

PROJECT TASK WORKSHEET – DMI 80 Form

SUBMITTED BY: _____ **FOR** _____

PROJECT TITLE:		PAGE: ____ OF ____
CONTRACT NUMBER:		FEDERALLY FUNDED YES: ____ NO: ____
PROJECT ESTIMATE:		If YES, Name Agency: _____

PROJECT TASK	SCOPE OF TASK	EST. TASK AMOUNT \$	EST. TASK AMOUNT %	NIGP Codes	SUBCONTRACTIBLE DOLLAR AMOUNT	CONTRACTOR'S QUALIFICATIONS	COMMENTS/SPECIAL CONDITIONS
TOTAL:			100%				

Note: Must provide rationale for exemptions, exclusions, exceptions, and prime contractor designations:

PREPARED BY (Name and Title): _____ DATE: _____

PROJECT TASK WORKSHEET

PROJECT TITLE:

CONTRACT NUMBER:

PROJECT ESTIMATE:

SAMPLE

PAGE: ____ OF ____

FEDERALLY FUNDED YES: ____ NO: ____

If YES, Name Agency: _____

SUBMITTED BY: _____ FOR _____

PROJECT TASK	SCOPE OF TASK	ESTIMATED TASK AMOUNT AND %	NIGP Codes	SUBCONTRACTIBLE DOLLAR AMOUNT	CONTRACTOR'S QUALIFICATIONS	COMMENTS/SPECIAL CONDITIONS
8	9	10	11	12	13	14

INSTRUCTIONS For Completing FORM MBD 80:

- Enter the official project name
- Enter the official project number
- Enter the full estimated value of the project based on the **attached*** Engineer's Estimate or Project Budget Detail
- Enter current page number and total number of pages
- Indicate whether this project is federally funded
- If federal funds are involved, name the agency
- Indicate which department is initiating this form
- Indicate all tasks to be performed
- Describe scope of work involved in the task
- Record the estimated dollar value of the task
- Enter percentage of the project estimate the estimated task amount task represents
- Of the estimated task amount, enter the subcontractible amount in dollars
- Mention any special contractor qualifications needed for this work
- Indicate any comments or special conditions, provide justification for any tasks deemed not subcontractible
- For the estimated task amount and subcontractible dollar amount columns, enter each column total, respectively
- Provide rationale for exemptions, exclusions, exceptions and prime contractor designations in the space provided
- PRINT** the first and last name, also Job Title of the preparer of this document
- Record the date this document was prepared
- Indicate the NIGP Code related to the Scope of Work

* - Each Project Task Worksheet must be accompanied by an Engineer's Estimate or Project Budget Detail

TOTAL:		15	100%	15		
--------	--	----	------	----	--	--

Must provide rationale for exemptions, exclusions, exceptions and prime contractor designations:

16

PREPARED BY (Name and Title):

DATE: