

DATE: [Click here to select the date.](#)
TO: [Click here to enter the district name.](#) Community Advisory Committee (CAC)
THROUGH: [Click here to enter the Development Manager’s name.](#), [Click here to enter the district name.](#)
 Community Development Manager
[Click here to enter the EDC’s name.](#), Economic Development Coordinator
FROM: [Click here to enter the EDS’s name.](#), Economic Development Specialist III
SUBJECT: [Click here to enter the district name.](#) **Commercial Special Projects Grant – FY** [Click here to enter the fiscal year.](#) **Cycle** [Click here to enter the cycle number.](#) **Submittals**

INTRODUCTION:

The Commercial Special Projects Grant, originally approved in June 2024, provides a structured application and review process for projects located within one of the City of Tampa’s Community Redevelopment Agency (CRA) Redevelopment Areas. This grant is intended for projects requesting funding of up to \$999,999 that support CRA goals and objectives but fall outside the parameters of standard grants.

In June 2026, the Board approved updates to the grant to establish a competitive evaluation process conducted in up to two cycles per year. Complete applications are due annually on November 1st and April 1st, with presentations to the CRA Board in February/March and August/September, respectively.

SUMMARY OF REQUESTS:

Below is a summary of applications received for the [Click here to enter the district name.](#) Commercial Special Projects Grant – FY [Click here to enter the fiscal year.](#) Cycle [Click here to enter the cycle number.](#):

Applicant Name	Project Title	Score	Request Amount

SUMMARY OF CONTENT:

Application materials for each request have been compiled and included as attachments to this memorandum. Each application packet contains the following documents, presented in order:

- Commercial Special Project Grant Information Sheet
- Scorecard
- Evaluation Form

- Letter of Request
- Completed Application
- Expense Eligibility Breakdown
- Selected Contractor Estimate
- Supporting Documentation (including Table of Contents)

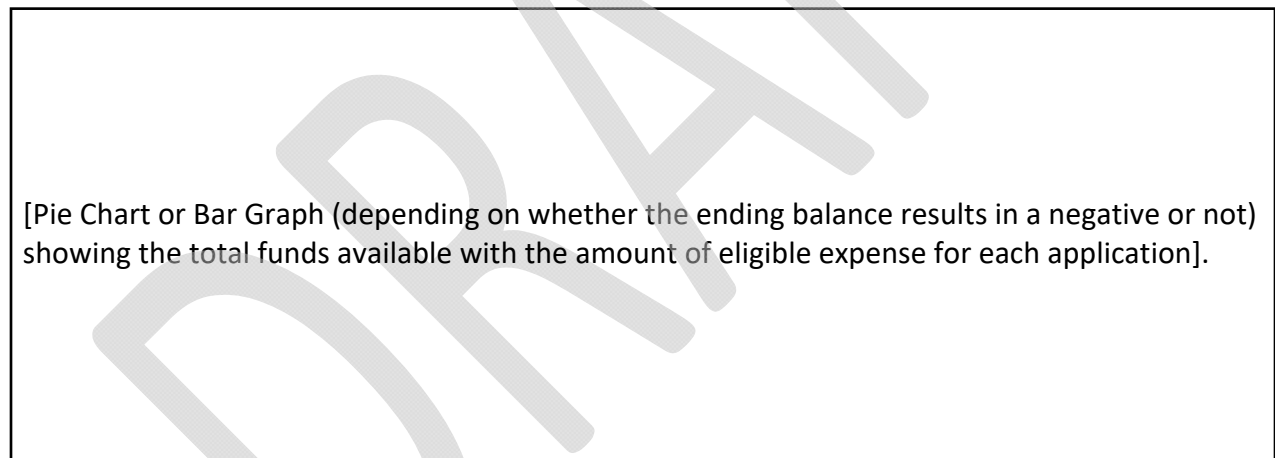
REQUESTED ACTION:

Staff requests that the CAC review and take action on each application presented and recommend to the CRA Board, for each application, approval or denial; the percentage of eligible improvements to be funded; the maximum award amount; and approval or denial of any requested deviations or special conditions.

FISCAL IMPACT:

Up to \$[Click here to enter the total amount of all eligible improvements.](#) in eligible improvements has been requested across all applications.

The current balance available in the [Click here to enter the district name.](#) Special Projects Grant Fund ([Click here to enter account number.](#)) is \$[Click here to enter total amount available in the account.](#)



Attachments:

1. [Click here to enter project title.](#) Application Packet ([Enter applicant name.](#))
2. [Click here to enter project title.](#) Application Packet ([Enter applicant name.](#))
3. [Click here to enter project title.](#) Application Packet ([Enter applicant name.](#))
4. [Click here to enter project title.](#) Application Packet ([Enter applicant name.](#))

CC: Clifford B. Shepard, CRA Attorney