



**City of Tampa**

*Jane Castor, Mayor*

## **HOW TO SCHEDULE AFTER-HOURS INSPECTIONS**

After hours inspection service provides contractors and homeowner with an inspector(s) outside the City's normal business hours of 7:00am to 4:00pm. After-hours inspections are scheduled based on the availability of the Building division. A two (2) business day notice is required for after-hours inspections.

Prerequisites:

1. An applicant must have a valid permit before scheduling an after-hours inspection.
2. All work must be complete and ready for inspection.

Steps for requesting an After-Hours Inspection(s):

### **BUILDING DEPARTMENT**

Please email the Inspections Department at [CSDInspections@tampagov.net](mailto:CSDInspections@tampagov.net) and request the After-Hours Inspection(s); include the BUILDING – After-Hours Inspections form filled out.

You will be notified once we are able to confirm an inspector's availability. An inspection will be scheduled on your permit record and an After-Hours inspection fee will be added.



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## Planning and Development Administration

306 East Jackson Street  
Tampa, Florida 33602

Office: (813) 274-8577

### After-Hours Inspection Request Form

1. Requesting approval for After-Hours Inspection request on:

Date: \_\_\_\_\_

Time: \_\_\_\_\_

2. Job/Project #: \_\_\_\_\_

3. Location and name of facility (Include suite and/or floor number when applicable):

Address: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Floor: \_\_\_\_\_ Suite: \_\_\_\_\_

4. Your Company Name: \_\_\_\_\_

Address (include city/zip): \_\_\_\_\_

5. What is being requested (after-hours: Building, Electrical, Mechanical, Plumbing): \_\_\_\_\_

6. Name and number of on-site tech: \_\_\_\_\_

7. Request made by: Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
Requester's Signature

\_\_\_\_\_  
Date

**NOTE: 2.5 Hour Minimum at \$413.00 per Inspector/Discipline**