

## THE CITY OF TAMPA ARCHIVES

From Tampa Village to the City of Tampa, the population of our City has grown from 185 residents in 1855 to the third largest city in Florida. With the large population it serves, the City's government has evolved into a complex system of departments that provide a wide variety of services that affect the daily lives of our citizens.

Recognizing the need to document and preserve the development and unique heritage of Tampa and its government, the City of Tampa Archives was established in 1987. Our primary commitment is to collect historically significant records and photographs, etc. created or received by the various departments of the City. The Archives also collects records from other sources such as personal papers or related agency records that support the City's collection.

Such records provide both individuals and City administrators with a sense of history that can only be known through the records which have survived. Understanding what the City was and did in the past helps direct the course of the future. It binds us together with a sense of strength and pride in our community.



## THE COLLECTION

Our collection represents the collective memory of the City of Tampa. Major holdings include records from the Mayor's office (Mayor's Papers); Minutes of City Council meetings; City Council Member files; City Ordinances, Petitions, and Resolutions; Mayor's Court and Municipal Judge's Dockets; Fire Department Logs; Annual Budgets; City owned cemetery records; and photographs of the Recreation Department activities. There are also administrative records and reports from various City departments, archeological artifacts, City celebrations and activities records, and Sister City memorabilia.

The Archives holds one of the most complete collections of City directories in Tampa. These directories list the name, residence and occupation of city residents and contain information concerning local government, civic clubs, businesses and other organizations in Tampa.

The personal papers and newspaper articles of Mayors: R.E.L. Chancey, Curtis Hixon, Lloyd Copeland, Julian Lane, Nick Nuccio, Sandra Freedman, Dick A. Greco, Jr. and Pam Iorio may also be of interest.

The Greater Tampa Chamber of Commerce collection, donated by the Chamber and the Tampa Historical Society, provides a significant pictorial record of people, places, and events in Tampa from approximately 1950 to 1990.

### Columbus Municipal Office Building

## USING THE ARCHIVES

The City of Tampa Archives are open to anyone interested in conducting research on the city, its history and government. It is used by historians, teachers, students, newspaper reporters, city employees, business representatives and the public.

**HOURS:** The City of Tampa Archives are open Monday through Friday from 8:30 a.m. to 4:00 p.m. except City holidays.

**SERVICE:** Our staff assists patrons with their research by providing guides, indices and inventories of the collections. They may also suggest relevant resources within the collection and the community. While the Archives is committed to serving our patrons, we have a small staff and request that researchers call in advance, if possible, with information relating to their research needs as the records are not stored on site.

**USE AND COPYING:** Use of our records is free but to help protect them for future generations, they may only be used in the Archives. When conducting research, patrons can bring in a pencil and paper or a laptop but nothing else. When the use of our archival records results in a published work, we ask that the City of Tampa Archives be given a credit line and a copy of the publication. There is a fee of 15 cents per page for copying letter/legal size documents. There may be an additional fee for copying oversized documents.

Under Florida's Public Records Law, City of Tampa records are public and not protected by copyright. In the case of published works, the researcher is solely responsible for photocopied materials.

## THE MASCOTTE ROOM

The Mascotte Room is located on the first floor, Old City Hall at 315 East Kennedy Boulevard. It was designated as an historic conference and meeting room by city ordinance on April 16, 1985. Mayor Bob Martinez appointed the first City Hall Historical Advisory Committee by Executive Order on June 7, 1983. The room is also used for receptions and special events such as awards ceremonies, classes, and educational programs. The display cases in the Mascotte Room are used to exhibit items in celebration of Black History Month, Women's History Month, Hispanic Heritage Month, and City treasures. It is also used for the display of various archival materials and artifacts.



**City of Tampa Archives  
Columbus Municipal  
Office Building  
3402 W. Columbus Drive  
Tampa, FL 33607  
Phone: (813) 274-8030  
Fax: (813)274-8024**

Hours of Operation:  
Weekdays 8:30 a.m. - 4:30 p.m.



Jane Castor, Mayor  
Shirley Foxx-Knowles,  
CMC, City Clerk

September 2019

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***"Preserving the City's  
history for the citizens  
of Tampa"***