Community Redevelopment Agency
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COMMUNITY ADVISORY COMMITTEE MEETING

(First Wednesday of the month)

Wednesday, February 7, 2024, at 5:30 p.m.

Port Tampa Bay Boardroom, 1101 Channelside Drive

MINUTES

1. Call to Order and Roll Call – Chair Kimberlee Curtis

Curtis called the meeting to order at 5:35 p.m.

2. Public Comment

None

3. Action Items

3.1 Approval of the December 6, 2023, Meeting Minutes *{MOTION}*

Motion (Hill/Ahern) to approve the December 6, 2023, meeting minutes with a correction that Scaglione participated via telephone at the initial part of the meeting. Motion passed unanimously.

4. New Business

4.1 Welcome new CAC members Julie Sabolic (Tampa Downtown Partnership) and Ed Washington (Port Tampa Bay)

The CAC members welcomed both Julie and Ed as new members of the CAC.

4.2 FY22 12th Street Right of Way Landscaping Grant Update and Request *{MOTION}* – Interim CRA, Manager Courtney Orr

Orr referred to the $3,000 landscaping grant awarded in FY2022 to Luisa Meshekoff for landscaping performed along 12th Street between Kennedy Blvd. and Washington St. (204 N. 12th St.) in the amount of $3,000. The remaining amount of the $3,000 is $364.81. Meshekoff submitted receipts verified for compliance with the grant by the CRA grants team. Orr requested approval to process reimbursement to Ms. Meshekoff in the amount of $364.81 from budget line item Contractual Services-Incentive Programs – 61900.213802.534000 and officially close out this grant.

Motion: (Ahern/Hill) Motion to approve the payout of $364.81 that remains of the total $3,000 FY22 CAC approved grant from line item Contractual Services-Incentive Programs – 61900.213802.534000 and officially close out this grant. Motion passed unanimously.

5. Reports

5.1. The Florida Aquarium Activities – Andy Wood, Executive VP of Strategic Initiatives & COO Wood provided updates on Aquarium initiatives that included opportunities for education, events, and conservation programs. Ahern praised the Aquarium for its Streetcar investment by making the Cumberland stop branded as The Florida Aquarium stop.

5.2. Wayfinding Signage Project Design Concepts – John Scheffel, api+ Vice President and

Director of Visual Design, and Erin Konley, Design Services

5.2.1 CRA Presentation February 8, 2024, at 9 a.m.

The final three sign concepts were presented as a follow up to the December meeting presentation. Feedback provided included Curtis sharing Leeds comments sent via email due to him not being able to attend. Curtis recommended larger letters on Concept 2 and that Concept 1 look dated and not exciting, looks historic, which so much of Tampa is not. Tampa is more modern. Concept 3 she didn't like the way the A and T were cut off. Liked Concept 2 the best with larger letters and most modern. Ahern liked 2 and not too much real estate for 'Tampa.' McGlocklin referenced heights need to be higher to not invite trouble like damage and graffiti. Scheffel clarified that signs lower to the ground are for bike paths. Sabolic liked 2 because it looks sharper. In the end, the majority preferred Concept 2 not using black as a background color.

5.3. Washington Street Park Presentation – Hannah Plate and Jamie Wright, Dix Hite

5.3.1. Workshop #2 – Saturday, March 2, 2024, from 10 a.m. to 1 p.m. at Washington Street Park

The Dix Hite team provided a full presentation with design criteria and two concept designs (one with a dog park, one without) in preparation of the March 2 community outreach #2 in the park. Tony Monk, from City Parks and Rec, was present to assist in answering questions. Dix Hite shared with the group how they are tracking feedback from workshop 1, the survey and any other stakeholder engagement. Members mentioned that if the dog ark goes away, people will be upset. Questions/comments included if there is a drainage component, children's component, and they really liked the oyster concept. Monk supported the children's concept since dog and kid elements activate parks. Concepts were well received, and the group was encouraged to spread the word and attend the March 2 workshop.

6. Unfinished Business

6.1. Real Estate Inquiry (1125 Twiggs Street) - CRA Manager Orr

Orr reported that she met with Real Estate Department representatives and learned the asking list price is $500 a square foot. The City has paid less than $200 a square foot in its last few transactions in CD and DT CRAs. If the CAC is interested in further research into the value of the parcel, Orr can request the Real Estate Department order an appraisal. For both the appraisal, and to potentially move forward with an acquisition, the proposed use should also be identified.

Motion: (Scaglione/McGlocklin) Move to request an appraisal of just the auto property at 1125 Twiggs Street for expansion of park space. Motion passed unanimously.

6.2. No U-turn Request on Meridian– Orr

Orr reported that she has communicated this request to the Director of Operations and Engineering at THEA. Monday, he responded that THEA is researching its options, therefore, Orr does not have their decision at this time. Orr informed them that the next CAC meeting is March 6 and can provide an update to the CAC at that time. Regarding the Channelside speed limit request, that roadway is city maintained. Orr communicated to Mobility the 35mph down to 25mph request and awaiting a response.

6.3. Enhanced Landscaping Bid – Orr

The bid originally was scheduled to close this week, however there was an addendum needed so it has caused an extension by roughly two weeks. If there are no more changes, it will close at that time. Once it closes, the city will make an intent to award a letter for whoever is chosen. There is a five working day grace period for petition. It then must be scheduled for City Council if it is over $100,000. If it must go to City Council, it can take several weeks to get on the

agenda. Parks hope is that it comes in under $100,000 to avoid any further delays.

6.4. Security Cameras Update – Orr

TPD is ready to move forward with the CAC-requested project, however, TPD is waiting on Purchasing to get the contract approved through City Council.

TPD has the contractor, Rapid System, lined up and ready to go, just waiting on the green light from Purchasing.

6.5. Beneficial Bridge Study – Orr

Orr reported that CRA staff has had a few meetings with Mobility and now a meeting is set for Feb. 19 with Element Engineering, a firm under contract with Mobility, to start the study soon.

6.6. 801 Channelside Drive (RV Lot) – Orr

Orr reported that CRA staff is scheduling a site visit with Parks staff and then will begin to prepare the RFP.

6.7. Quarterly Pressure Washing – Orr

Orr reported that this is on schedule. Curtis asked if the amount of pressure washing could be increased due to so many utilities contractors spray painting markings on sidewalks. Also, if Channelside Drive could move into the scope. Martinez and Orr said they would review the contract to determine the cost of increasing service.

7. Announcements/Discussion

7.1. Past Process for Selecting a CAC Chair and Vice-chair

Orr shared the upcoming CAC member orientation dates that everyone should consider attending to better understand their role as a CAC member.

7.2. CAC Member Training – March 25 and April 1 (pick one) at the Ybor Entrepreneur Collaborative Center from 4:30 to 7 p.m.

7.3. Next CAC Meeting – March 6, 2024, at 5:30 p.m., Port Tampa Bay Boardroom

7.4. Next CRA Board Meeting – February 8, 2024, at 9 a.m., Tamp City Hall

Aylesworth announced that March will be his last CAC meeting due to moving.

This was Ahern's last CAC meeting. The group thanked her for her service and welcomed her back when her schedule allows.

8. Adjourned at 7:09 p.m.

CAC Attendance

Abbey Ahern - P
David Aylesworth -
P Julie Sabolic - P
Kimberlee Curtis - P
Brent Hill - P
Michael Leeds - A
Andy Scaglione - P
Steve McGlockin P
Ed Washington – P

Guests

Be Parks, CRA staff
John Scheffel, api+
Jamie Wright, Dix Hite
Gary, Dix Hite
Luisa Meshekoff with two guests

Melisa Martinez, CRA staff
Tony Monk, Parks and Rec staff
Jeff Jankiewicz (submitted comments for Channelside speed limits Orr offered to share with Mobility)