

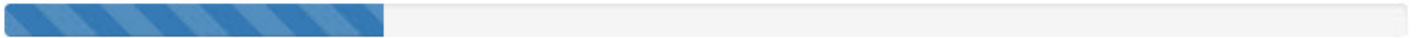
File Processing

1. The Process files step could take time to complete. The system is separating the plan sheets and optimizing them for review. **NOTE:** It is not necessary to wait for the files to finish processing. You can close the screen and come back to it once the processing is complete. You will receive an email with a link alerting you that the processing step has been completed. **IMPORTANT** – your plans have not been submitted yet. The next step, Sheet Verification, must be completed in order for the submittal to be complete.

File processing

Your files are currently being processed into individual sheets and prepared for web access. This process can take several minutes to complete. You can navigate away from this page and return if desired.

We will notify you via *email* when the process is completed and provide a link for you to return and complete the remaining steps to finalize your review package.



Note: Your review package is not complete and will not be routed for review until you complete the remaining steps.

Close

2. If you choose to wait for the processing to finish, the screen will close once complete.