

**CITY OF TAMPA WOMEN'S HISTORY MONTH CELEBRATION
JOSEPHINE HOWARD STAFFORD MEMORIAL AWARD
NOMINATION FORM**

Submission deadline: January 8, 2024, 5:00 p.m.

Return completed forms to Elaine Lund elaine.lund@tampagov.net or Dianne Persall dianne.persall@tampagov.net

Use this form to submit a nomination for the **Josephine Howard Stafford Memorial Award** as part of the City of Tampa's 2024 Women's History Month Celebration. The award recognizes a **current or former** City of Tampa female employee, with a minimum of five years of service to the City, who best meets the Award criteria. Current and former elected officials or those who have filed to run for elected office are not eligible for nomination.

For general assistance with completing the form or questions regarding the nomination form, please contact Elaine Lund at (813) 274-3313, elaine.lund@tampagov.net, or Dianne Persall at (813) 274-5701, dianne.persall@tampagov.net.

This form is available as (1) a downloadable, fillable PDF and (2) web form.

Completed nominations must be received by **January 8, 2024 at 5:00 p.m.** The Women's History Month Celebration will be held March 5, 2024 from 10:30 a.m. – 11:30 a.m. at the Tampa Bay History Center.

Award Criteria

Award nominees have regularly demonstrated some or all of the following attributes: Vision, Courage, Initiative, Motivation, Selflessness, Commitment, Dependability and Accomplishment. Nominees will be judged based on the following criteria:

- Demonstrated leadership as a role model or mentor;
- Excellence in her career field and advancement to a professional level OR in a field where women are underrepresented;
- Commitment to her career through active involvement in professional associations and organizations; and
- Commitment to community service through volunteer activities that are in addition to her professional duties.

All fields required to be completed.

This application may be written in collaboration with the nominee to provide more complete information.

Application is limited to the space provided.

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Attachments are limited to five pages.

Nomination Submitted by

Full Name	
Department	
Title or Position	
Work Address	
Work Phone	
Work E-mail Address	

Nominee Information

Full Name					
Department					
Title or Position					
Work Address					
City		State		Zip	
Home Mailing Address					
City		State		Zip	
Daytime Phone					
E-mail Address					
Length of Employment					
Education					

Is the nominee a current city employee?

Yes No

List position(s) held while with the City of Tampa

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Explain nominee's leadership efforts and activities that have made a positive impact and that have encouraged others to view her as a role model or mentor. (40 points)

Describe how nominee has excelled in her career field and her advancement to a professional level OR in a field where women are underrepresented. Include specific, significant contributions to the City of Tampa and our citizens. (30 points)

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Describe nominee's commitment to her career through active involvement in professional associations and organizations. Include any honors, awards or recognition by supervisor and peers, professional associations and self-advancement. (15 points)

Describe nominee's commitment to community service through volunteer activities that are in addition to her professional duties. Include any honors, awards, or recognition received from the community - civic, cultural, economic, charitable, recreational, or educational. (15 points)

Thank you for taking the time to submit a nomination for the Josephine Howard Stafford Memorial Award. The Selection Committee will review the applications and choose the honoree. All nominees will be notified, and the honoree will be informed of her selection prior to the 2024 Women's History Month Celebration.