

SAMPLE FORMS (Fire Marshal's Office)

Fire Watch Request Form

FIRE WATCH REQUEST	
Your Name: _____	Phone: _____
Name of Event: _____	Today's Date: _____
Hours of Event: _____	Date of Event: _____
FIRE WATCH HOURS BEGIN ONE HOUR PRIOR TO THE START OF YOUR EVENT	
Alcohol to be served: ☐ Yes ☐ No	Tents to be used: ☐ Yes ☐ No
Tent Company/Supervisor: _____	Cell: _____
Event Location: _____	
City/State/Zip: _____	
Sponsoring organization or individual: _____	
Party responsible for charges: _____	
Billing address: _____	
City/State/Zip: _____	
Daytime Phone: _____	Fax: _____
Email address: _____	Cell: _____
NOT ALL EVENTS REQUIRE FIRE WATCH. YOU WILL BE ADVISED IF YOUR EVENT MUST COMPLY WITH THIS SERVICE	
FIRE WATCH RATES: - Fire Watch standard fee is \$38.27 per hour with a 3 hour minimum. - Indoor or outdoor pyrotechnics have a 4 hour minimum. Outdoor pyro requires 2 persons. - Holiday Fire Watch rate is \$57.41 per hour with minimum hours required. - Emergency Fire Watch (no notice-emergencies) rate is \$57.41 per hour. - Fire Watch is billed post event for accuracy.	
MAIL REQUEST AND PAYMENT TO: Tampa Fire Rescue Attn: Permits 808 E. Zack Street Tampa, FL 33602	FAX: (813) 274-7144 Office: 3402 W. Columbus Drive Columbus Municipal Office Building Tampa, FL 33607

Fire Permit Prevention Request Form**FIRE PREVENTION PERMIT REQUEST**

(*This form needs to be filled out in its entirety.)

Today's Date: _____

(A) Type of Permit Requested: _____

Example: Tent, Temporary Assembly, Exhibition, Open Flame, Open Burn, Pyrotechnics)

(B) Will Food Trucks participate in your event? ☐ Yes ☐ No(C) Will Alcohol be served at this event? ☐ Yes ☐ NoNOTE: Alcoholic beverages require a Temporary Wet Zoning Permit and Fire Watch

1. Event Date: _____ Event time frame: _____

2. Type of event: _____ Number of guests: _____

(Picnic, party, sale, parade, etc.)

3. Event name: _____

4. Event address: _____

Please include physical address)

5. City/State/Zip: _____

6. Total number of tents: _____

7. Tent size(s): _____ Set-up: _____ Take down: _____

(only tents larger than 10 x 10)

8. Tent Company/Supervisor: _____ Cell: _____

9. Your name: _____

10. Party responsible for charges: _____

11. Billing address: _____

12. City/State/Zip: _____

13. Daytime Phone: _____ Fax: _____

14. Email address: _____ Cell: _____

PAYMENT FOR PERMITS:

- Fees will be invoiced
- Payment may be required in advance for new vendors.
- OUTSTANDING FEES MAY BE SUBJECT TO PERMIT BEING DENIED.

*Email Permit Request to: TampaFireMarshalPermits@Tampagov.net

Fire Marshal's Office: Columbus Municipal Office Building, 3402 W. Columbus Drive, Tampa, FL 33607

Revised: 2/10/17

Baton Twirler & Fire Baton**CITY OF TAMPA**

Jane Castor, Mayor

Tampa Fire Rescue
A.N. Locicero, Fire ChiefFire Prevention Bureau
John Reed, Fire Marshal

May 26, 2020

Baton Twirler Procedures and Fire Batons
Per NFPA 160, Chapter 7 & 8

The Following safety procedures will be followed when using Fire Batons during Special events, I also urge all involved to read the NFPA 160 requirements, since this is what the Tampa Fire Marshal's Office will enforce per The City of Tampa Charter. Please pay special attention to the areas that state "acceptable and approved by the authority having jurisdiction".

- Storage and Transportation of fuels will be kept separated from flame sources (lighters, matches, etc.) at all times.
- An open Flame permit will be applied for through the Fire Marshal's Office at a cost of \$70.00.
- A Firebox must be used to extinguish baton(s).
- A Fire Blanket is **required** for each Baton Twirler.
- When multiple twirlers are using fire batons, each twirler must have their own firebox.
- Each firebox must have its own extinguisher, and be positioned nearby during the performance.
- Fire Batons that have been placed into the Firebox to be extinguished must remain in box for a minimum of 20 seconds. Once the Firebox has been closed, no subsequent Fire Batons may be added to the Fire Box.
- It is **strongly urged and recommended** that only one fuel be used for the performance which is Coleman Camp Fluid. The mixture of the camp fluid and gasoline **can** be very volatile and dangerous.
- The performer must be at least 21 years of age per NFPA 160, 8.4

3402 Columbus Dr. W. • Tampa, Florida 33607 • (813) 274-7000 • FAX: (813) 274-7144

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