

EVENT EMERGENCY ACTION REFERENCE



Tampa Convention Center (TCC) **Security Command** is staffed **24/7** and can be reached at **(813) 274-7791**

This is your point of contact for:

- Security Concerns
- Safety Concerns
- Lost & Found
- Missing Persons
- Building Access

For any significant emergencies, please dial **911** before contacting Security.

EMERGENCY PROCEDURES

Fire Alarm Evacuation

If the fire alarm is activated, proceed to the closest exit. See Map for evacuation areas.

- Follow instructions per PA announcements or TCC Staff.
- Remain at the evacuation location until the “**all clear**” is given by Emergency Response or Event Manager (EM).
- Maintain contact with your EM during an emergency.
- After the “all clear,” return to the building and assess any damages.

First Aid/Medical Assistance

For significant emergencies, call 911 before contacting Security Command or EM. Include location and severity of situation. The EMT, if available, will be dispatched to the location of the emergency. Do not relocate the injured person unless they are in immediate danger.

*TCC medical incident reports will not be shared with the event management team due to HIPAA compliance requirements. Clients are responsible for completing their own.

AED-Automated External Defibrillator

On-site paramedics are equipped with portable AED devices when dispatched. Additionally, there are 12 AEDs located in public areas throughout the TCC property.

First floor:

1. Inside the Franklin Street Entrance Alcove (next to Ballroom D)
2. Inside Rotunda (near the water end of the building) across from Street Eats café (between Meeting Room 117 & Ballroom A)
3. Across from Meeting Room 110

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4. Outside at Big Ray's Fish Camp (by The Sail Plaza)

Second floor:

- 5. West Registration (on column across from The Landing - near water end of the building)
- 6. East Registration (on column across from Embassy Suites Skywalk pedestrian bridge)

Third floor:

- 7. At Central Hall Entrance (on West Hall side)
- 8. At East Hall Entrance
- 9. Back of East Hall (between the women's restroom and the emergency exit)
- 10. Back of West Hall (between the West Grill and the emergency exit)
- 11. Outside Meeting Rooms 304-305

Fourth floor:

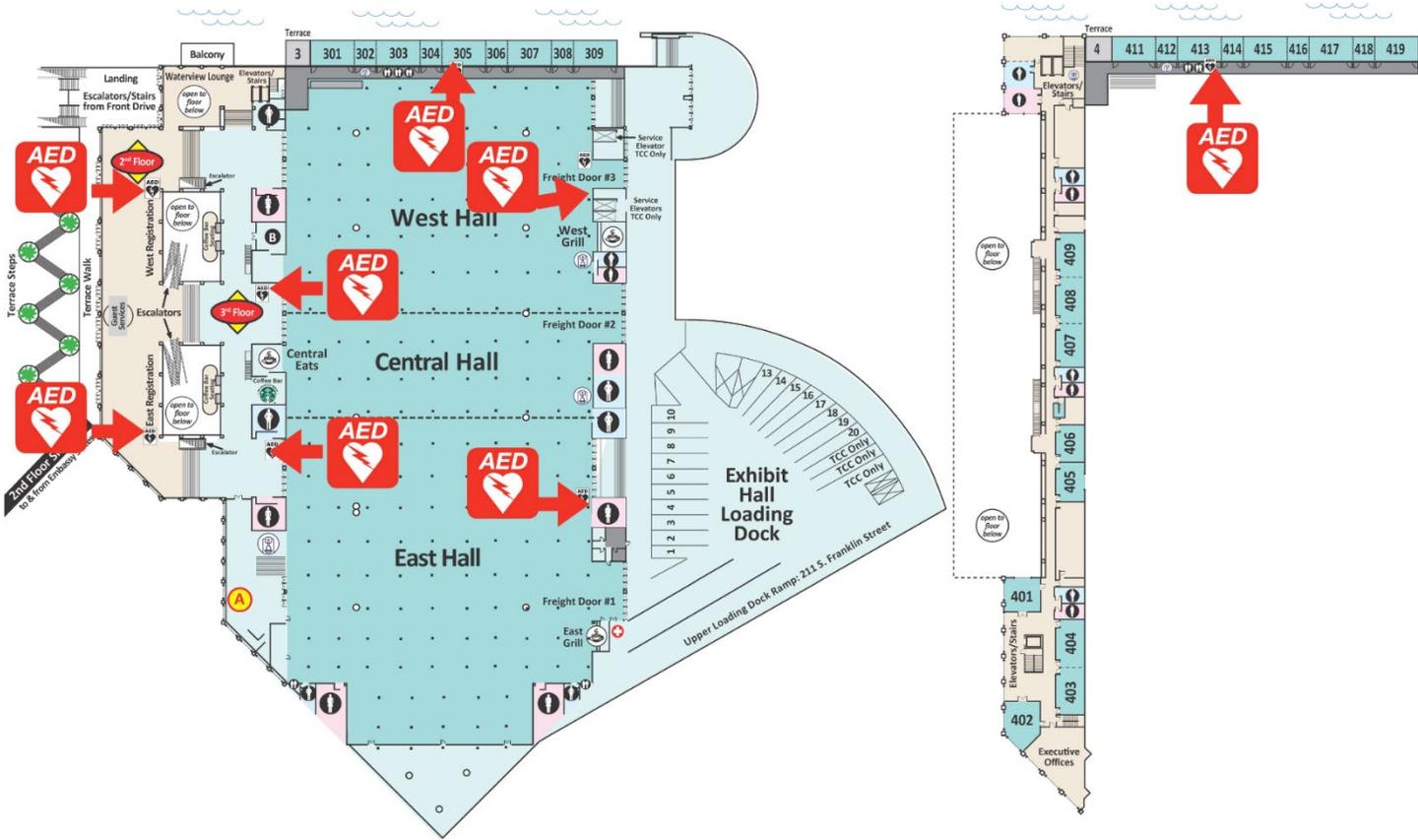
- 12. Outside Meeting Room 411-412
- 13. These maps illustrate the evacuation gathering areas represented by **1, 2 & 3**, as well as the AED locations represented by the **AED symbol boxed in red**:



AEDs - 1st Floor & Outside

Evacuation Gathering Areas circled

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AEDs – 2nd-4th floors

For more information about TCC Emergency Action Procedures please see:

[EMERGENCY ACTION PROCEDURES](#)