA program, there were a total of 27 inspections and all of the units passed the minimum HQS inspection standards. The list of housing inspection locations and results have been attached to the CR-00.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)**

The City has an adopted affirmative marketing plan, and the City and all subrecipients comply with affirmative marketing requirements as outlined within their agreements. The City and all subrecipients affirmatively market all units available for rent/sale in a manner to attract tenants or homebuyers without regard to race, color, national origin, sex, religion, familial status or disability. In soliciting tenants/buyers, subrecipients market efforts include but not limited to:

- a) Use the Equal Housing Opportunity logo in all advertising;
- b) Display a Fair Housing poster in the rental and sales office;
- c) Advertise in the local minority newspapers and radio stations
- d) Market to Housing Authority tenants
- e) Comply with Section 8 Existing Housing Regulations when renting to any Section 8 tenant

#### Minority / Women Owned Business Outreach

As mentioned in the CR-40 Monitoring section, the City of Tampa administers the Equal Business Opportunity Program to promote the inclusion of Women/Minority Business Enterprise (WMBE) Companies in procurement solicitations and contract awards. The City actively solicits participation in its project by City Certified WMBE Companies deemed underutilized. To obtain a list of City Certified WMBE Companies, visit the Office of Equal Business Opportunity website at <http://www.tampagov.net/ebo>. (Under Programs and Services select WMBE and Small Local Business (SLBE) Directories.)

These directories include WMBE Certified Companies which are listed by Type of Services and by Company Names. Further assistance can be reached at the Office of Equal Business Opportunity at (813) 274-5522. Please note that in accordance with City of Tampa Code of Ordinances, Chapter 26.5 Equal Business Opportunity Program, the City's WMBE policies are narrowly tailored to identify underutilized WMBEs by Industry Category. Bidders/Proposers who are certified within the underutilized category for the work/scope or Proposers who subcontract with firms that are certified within the underutilized category will be eligible for weighted points in the selection process.

Also, in an effort to increase minority participation in City Contracts, Mayor Castor started a new program called Bridges to Business which offered small and minority vendors technical assistance to help them compete for City contracts.

#### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

As reported by the PR-09, the City had a balance on hand at the beginning of the program year of \$687,786.84 in HOME program income (PI). This report was generated with all historical program years up to 9/30/2023. The PR-09 reports that within the reporting period of 10/1/2023 to 9/30/2024, the City received a total of \$293,939.57 in HOME program income and expended \$344,479.76 of HOME program income on New Rental Construction (#3479) the Habitat CHDO development activity (#3475) and Admin (#3302). With the addition of the receipted PI funds and then draws, the balance at the end of the program year equaled \$637,246.65. There were no HOME PI funds spent on TBRA in PY 2023. The PR09 that shows the program income on hand at the start of the PY and program income receipts/draws during

the PY has been uploaded as an attachment to the CR-00.

#### HOME PI Expenditures in PY 2023

#3479 - Casa Bel Mar-Archway Partners (New Rental Construction): \$315,336.88

#3475 - Habitat CHDO (New Rental Construction): \$26,770.00

#3302 - HOME Administration: \$2,372.88

#### Completed HOME Activities - Owner and Tenant Characteristics

The City's TBRA program assisted 32 LMI renter households with rental assistance activities using HOME funds. The income characteristics of these households were 30 households earning between 0-30% AMI, 1 household earning between 31-50% AMI, and 1 household earning between 51-80% AMI. Racial/ethnic demographic characteristics of these households were 8 white, 22 black, 2 "other multiracial" and no other races. There were 3 households identifying ethnically as Hispanic.

The New Homebuyer Program assisted 12 LMI homeowners. The income characteristics of these households were 0 households earning between 0-30% AMI, 0 households earning between 31-50% AMI, and 12 households earning between 51-80% AMI. Racial/ethnic demographic characteristics of these households were 3 white, 3 black, and 6 "other multiracial". There were 8 households that identified ethnically as Hispanic.

#### **Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)**

The City of Tampa has a multi-pronged approach to fostering affordable housing. Working through the Affordable Housing Advisory Committee (AHAC), City Housing and Community Development Department (HCD) staff has been advocated for policies, programs, funding and projects that address the affordable housing needs in Tampa.

1. The City of Tampa is a member of the Sadoski Coalition and advocates that the Florida State Legislature allocate all of the funding for affordable housing and not reallocate funds to other causes.
2. The HCD Director/Supervisor and the AHAC inform City Council about affordable housing needs and the lack of affordable rental units.
3. Support the THA application for LIHTC funding through the Florida Housing Finance Agency
4. Provided funding and lots for the Infill Housing Project that resulted in new affordable single family homes.
5. Continued the Owner Occupied Rehab program.

6. Continued the Property Disposition Program that provides City Owned lots to developers for affordable housing.
7. Continued the Affordable Housing Advisory Committee (AHAC). The challenge for this team was to recommend approaches to address housing affordability in Tampa and to intertwine these recommendations with associated priorities of the Mayor's Administration. The group was asked to make recommendations to the Mayor that are realistic and actionable with a specific focus on the following key subject areas:
  - Increase Housing Production and Availability
  - Identify and Secure Financial Resources
  - Prevent Gentrification and Displacement
  - Align Land Use and Zoning Policies
  - Expand Community Outreach

The City of Tampa's Rental and Move-in Assistance Program (RMAP) provides residents with financial assistance that may include but is not limited to security deposits, first and last month's rent, and/or an ongoing monthly rental subsidy. This is a gap assistance program intended to provide relief to renters across our city who are facing financial hardship due to rent increases.

## **HOME-ARP**

Tampa was awarded a one-time allocation of HOME American Rescue Plan funds in the amount of \$6,335,438 to assist persons experiencing homelessness, at-risk of homelessness and those at greatest risk of housing instability such as persons fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking. The City has defined these groups as its target Qualifying Population with HOME-ARP funds. The City through its citizen participation and consultation process identified the following three needs for its target qualifying population to be: 1.) the Development of Affordable Housing, 2.) Supportive Services, and 3.) TBRA rental assistance. The proposed use of funds include administration of HOME ARP funds, and the development of 80-100 affordable rental housing units. By adding affordable rental units to the housing stock, the City of Tampa plans for the HOME-ARP allocation to contribute to the overall goal of reducing homelessness and housing instability for the most vulnerable populations. It was also identified that this activity will best assist the long term needs of individuals and families of the most vulnerable qualified populations.

As of the most recent HOME-ARP production report, the City has spent \$48,012 on admin to get the project started, and no activities have been completed yet.



## CR-55 - HOPWA 91.520(e)

### Identify the number of individuals assisted and the types of assistance provided

*Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.*

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance payments	443	72
Tenant-based rental assistance	294	270
Units provided in transitional housing facilities developed, leased, or operated with HOPWA funds	0	22
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	47	18
<b>Total</b>	<b>784</b>	<b>382</b>

**Table 14 – HOPWA Number of Households Served**

### Narrative

In PY 2023, HOPWA sponsors funded through the City assisted households with HIV/AIDS with housing subsidy assistance and supportive services. These HOPWA sponsors were BayCare Behavioral Health, Inc., Boley Centers, Inc., Catholic Charities, Inc., Empath Partners in Care (EPIC), Metro Inclusive Health, Positively U, and the Tampa Housing Authority. The City HCD was the administrator of HOPWA in the region.

A total of 382 households with HIV/AIDS were assisted with HOPWA Housing Subsidy Assistance. There were 72 households assisted with Short-Term Rent, Mortgage and Utility Assistance (STRMU), 270 households housed with tenant-based rental assistance (TBRA), 22 households housed in permanent facility-based supportive housing and 18 households housed in transitional/short-term facilities. While the City's accomplishments were generally in line with its established goals in the AAP for TBRA and transitional and permanent housing facilities, the goals for STRMU were unrealistically high and will be adjusted in future plans.

Supportive Services provided by project sponsors that also delivered HOPWA housing subsidy assistance totaled 958 persons. Services included mental health and substance abuse counseling, nutritional services, transportation, and other case management services.

The annual HOPWA CAPER report, which is now provided as a collection of separate workbooks by each sponsor is submitted directly to HUD through a single submission by the City. This entire collection of workbook files is considered Tampa’s official submission of its HOPWA annual performance reporting.

## CR-58 - Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA
Total Number of Activities	0	1	0	0
Total Labor Hours	0	7,035	0	0
Total Section 3 Worker Hours	0	4,195	0	0
Total Targeted Section 3 Worker Hours	0	0	0	0

**Table 15 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0	0	0	0
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0	0	0	0
Direct, on-the job training (including apprenticeships).	0	0	0	0
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0	0	0	0
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0	0	0	0
Outreach efforts to identify and secure bids from Section 3 business concerns.	0	0	0	0
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0	0	0	0
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0	0	0	0
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0	0	0	0
Held one or more job fairs.	0	0	0	0
Provided or connected residents with supportive services that can provide direct services or referrals.	0	0	0	0
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0	0	0	0
Assisted residents with finding child care.	0	0	0	0
Assisted residents to apply for, or attend community college or a four year educational institution.	0	0	0	0
Assisted residents to apply for, or attend vocational/technical training.	0	0	0	0
Assisted residents to obtain financial literacy training and/or coaching.	0	0	0	0
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0	0	0	0

Provided or connected residents with training on computer use or online technologies.	0	0	0	0
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0	0	0	0
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0	0	0	0
Other.	0	1	0	0

**Table 16 – Qualitative Efforts - Number of Activities by Program**

## Narrative

Section 3 under 24 CFR 75 helps to establish more economically sustainable communities by ensuring that employment and other economic opportunities generated by Federal assistance for development programs are directed towards very low- and low-income persons to the greatest extent possible, and in particular to those who are recipients of the Federal assistance.

As applicable to the City of Tampa, the benchmark for Section 3 workers was set at 25 percent or more of the total number of labor hours worked by all workers on a Section 3 project. The benchmark for Targeted Section 3 workers was set at 5 percent or more of the total number of labor hours worked by all workers on a Section 3 project.

Section 3 Projects cover housing rehab/construction and public improvement construction activities assisted under HUD grant programs that provide housing and community development financial assistance that exceeds a threshold of \$200,000. A \$100,000 project threshold applies to grants under HUD's Lead Hazard Control and Healthy Homes programs. In PY 2023, there was one HOME activity that was subject to the Section 3 reporting requirement.

Activity #3475 - Habitat CHDO was funded for \$1,000,000.00 and meets the reporting threshold. Habitat for Humanity constructed seven single-family homes and were sold to eligible home buyers at or below 80% AMI. There were 7,035 total labor hours performed and 4,195 (59.6%) were completed by S3 workers, which met the 25% benchmark. Other qualitative efforts included outreach and engagement to the local YouthBuild entity but no workers were provided by the entity.

## CR-60 - ESG 91.520(g) (ESG Recipients only)

### ESG Supplement to the CAPER in *e-snaps* For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	TAMPA
Organizational DUNS Number	059071860
UEI	
EIN/TIN Number	591101138
Identify the Field Office	JACKSONVILLE
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

##### ESG Contact Name

Prefix	Ms.
First Name	Anne
Middle Name	
Last Name	Cronyn
Suffix	
Title	Community Development Coordinator

##### ESG Contact Address

Street Address 1	City of Tampa
Street Address 2	2555 E. Hanna Ave. 2nd Floor
City	Tampa
State	FL
ZIP Code	-
Phone Number	8132747944
Extension	
Fax Number	8132747745
Email Address	Anne.Cronyn@tampagov.net

##### ESG Secondary Contact

Prefix	
First Name	
Last Name	
Suffix	
Title	
Phone Number	
Extension	
Email Address	

## 2. Reporting Period—All Recipients Complete

Program Year Start Date	10/01/2023
Program Year End Date	09/30/2024

### 3a. Subrecipient Form – Complete one form for each subrecipient

**Subrecipient or Contractor Name:** TAMPA

**City:** Tampa

**State:** FL

**Zip Code:** 33610

**DUNS Number:** 059071860

**UEI**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:**

**ESG Subgrant or Contract Award Amount:** 6,989

**Subrecipient or Contractor Name:** Tampa Hillsborough Homeless Initiative

**City:** Tampa

**State:** FL

**Zip Code:** 33602, 4932

**DUNS Number:** 140256541

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 272,574

## CR-70 - ESG 91.520(g) - Assistance Provided and Outcomes

### 8. Shelter Utilization

Number of New Units – Rehabbed	N/A
Number of New Units – Conversion	N/A
Total Number of bed - nights available	377,775
Total Number of bed - nights provided	330,325
Capacity Utilization	87.4

Table 17 – Shelter Capacity

### 9. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The City of Tampa is an active participant in the Tampa Hillsborough Continuum of Care FL-501 (CoC) and coordinates directly with the lead agency of the CoC, the Tampa Hillsborough Homeless Initiative (THHI). The CoC reports annually to HUD its shelter housing inventory. This is then reported in HUD’s annual Continuum of Care Homeless Assistance Programs Housing Inventory Count Report (HIC).

Shelter utilization is an important performance measure in helping to gauge the progress of the CoC, member service providers and the community in ending homelessness in the region. If shelter usage is low, funds can be allocated towards these activities to increase shelter utilization.

As instructed by the HUD eCon Planning Suite Guide, the City calculates the number of year-round emergency/transitional shelter beds multiplied by 365 nights in a year to get the “Total number of bed-nights available” in the CoC service area. For the purposes of this report, the HIC reports that the combined total number of beds for emergency shelters and transitional housing was 1,035 beds in the CoC. Multiplied by 365 nights, that would make a total 377,775 shelter beds available year-round in the CoC area.

The HIC also reports the number of shelter beds provided each night on average for the year, which was 905 beds, and multiplied by 365 nights that would make 330,325 beds provided throughout the year. This is a participation rate of 87.4% for the year at the CoC level. In PY 2023, Tampa allocated the majority of its ESG funds to THHI, and \$93,966 of this amount was budgeted for emergency shelter operations. Through these uses of these funds, the City hopes to maintain or increase shelter utilization in Tampa.