



## CSD Sufficiency Checklist

Please be advised if any of the following items are applicable to your permit, it may delay your permit application acceptance.

### LAND DEVELOPMENT

1. COT 27-127 and 27-60
  - Related Records of Special Use (1 or 2) must be complete.*
  - Related Records of Design Exceptions must be complete.*
2. COT 27-138(6) and 27-148(5)
  - Related Records of Rezoning / Special Use 2 applications that do not have City Council approval at 1<sup>st</sup> reading.*
3. COT 27-158
  - Hillsborough County Aviation Authority application approval for property within a designated height restrictions zone.*
4. COT 27-181.2 and 27-60
  - Design Development Review (DDR) record is not completed and approved (Downtown Development only).*
5. COT 27-286
  - Environmental Protection Commission (EPC) permit (if applicable).*

### Acronyms

- COT – City of Tampa
- PD – Planned Development
- DDR – Design Development Review

# Sufficiency Details

## Permit Application Guide

- EPC – Environmental Protection Commission

### LOCAL / SITE

1. F.S. 67-37
  - *Affordable housing documentation for expedited plan review.*
2. FBC 1803.1 and Stormwater IV.C.11
  - *Geotechnical Report, including a Percolation and Soils Investigation (commercial new construction and LSP only).*
3. COT 5-104.12
  - *FDOT Notice of Intent or Letter of Exception proof of application (if applicable).*
4. COT 5-105.3.7
  - *Right-of-Way Application (if applicable).*
5. COT 5-106.1
  - *Phased detailed plan for C/O releases on LSP's (if applicable).*
6. COT 5-116.1
  - *Address Verification for lot splits.*
7. COT 26-26, 26-31(f), 26-31(h), and 26-37
  - *Utility Application.*
  - *Utility Application fees*
8. Stormwater Technical Manual III.A.
  - *Drainage report (commercial new construction).*
9. Demolition Signoffs (if applicable).

# Sufficiency Details

## Permit Application Guide

- *Utilities (Water/Wastewater)*
- *TECO (Electric and/or Gas)*

### 10. Construction Parking Attestation (if applicable)

- *New Construction*
- *Additions*

### 11. Tree Table (if applicable)

- *Type / number of trees*
- *Retained / removed trees*
- *Required for all New Construction / Addition records*

### **Acronyms**

- F.S. – Florida Statute
- FBC – Florida Building Code
- FDOT – Florida Department of Transportation
- LSP – Large Scale Projects
- C/O – Certificate of Occupancy
- TECO – Tampa Electric Company